

ADRC of the Lakeshore Board Minutes
Tuesday, September 15, 2026
Kewaunee Administration Building – Large Conference Room

Linda called the meeting to order at 10:00 AM. Roll call was taken. Those present were Bonnie Shimulunas, James Hathaway, Jill Pope, Joanne Lazansky, Linda Teske, Paul Ravet, Sandi Schleis-Ulmen, Shirley Fessler, and Brenda Georgenson. Tina Prigge was approved to join late. Also present: Wendy Hutterer, Melissa Konop, Lori J. Fure and Adam Miller from the ADRC.

Pledge of Allegiance

Motion by Shirley Fessler, second by Paul Ravet to approve the agenda. Motion carried.

Motion by Jill Pope, second by Joanne Lazansky to approve the meeting minutes from July 28, 2026. Motion carried.

Public Comment:

There were no public comments

Correspondence:

Wendy Hutterer shared that Angie received a letter of thanks from an ADRC client for receiving exceptional guidance.

Wendy Hutterer noted that while attending a meeting, she received a tearful comment regarding the support, kindness and patience she received from staff at the ADRC during a difficult time. She added that if she were to ever win a million dollars, she would donate it to the ADRC of the Lakeshore!

Director Updates – Wendy Hutterer

Finance Report

Wendy and Adam had a very good meeting with Tyler Martell. He mentioned that we may need to meet in October to approve the final budget. This would be a very abbreviated meeting and Quorum would be met with five (5) members. He will confirm with Wendy and she will update the Board, if the meeting is necessary.

GWAAR review completed. 'Home Delivery' is noted at 100% usage, however coverage is available from 'Congregate Meal' dollars, as has been done in the past.

Submitted SHIP and the MIPPA contract has been signed.

ADRC on par with this report. No questions asked by the Board.

Office Report

There are still openings for Elder Benefits Specialist and Meal Site Manager positions. Action continues to recruit for these positions.

2027 Board Meeting dates shared with members.

Wendy wanted all to be aware that on 9/10, the phone lines and internet were down in Kewaunee due to a line being cut somewhere in the county. The system is supported through Manitowoc.

Legislative Report

Local Advocacy Days; this will be a facilitated Q/A panel discussion. Proposed questions or concerns are currently being submitted to the ADRC for inclusion. Wendy has secured legislative representation for both locations. She encouraged Board Members to attend but if they cannot, please consider submitting a question or concern for review and discussion at the meeting.

Wendy shared a Scam Spotlight regarding skin substitute treatment. There is evidence of this scam in our local communities and want everyone to be aware of how it works.

Board Members Annual Goals

The purpose is to create engagement outside of the standard meetings. Each member is expected to bring an idea of what they can do to represent the ADRC and increase awareness of the ADRC and mission. For those already volunteering or attending programming, they are encouraged to explain how those experiences have helped them represent and serve on the ADRC Board.

ADRC Updates – Melissa Konop

Information and Assistance Specialists

Continue to be busy, especially with long-term care referrals.

Disability Benefit Specialists

Gearing up for open enrollment, training will occur in October.

At the annual training, Jolene received well-deserved recognition for 20 years of service.

Dementia Care Specialist

On 9/10/2026, Martin Schreiber, author of My Two Elaines, presented at the "Being the Best Caregiver" event. Approximately 20 people were in attendance and each one of them noted that they gained useful information from the presentation.

Work continues on the Boost Your Brain program and they are gearing up for all the 2027 programs.

Older Americans Act Programming Updates – Lori J Fure

NUTRITION

Nutrition Report: In July and August 2026, we served a total of 672 congregate meals, and 8,984 home delivered meals in Manitowoc County, and 455 congregate meals and 1,506 home delivered meals in Kewaunee County.

Farmers Market Vouchers: So far this year, we have distributed 353 FMV books in Manitowoc and 109 in Kewaunee. We have 7 books remaining in Kewaunee.

Stepping Up Your Nutrition: Our next SUYN class is on 10/27/26 from 1 to 3 p.m. at the Manitowoc ADRC office. This is a great way to learn how protein and hydration can reduce your risk of falling and improve your overall health and wellbeing. Registration is required.

