

2024 – 2026
PROCEEDINGS
OF THE
COUNTY BOARD OF SUPERVISORS



Sessions: April 19, 2024 - March 17, 2026

Published per Wisconsin Statutes Chapter 59.23(2)(a)

OFFICIAL PROCEEDINGS
 2024 – 2026 TERM
 OF THE
 MANITOWOC COUNTY BOARD OF SUPERVISORS

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MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, April 16, 2024

5:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 16th day of April 2024, for the purpose of transacting business as a Board of Supervisors.

County Clerk Backus called the meeting to order at 5:00 p.m.

Supervisor Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

County Clerk Backus read the Certification of Election for the County Board for a two-year term starting April 16, 2024, and expiring April 20, 2026. The clerk then administered the oath of office.

Roll call: 24 members present: Behnke, Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, and Weiss. Supervisor Zimmer was excused.

ELECTION OF OFFICERS

County Clerk Backus announced nominations were open for Chair. Supervisor Maresh nominated Supervisor Martell. There were no other nominations. Supervisor Brey moved to close nominations and pass by unanimous vote, seconded by Supervisor Neils. Upon vote, Supervisor Martell was elected as Chair for a two-year term by unanimous vote.

Chairman Martell announced that nominations were open for the position of First Vice-Chair. Supervisor Engelbrecht nominated Supervisor Behnke. There were no other nominations. Supervisor Brey moved to close nominations and pass by unanimous vote, seconded by Supervisor Lillibridge. Upon vote, Supervisor Behnke was elected as First Vice-Chair for a two-year term by unanimous vote.

Chairman Martell announced that nominations were open for Second Vice-Chair. Supervisor Hacker nominated Supervisor Falkowski. There were no other nominations. Supervisor Hacker moved to close nominations and pass by unanimous vote, seconded by Supervisor Jadowski. Upon vote, Supervisor Falkowski was elected as Second Vice-Chair for a two-year term by unanimous vote.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Supervisor Behnke moved, seconded by Supervisor Maresh to enact Ordinance 2024/2025-1 Creating Manitowoc County Code S. 4.065 (Expo Special Revenue Fund). Upon vote, the motion carried unanimously.

ORDINANCE CREATING MANITOWOC COUNTY CODE S. 4.065
(Expo Special Revenue Fund)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December of 2016 the county board of supervisors of the county of
2 Manitowoc (“County Board”) approved the sale of 28.40 acres of former Manitowoc County Expo
3 Center property (the “Property”) to Meijer Stores Limited Partnership; and
4

5 WHEREAS, as part of selling the Property, the County Board wanted to ensure that the
6 proceeds from the sale of the Property would be used only for Expo-Ice Center related activities;
7 and
8

9 WHEREAS, to effectuate that desire, the County Board amended its rules to require a four-
10 fifths vote of the members of the County Board to move any proceeds received from the sale of
11 the Property from the Expo Special Revenue Fund to any other fund; and
12

13 WHEREAS, after careful consideration and review, the Executive Committee recommends
14 moving this requirement from the County Board Rules to the Manitowoc County Code in order to
15 memorialize it as a law of the county;
16

17 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
18 ordain as follows:
19

20 Manitowoc County Code s. 4.065 is created to read as follows:
21

22 **4.065 Expo Special Revenue Fund.**
23

24 A four-fifths vote of the members of the county board is required to move any proceeds that
25 were received from the sale of real property located at the Manitowoc County Expo Grounds
26 pursuant to the Real Estate Option Contract approved by the Manitowoc County Board of
27 Supervisors on January 26, 2016 from the Expo Special Revenue Fund to any other fund.
28

29 and
30

31 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
32 reflect this amendment; and
33

34 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 16th day of April 2024.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Muench moved, seconded by Supervisor Sitkiewitz to adopt Resolution 2024/2025-2 Adopting County Board Rules. Upon vote, the motion carried unanimously.

No. 2024/2025 - 2

RESOLUTION ADOPTING COUNTY BOARD RULES

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board of supervisors of the county of Manitowoc (“County
2 Board”) has found it useful to adopt a set of County Board Rules to assist and guide it in conducting
3 the county’s business; and
4

5 WHEREAS, the proposed rules have been reviewed by the Executive Committee; and
6

7 WHEREAS, the proposed rules have been updated in order to ensure that the County
8 Board’s procedures and policies reflect current practice; and
9

10 WHEREAS, a proposed set of Manitowoc County Board Rules for the County Board
11 Elected April 2024 has been provided to the members-elect; and
12

13 WHEREAS, after careful consideration and review, the Executive Committee recommends
14 that the County Board adopt the proposed MANITOWOC COUNTY BOARD RULES FOR THE COUNTY
15 BOARD ELECTED APRIL 2024;
16

17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
18 county of Manitowoc adopts the proposed MANITOWOC COUNTY BOARD RULES FOR THE COUNTY
19 BOARD ELECTED APRIL 2024.

Dated this 16th day of April 2024.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Engelbrecht moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 5:09 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, April 16, 2024

5:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 16th day of April 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 5:33 p.m.

Roll call: 22 members were present at the time of roll call: Behnke, Bonde, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Sitkiewitz, and Weiss. Supervisors Brey, Shimulunas, and Zimmer were excused.

Supervisor Engelbrecht moved, seconded by Supervisor Sitkiewitz to approve the April 16, 2024 County Board Agenda. Upon vote, the motion carried unanimously.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Proclaiming May as Foster Care Month to Foster Care Coordinator Karen Zahn and the Foster Care Team.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 5:45 p.m. No one present wished to speak, subsequently Chairman Martell closed public input at 5:45 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Behnke moved, seconded by Supervisor Muench to approve Consent Agenda Items VII.-A, B, C, C1, 2, 3, 4, 5, 6, D1a, D2a, D3a, b, c, d, e, f, g, D4a, b, c, d, e, and D5a. Upon vote, the motion carried unanimously.

A. March 19, 2024 County Board Minutes.

B. Appointments by Chair.

C. Appointments by County Executive

C1. Appointments of James Falkowski, Dan Hartwig, and Josh Stradal to the Joint Dispatch Board for a two-year term expiring April 2026.

C2. Appointment of Amber Schneider to the Expo-Ice Center Board to complete a term expiring December 31, 2026.

C3. Appointment of Margaret Pauwels to the Manitowoc Public Library Board of Trustees to complete a term expiring April 30, 2027.

C4. Appointments of Cindy Neelis, Steve Roekle, and Kevin Bottesi to the Transportation Coordinating Committee to complete a term expiring April 2027.

C5. Appointment of Annette Kaminsky to the Board of Health to complete a term expiring April

2026.

C6. Appointments of Dave Murack, Alternate) Eric Isselmann, and Paul Tittl to the Local Emergency Planning Committee for a two-year term expiring April 2026.

D1a. Ordinance 2024/2025-3 Amending Manitowoc County Code S. 2.04 (Boards, Commissions, and Committees – Expo-Ice Center Board)

No. 2024/2025 - 3

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 2.04
(Boards, Commissions, and Committees - Expo-Ice Center Board)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code (M.C.C.) s. 2.04 establishes the various boards,
2 commissions, and committees of Manitowoc County; and

3
4 WHEREAS, M.C.C. § 2.04(11)(b) provides the makeup of the Expo-Ice Center Board; and

5
6 WHEREAS, under the current code, the Expo-Ice Center Board is to consist of 21
7 members, including one county board supervisor who is a member of the Public Works
8 Committee and two at-large county board supervisors; and

9
10 WHEREAS, requiring three county board supervisors to be on the Expo-Ice Center Board
11 limits the opportunity for interested citizens to participate on the Expo-Ice Center Board; and

12
13 WHEREAS, Manitowoc County does not desire to change the overall size of the Expo-Ice
14 Center Board; and

15
16 WHEREAS, after careful consideration and review, the Executive Committee recommends
17 reducing the number of county board supervisors on the Expo-Ice Center Board to one, not
18 requiring that supervisor to be a member of the Public Works Committee, and increasing the
19 number of citizen members to twenty;

20
21 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
22 ordain as follows:

23
24 Manitowoc County Code s. 2.04(11)(b) is amended to read as follows:

25
26 **2.04 Boards, Commissions, and Committees.**

27
28 ...

29
30 (11) Expo-Ice Center Board.

31
32 ...

33
34 (b) Membership. The board will consist of 21 members, including one county
35 supervisor ~~from the Public Works Committee, two other county supervisors from~~
36 ~~any committee,~~ and 18 20 citizen members. ~~County board members~~ The county
37 board member will serve ~~terms~~ a term concurrent with their term of office. Citizen
38 members will serve staggered 3 year terms. Members will be appointed by the
39 county executive, subject to confirmation by the county board.

40
41 and

42
43 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated
44 to reflect this amendment; and

45
46 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 16th day of April 2024.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D2a. Resolution 2024/2025-4 Denying Claim (Century Link–Brightspeed–JNR Adjustment Co.)

No. 2024/2025 - 4

RESOLUTION DENYING CLAIM
(CenturyLink – Brightspeed – JNR Adjustment Co.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, JNR Adjustment Company as a third party claims administrator for
2 Brightspeed filed a claim with Manitowoc County on March 19, 2024 seeking \$4,689.98 for
3 damage to Brightspeed facilities (*i.e.* a fiber optic line) purportedly caused during a culvert
4 replacement project on County Trunk Highway K; and

5
6 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
7 its insurance carrier; and

8
9 WHEREAS, the insurance carrier has reviewed the information provided, investigated
10 the facts, and determined that Manitowoc County should deny the claim; and

11
12 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
13 insurance carrier’s recommendation that the claim be denied and that the county issue a formal
14 disallowance;

15

16 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
17 Supervisors that the claim is denied and that the Corporation Counsel and County Clerk are
18 directed to provide such notice of the denial of the claim as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the Finance Committee.

FISCAL NOTE: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3a. Resolution 2024/2025-5 Authorizing Jurisdictional Transfer of County Trunk Highway
“CS” (A/K/A West Custer Street) in the City of Manitowoc and Town of Manitowoc Rapids (S.
Alverno Road to S. Rapids Road)

No. 2024/2025 – 5

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CS" (A/K/A WEST CUSTER STREET) IN
THE CITY OF MANITOWOC AND TOWN OF MANITOWOC RAPIDS
(S. Alverno Road to S. Rapids Road)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway (“CTH”) system if the board determines that the public good is best
3 served by such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.49
9 mile portion of CTH “CS” from S. Alverno Road to S. Rapids Road identified as number “4”
10 and shown as a blue line on said map (“Subject Roadway”); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”) and the town of Manitowoc Rapids (“town”); and
14

15 WHEREAS, the city has been maintaining the Subject Roadway since its reconstruction
16 in 2005 under an agreement with Manitowoc County; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of the .7 mile section of the Subject Roadway
23 within its jurisdiction on December 13, 2023; and

24
25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

28
29 WHEREAS, the city has agreed in principle to accept the transfer of the other
30 approximately .79 miles of the Subject Roadway that lies within its jurisdiction; and

31
32 WHEREAS, the city will take over all maintenance and access and utility permitting in
33 the .79 mile section of the Subject Roadway transferred to it on October 1, 2024; and

34
35 WHEREAS, after careful consideration and review, the Highway Committee
36 recommends transferring the Subject Roadway to the city and town as described in this
37 Resolution;

38
39 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
40 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .79 mile
41 portion of County Trunk Highway “CS” (a/k/a West Custer Street) that lies within the city’s
42 jurisdiction from S. Alverno Road to S. Rapids Road; and

