

ADRC of the Lakeshore Board Minutes
Tuesday, July 28, 2026
Kewaunee Administration Building – Large Conference Room

Linda called the meeting to order at 10:00 AM. Roll call was taken. Those present were James Hathaway, Paul Ravet, Sandi Schleis-Ulmen, Linda Teske, Brenda Georgenson, Bonnie Shimulunas, Joanne Lazansky, Jill Pope. Excused were Tina Prigge and Shirley Fessler. Also present: Wendy Hutterer, Melissa Konop, Lori J. Fure and Adam Miller from the ADRC.

Pledge of Allegiance

Motion by Paul Ravet, second by Bonnie Shimulunas to approve agenda. Motion carried.

Motion by Joanne Lazansky, second by Paul Ravet to approve minutes from May 26th, 2026. Motion carried.

Public Comment:

There were no public comments

Correspondence:

Wendy Hutterer shared a Thank You card regarding appreciation for assistance with an insurance issue and a general comment regarding the wonderful service they received

Director Updates – Wendy Hutterer

Finance Report

Approximately 13K received in an amendment of the ADRC Grant

The ADRC is one of the few agencies with a cash match for MA dollars. Adam Miller (Finance) monitors. The expenditure is tracking as expected.

GWAAR review completed 35% transfer to support delivery meal program NSIP – might consider change to cover administrative costs but not expected to impact ADRC

Office Report

The ADRC received NBC26 coverage at Red Arrow Park in Manitowoc regarding increased ADA access. This was during the week of July 13, 2026.

There is a vacancy in the EBS position at the Manitowoc site. This is a Full-Time position. The ADRC did due diligence and took the opportunity to review and discuss

this position, considering first, any impact to community service. Their proposal will be presented and reviewed by the Personnel Committee on 8/4/2026.

The ADRC is currently in the midst of budget season.

Legislative Report

Local Advocacy Days; This will be a facilitated Q/A panel discussion. Proposed questions or concerns are currently being submitted to the ADRC for inclusion. Wendy presented a list of the panel members and organized attendees for both Manitowoc and Kewaunee and invited Board members to attend these events. NBC26 has been contacted regarding this event. Wendy and Adam will be on WDOR in August to promote event

Older Americans Act; Approved by the Senate and has moved to the House. This is a 4% re-authorization

Volunteer Recruitment

Cost reduction

Per Board member (Sandy Schleis-Ulmen) the entire Volunteer Banquet was excellent and Lori's presentation was outstanding.

ADRC Updates – Melissa Konop

Information and Assistance Specialists

July has been very busy, especially long-term care referrals. As of the time of the meeting, 40 referrals completed between Manitowoc and Kewaunee.

Disability Benefit Specialists

Open enrollment planning

Reviewing options for office staffing

Dementia Care Specialists

On 9/10/2026, Martin Schreiber, author of My Two Elaines, will be presenting at the "Being the Best Caregiver" event. This will be held at UW-Green Bay, Manitowoc Campus. A watch party will be held in Kewaunee, in the lower level of the Kewaunee Administration Building.

The 'Virtual Dementia Tour' was a well-attended event. August registration is filling up quickly and October's event is full.

Older Americans Act Programming Updates – Lori J Fure

NUTRITION

Nutrition Report: In May and June 2026, we served a total of 741 congregate meals and 8,496 home delivered meals in Manitowoc County, and 484 congregate meals and 1,518 home delivered meals in Kewaunee County.

Farmers Market Vouchers: They are going quick this year! We have given away 336 books in Manitowoc and 98 books Kewaunee. Even with receiving 50 extra books from the USDA, we only have 13 books left in Manitowoc and 17 books left in Kewaunee.

Lunch and Learn: On July 21, 2026, we hosted our first Pop-Up Congregate Meal in Manitowoc County at Woodland Dunes. We welcomed 24 attendees, with 23 attending a congregate meal for the first time- highlighting the event's success in reaching new participants. After enjoying lunch together, participants were treated to an engaging presentation from Woodland Dunes staff showcasing wildlife captured on the nature center's trail cameras.

Pantry Tours: Over the last few weeks, several staff members had the opportunity to visit the Kewaunee County Food Pantry and Lakeshore Community Pantry in Kewaunee County, as well as Peter's Pantry and the Salvation Army Food Pantry in Manitowoc County. Seeing how these pantries operate will help us better connect clients with the food resources that best fit their needs and give them a soft handoff.

