

07-07-2026 PERSONNEL COMMITTEE MINUTES

Personnel Committee

July 7, 2027

PRESENT: Supervisors Maresh, Metzger, Neils, and Heilman. Supervisor Behnke was excused.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the June 2, 2026, Personnel Committee meeting was made by Supervisor Metzger, seconded by Supervisor Heilman, and carried, 3-0.

There was no public comment.

Correspondence from Stephanie Binversie and Jennell Shelton was discussed.

A motion was made by Supervisor Metzger, seconded by Supervisor Heilman to move the meeting time for the Personnel Committee to 4:45PM, and carried 4-0.

A motion was made by Supervisor Metzger, seconded by Supervisor Heilman, to approve the reallocation of the vacant Veteran Service Officer position to the position of Benefit Specialist (Veteran Service Office) and carried, 3-0, with Supervisor Neils abstaining. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Neils, seconded by Supervisor Metzger, to approve the positions of Death Investigation Coordinator (.60 FTE) and Assistant Death Investigator (.60 FTE), awarding these positions 75% benefit proration (Coroner's Office), and carried 4-0. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Neils, seconded by Supervisor Heilman, to approve changes to Employee Policy Section 4.10 – Classification of Employees to allow a specific position to have benefits prorated at a rate different from its budgeted hours worked, and carried 4-0. A resolution will be forwarded to the County Board.

A motion was made by Supervisor Neils, seconded by Supervisor Heilman, to approve posting and hiring a new Finance Director above the midpoint, up to a salary of \$125,000 per year, and carried 4-0.

A motion was made by Supervisor Metzger, seconded by Supervisor Heilman, to approve the carryover of 120 hours of vacation for six months for a Sheriff's Department employee returning from extended military leave, and carried 4-0.

Discussion followed regarding:

- Results of the Employee Benefit Survey
- Human Services Department
- Health Insurance
- Recruitment – All Departments

The next meeting of the Personnel Committee will be held on August 4, 2026.

A motion was made by Supervisor Metzger, seconded by Supervisor Heilman, to adjourn. The motion passed unanimously, 4-0. The meeting adjourned at 5:10 p.m.

Kevin Behnke, 2nd Vice Chair

Minutes taken by Chris Eisenschink, Personnel Director

Date