43
44 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
45 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .7 mile
46 portion of County Trunk Highway “CS” (a/k/a West Custer Street) that lies within the town’s
47 jurisdiction from S. Alverno Road to S. Rapids Road; and

48
49 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
50 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
51 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
52 that portion of County Trunk Highway “CS” located from S. Alverno Road to S. Rapids Road to
53 the city of Manitowoc and the town of Manitowoc Rapids as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3b. Resolution 2024/2025-6 Authorizing Jurisdictional Transfer of County Trunk Highway
“CL” (A/K/A Viebahn Street) in the City of Manitowoc and Town of Manitowoc (S. 26th Street
to County Trunk Highway “LS”)

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A VIEBAHN STREET) IN THE
CITY OF MANITOWOC AND TOWN OF MANITOWOC
(S. 26th Street to County Trunk Highway "LS")**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway (“CTH”) system if the board determines that the public good is best
3 served by such changes; and

4
5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and

7
8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.0
9 mile portion of CTH “CL” from S. 26th Street to County Trunk Highway “LS” identified as
10 number “9” and shown as a red line on said map (“Subject Roadway”); and

11
12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”) and the town of Manitowoc (“town”); and

14
15 WHEREAS, Manitowoc County has an asphalt overlay project scheduled for summer of
16 2024 for the Subject Roadway; and

17
18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of the .15 mile section of the Subject
23 Roadway within its jurisdiction on December 4, 2023; and

24
25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

28
29 WHEREAS, the city has agreed in principle to accept the transfer of the other .85 miles
30 of the Subject Roadway that lies within its jurisdiction; and

31
32 WHEREAS, the city will take over all maintenance and access and utility permitting in
33 the .85 mile section of the Subject Roadway transferred to it on October 1, 2024; and

34
35 WHEREAS, after careful consideration and review, the Highway Committee
36 recommends transferring the Subject Roadway to the city and town as described in this
37 Resolution;

38
39 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
40 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .85 mile
41 portion of County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the city's
42 jurisdiction from S. 26th Street to County Trunk Highway "LS"; and

43
44 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
45 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc that .15 mile portion
46 of County Trunk Highway "CL" (a/k/a Viebahn Street) that lies within the town's jurisdiction
47 from S. 26th Street to County Trunk Highway "LS"; and

48
49 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
50 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
51 Transfer Agreement with the city of Manitowoc and the town of Manitowoc transferring that
52 portion of County Trunk Highway "CL" located from S. 26th Street to County Trunk Highway
53 "LS" to the city of Manitowoc and the town of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3c. Resolution 2024/2025-7 Authorizing Jurisdictional Transfer of County Trunk Highway
"CL" (A/K/A Viebahn Street) in the City of Manitowoc and Town of Newton (Hecker Road to
S. 26th Street)

No. 2024/2025 - 7

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A VIEBAHN STREET) IN THE
CITY OF MANITOWOC AND THE TOWN OF NEWTON
(Hecker Road to S. 26th Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway ("CTH") system if the board determines that the public good is best
3 served by such changes; and

4
5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.5
9 mile portion of CTH “CL” from Hecker Road to S. 26th Street identified as numbers “7” and “8”
10 and shown as a lime green line and a green line respectively on said map (“Subject Roadway”);
11 and

12
13 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
14 is located in the city of Manitowoc (“city”) and the town of Newton (“town”); and

15
16 WHEREAS, Manitowoc County has scheduled an asphalt overlay project for 2028 on the
17 portion of the Subject Roadway from S. 26th street to I-43, which the county will fund and
18 perform; and

19
20 WHEREAS, the city has scheduled a construction project for 2024 on the portion of the
21 Subject Roadway from I-43 to Hecker Road, which the city will fund; and

22
23 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
24 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
25 town; and

26
27 WHEREAS, the town has accepted the transfer of the approximately .25 mile section of
28 the Subject Roadway within its jurisdiction on December 28, 2023; and

29
30 WHEREAS, the town has agreed to pay the city annually for its portion of General
31 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
32 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

33
34 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.25 miles
35 of the Subject Roadway that lies within its jurisdiction; and

36
37 WHEREAS, the city will take over all maintenance and access and utility permitting in
38 the 1.25 mile section of the Subject Roadway transferred to it on October 1, 2024; and

39
40 WHEREAS, after careful consideration and review, the Highway Committee
41 recommends transferring the Subject Roadway to the city and town as described in this
42 Resolution;

43
44 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
45 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that 1.25
46 mile portion of County Trunk Highway “CL” (a/k/a Viebahn Street) that lies within the city’s
47 jurisdiction from Hecker Road to S. 26th Street; and

48
49 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
50 Manitowoc authorizes the jurisdictional transfer to the town of Newton that .25 mile portion of
51 County Trunk Highway “CL” (a/k/a Viebahn Street) that lies within the town’s jurisdiction from
52 Hecker Road to S. 26th Street; and

53

54 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
55 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
56 Transfer Agreement with the city of Manitowoc and the town of Newton transferring that portion
57 of County Trunk Highway “CL” located from Hecker Road to S. 26th Street to the city of
58 Manitowoc and town of Newton as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3d. Resolution 2024/2025-8 Authorizing Jurisdictional Transfer of County Trunk Highway
“CL” (A/K/A Hecker Road) in the Town of Manitowoc Rapids and the City of Manitowoc (US
151 to Viebahn Street)

No. 2024/2025 - 8

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "CL" (A/K/A HECKER ROAD) IN THE
TOWN OF MANITOWOC RAPIDS AND THE CITY OF MANITOWOC
(US 151 to Viebahn Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway (“CTH”) system if the board determines that the public good is best
3 served by such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS, the county board of supervisors has been provided a map that shows an
9 approximately .67 mile portion of CTH “CL” from US 151 to Viebahn Street identified as
10 number “5” and shown as a teal line on said map (“Subject Roadway”); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”) and the town of Manitowoc Rapids (“town”); and
14

15 WHEREAS, Manitowoc County, along with the Wisconsin Department of
16 Transportation, reconstructed the Subject Roadway in 2020; and
17

18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of the .1 mile section of the Subject Roadway
23 within its jurisdiction on December 13, 2023; and

24
25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

28
29 WHEREAS, the city has agreed in principle to accept the transfer of the other .57 miles
30 of the Subject Roadway that lies within its jurisdiction; and

31
32 WHEREAS, the city will take over all maintenance and access and utility permitting in
33 the .57 mile section of the Subject Roadway transferred to it on October 1, 2024; and

34
35 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.4 miles
36 of the Subject Roadway that lies within its jurisdiction; and

37
38 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
39 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .57 mile
40 portion of County Trunk Highway “CL” (a/k/a Hecker Road) that lies within the city’s
41 jurisdiction from US 151 to Viebahn Street; and

42
43 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
44 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids .1 mile
45 portion of County Trunk Highway “CL” (a/k/a Hecker Road) that lies within the town’s
46 jurisdiction from US 151 to Viebahn Street; and

47
48 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
49 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
50 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
51 that portion of County Trunk Highway “CL” located from US 151 to Viebahn Street to the city
52 of Manitowoc and the town of Manitowoc Rapids as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3e. Resolution 2024/2025-9 Authorizing Jurisdictional Transfer of County Trunk Highway “R” (A/K/A South Rapids Road) in the Town of Manitowoc Rapids and the City of Manitowoc (Broadway Street to Custer Street)

No. 2024/2025 - 9

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "R" (A/K/A SOUTH RAPIDS ROAD) IN
THE TOWN OF MANITOWOC RAPIDS AND CITY OF MANITOWOC**
(Broadway Street to Custer Street)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway (“CTH”) system if the board determines that the public good is best
3 served by such changes; and

4
5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and

7
8 WHEREAS the county board of supervisors has been provided a map that shows a 1.01
9 mile portion of CTH “R” from Broadway Street to Custer Street identified as number “3” and
10 shown as an orange line on said map (“Subject Roadway”); and

11
12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”) and the town of Manitowoc Rapids (“town”); and

14
15 WHEREAS, the city is currently maintaining the Subject Road since its reconstruction in
16 2019 under an agreement with Manitowoc County; and

17
18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of an approximately .51 mile section of the
23 Subject Roadway in its jurisdiction in exchange for the city agreeing to perform all maintenance
24 and access and utility permitting on the roadway; and

25
26 WHEREAS, the city has agreed in principle to accept the transfer of the other
27 approximately .50 miles of the Subject Roadway that lies within its jurisdiction; and

28
29 WHEREAS, the city will take over all maintenance and access and utility permitting in
30 the .50 mile section of the Subject Roadway transferred to it on October 1, 2024; and

31

32 WHEREAS, after careful consideration and review, the Highway Committee
33 recommends transferring the Subject Roadway to the city and town as described in this
34 Resolution;

35
36 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
37 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .50 mile
38 portion of County Trunk Highway "R" (a/k/a South Rapids Road) that lies within the city's
39 jurisdiction from Broadway Street to Custer Street; and
40

41 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
42 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .51 mile
43 portion of County Trunk Highway "R" (a/k/a South Rapids Road) that lies within the town's
44 jurisdiction from Broadway Street to Custer Street; and
45

46 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
47 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
48 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
49 that portion of County Trunk Highway "R" located from Broadway Street to Custer Street to the
50 town of Manitowoc Rapids and the city of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3f. Resolution 2024/2025-10 Authorizing Jurisdictional Transfer of County Trunk Highway
"R" (A/K/A North Rapids Road) in the City of Manitowoc (Waldo Boulevard to Broadway
Street)

No. 2024/2025 - 10

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER FOR
COUNTY TRUNK HIGHWAY "R" (A/K/A NORTH RAPIDS ROAD) IN
THE CITY OF MANITOWOC
(Waldo Boulevard to Broadway Street)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway ("CTH") system if the board determines that the public good is best
3 served by such changes; and
4

5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and
7

8 WHEREAS the county board of supervisors has been provided a map that shows a .8
9 mile portion of CTH “R” from Waldo Boulevard to Broadway Street identified as number “2”
10 and shown as a green line on said map (“Subject Roadway”); and
11

12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”); and
14

15 WHEREAS, in the future the driving lanes on the Subject Roadway will be replaced in
16 concrete (“Driving Lane Replacement Project”); and
17

18 WHEREAS, Manitowoc County agrees to pay one-half of the cost to replace the driving
19 lanes on the Subject Roadway in concrete; and
20

21 WHEREAS, the city will sponsor and pay for the engineering portion and management of
22 the Driving Lane Replacement Project; and
23

24 WHEREAS, Manitowoc County and the city have determined that it is in the public
25 interest to transfer jurisdiction and maintenance of Subject Roadway to the city; and
26

27 WHEREAS, the city has agreed in principle to accept the transfer of the Subject
28 Roadway; and
29

30 WHEREAS, the city will take over all maintenance and access and utility permitting of
31 the Subject Roadway on October 1, 2024; and
32

33 WHEREAS, after careful consideration and review, the Highway Committee
34 recommends transferring the Subject Roadway to the city as described in this Resolution;
35

36 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
37 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that .8 mile
38 portion of County Trunk Highway “R” (a/k/a North Rapids Road) located from Waldo
39 Boulevard to Broadway Street; and
40

41 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
42 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
43 Transfer Agreement with the city of Manitowoc transferring that portion of County Trunk
44 Highway “R” located from Waldo Boulevard to Broadway Street to the city of Manitowoc.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3g. Resolution 2024/2025-11 Authorizing Jurisdictional Transfer of County Trunk Highway “R” (A/K/A North Rapids Road) in the Town of Manitowoc Rapids and the City of Manitowoc (County Trunk Highway “P” to Waldo Boulevard)