Salvation Army Partnership: We are working with the Salvation Army of Manitowoc County to launch a pilot program that will provide supplemental groceries to 30 home-delivered meal participants with the greatest social or economic needs. A survey will be sent to participants to learn how often they would like to receive supplemental groceries and what types of food/toiletries they would find most helpful. The goal of the program is to improve food security by addressing gaps through community partners.

Volunteers Needed: We continue to have volunteer openings for kitchen prep on Tuesday and Friday mornings at the Manitowoc meal site, as well as a home-delivered meal driver for the Valders route.

Nutrition Volunteer Driver Training: We are holding in-person trainings in August for all of our home delivered meal drivers.

CAREGIVERS:

Caregiver Circle: Our next Caregiver Circles are on Tuesday, 08/04/26, in Kewaunee, and Thursday, 08/06/26, in Manitowoc- both from 9:30 a.m. to 11:30 a.m. Again, the Caregiver Circles are for anyone caring for someone 60 years or older or 18 years and older with a dementia diagnosis to share resources, learn tools to build resiliency, and discuss different self-care tips.

Caregiver Roadmap Presentations: We are very excited to be holding our first Caregiver Roadmap Presentation on 08/18/26 from 2 p.m. to 4:30 p.m. at the Manitowoc County Office Complex. The Caregiver Roadmap walks families through the different "pit

stops” they will encounter while supporting an aging loved one or an adult with a disability through the caregiving journey. Attendees will benefit from local expert panel presentations, resource tables, and peer networking. Light snacks will be provided as well as an ADRC notebook and tote bag.

Support Group Changes: Starting September, 2026, the Memory Support Network will be replacing our Early Stage Support Group in Manitowoc County the 1st Tuesday of every month from 10 a.m. to 11:30 a.m. This group will be open for **ANYONE** who has someone in their life with memory loss who wants support, encouragement, and resources. If Caregivers want to specifically talk with other caregivers, they are welcome to attend our Family Caregiver Support Group the 3rd Thursday of every month from 2 p.m. to 3:30 p.m. There is also a support group specifically for Male Caregivers that meets the 3rd Wednesday of every month from 9 a.m. to 10:30 a.m. -Caregiving Together will be replacing our Caregiver Support Group in Kewaunee County. This group will continue to be open to all those caring for someone 60 years or older or 18 years and older with a dementia diagnosis. This group meets the 2nd Wednesday of every month from 9:30 a.m. to 11:00 a.m.

National Family Caregiver Month Event: On 10/06/26 from 9:30 a.m. to 11:30 a.m., we are hosting a special event at the Glen Innish Farm to honor our Kewaunee Caregivers. They will get to do a couple of make-and-take workshops.

HEALTH AND WELLNESS EVENTS

Coming Up:

Kewaunee County:

Stepping On- ESI- 10/13/26 to 11/24/26 from 10 a.m. to Noon

Bingocize- Kewaunee Co. Public Health/Human Services- 09/14/26 to 11/18/26 from 11 a.m. to Noon. (Class every Monday and Wednesday)

Manitowoc County:

Stepping On: ADRC of the Lakeshore- 09/08/26 to 10/20/26 from 1:00 p.m. to 3:00 p.m.

Bingocize: Two Rivers Senior Center- 09/09/26 to 11/16/26 from 1:00 p.m. to 2:00 p.m.

ELDER BENEFIT SPECIALISTS

Our Benefit Specialist team is actively working on creating a new Open Enrollment procedure.

INFORMATIONAL SERIES: Throughout the year, we will be holding various presentations from organizations that are here to help the aging/disabled population. The next ones coming up are as follows:

Office for the Deaf and Hard of Hearing- Lester Public Library- 09/16/26 from 1 p.m. to 2:30 p.m.

Office for the Deaf and Hard of Hearing- ESI- 09/17/26 from 1 p.m. to 2:30 p.m.

Resource Fair- The Senior Resource Fair is scheduled at the Kewaunee County Fairgrounds in Luxemburg on 09/29/26 from 9 a.m. to Noon w/ Bingo to follow. The theme is Carnival.

Transportation Updates – Adam Miller

No meetings held since last Board Meeting

5310 audit is complete and approved

1053 grant cycle is in-process

Next Board of Director's meeting is scheduled for September 15, 2026. This will be held at the Manitowoc location. There was no other business for discussion. Sandy Schleis-Ulmen made a motion to adjourn, second by Jim Hathaway. Motion carried. Meeting adjourned at 11:10AM.

Respectfully submitted,

Brenda Georgenson/wh

ADRC of the Lakeshore Board Member