

August 13, 2026_ Board of Health_Minutes_Draft

Attendance: Annette Kamnisky, Shirley Fessler, Catherine Wagner, Supervisors: Rita Metzger, Mike Grambow, Chris McDonnell, Bonnie Shimulunas. Absent: Dr. Brian Konowalchuk, Supv. Brad Busse (excused). Also in attendance: Korina Aghmar, Annette Ziemer

Regular Business: Sup. Metzger called the meeting to order at 5:00 p.m. June 2026 meeting minutes reviewed, corrections to attendance made. No public comment.

Discussion & Action on Resolution Adopting 2027 Fee Schedule:

- Review of proposed resolution for 2027 health department fee schedule.
 - o Motion by Supv Grambow to approve. Seconded by Shirley Fessler. Motion carried.

Health Officer Report (Korina Aghmar, Health Officer)

WI DHS 140 Review Determination: State re-designated the Dept. as Level III-the highest performance designation.

- o Highlights included community partnerships, quality improvement activities, and specialized programs within Environmental Health.
- o The BOH was thanked for continued leadership and support. Chair thanked the staff for their work.

Health Promotion-

- o August is National Breastfeeding Month-WIC funds for health promotion supported two bus ads.
- o Food safety-working on distributing Picnic Packs to promote food safety. Packs include an insulated bag, food thermometer and education materials. This is supported through ARPA mini-grant funds.

Public Health Nursing Report: (Korina Aghmar, Health Officer)

- o *Communicable Disease:* Monthly Report reviewed. Total number of CD cases reported in July were lower than compared to July of last year. There have been measles cases reported in the state in the Southern region.
- o *Quality Assurance Initiative:* Launching project to improve accuracy and completeness of data entry related to STI reports received through the state's electronic disease surveillance system.
- o *Immunizations:* End of year contract completed, report showed that 75% of children in Manitowoc County have received all recommended vaccines by age 2. This rate was a little lower than last year, (2025 was 77%) and is higher than the state rate of 67%.
- o Nurse Manager and a PHN presented at a regional TB Cohort Review on a complex TB case.

Environmental Health Report: (Korina Aghmar, Health Officer)

- *License renewals* for all licensed facilities are nearly complete.
- EH staff conducted a total of **875** inspections at **786** licensed facilities under the DATCP contract during this license year and **14** body art facilities. All routine inspections on all licensed facilities must be completed by June 30.th License year runs from July 1 to June 30th.

WIC Report: (Korina Aghmar, Health Officer)

- June WIC caseload was 1,132 participants, initial July caseload was 1,103 participants. The assigned caseload for 2026 is 1,205 participants.
- WIC staff are currently participating in the State Management Evaluation to ensure compliance with federal requirements. Final portion expected to be completed in early September.

Next Meeting Date and Adjournment: The next meeting date: 9/10/26, at 5:00 PM in the public health building. Motion to adjourn was made by Supv. Grambow, seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:40 p.m.

Minutes Submitted by, Korina Aghmar