No. 2024/2025 - 11

**RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF
COUNTY TRUNK HIGHWAY "R" (A/K/A NORTH RAPIDS ROAD) IN
THE TOWN OF MANITOWOC RAPIDS AND CITY OF MANITOWOC**
(County Trunk Highway "P" to Waldo Boulevard)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 83.025 authorizes a county board to make changes in the
2 County Trunk Highway (“CTH”) system if the board determines that the public good is best
3 served by such changes; and

4
5 WHEREAS, revisions to the highway system must be made with the consent of the
6 Wisconsin Department of Transportation; and

7
8 WHEREAS, the county board of supervisors has been provided a map that shows a 1.65
9 mile portion of CTH “R” from County Trunk Highway “P” to Waldo Boulevard identified as
10 number “1” and shown as a red line on said map (“Subject Roadway”); and

11
12 WHEREAS, while the Subject Roadway is part of the County Trunk Highway system, it
13 is located in the city of Manitowoc (“city”) and the town of Manitowoc Rapids (“town”); and

14
15 WHEREAS, the county has agreed to fund and manage a major construction project on
16 the Subject Roadway in 2024; and

17
18 WHEREAS, Manitowoc County, the city, and the town have determined that it is in the
19 public interest to transfer jurisdiction and maintenance of the Subject Roadway to the city and
20 town; and

21
22 WHEREAS, the town accepted the transfer of the .25 mile section of the Subject
23 Roadway within its jurisdiction on December 13, 2023; and

24
25 WHEREAS, the town has agreed to pay the city annually for its portion of General
26 Transportation Aids for the section of the Subject Roadway in its jurisdiction in exchange for the
27 city agreeing to perform all maintenance and access and utility permitting on the roadway; and

28
29 WHEREAS, the city has agreed in principle to accept the transfer of the other 1.4 miles
30 of the Subject Roadway that lies within its jurisdiction; and

31

32 WHEREAS, the city will take over all maintenance and access and utility permitting in
33 the 1.4 mile section of the Subject Roadway transferred to it on October 1, 2024; and
34

35 WHEREAS, after careful consideration and review, the Highway Committee
36 recommends transferring the Subject Roadway to the city and town as described in this
37 Resolution;
38

39 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
40 county of Manitowoc authorizes the jurisdictional transfer to the city of Manitowoc that 1.4 mile
41 portion of County Trunk Highway “R” (a/k/a North Rapids Road) that lies within the city’s
42 jurisdiction from County Trunk Highway “P” to Waldo Boulevard; and
43

44 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
45 Manitowoc authorizes the jurisdictional transfer to the town of Manitowoc Rapids that .25 mile
46 portion of County Trunk Highway “R” (a/k/a North Rapids Road) that lies within the town’s
47 jurisdiction from County Trunk Highway “P” to Waldo Boulevard; and
48

49 BE IT FURTHER RESOLVED, that the County Board Chair, County Clerk, and such
50 other officials as necessary from Manitowoc County are authorized to enter into a Jurisdictional
51 Transfer Agreement with the city of Manitowoc and the town of Manitowoc Rapids transferring
52 that portion of County Trunk Highway “R” located from County Trunk Highway “P” to Waldo
53 Boulevard to the town of Manitowoc Rapids and the city of Manitowoc as applicable.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

4a. Ordinance 2024/2025-12 Amending Zoning Map (Gerald Duchow)

No. 2024/2025 - 12

ORDINANCE AMENDING ZONING MAP
(Gerald Duchow)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of the Northeast Quarter (NE1/4) of the Northeast Quarter
12 (NE1/4) of Section Nine (9), Township Eighteen (18) North, Range Twenty-One (21) East,
13 Town of Eaton, Manitowoc County, Wisconsin, more particularly described as follows:

14
15 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E
16 along the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the
17 north line of the S1/2 of the NE1/4 of said NE1/4; thence continue S00°-09'-12"E
18 along said east line, a distance of 660.54 to the south line of the NE1/4 of said
19 NE1/4; thence N88°-57'-50"W along said south line, a distance of 687.25 feet to
20 the southeast corner of Lot 4 of Certified Survey Map as recorded in Volume 25
21 of Certified Survey Maps on Page 189 as Document Number 996258 of
22 Manitowoc County Records; thence N00°-36'-23"W along the east line of said
23 Lot 4, a distance of 436.28 feet to the point of beginning; thence continue N00°-
24 36'-23"W along said east line, a distance of 196.43 feet; thence S88°-47'-40"E
25 228.71 feet; thence S00°-36'-23"E 262.32 feet; thence N68°-38'-46"W 116.17
26 feet; thence N76°-48'-34"W 124.45 feet to the point of beginning, said parcel
27 containing approximately 51,408 square feet (1.180 acres) of land

28
29 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR)
30 District; and

31
32 A parcel of land located in part of the Northeast Quarter (NE1/4) of the Northeast Quarter
33 (NE1/4) of Section Nine (9), Township Eighteen (18) North, Range Twenty-One (21) East,
34 Town of Eaton, Manitowoc County, Wisconsin, more particularly described as follows:

35
36 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E
37 along the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the
38 north line of the S1/2 of the NE1/4 of said NE1/4 and the point of beginning;
39 thence continue S00°-09'-12"E along said east line, a distance of 660.54 to the
40 south line of the NE1/4 of said NE1/4; thence N88°-57'-50"W along said south
41 line, a distance of 687.25 feet to the southeast corner of Lot 4 of Certified Survey
42 Map as recorded in Volume 25 of Certified Survey Maps on Page 189 as
43 Document Number 996258 of Manitowoc County Records; thence N00°-36'-
44 23"W along the east line of said Lot 4, a distance of 436.28 feet; thence S76°-48'-
45 34"E 124.45 feet; thence S68°-38'-46"E 116.17 feet; thence N00°-36'-23"W
46 262.32 feet; thence N88°-47'-40"W 228.71 feet; N00°-36'-23"W along the east
47 line of said Lot 4, a distance of 30.00 feet to the north line of the S1/2 of the
48 NE1/4 of said NE1/4; thence S88°-47'-40"E along said north line, a distance of
49 692.54 feet to the point of beginning. Said parcel contains approximately 404,891
50 square feet (9.295 acres) of land

52 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA)
53 District.

Dated this 16th day of April 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

4b. Ordinance 2024/2025-13 Amending Zoning Map (Grassl Family Trust)

No. 2024/2025 - 13

ORDINANCE AMENDING ZONING MAP
(Grassl Family Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest Quarter (SW1/4) of the Southwest
12 Quarter (SW1/4) of Section Twenty-One (21) and part of Lot 6 of Rockville Subdivision of
13 Section Twenty-Eight (28), Township Seventeen (17) North, Range Twenty-One (21) East,
14 Town of Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:
15

16 Commencing at the southwest corner of said Section 21; thence N89°-43'-38"E
17 along the south line of the SW1/4 of said Section 21, a distance of 211.19 feet to
18 the point of beginning; thence continue N89°-43'-38"E along said south line, a
19 distance of 127.80 feet; thence N00°-03'-03"E 121.69 feet; thence N09°-51'-
20 22"W 38.50 feet; thence N76°-06'-09"W 61.62 feet; thence N08°-00'-50"W
21 191.93 feet; thence S88°-16'-27"E 203.88 feet; thence S85°-04'-32"E 302.79 feet
22 to the centerline of Steinthal Rd.; thence S00°-52'-12"W along said centerline, a
23 distance of 134.85 feet; thence 195.61 feet along the arc of a curve to the left and
24 said centerline, having a radius of 2864.79 feet and a chord which bears of
25 S01°-05'-09"E 195.57 feet to the south line of the SW1/4 of said Section 21;
26 thence S89°-43'-38"W along said south line, a distance of 357.06 feet; thence

27 S00°-08'-34"W 61.72 feet to a point being N00°-08'-34"E 20.00 feet more or less
28 from the water's edge of the Sheboygan River and the start of a meander line;
29 thence N75°-31'-32"W along said meander line, a distance of 98.70 feet; thence
30 N88°-29'-04"W along said meander line, a distance of 89.21 feet to a point being
31 N00°-08'-34"E 20.00 feet more or less from the water's edge of the Sheboygan
32 River and the termination of said meander line; thence N00°-08'-34"E 32.81 feet
33 to the point of beginning, said parcel containing approximately 170,295 square
34 feet (+/-3.909 acres) of land
35

36 is hereby rezoned from High Density (HD) District and General Agriculture (GA) District to
37 Small Estate (SE) District; and
38

39 A parcel of land located in a part of the Southwest Quarter (SW1/4) of the Southwest
40 Quarter (SW1/4) of Section Twenty-One (21) and part of Lot 6 of Rockville Subdivision of
41 Section Twenty-Eight (28), Township Seventeen (17) North, Range Twenty-One (21) East,
42 Town of Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:
43

44 Beginning at the southwest corner of said Section 21; thence N00°-17'-59"E
45 along the west line of the SW1/4 of said Section 21 a distance of 373.44 feet;
46 thence S88°-16'-27"E 244.09 feet; thence S08°-00'-50"E 191.93 feet; thence
47 S76°-06'-09"E 61.62 feet; thence S09°-51'-22"E 38.50 feet; thence
48 S00°-03'-03"W 121.69 feet to the south line of the SW1/4 of said Section 21;
49 thence S89°-43'-38"W along said south line, a distance of 127.80 feet; thence
50 S00°-08'-34"W 32.81 feet to a point being N00°-08'-34"E 20.00 feet more or less
51 from the water's edge of the Sheboygan River and the start of a meander line;
52 thence S80°-38'-56"W along said meander line, a distance of 214.11 feet to a
53 point being N00°-08'-34"E 20.00 feet more or less from the water's edge of the
54 Sheboygan River and the termination of said meander line and the west line of
55 said Section 28; thence N00°-08'-34"E along said west line, a distance of 66.59
56 feet to the point of beginning, said parcel containing approximately 124,226
57 square feet (+/-2.852 acres) of land
58

59 is hereby rezoned from High Density (HD) District and General Agriculture (GA) District to
60 Rural Residential (RR) District.

Dated this 16th day of April 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

4c. Ordinance 2024/2025-14 Amending Zoning Map (Steven & Virginia Schwoerer)

ORDINANCE AMENDING ZONING MAP
(Steven and Virginia Schwoerer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of Lot 4 of Certified Survey Map as recorded in Volume
12 25 of Certified Survey Maps on Page 189 as Document Number 996258 plus additional lands;
13 being part of the Northeast Quarter (NE1/4) of the Northeast Quarter (NE1/4) of Section Nine
14 (9), Township Eighteen (18) North, Range Twenty-One (21) East, Town of Eaton, Manitowoc
15 County, Wisconsin, more particularly described as follows:
16

17 Commencing at the northeast corner of said Section 9; thence S00°-09'-12"E
18 along the east line of the NE1/4 of said Section 9, a distance of 660.54 feet to the
19 north line of the S1/2 of the NE1/4 of said NE1/4; thence continue S00°-09'-12"E
20 along said east line, a distance of 660.54 to the south line of the NE1/4 of said
21 NE1/4; thence N88°-57'-50"W along said south line, a distance of 687.25 feet to
22 the southeast corner of Lot 4 of Certified Survey Map as recorded in Volume 25
23 of Certified Survey Maps on Page 189 as Document Number 996258 of
24 Manitowoc County Records; thence N00°-36'-23"W along the east line of said
25 Lot 4, a distance of 436.28 feet; thence S76°-48'-34"E 124.45 feet; thence S68°-
26 38'-46"E 116.17 feet; thence N00°-36'-23"W 262.32 feet; thence N88°-47'-40"W
27 228.71 feet and the point of beginning; S00°-36'-23"E along the east line of said
28 Lot 4, a distance of 133.53 feet; thence N88°-47'-40"W 125.64 feet; thence N76°-
29 48'-34"W 225.86 feet; thence N01°-22'-22"E 96.56 feet; thence N88°-47'-40"W
30 100.00 feet to the west line of said Lot 4; thence N01°-22'-22"E along said west
31 line, a distance of 20.00 feet to the north line of the S1/2 of the NE1/4 of said
32 NE1/4; thence S88°-47'-40"E along said north line, a distance of 441.06 feet to
33 the east line of said Lot 4; thence S00°-36'-23"E along said east line, a distance
34 30.00 feet to the point of beginning, said parcel containing approximately 53,027
35 square feet (1.217 acres) of land
36

37 is hereby rezoned from Rural Residential (RR) District to General Agriculture (GA) District.