Recipe Book: We are working on a fun new project for 2027- the ADRC of the Lakeshore Community Cookbook. We are inviting people to send in their favorite recipes to help ensure they stand the test of time. The cookbooks will be available free of charge, with an opportunity for an at-will contribution to support our Home Delivered Meals program. Board members were encouraged to submit their favorite recipe.

Volunteers Needed: We are currently looking for Manitowoc meal delivery drivers for Monday, Wednesdays and Fridays, substitute meal delivery drivers for the Valders and Manitowoc routes, and kitchen help in Manitowoc.

CAREGIVERS:

Caregiver Circle: Our October Kewaunee Caregiver Circle will be a special event in celebration of National Family Caregiver Month. If you are caring for someone age 60+ or someone 18+ with a dementia diagnosis, join us at the Glen Innish Farms on 10/06/26 from 9:30 to 11:30 a.m. We will be completing some make-and-take projects. Registration is required.

Our next Manitowoc Caregiver Circle will be on 10/01/26 from 9:30 to 11:30 a.m.

Caregiver Roadmap Presentations: On 11/04/26, we will hold our first Caregiver Roadmap Presentation in Kewaunee at the Kewaunee Admin Building, Lower Level, from 4:00 to 6:00 p.m. Our Manitowoc presentation last month went really well, with more than 40 people attending. Participants learned about a variety of resources and services to help along the caregiving journey, advance planning, home care, assisted

living and skilled nursing homes, hospice care, and funeral services. The presenters were industry experts. Shirley Fessler shared that she attended this session and it was just excellent. She noted that the hospice program presentation was very good.

HEALTH AND WELLNESS EVENTS

Our only workshop that is not in progress is Stepping On. This class runs from 10/13/26 to 11/24/26, 10:00 a.m. to 12:00 p.m., at ESI in Algoma. Registration is required.

ELDER BENEFIT SPECIALISTS

Open Enrollment: Open Enrollment is right around the corner. Angie will be seeing clients in both Manitowoc and Kewaunee County. We also have three volunteers helping this year in Manitowoc. Because appointments are limited, we are encouraging individuals to explore other options and resources before scheduling with us. One of these options is attending a Medicare Plan Navigation Session. ADRC staff will guide participants through the process of setting up a Medicare account and comparing plans so they can make an informed decision on their own. The dates for these sessions are:

Kewaunee: 11/16/26 from 3 to 4:30 p.m. at the Kewaunee Admin Building, Upper Level.

Manitowoc: 11/18/26 from 3 to 4:30 p.m. at the ADRC, Education Room

INFORMATIONAL SERIES: Throughout the year, we are holding various presentations from organizations that help the aging/disabled population. The next ones coming up are as follows:

Office for the Deaf and Hard of Hearing: Lester Public Library in Two Rivers on 09/16/26 from 1 p.m. to 2:30 p.m. and ESI in Algoma on 09/17/26 from 1 p.m. to 2:30 p.m.

Options for Independent Living: Lester Public Library in Two Rivers on 11/02/26 from 1 p.m. to 2:30 p.m. and ESI in Algoma on 11/09/26 from 1 p.m. to 2:30 p.m.

Resource Fair- We are gearing up for our Carnival themed Kewaunee Senior Resource Fair on 09/29/26 from 9 a.m. to noon at the Kewaunee County Fairgrounds in Luxemburg.

Mind-Over-Matter 2027 workshops are being developed.

Transportation Updates – Adam Miller

It was reported that 2300 people utilized the transportation service in the first half of 2026, including twelve (12) new participants.

The new bus is scheduled to be delivered this week! As of January 1st, 2027, the ADRC should no longer need the services of Assist to Transport but appreciate the cohesive partnership.

8521 grant is open.

The next Board of Director's meeting is scheduled for November 24, 2026. This will be held at the Kewaunee location. There was no other business for discussion. Brenda Georgenson made a motion to adjourn, second by Sandi Schleis-Ulmen. Motion carried. Meeting adjourned at 10:43 AM.

Respectfully submitted,
Brenda Georgenson/wh
ADRC of the Lakeshore Board Member