

10-20-2026 PERSONNEL COMMITTEE MINUTES

Personnel Committee
October 20, 2026

PRESENT: Supervisors Maresh, Behnke, Metzger, Neils, and Heilman.

The meeting was called to order at 4:45 p.m.

A motion to approve the minutes of the September 1, 2026, Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Heilman, and carried, 5-0.

There was no public comment.

Correspondence regarding Manitowoc County's lack of health plan coverage for GLP-1 medications prescribed for weight loss was discussed. The Personnel Director will provide an update to the committee at a future meeting once additional data regarding this option is received.

2027 Budget for Corporation Counsel was discussed.

A motion was made by Supervisor Behnke, seconded by Supervisor Heilman, to reduce the health insurance line item 51554 by \$18,101 from the Corporation Counsel budget, and carried 5-0.

A motion was made by Supervisor Behnke, seconded by Supervisor Neils, to increase the Outside Attorney/Legal Counsel line item 52110 by \$15,000 in the Corporation Counsel budget, and carried 5-0.

2027 Budget for Personnel Department was discussed.

2027 Budget for Veteran Service Department was discussed.

Other budget items were discussed including the job duties for the proposed new positions of Network Engineer (Information Systems) and Communication and Executive Support Coordinator (Personnel Department).

The proposed vehicle policy was placed on hold until a future meeting to give Department Directors an opportunity to review the policy and its impacts.

A motion was made by Supervisor Behnke, seconded by Supervisor Heilman, to approve the proposed update to Section 12.09 – Sick Leave of the Employee Policy Manual. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Behnke, seconded by Supervisor Neils, to support the WPPA Side Letter outlining the work rules and standards of the new School Resource Officer, and carried 5-0.

A motion was made by Supervisor Behnke, seconded by Supervisor Heilman, to approve self-funding of Worker's Compensation for years 2027-2030, and carried, 5-0. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Neils, seconded by Supervisor Metzger, to approve the restructuring of a current vacant Jail Nurse (RN) position to a Licensed Practical Nurse (LPN), and carried 5-0. A resolution will be forwarded to the County Board.

Possible change to the Public Safety Telecommunicator schedule to 12 hours shifts was removed from consideration.

Discussion followed regarding:

- Human Services Department
- Health Insurance

Pursuant to Wis. Stat. 19.85(1)(f), a motion was made by Supervisor Behnke, and seconded by Supervisor Neils, to go into closed session to discuss request for leave of absence for P.A. Upon roll call, the motion carried 5-0.

The Committee discussed the request in closed session. During closed session Supervisor Neils was excused from the meeting due to another obligation.

A motion was made by supervisor Behnke, seconded by Supervisor Heilman to return to open session. Upon roll call, the motion carried 4-0.

Discussion regarding a medical leave of absence for P.A. was held in closed session.

The Committee returned to open session.

A motion was made by Supervisor Behnke, seconded by Supervisor Heilman to deny the request for leave of absence, and carried 3-1, with Supervisor Metzger voting no.

Discussion followed regarding Recruitment – All Departments

The next meeting of the Personnel Committee will be held on December 1, 2026.

A motion was made by Supervisor Behnke, seconded by Supervisor Heilman, to adjourn. The motion passed unanimously, 4-0. The meeting adjourned at 5:55 p.m.

Kevin Behnke, 2nd Vice Chair

Minutes taken by Chris Eisenschink, Personnel Director

Date