Dated this 16th day of April 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

4d. Ordinance 2024/2025-15 Amending Zoning Map (Trinity Ev Lutheran Church)

No. 2024/2025 - 15

ORDINANCE AMENDING ZONING MAP
(Trinity EV Lutheran Church)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest
12 Quarter (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two
13 (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly described as
14 follows:
15

16 Beginning at the northwest corner of said Section 13; thence N89°-23'-42"E
17 along the north line of the NW1/4 of said Section 13, a distance of 535.90 feet;
18 thence S00°-11'-07"E 324.99 feet; thence S89°-23'-42"W 540.08 feet to the west
19 line of said NW1/4; thence N00°-33'-06"E along said west line, a distance of
20 325.05 feet to the point of beginning, said parcel containing approximately
21 174,838 square feet (4.013 acres) of land
22

23 is hereby rezoned from Small Estate (SE) District to Rural Residential (RR) District; and
24

25 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest
26 Quarter (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two
27 (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly described as
28 follows:
29

30 Commencing at the northwest corner of said Section 13; thence S00°-33'-06"W
31 along the west line of said NW1/4, a distance of 325.05 feet to the point of

32 beginning; thence N89°-23'-42"E 540.08 feet; thence S00°-33'-06"W 89.54 feet;
33 thence S89°-00'-00"W 540.25 feet to the west line of said NW1/4; thence N00°-
34 33'-06"E 93.27 feet to the point of beginning, said parcel containing
35 approximately 49,362 square feet (1.133 acres) of land

36
37 is hereby rezoned from Small Estate (SE) District to Exclusive Agriculture (EA) District.

Dated this 16th day of April 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

4e. Ordinance 2024/2025-16 Amending Zoning Map (Janice N. Wehausen)

No. 2024/2025 - 16

ORDINANCE AMENDING ZONING MAP
(Janice N. Wehausen Irrevocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 1, 2024; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest
12 Quarter (NW1/4) of Section Thirteen (13), Township Eighteen (18) North, Range Twenty-Two
13 (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly described as
14 follows:

15
16 Commencing at the northwest corner of said Section 13; thence N89°-23'-42"E
17 along the north line of the NW1/4 of said Section 13, a distance of 535.90 feet to
18 the point of beginning; thence S00°-11'-07"E 324.99 feet; thence N89°-23'-42"E
19 132.16 feet; thence N00°-02'-15"W 325.00 feet to said north line, thence
20 S89°-23'-42"W along said north line, a distance of 133.00 feet to the point of

21 beginning, said parcel containing approximately 43,086 square feet (0.989 acres)
22 of land
23
24 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District.

Dated this 16th day of April 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

5a. Resolution 2024/2025-17 Authorizing Self-Insured Status for Worker's Compensation

No. 2024/2025 - 17

**RESOLUTION AUTHORIZING SELF-INSURED STATUS FOR
WORKER'S COMPENSATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Workforce Development (DWD) requires all
2 political subdivisions to pass a resolution authorizing self-insured status for worker's
3 compensation every three years; and
4

5 WHEREAS, Manitowoc County established self-insured status for worker's
6 compensation on November 16, 2010, but DWD requires that the three-year cycle for all political
7 subdivisions begin on January 1, 2012; and
8

9 WHEREAS, this resolution fulfills DWD's requirement and no further action will be
10 required until January 1, 2027; and
11

12 WHEREAS, after careful consideration and review, the Personnel Committee
13 recommends that the county authorizes the continuance of self-insured status for worker's
14 compensation;
15

16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors for the
17 county of Manitowoc authorizes the continuance of self-insured status for worker's
18 compensation; and
19

20 BE IT FURTHER RESOLVED that the County Clerk is directed to send a certified copy
21 of this resolution to the Wisconsin Department of Workforce Development, Worker's
22 Compensation Division.

Dated this 16th day of April 2024.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a brief report.

Executive Committee: Chairman Martell gave a brief report.

Expo-Ice Center Board: Supervisor Sitkiewitz gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Supervisor Behnke moved, seconded by Supervisor Engelbrecht to adopt Resolution 2024/2025-18 Accepting \$14,000 Donation for Manitowoc County Airport Forklift. Upon vote, the motion carried unanimously.

No. 2024/2025 - 18

RESOLUTION ACCEPTING \$14,000 DONATION FOR MANITOWOC COUNTY AIRPORT FORKLIFT

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, the Manitowoc County Airport has the need for a forklift to better serve
- 2 customers; and
- 3
- 4 WHEREAS, the forklift is used to load and offload supplies carried by aircraft as well as
- 5 loading deicing agents in winter; and
- 6
- 7 WHEREAS, Manitowoc County has a forklift that is no longer repairable; and
- 8
- 9 WHEREAS, the cost of purchasing a used forklift at the airport is \$15,000.00; and
- 10
- 11 WHEREAS, the trade in value of the current forklift at the airport is \$1,000.00; and
- 12
- 13 WHEREAS, Tom Bare has offered to donate the additional \$14,000.00 necessary for the
- 14 airport to purchase a used forklift; and
- 15
- 16 WHEREAS, after careful consideration and review, the Manitowoc County Highway
- 17 Committee recommends that the county of Manitowoc accept the donation from Tom Bare to
- 18 purchase the forklift for the airport;
- 19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc accepts the donation in the amount of \$14,000.00 from Tom Bare to
22 purchase a used forklift for the Manitowoc County Airport; and

23
24 BE IT FURTHER RESOLVED that appropriate revenue and expenditure line items in
25 the 2024 budget are amended by the amount of the donation and that the Finance Director is
26 directed to record such information in the official books of the county for the year ending
27 December 31, 2024 as may be required; and

28
29 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors wishes
30 to acknowledge and thank Tom Bare for his generous donation.

Dated this 16th day of April 2024.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: No tax levy impact. Increases revenues and expenditures by equal amounts.

APPROVED: Bob Ziegelbauer, County Executive.

Land Conservation Committee: Supervisor R. Phipps gave a brief report. Supervisor R. Phipps moved, seconded by Supervisor Muench to adopt Resolution 2024/2025-19 Authorizing North Central Region Sustainable Research and Education Grant (NCR-SARE Grant). Upon vote, the motion carried unanimously.

No. 2024/2025 - 19

**RESOLUTION AUTHORIZING NORTH CENTRAL REGION
SUSTAINABLE RESEARCH AND EDUCATION GRANT
(NCR-SARE Grant)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan recognizes that education creates an awareness and leads to voluntary compliance of county
3 and state laws and empowers citizens to make wise conservation decisions; and

4
5 WHEREAS, the approved Manitowoc County Land and Water Resource Management
6 Plan identifies that education and outreach as one of the most impactful strategies to improving
7 and protecting our natural resources; and

8
9 WHEREAS, the Soil and Water Conservation Department has the opportunity to apply
10 for and receive \$6,000 in 2024 for grant funds from the North Central Region Sustainable

11 Research and Education program (“NCR-SARE grant”) to help foster educational activities to
12 develop and purchase a sustainable mobile learning lab; and
13

14 WHEREAS, after careful consideration and review, the Land Conservation Committee
15 recommends that Manitowoc County apply for and accept an NCR-SARE grant to develop and
16 purchase a sustainable mobile learning lab;
17

18 NOW THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
19 county of Manitowoc authorizes the Soil and Water Conservation Director to apply for and
20 accept an NCR-SARE grant to develop and purchase a sustainable mobile learning lab; and
21

22 BE IT FURTHER RESOLVED that the Soil and Water Conservation Director is
23 authorized to sign documents and take the actions necessary to undertake, direct, and complete
24 the project authorized in the grant; and
25

26 BE IT FURTHER RESOLVED that revenues and expenses in the Soil and Water
27 Conservation Department budget are amended by the amount of any grant award from the North
28 Central Region Sustainable Research and Education program, and the Finance Director is
29 directed to record such information in the official books of the county for the year ending
30 December 31, 2024 with carryover to 2025 as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: No levy impact. Appropriate revenue and expense accounts in the Soil and Water Conservation Department budget will be increased by the amount of any grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Joint Committees - Land Conservation Committee and Planning and Park Commission:
Supervisor Falkowski moved, seconded by Supervisor R. Phipps to adopt Resolution 2024/2025-
20 Authorizing Manure Expo Mini Grant (Countywide Live Hazards Map). Upon vote, the
motion carried unanimously.

RESOLUTION AUTHORIZING MANURE EXPO MINI GRANT
(Countywide Live Hazards Map)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan identifies concerns with non-point pollution of surface water and groundwater; and

3
4 WHEREAS, the Planning and Zoning Department manages GIS data and online mapping
5 resources available to inform and provide information for public use; and

6
7 WHEREAS, mismanaged nutrient applications and agricultural runoff can be significant
8 sources of pollution impacting Manitowoc County groundwater, lakes, and watersheds draining
9 to the Lake Michigan ecosystem; and

10
11 WHEREAS, agricultural producers managing farmland and applying nutrients to the
12 landscape have the ability to control runoff and reduce possible impacts to watersheds when
13 technological innovations are available; and

14
15 WHEREAS, the Soil and Water Conservation Department and Planning and Zoning
16 Department have the opportunity to apply for and receive \$2,500 in 2024 for Manure Expo Mini
17 Grant funds from the North American Manure Expo Board to develop a countywide live hazards
18 map; and

19
20 WHEREAS, the Manitowoc County Soil and Water Department and the Planning and
21 Zoning Department have staff and internal resources available to develop a countywide live
22 hazards map with grant funds from the North American Manure Expo Board; and

23
24 WHEREAS, pursuant to the grant application, the Soil and Water Conservation
25 Department will receive \$1,500 and the Planning and Zoning Department will receive \$1,000;
26 and

27
28 WHEREAS, after careful consideration and review the Land Conservation Committee
29 and the Planning and Park Commission recommend the Soil and Water Conservation
30 Department pursue and accept a Manure Expo Mini Grant to facilitate and improve nutrient
31 management in the county;

32
33 NOW THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
34 county of Manitowoc authorizes the Soil and Water Conservation Department Director, or his
35 designee, to apply for and accept a Manure Expo Mini Grant from the North American Manure
36 Expo Board to develop a County Wide Live Hazards Map in an amount up to \$2,500; and

37
38 BE IT FURTHER RESOLVED the Soil and Water Conservation Department and the
39 Planning and Zoning Department will meet the financial obligations necessary to fully and

40 satisfactorily complete the deliverables as outlined in grant application and any agreement
41 entered into pursuant thereto; and

42
43 BE IT FURTHER RESOLVED the Manitowoc County Soil and Water Conservation
44 Director and the Planning and Zoning Director, or their designee(s), are hereby authorized to
45 sign documents and take actions necessary to undertake, direct, and complete the project
46 authorized in the grant; and

47
48 BE IT FURTHER RESOLVED that revenues and expenses in the Soil and Water
49 Conservation Department and Planning and Zoning Department budgets are amended by the
50 amount of any grant award, and the Finance Director is directed to record such information in the
51 official books of the county for the year ending December 31, 2024 with carryover to 2025 as
52 may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the Land Conservation Committee and Planning and Park
Commission.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Soil
and Water Conservation Department and Planning and Zoning Department
budget will be increased by the amount of any state grant amount
authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Joint Committees - Human Services Board and Personnel Committee:

Supervisor Maresh moved, seconded by Supervisor Neils to adopt Resolution 2024/2025-21
Authorizing Reallocation of Human Services Department 1.0 Full-Time Equivalent Position
(Staff Accountant to Financial Analyst). Upon vote, the motion carried unanimously.

