

HIGHWAY COMMITTEE MINUTES

May 19th, 2026

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 19th day of May, 2026.

Supervisor Behnke, called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Andrew Schwerma, Susie Maresh, Scott Schiesl, Dylan Hammel.

Excused: None

Also Present: Commissioner Greg Grotegut, County Executive Tyler Martell, County Board Chair Matthew Phipps, Supervisor Chris Dallas, Mark Van Steenburgh and Owen Van Steenburgh.

Approval of Minutes: Supervisor Maresh, made a motion to approve the minutes from the March 17th, 2026 meeting, seconded by Supervisor Schiesl. Motion carried.

Regular Business:

(Public Comment): None

Election of Officers:

- A. **Vice Chair** Supervisor Hammel nominated Supervisor Schwerma for Vice Chair. A motion to approve the nomination was made by Supervisor Schwerma and seconded by Supervisor Hammel. Motion carried.
- B. **2nd Vice Chair** Supervisor Schiesl nominated Supervisor Hammel for Second Vice Chair. A motion to approve the nomination was made by Supervisor Hammel and seconded by Supervisor Schwerma. Motion carried.

Airport Proposal

Mark and Owen Van Steenburgh, current hangar owners at the airport, shared a proposal to operate as the FBO (Fixed Base Operator) at the airport. Discussion followed. The Committee directed County Executive Tyler Martell, Highway Commissioner Greg Grotegut, Finance Director JJ Gutman and Corporation Counsel Peter Conrad to meet and review the proposal in greater detail and report back to the committee with recommendations.

Hanger #90 Manitowoc Flying LLC.

Grotegut reported that he received a written statement from William Harrington requesting the transfer of a hangar lease to Jeffrey Nichols. A motion to approve the transfer was made by Supervisor Maresh and seconded by Supervisor Schiesl. Motion carried.

Request for Site Evaluation Traffic and Safety

A. **CORD X** – Grotegut reported that the Town of Meeme brought a request before the Traffic and Safety Committee to relocate the 35-mph speed limit signs. A speed study was conducted and reviewed by the DOT Traffic Engineer, who determined there was no justification for moving the signs, but suggested

that installation of a dynamic speed sign may be beneficial at that location. Grotegut recommended referring the matter back to the town should they wish to install and maintain a dynamic speed sign. A motion was made by Supervisor Behnke to leave the signs in their current location and refer the matter back to the Town of Meeme for further action regarding a dynamic speed sign, seconded by Supervisor Hammel. Motion carried.

B. Proposed slow-moving vehicle signage on CTH W between US 10 and Taus Road.

Grotegut shared a request to install two slow moving vehicle or W11-14 sign on CTH W and Taus Road for an Amish school located along that segment. Grotegut made a motion at the Traffic and Safety Committee meeting to recommend installing the two signs and to forward the recommendation to the Highway Committee. A motion to approve the installation was made by Supervisor Hammel and seconded by Supervisor Schiesl. Motion carried.

MOU Jurisdictional Transfer on CTH G with Brown County

Grotegut shared a Memorandum of Understanding regarding the transfer of jurisdiction boundaries in WISLR on CTH G at the Manitowoc/Brown County line. Maintenance responsibilities and mileage allocations will remain unchanged. Completion of the transfer is required in order to apply for funding within these sections. A motion to approve the transfer was made by Supervisor Maresh and seconded by Supervisor Schiesl. Motion carried.

Resolution of Support SS4A Grant

Grotegut explained the resolution, noting that it represents the beginning of the application process for conducting the study for the SS4A grant. He stated that without completion of the study, the County would not be eligible to apply for future federal grant funding in this program. A motion to approve the SS4A grant resolution was made by Supervisor Hammel and seconded by Supervisor Schwerma. Motion carried.

New Member Items

Grotegut shared several documents for the new committee members to review, including the 5-year tentative construction schedule, the 17-year game plan, information regarding grass cutting and invasive species spraying, and a summary of County-owned properties, leases, and buildings, including the airport.

Overtime Reports

The committee reviewed the overtime reports. Grotegut shared he had no issues regarding the overtime reports.

Vouchers

Motion was made by Supervisor Maresh to approve the vouchers and seconded by Supervisor Hammel. Motion carried.

Next Meeting Date

June 16th, 2026

Adjournment

Supervisor Maresh made a motion to adjourn the meeting. Seconded by Supervisor Schwerma. Motion carried.

Meeting adjourned at 4:52 p.m.

Submitted by: Gregory M. Grotegut
Highway Commissioner