

06-02-2026 PERSONNEL COMMITTEE MINUTES

Personnel Committee

June 2, 2026

PRESENT: Supervisors Maresh, Behnke, Metzger, Neils, and Heilman.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the May 19, 2026 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Metzger and carried, 4-0.

There was no public comment or correspondence.

Discussion regarding the Coroner's Office staffing followed. A recommendation will be provided to the committee by Chairman Maresh at the next meeting.

A motion was made by Supervisor Behnke to approve the addition of a fully funded 1.0 FTE ESS Quality Control Specialist (HSD) and seconded by Supervisor Metzger. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board.

Discussion followed regarding:

- A side letter of agreement being presented to the WPPA union.
- Human Services Department
- Health Insurance

A motion was made by Supervisor Behnke to approve the addition of Employee Policy 13.07 – De Minimis Benefits and seconded by Supervisor Neils. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board.

A motion was made by Supervisor Neils to approve change to the Employee Policy 8.08 – Gifts, Gratuities, and Kickbacks and seconded by Supervisor Heilman. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board.

A motion was made by Supervisor Metzger to approve change to the Employee Policy 23.07 – Electronic Mail (E-Mail) and seconded by Supervisor Neils. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board.

Discussion followed regarding the discipline and ethics policy.

A motion was made by Supervisor Behnke and seconded by Supervisor Metzger to approve the hiring of the Business Division Manager/HSD Deputy Director above midpoint. The motion passed unanimously, 5-0.

The next meeting of the Personnel Committee will be July 7, 2026.

A motion was made by Supervisor Metzger and seconded by Supervisor Heilman to adjourn. The motion passed unanimously 5-0. Meeting adjourned at 5:15 p.m.

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Kevin Behnke, 2<sup>nd</sup> Vice Chair

Minutes taken by Chris Eisenschink, Personnel Director

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Date