No. 2024/2025 - 21

**RESOLUTION AUTHORIZING REALLOCATION OF HUMAN
SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT POSITION**
(Staff Accountant to Financial Analyst)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, currently there is a Staff Accountant position vacancy in the Human
2 Services Department; and

3
4 WHEREAS, the Human Services Department has determined that there is a significant
5 need for program staff to view information regarding their expense accounts and to monitor
6 grants; and
7

8 WHEREAS, there is also a need for Human Services Department supervisors to view
9 their year-to-date expenses in real time; and

10
11 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position
12 would permit the department to manage robust financial analysis and projection tools as well as
13 assist in ensuring that program staff and supervisors have real time access to the data needed to
14 perform their duties; and

15
16 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position
17 will not result in a pay grade change; and

18
19 WHEREAS, reallocating the Staff Accountant position to a Financial Analyst position
20 will not change the funding source of the position or the Human Services Department's total
21 FTE count; and

22
23 WHEREAS, after careful consideration and review, the Personnel Committee and the
24 Human Services Board recommends the current 1.0 full-time equivalent Staff Accountant
25 position be converted to a 1.0 full-time to a Financial Analyst position;

26
27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc authorizes the reallocation of the 1.0 full-time equivalent Staff Accountant
29 position to a 1.0 full-time Financial Analyst position; and

30
31 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
32 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
33 the Finance Director is directed to record such information in the official books of the County for
34 the year ending December 31, 2024 as may be required.

 Dated this 16th day of April 2024.

Respectfully submitted by the Personnel Committee and Human Services Board.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Behnke to adopt Resolution 2024/2025-22 Authorizing Reallocation of Human Services Department 1.0 Full-Time Equivalent Position (Administrative Support/Data Entry to Contract Specialist). Upon vote, the motion carried unanimously.

RESOLUTION AUTHORIZING REALLOCATION OF HUMAN SERVICES DEPARTMENT 1.0 FULL-TIME EQUIVALENT POSITION
(Administrative Support/Data Entry to Contract Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, there will be an upcoming Administrative Support/Data Entry position
2 vacancy in the Human Services Department; and
3

4 WHEREAS, the Human Services Department maintains close to 150 contracts to manage
5 over eight different programs; and
6

7 WHEREAS, the Human Services Department has evaluated the need to have an
8 individual dedicated to monitoring these contracts; and
9

10 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
11 Specialist position will allow the department to effectively initiate and monitor the department's
12 contracts; and
13

14 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
15 Specialist position will result in a pay grade change from an hourly B22 to an hourly B23; and
16

17 WHEREAS, reallocating an Administrative Support/Data Entry position to a Contract
18 Specialist position will not change the funding source of the position or the Human Services
19 Department's total FTE count; and
20

21 WHEREAS, after careful consideration and review, the Personnel Committee and the
22 Human Services Board recommends the current 1.0 full-time equivalent Administrative
23 Support/Data Entry position be converted to a 1.0 full-time Contract Specialist position;
24

25 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
26 county of Manitowoc authorizes the reallocation of the Administrative Support/Data Entry
27 position to a 1.0 full-time Contract Specialist position; and
28

29 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
30 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
31 the Finance Director is directed to record such information in the official books of the County for
32 the year ending December 31, 2024 as may be required.

Dated this 16th day of April 2024.

Respectfully submitted by the Personnel Committee and Human Services Board

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENTS

Chairman Martell informed the Board there would be a mandatory Security Training Meeting held at 5:30 p.m. before the regularly scheduled 6:00 p.m. May 21, 2024 County Board Meeting.

ADJOURNMENT

Supervisor Behnke moved to adjourn, seconded by Supervisor Jadowski, and the motion was adopted by acclamation. The meeting adjourned at 6:07 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, May 21, 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 21st day of May 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Roll call: 25 members were present at the time of roll call: Behnke, Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, Weiss, and Zimmer.

Supervisor Engelbrecht moved, seconded by Supervisor Sitkiewitz to approve the May 21, 2024 County Board Agenda. Upon vote, the motion carried unanimously.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Commemorating the Life and Service of Todd Holschbach to the Holschbach Family.

REPORTS

County Executive Ziegelbauer addressed the Human Services Department deficit and informed the Board of the timeline to implement a half percent sales tax.

PUBLIC INPUT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:15 p.m.

Patricia Klein, City of Two Rivers, spoke how inflation has been hurting families through-out the country and how the taxpayers are paying for those that are unemployed. She suggests people are in financial trouble and the solution was morale and common-sense decisions to protect budgets.

Jim Theyerl, Town of Manitowoc, questioned why the County does not have a ‘rainy day’ fund to assist with the deficit.

Frank Wessely, City of Manitowoc, suggested the only way to solve budget problems was to cut spending.

Brayden Myer, Town of Manitowoc Rapids, suggested a third option to correct the HSD deficit of cutting wasteful spending and reallocate funding instead of raising taxes or implementing a sales tax.

Pat Kohlmann, Village of Valders, suggested the Board needed to find the funds to cover the

HSD deficit without implementing a sales tax or raising property taxes.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:30 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Weiss moved, seconded by Supervisor Brey to approve Consent Agenda Items IX-A, B1, B2, C1a, C2a, C2b, and C2c. Upon vote, the motion carried unanimously.

A. April 16, 2024 County Board Minutes.

B. Appointments by County Executive

B1. Appointment of Nicholas Muench to the Human Services Board to complete the term expiring in April 2025.

B2. Appointments of Joseph Jeanty, Benjamin Meinnert, and Dennis Rabas to the Joint Dispatch Board to complete a term expiring June 2026.

C1a. Resolution 2024/2025-23 Approving Claim (Daniel Hahn)

C2a. Ordinance 2024/2025-24 Amending Zoning Map (Todd & Kathleen Babiash)

C2b. Ordinance 2024/2025-25 Amending Zoning Map (Paul G. Bertler Irrevocable Trust)

C2c. Ordinance 2024/2025-26 Amending Zoning Map (Bruce & Kelly Hansen)

No. 2024/2025-23

RESOLUTION APPROVING CLAIM

(Daniel Hahn)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Daniel Hahn filed a claim with Manitowoc County on April 19, 2024
2 seeking reimbursement of \$15,569.50 purportedly caused due to an oversight in timely
3 processing his claim for VA Service Connection Disability; and
4

5 WHEREAS, Manitowoc County has reviewed the information provided, investigated the
6 facts, and determined that Manitowoc County should approve the claim; and
7

8 WHEREAS, after careful consideration and review, the Corporation Counsel and the
9 Finance Committee recommend that the county approved the claim as submitted;
10

11 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
12 Supervisors that the claim by Daniel Hahn is approved as presented and that the Corporation
13 Counsel, Finance Director, and County Clerk are directed to provide such notice of the approval
14 and process the claim, as may be required.

Dated this 21th day of May 2024.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

No. 2024/2025-24

ORDINANCE AMENDING ZONING MAP
(Todd and Kathleen Babiash)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 29, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northeast 1/4 of the Northeast 1/4 of Section 7,
12 Township 21 North, Range 23 East, Town of Gibson, Manitowoc County, Wisconsin, more
13 particularly described as follows:
14

15 Beginning at the Northeast corner of said Section 7; thence South 00°17'42" West
16 along the east line of said Northeast 1/4, 507.76 feet; thence North 73°37'14"
17 West 156.44 feet; thence North 61°40'37" West 62.43 feet; thence North
18 39°44'24" West 248.16 feet; thence North 32°12'53" West 215.27 feet to the
19 south right-of-way line of Zander Road; thence North 00°17'42" East 55.82 feet
20 to the north line of said Northeast 1/4; thence North 89°22'31" East along said
21 north line, 480.81 feet to the point of beginning, said parcel containing
22 approximately 168,134 sq. ft. (3.86 acres) of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate Residential (SE)
25 District.

Dated this 21st day of May 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Paul G Bertler Irrevocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 29, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest 1/4 of the Northwest 1/4 and Southwest
12 1/4 of the Northwest 1/4 of Section 15, T.20 N. - R. 24 E., Town of Mishicot, Manitowoc
13 County, Wisconsin, more particularly described as follows:
14

15 Commencing at the West 1/4 corner of Section 15; thence along the westerly line
16 of the NW 1/4 North 0°17'12" West 1,406.47 feet to the point of beginning;
17 thence continuing along said line North 0°17'12" West 289.85 feet to the
18 southerly line of Tract 2 of Certified Survey Map Volume 7 Page 625; then South
19 76°34'10" East 134.45 feet; thence continuing South 53°38'10" East 123.75 feet;
20 thence continuing South 11°16'15" East 140.46 feet; thence continuing South
21 41°14'10" East 131.77 feet to the westerly line of STH. "147"; thence along said
22 line South 10°19'37" West 69.81 feet; thence continuing South 0°59'00" East
23 50.99 feet; thence continuing South 10°19'37" West 30.00 feet to a point "A";
24 thence North 79°40'24" West 50.00 feet; thence North 10°19'37" East 85.00 feet;
25 thence North 72°58'10" West 77.68 feet; thence North 18°53'20" West 57.76 feet;
26 thence North 81°13'20" West 201.70 feet to the point of beginning, said parcel
27 containing approximately 1.87 acres of land
28

29 is hereby rezoned from General Agriculture (GA) District to Rural Residential (RR) District.

Dated this 21st day of May 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Bruce and Kelly Hansen)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on April 29, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the East Half (E1/2) of the West Half (W1/2) of the
12 Northeast Quarter (NE1/4) of Section 13, Township 17 North, Range 21 East, Town of
13 Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the Northeast Corner of said Section 13; thence S89°-59'-53"W
16 along the North line of the NE1/4 of said Section 13, a distance of 1317.22 feet to
17 the East line of W1/2 of the NE1/4 of said Section 13 and the point of beginning;
18 thence S00°-16'-47"W along said East line 1614.27 feet; thence S85°-18'-21"W
19 40.15 feet; thence N00°-16'-47"E 1017.03 feet; thence N83°-55'-13"W 169.41
20 feet; thence N00°-16'-47"E 582.57 feet to the North line of the NE1/4 of said
21 Section 13; thence N89°-59'-53"E along said North line 208.55 feet to the point
22 of beginning, said parcel containing approximately 164,339 square feet (3.77
23 acres) of land
24

25 is hereby rezoned from General Agriculture (GA) District to Small Estate Residential (SE)
26 District.

Dated this 21st day of May 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES
Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor R. Phipps gave a brief report.

Supervisor R. Phipps moved, seconded by Supervisor Engelbrecht to adopt Resolution 2024/2025-27 Authorizing Wisconsin Department of Natural Resources Runoff Management Grant. Upon vote, the motion carried unanimously.

No. 2024/2025-27

**RESOLUTION AUTHORIZING WISCONSIN DEPARTMENT OF
NATURAL RESOURCES RUNOFF MANAGEMENT GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan identifies concerns that Manitowoc County has with the impact of non-point pollution on
3 county surface water and groundwater resources; and
4

5 WHEREAS, the Soil and Water Conservation Department mitigates the impacts of non-
6 point pollution through the administration of ordinances, provision of technical assistance and
7 educational programs, and distribution of cost-share funds; and
8

9 WHEREAS, the Soil and Water Conservation Department (SWCD) partners with federal,
10 state, and local governments, as well as non-profit organizations to secure funding opportunities
11 to bring cost-share dollars into Manitowoc County to address environmental concerns and
12 provide conservation-based programming and solutions for its citizens; and
13

14 WHEREAS, mismanaged nutrient applications and agricultural runoff from sites can be
15 significant sources of pollution impacting Manitowoc County surface water, groundwater, and
16 watersheds draining to the Lake Michigan ecosystem; and
17

18 WHEREAS, agricultural producers have the ability to control runoff and reduce impacts
19 to watersheds when they install best management practices (bmp's); and
20

21 WHEREAS, the SWCD desires to apply for and receive up to \$492,000 in grant funds for
22 a Runoff Management Grant from the Wisconsin Department of Natural Resources (WDNR)
23 pursuant to Wis. Stat. § 281.65 or 281.66 and Wis. Admin. Code §§ NR 151, 153 and 154; and
24

25 WHEREAS, the Manitowoc County SWCD has staff and resources available to develop
26 plans, install bmp's, and administer Runoff Management Grant funds with no impact on the
27 county levy; and
28

29 WHEREAS, after careful consideration and review, the Land Conservation Committee
30 recommends the SWCD pursue and accept a Runoff Management Grant to facilitate and improve
31 non-point source pollution management in the county;

32
33 NOW THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
34 county of Manitowoc authorizes the Soil and Water Conservation Department Director, or his
35 designee, to apply for and accept a Runoff Management Grant from the Wisconsin Department
36 of Natural Resources in an amount up to \$492,000; and

37
38 BE IT FURTHER RESOLVED, that the state of Wisconsin will reimburse Manitowoc
39 County for funds administered in meeting the intent of the approved grant in full; and

40
41 BE IT FURTHER RESOLVED the SWCD will meet the financial obligations and verify,
42 report, and submit reimbursements necessary to fully and satisfactorily complete the deliverables
43 as outlined in the grant application and any agreements entered into pursuant thereto; and

44
45 BE IT FURTHER RESOLVED that the Manitowoc County SWCD Director, or his
46 designee, is hereby authorized and empowered to sign documents and take actions necessary to
47 undertake, direct, and complete the grant processes including, but not limited to:

- 48
- 49 • signing and submitting an application to WDNR for financial aid that may be
- 50 available;
- 51 • signing a grant agreement between Manitowoc County and WDNR;
- 52 • entering into cost-share agreements with landowners/operators to install best
- 53 management practices;
- 54 • making cost-share payments to landowners/operators after payment is requested,
- 55 evidence of contractor payment by a landowner/operator has been received, and
- 56 Manitowoc County has verified proper bmp installation;
- 57 • signing and submitting reimbursement claims, along with necessary supporting
- 58 documentation, to WDNR;
- 59 • signing and submitting interim and final reports and other documentation as
- 60 required by the grant agreement;
- 61 • signing and submitting and Environmental Hazards Assessment form, if required;
- 62 • taking any other action necessary to undertake, direct, and complete an approved
- 63 project;

64
65 and

66
67 BE IT FURTHER RESOLVED that revenues and expenses in the Soil and Water
68 Conservation Department budget are amended by the amount of any grant award, and the
69 Finance Director is directed to record such information in the official books of the county for
70 year ending December 31, 2024 with carryover to 2025 as may be required.

Dated this 21st day of May 2024.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Soil and Water Conservation Department budget will be increased by the amount of any grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ANNOUNCEMENTS

Chairman Martell informed the Board, before the June 18th, 2024 County Board meeting, the 2024-2026 County Board photo would be at 5:15 p.m. and the Ice Cream Social at 5:30 p.m.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 6:54 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, June 18th 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 18th day of June 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Roll call: 25 members were present at the time of roll call: Behnke, Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, Weiss, and Zimmer.

Supervisor Behnke moved, seconded by Supervisor Hammel to approve the June 18th, 2024 County Board agenda. Upon vote, the motion carried unanimously.

REPORT

Resignation of County Treasurer Amy Kocian, Effective June 17, 2024.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Proclaiming June Dairy Month. Libertyland Farms accepted the proclamation.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:06 p.m.

Brayden Myer, Town of Manitowoc Rapids, was opposed to a county sales tax.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:10 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Brey moved, seconded by Supervisor Hansen to approve Consent Agenda Items IX-A, B1, B2, B3, B4, B5, B6, C1a, C1b, C1c, and C1d. Upon vote, the motion carried unanimously.

A. May 21, 2024 County Board Minutes.

B. Appointments by County Executive

B1. Appointment of Ralph Schuh and Bonnie Timm to the Board of Adjustment to complete the term expiring July 2027.

- B2. Appointment of Brian Murphy and David Stolting to the Kiel Public Library Board of Trustees to complete the term expiring July 2027.
- B3. Appointment of alternate Jamie Zastrow and Adam Tegen to the Northeast Wisconsin Regional Economic Partnership for one-year terms expiring July 2025. A vacant position remained.
- B4. Appointment of Supervisor Jonathan Neils to the Planning and Park Commission to complete a term expiring July 2031.
- B5. Appointment of Nancy Rivera to the Veterans Service Commission to complete a term expiring December 2026.
- B6. Appointment of Lauren Daun to the Transportation Coordinating Committee to complete a term expiring April 2026.
- C1a. Ordinance 2024/2025-28 Amending Zoning Map (Gregg Samz).
- C1b. Ordinance 2024/2025-29 Amending Zoning Map (Glenn R. Christel Revocable Trust).
- C1c. Ordinance 2024/2025-30 Amending Zoning Map (Vraj Vihar Inc).
- C1d. Ordinance 2024/2025-31 Amending Zoning Map (James Kunst).

No. 2024/2025-28

ORDINANCE AMENDING ZONING MAP
(Gregg Samz)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 3, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Lot 1 of Certified Survey Map Volume 36 Page 353
12 Being part of the Northwest 1/4 and Northeast 1/4 of Section 8, T.20 N. - R.24 E., Town of
13 Mishicot, Manitowoc County, Wisconsin more particularly described as follows:
14

15 Commencing at the North 1/4 corner of Section 8; thence along the northerly line
16 of the NE 1/4 North 89°02'07" East 528.93 feet to the point of beginning; thence
17 continuing North 89°02'07" East 440.57 feet; thence South 6°08'20" West 195.79
18 feet; thence South 68°15'30" West 67.43 feet; thence South 4°09'13" West 64.80
19 feet; thence 143.49 feet along the arc of a 135.00 foot radius curve to the right
20 whose long chord bears South 32°30'28" West 136.83 feet; thence South
21 89°33'00" West 174.77 feet; thence North 8°25'20" West 96.00 feet; thence North
22 27°14'50" West 78.07 feet; thence North 13°17'17" West 235.56 feet to the point
23 of beginning, said parcel containing approximately 3.046 acres of land

24
25 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District.

Dated this 18th day of June 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

No. 2024/2025-29

ORDINANCE AMENDING ZONING MAP
(Glenn R. Christel Revocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 3, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Southeast Quarter (SE1/4) of the Southwest
12 Quarter (SW1/4) of Section 26, Township 18 North, Range 21 East, Town of Eaton, Manitowoc
13 County, Wisconsin, more particularly described as follows:
14

15 Commencing at the South Quarter Corner of said Section 26; thence N89°-51'-
16 08"W along the South line of the SW1/4 of said Section 26 a distance of 265.75
17 feet to the point of beginning; thence continuing N89°-51'-08"W along said South
18 line 375.00 feet; thence N00°-04'-55"W 641.00 feet; thence S89°-51'-08"E
19 375.00 feet; thence S00°-04'-55"E 641.00 feet to the point of beginning, said
20 parcel containing approximately 240,373 square feet (5.51 acres) of land
21

22 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
23 District.

Dated this 18th day of June 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

No. 2024/2025-30

ORDINANCE AMENDING ZONING MAP
(Vraj Vihar Inc.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 3, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the SE 1/4 of the NW 1/4 and Government Lot 4 of
12 Section 8, Town 19 North, Range 23 East, Town of Manitowoc Rapids, Manitowoc County,
13 Wisconsin, more particularly described as follows:
14

15 Commencing at the Center Corner of said Section 8; Thence N 00°13'25" W,
16 698.69 feet coincident with the west line of said Lot 4 to the centerline of N.
17 Union Road, being the point of beginning; Thence N 42°03'40" E, 233.15 feet;
18 Thence Northeasterly, 73.03 feet coincident with the arc of a 834.22 foot radius
19 curve to the right, the chord of which bears N 44°34'09" E, 73.01 feet; Thence N
20 47°56'20" W, 323.70 feet; Thence S 42°03'40" W, 456.00 feet; Thence S
21 47°56'20" E, 320.50 feet; Thence N 42°03'40" E, 149.90 feet to the point of
22 beginning, said parcel containing approximately 3.357 acres of land
23

24 is hereby rezoned from Natural Area (NA) District to Rural Residential (RR) District.

Dated this 18th day of June 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(James Kunst)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 3, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of Lot One (1) and all of Lot Two (2) of Certified
12 Survey Map as recorded in Volume 26 of Certified Survey Maps on Page 71 as Document No.
13 1011960 of Manitowoc County Records; being part of Government Lot 2 of Section Twenty-
14 Three (23), Township Seventeen (17) North, Range Twenty-One (21) East, Town of Schleswig,
15 Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the south quarter corner of said Section 23; thence S89°-50'-35"E
18 along the south line of Government Lot 2 of said Section 23, a distance of 620.95
19 feet, thence N00°-09'-25"E 697.27 feet to the southeast corner of said Lot 2 and
20 the point of beginning (also a point on the centerline of Louis Corners Road);
21 thence northwesterly 183.15 feet along the arc of a curve to the left (being the
22 southerly line of said Lot 2 and said centerline), having a radius of 1145.72 feet
23 and a chord which bears N58°-26'-36"W (recorded as N58°-49'-37"W) 182.95
24 feet; thence N63°-01'-23"W (recorded as N63°-24'-24"W) along the southerly line
25 of said Lots 1 and 2 and said centerline, a distance of 374.08 feet; thence
26 northwesterly 153.33 feet along the arc of a curve to the right (being the southerly
27 line of said Lot 1 and said centerline), having a radius of 573.69 feet and a chord
28 which bears N56°-04'-27"W (recorded as N56°-28'-57"W) 152.87 feet to the
29 southwest corner of said Lot 1 and a point on the west line of said Government
30 Lot 2; thence N00°-22'-08"E (recorded as N00°-03'-17"W) along said west line, a
31 distance of 263.41 feet to the north line of said Government Lot 2; thence N89°-
32 58'-28"E along said north line, a distance of 718.53 feet to the east line of said Lot
33 1; thence S12°-05'-16"W (recorded as S11°-43'-00"W) along the east line of said
34 Lots 1 and 2, a distance of 302.69 feet; thence S07°-17'-05"W (recorded as S06°-
35 54'-04"W) along the east line of said Lot 2, a distance of 321.10 feet to the point
36 of beginning, said parcel containing approximately 299,501 square feet (6.876
37 acres) of land
38

39 is hereby rezoned from Large Estate Residential (LE) District to Small Estate Residential (SE)
40 District.

Dated this 18th day of June 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging & Disability Board: Supervisor Shimulunas gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor R. Phipps gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Miscellaneous:

Supervisor Maresh moved, second by Supervisor Falkowski to adopt Resolution 2024/2025-32 Appointing Kathy Reissmann to Fill the Unexpired Term of the Current County Treasurer. Upon vote, the motion carried unanimously.

No. 2024/2025-32

**RESOLUTION APPOINTING KATHY REISSMANN TO FILL THE
UNEXPIRED TERM OF THE CURRENT COUNTY TREASURER**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Amy Kocian is the current Manitowoc County Treasurer with her term
2 beginning January 4, 2021 and ending January 5, 2025; and
3

4 WHEREAS, Ms. Kocian has tendered her resignation as Manitowoc County Treasurer
5 effective June 17, 2024; and

6
7 WHEREAS, Kathy Reissmann is currently the Clerk/Treasurer of the village of Mishicot;
8 and

9
10 WHEREAS, pursuant to Wis. Stat. § 17.21(3), the Manitowoc County Board of
11 Supervisors may appoint a County Treasurer when a vacancy occurs during an existing
12 treasurer’s term; and

13
14 WHEREAS, after thorough review and careful consideration, I am recommending the
15 appointment of Kathy Reissmann to fulfill the remaining unexpired term of the current County
16 Treasurer effective at 12:00 a.m., June 18, 2024;

17
18 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc hereby appoints Kathy Reissmann as the Manitowoc County Treasurer
20 effective at 12:00 a.m., June 18, 2024; and

21
22 BE IT FURTHER RESOLVED that Ms. Reissmann shall serve out the entirety of the
23 remaining unexpired term of the current County Treasurer, which ends January 5, 2025.

 Dated this 18th day of June 2024.

Respectfully submitted by Tyler Martell, Chair, Manitowoc County Board of Supervisors.

FISCAL IMPACT: None.

ADJOURNMENT

Supervisor Engelbrecht moved to adjourn, seconded by Supervisor Neils, and the motion was adopted by acclamation. The meeting adjourned at 6:32p.m.

Respectfully submitted,
Melissa Tennant, Manitowoc County Deputy Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, July 16th 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 16th day of July 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Roll call: 24 members were present at the time of roll call: Behnke, Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, and Weiss. Supervisor Zimmer was excused.

Supervisor Engelbrecht moved, seconded by Supervisor Behnke to approve the June 16th, 2024 County Board agenda. Upon vote, the motion carried unanimously.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:03 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:03 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Maresh moved, seconded by Supervisor Sitkiewitz to approve Consent Agenda Items IX-A, B, B1a, B2b, C1a, and C2a. Upon vote, the motion carried unanimously.

A. Approve June 18, 2024 County Board Minutes

B. Appointments by County Executive

B1a. Appointment of Mark Knier to the Joint Dispatch Board to complete the term expiring July 2026.

B2b. Appointment of Scott Tuma to the Library System Board of Trustees to complete the term expiring December 2024.

C1a. Resolution 2024/2025-33 Amending Employee Policy Manual § 8.14(5)(a) (Performance Evaluations)

No. 2024/2025 - 33

RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 8.14(5)(a)
(Performance Evaluations)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee
2 Policy Manual”) to establish uniform personnel policies and procedures; and

3
4 WHEREAS, Section 8.14 (Performance Standards) establishes the performance standards
5 expected of county employees; and

6
7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-
8 time to keep policies current, reflect current practice, and address new issues and circumstances;
9 and

10
11 WHEREAS, the proposed revision to Section 8.14(5)(a) provides an opportunity for new
12 employees to have a step increase after six months of employment if the employee exhibits
13 exceptional performance during this time; and

14
15 WHEREAS, after careful consideration and review the Personnel Committee
16 recommends approval of the following amendment to the Employee Policy Manual;

17
18 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc amends Section 8.14(5)(a) (Performance Evaluations) of the Manitowoc
20 County Employee Policy Manual Section §8 (Performance Standards) as follows:

21
22 Employee Policy Manual § 8.14(5)(a) (Performance Evaluations) is amended to read as follows:

23
24 8.14 Performance Evaluations

25 ...

26 (5) Progression through the wage schedule provided by § 5.02 of the Manitowoc
27 County Code is dependent on an employee’s cumulative score received on the
28 annual performance evaluation as follows:

29
30 (a) An employee’s progression through the wage schedule from the minimum
31 to the midpoint is based on overall job performance which meets or
32 exceeds job requirements. This is defined to be a cumulative score of at
33 least 1.75 on the employee performance evaluation. Upon successful
34 completion of a six-month evaluation, new employees may be moved up
35 one (1) step within their paygrade, not to exceed midpoint. This increase
36 may be awarded at the discretion of their department director and is
37 reserved for new employees that demonstrate performance that exceeds
38 requirements. “Performance that exceeds requirements” means a
39 cumulative score of at least 2.75 on the employee performance evaluation
40 conducted at the end of an employee’s first six months of employment.

Dated this 16th day of July 2024.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Resolution 2024/2025-34 Approving Town of Newton Zoning Ordinance (Dylan VanderWheelee)

No. 2024/2025 - 34

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE**

(Dylan VanderWheelee)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under to Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and

10
11 WHEREAS, the town of Newton amended its zoning ordinance on June 12, 2024 by
12 rezoning a 0.38-acre parcel of property owned by Dylan VanderWheelee from B-1 (Business)
13 District to A-2 (General Agriculture) District in accordance with Wis. Stat. § 60.62; and

14
15 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the
16 county board of supervisors of the county of Manitowoc for approval, and a copy of the amended
17 zoning ordinance has been provided to each member of the county board for review;

18
19 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
20 county of Manitowoc approves the town of Newton’s amended zoning ordinance that rezones
21 that certain 0.38-acre parcel of property owned by Dylan VanderWheelee from B-1 (Business)
22 District to A-2 (General Agriculture) District and was adopted by the town Board of the town of
23 Newton on June 12, 2024.

Dated this 16th day of July 2024.

Respectfully submitted by Ryan Phipps, Supervisor District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Executive Committee: Supervisor Martell gave a brief report. Supervisor Behnke moved, second by Supervisor Falkowski to adopt Resolution 2024/2025-35 Authorizing Manitowoc County to Enter into a Settlement Agreement with the Kroger Co. and Agreeing to the Terms of Addendum Two to the MOU Allocating Settlement Proceeds. Upon vote, the motion carried unanimously.

No. 2024/2025 - 35

**RESOLUTION AUTHORIZING MANITOWOC COUNTY TO ENTER
INTO A SETTLEMENT AGREEMENT WITH THE KROGER CO. AND
AGREEING TO THE TERMS OF ADDENDUM TWO TO THE MOU
ALLOCATING SETTLEMENT PROCEEDS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board of supervisors of the county of Manitowoc previously
2 authorized Manitowoc County to enter into an engagement agreement with von Briesen &
3 Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to
4 pursue litigation against certain manufacturers, distributors, and retailers of opioid
5 pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially
6 responsible for Manitowoc County’s expenditure of vast money and resources to combat the
7 opioid epidemic; and

8
9 WHEREAS, on behalf of Manitowoc County, the Law Firms filed a lawsuit against the
10 Opioid Defendants; and

11
12 WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin
13 counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against
14 the same or substantially similar parties as the Opioid Defendants in the Northern District of
15 Ohio, captioned In re: Opioid Litigation, MDL 2804 (the “Litigation”); and

16
17 WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and
18 Walworth) hired separate counsel and joined the Litigation; and

19
20 WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with
21 counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and
22 Walworth Counties) to prepare Manitowoc County’s case for trial and engage in extensive
23 settlement discussions with the Opioid Defendants; and

24
25 WHEREAS, the settlement discussions with The Kroger Co. (the “Settling Defendant”)
26 resulted in a tentative agreement as to settlement terms pending agreement from Manitowoc
27 County and other plaintiffs involved in the Litigation; and

28
29 WHEREAS, copies of the settlement agreement relating to the Settling Defendant
30 (“Settlement Agreement”) representing the terms of the tentative settlement agreement with the
31 Settling Defendant has been made available at <https://nationalopioidsettlement.com/wp->

32 [content/uploads/2024/05/Kroger-Multistate-Settlement-Agreement-Circulated-to-States-March-](content/uploads/2024/05/Kroger-Multistate-Settlement-Agreement-Circulated-to-States-March-25-2024.pdf)
33 [25-2024.pdf](content/uploads/2024/05/Kroger-Multistate-Settlement-Agreement-Circulated-to-States-March-25-2024.pdf); and

34
35 WHEREAS, the Settlement Agreement provides, among other things, for the payment of
36 certain sums to Participating Subdivisions (as defined in the Settlement Agreement) upon the
37 occurrence of certain events detailed in the Settlement Agreement; and

38
39 WHEREAS, Manitowoc County is a Participating Subdivision in the Settlement
40 Agreement and has the opportunity to participate in the benefits associated with the Settlement
41 Agreement provided the County: (a) approves the Settlement Agreement; (b) approves
42 Addendum Two to the Memorandum of Understanding allocating proceeds from the Settlement
43 Agreement (“MOU”) among the various Wisconsin Participating Subdivisions, a copy of which
44 is attached to this Resolution as *Exhibit A* (“Addendum Two”); and (c) the Legislature’s Joint
45 Committee on Finance approves the terms of the Settlement Agreement; and

46
47 WHEREAS, the Wisconsin Participating Subdivisions previously negotiated and
48 approved the allocation of proceeds among themselves, which allocation is reflected in Exhibit A
49 to the MOU, which is an agreement between all of the entities identified in the MOU as to how
50 the proceeds payable to those entities under the Settlement Agreement will be allocated; and

51
52 WHEREAS, Manitowoc County and all other Wisconsin Participating Subdivisions
53 agreed to and entered into that certain Addendum to the MOU (“Addendum One”) that provided
54 for allocation of settlement proceeds from previous settlements with certain pharmacies and
55 manufacturers according to the same percentages as that provided in the MOU;

56
57 WHEREAS, pursuant to Section 12 of the State-Local MOU entered into between the
58 Wisconsin Participating Subdivisions and the Attorney General of the State of Wisconsin
59 (“State-Local MOU”), the Attorney General has provided notice that the terms of the State-Local
60 MOU shall apply to the Settlement Agreement and all proceeds of such Settlement Agreement;
61 and

62
63 WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes
64 relating to the settlement of all or part of the Litigation; and

65
66 WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on
67 Finance is required to approve the Settlement Agreement; and

68
69 WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all
70 or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to
71 the Litigation and 30% to the State; and

72
73 WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement
74 Agreement must be deposited in a segregated account (the “Opioid Abatement Account”) and
75 may be expended only for approved uses for opioid abatement as provided in the Settlement
76 Agreement; and

77

78 WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government
79 against the Opioid Defendants filed after June 1, 2021; and
80

81 WHEREAS, the definition of Participating Subdivisions in the Settlement Agreement
82 recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a
83 result, the only Participating Subdivisions in Wisconsin are those counties and municipalities
84 that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or
85 all of the Opioid Defendants) as of June 1, 2021; and
86

87 WHEREAS, the Legislature’s Joint Committee on Finance is not statutorily authorized or
88 required to approve the allocation of proceeds of the Settlement Agreement among Wisconsin
89 Participating Subdivisions; and
90

91 WHEREAS, pursuant to Manitowoc County’s engagement agreement with the Law
92 Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful
93 resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law
94 Firms’ costs and disbursements, to the Law Firms as compensation for the Law Firms’ efforts in
95 the Litigation and any settlement; and
96

97 WHEREAS, the Law Firms anticipate making application to the national fee fund
98 established in the Settlement Agreement seeking payment, in whole or part, of the fees, costs,
99 and disbursements owed the Law Firms pursuant to the engagement agreement with Manitowoc
100 County; and
101

102 WHEREAS, it is anticipated the amount of any award from the fee fund established in
103 the Settlement Agreement will be insufficient to satisfy Manitowoc County’s obligations under
104 the engagement agreement with the Law Firms; and
105

106 WHEREAS, Manitowoc County, by this Resolution, and pursuant to the authority
107 granted the County in the applicable Order emanating from the Litigation in relation to the
108 Settlement Agreement and payment of attorney fees, shall authorize and direct the escrow agent
109 responsible for the receipt and distribution of the proceeds from the Settlement Agreement to
110 establish an account for the purpose of segregating funds to pay the fees, costs, and
111 disbursements of the Law Firms owed by Manitowoc County (the “Attorney Fees Account”) in
112 order to fund a local “backstop” for payment of the fees, costs, and disbursements of the Law
113 Firms; and
114

115 WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees
116 Account and the fee fund established in the Settlement Agreement exceed an amount equal to
117 25% of the amounts allocated to Manitowoc County by virtue of Addendum Two (Exhibit A to
118 the MOU); and
119

120 WHEREAS, the intent of this Resolution is to authorize Manitowoc County to enter into
121 the Settlement Agreement, Addendum Two, establish the County’s Opioid Abatement Account,
122 and establish the Attorney Fees Account; and
123

124 WHEREAS, Manitowoc County has been informed as to the deadlines related to the
125 effective dates of the Settlement Agreement, the ramifications associated with the County’s
126 refusal to enter into the Settlement Agreement, the form of Addendum Two and an overview of
127 the process for finalizing the Settlement Agreement and such information, together with
128 additional resources related to the settlement can be found at
129 <https://nationalopioidsettlement.com/kroger-co-settlement/>; and

130
131 WHEREAS, Manitowoc County, by this Resolution, shall deposit the proceeds of the
132 Settlement Agreement consistent with the terms of this Resolution and Wis. Stat. § 165.12(4)(b);
133 and

134
135 WHEREAS, Manitowoc County, by this Resolution, shall authorize the County’s
136 corporation counsel to finalize and execute any escrow agreement and other document or
137 agreement necessary to effectuate the Settlement Agreement and the other agreements referenced
138 herein;

139
140 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
141 county of Manitowoc hereby approves:

142
143 1. The execution of the Settlement Agreement and any and all documents ancillary
144 thereto and authorizes the corporation counsel or designee to execute same.

145
146 2. The final negotiation and execution of Addendum Two in form substantially
147 similar to that presented with this Resolution and any and all documents ancillary thereto and
148 authorizes the corporation counsel or designee to execute same upon finalization provided the
149 percentage share identified as allocated to Manitowoc County is substantially similar to that
150 identified in Addendum Two provided to the Board with this Resolution.

151
152 3. The execution by the corporation counsel or designee of any additional
153 documents or agreements for the receipt and disbursement of the proceeds of the Settlement
154 Agreement.

155
156 and

157
158 BE IT FURTHER RESOLVED all proceeds from the Settlement Agreement not
159 otherwise directed to the Attorney Fees Account shall be deposited in Manitowoc County’s
160 Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent
161 with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreement; and

162
163 BE IT FURTHER RESOLVED Manitowoc County hereby authorizes the establishment
164 of an account separate and distinct from any account containing funds allocated or allocable to
165 the County which shall be referred to by Manitowoc County as the “Attorney Fees Account.”
166 An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal
167 to 20% of Manitowoc County’s proceeds from the Settlement Agreement into the Attorney Fees
168 Account. If the payments to Manitowoc County are not enough to fully fund the Attorney Fees
169 Account as provided herein because such payments are made over time, the Attorney Fees

170 Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of
171 the proceeds from the Settlement Agreement attributable to Local Governments (as that term is
172 defined in the MOU) into the Attorney Fees Account for each payment. Funds in the Attorney
173 Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms
174 pursuant to the engagement agreement between Manitowoc County and the Law Firms provided,
175 however, the Law Firms shall receive no more than that to which they are entitled under their fee
176 contract when considering the amounts paid the Law Firms from the fee fund established in the
177 Settlement Agreement and allocable to Manitowoc County. The Law Firms may make
178 application for payment from the Attorney Fees Account at any time and Manitowoc County
179 shall cooperate with the Law Firms in executing any documents necessary for the escrow agent
180 to make payments out of the Attorney Fees Account; and

181
182 BE IT FURTHER RESOLVED that all actions heretofore taken by the board of
183 supervisors of the county of Manitowoc and other appropriate public officers and agents of
184 Manitowoc County with respect to the matters contemplated under this Resolution are hereby
185 ratified, confirmed and approved.

Dated this 16th day of July 2024.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a report.

Supervisor Hansen moved, second by Supervisor Brey to enact Ordinance 2024/2025-36
Creating Manitowoc County Code Chapter 33 (County Sales and Use Tax). Discussion followed.

Amendment: Supervisor Klein moved, seconded by Supervisor Phipps, to add a sunset
clause on December 31, 2029. Discussion followed.

Supervisor Brey called the question. Upon vote, call the question carried 20 ayes and 4
noes. Supervisors Bonde, Martell, Naidl, and R. Phipps voted no; all other supervisors
voted aye.

Upon vote, the motion to amend failed 8 ayes and 16 noes. Supervisors Behnke, Brey,
Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Lillibridge,
Maresh, Martell, Metzger, Neils, Sitkiewitz, and Weiss voted no; all other supervisors
voted aye.

The original motion by Supervisor Hansen, seconded by Supervisor Brey to enact Ordinance
2024/2025-36 Creating Manitowoc County Code Chapter 33 (County Sales and Use Tax) was

discussion. Upon vote, the motion carried 18 ayes and 6 noes. Supervisors Bonde, Klein, Naidl, M. Phipps, R. Phipps, and Schiesl voted no; all other supervisors voted aye.

No. 2024/2025 - 36

ORDINANCE CREATING MANITOWOC COUNTY CODE CHAPTER 33
(County Sales and Use Tax)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 77.70 permits a county to adopt a sales and use tax; and

2
3 WHEREAS, the Finance Committee has carefully reviewed the finances of the county and
4 has determined that adoption of a county sales and use tax is in the county’s best interest to
5 ensure adequate funding for county operations, programs, and services on a continuing and
6 ongoing basis; and

7
8 WHEREAS, after careful consideration and review, the county board of supervisors of the
9 county of Manitowoc wishes to adopt a sales and use tax in order to mitigate the impact of rising
10 costs on property taxes while still ensuring adequate funding for county operations, programs,
11 and services;

12
13 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
14 ordain as follows:

15
16 Manitowoc County Code Chapter 33 is created to read as follows:

- 17
18 33.01 Title.
19 33.02 Authority.
20 33.03 Purpose.
21 33.04 County Sales and Use Tax.
22 33.05 Sales and Use Tax Rate.
23 33.06 Revenue Account.
24 33.07 Reports From Finance Director.
25 33.08 Effective Date.

26
27 33.01 Title.

28
29 This ordinance may be referred to as the Sales and Use Tax Ordinance.

30
31
32 33.02 Authority.

33
34 This ordinance is enacted under the authority of Wis. Stat. § 77.70.

35
36

37 33.03 Purpose.

38

39 This ordinance is enacted for the purpose of utilizing revenues from the County sales and
40 use tax to reduce the property tax levy.

41

42

43 33.04 County Sales and Use Tax.

44

45 Pursuant to and in strict conformity with the provisions of Wis. Stat. ch. 77, Subchapter
46 V, the County of Manitowoc does hereby elect to impose a county sales and use tax in the
47 manner and to the extent permitted by Wis. Stat. ch. 77, Subchapter V. The tax may only
48 be used as permitted by Wisconsin law.

49

50

51 33.05 Sales and Use Tax Rate.

52

53 The sales and use tax imposed by this Chapter shall be at the rate of one half of one
54 percent (0.5%).

55

56

57 33.06 Revenue Account.

58

59 All revenue from the sales and use tax shall be receipted to the County Sales Tax
60 Revenue Account.

61

62

63 33.07 Reports From Finance Director.

64

65 The Finance Director shall provide a report to the Finance Committee no later than July
66 31 of each year analyzing the revenues derived hereunder for the previous year.

67

68

69 33.08 Effective Date.

70

71 This Sales and Use Tax Ordinance shall take effect on January 1, 2025.

Dated this 16th day of July 2024.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Anticipated increase in revenues of \$7.5 million to \$9.5 million.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Miscellaneous:

Supervisor Maresh moved, second by Supervisor Brey to adopt Resolution 2024/2025-37 Authorizing Additional .75 Full-time Equivalent Human Services Employee (Community Navigator). Upon vote, the motion carried 22 ayes, 1 no, and 1 abstain. Supervisor R. Phipps voted no and Supervisor M. Phipps abstained; all other supervisors voted aye.

No. 2024/2025 - 37

**RESOLUTION AUTHORIZING ADDITIONAL .75 FULL-TIME
EQUIVALENT HUMAN SERVICES EMPLOYEE**

(Community Navigator)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department’s Child and Family Services
2 Unit is to protect the health and safety of children; and
3

4 WHEREAS, to support this mission, the focus of the Child and Family Services Unit is
5 on intervention and prevention of delinquent juvenile behavior; and
6

7 WHEREAS, the Human Services Department has applied for and received a Juvenile
8 Deflection and Diversion Implementation Program grant from the Wisconsin Department of
9 Justice in the amount of \$87,500; and
10

11 WHEREAS, the grant will fully fund wages and benefits for a .75 full-time equivalent
12 (“FTE”) Community Navigator position through June 2025; and
13

14 WHEREAS, the Community Navigator position will assist schools and law enforcement
15 with getting services to at-risk youth based on their needs; and
16

17 WHEREAS, the goal of the Community Navigator position is to eliminate youth justice
18 referrals that are better served in other ways; and
19

20 WHEREAS, the Community Navigator position will terminate and be removed from the
21 Full-Time Equivalent Report (FTE) by Department included in the applicable Adopted Annual
22 Budget Book FTE report when funding is no longer available through the Juvenile Deflection
23 and Diversion Implementation Program grant from the Wisconsin Department of Justice; and
24

25 WHEREAS, after careful consideration and review, the Human Services Board and the
26 Personnel Committee recommends the creation of a .75 full-time equivalent Community
27 Navigator position as described in this Resolution;

28
29
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NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the county of Manitowoc authorizes the creation of a .75 full-time equivalent Community Navigator position in the Human Services Department; and

BE IT FURTHER RESOLVED that the .75 full-time equivalent Community Navigator position shall terminate and be removed from the Full-Time Equivalent Report (FTE) by Department included in the applicable Adopted Annual Budget Book FTE report when funding through the Juvenile Deflection and Diversion Implementation Program grant from the Wisconsin Department of Justice is no longer available; and

BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2024 as may be required.

Dated this 16th day of July 2024.

Respectfully submitted by the Personnel Committee and Human Services Board.

FISCAL IMPACT: No levy impact as revenues and expenses offset. The 2024 annual cost of the position is estimated to be \$62,476 on a full year basis, which is to be funded through the Juvenile Deflection and Diversion Implementation Program grant from the Wisconsin Department of Justice.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Muench moved to adjourn, seconded by Supervisor Neils, and the motion was adopted by acclamation. The meeting adjourned at 7:23 p.m.

Respectfully submitted,
Melissa Tennant, Manitowoc County Deputy Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, August 20th 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 20th day of August 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Roll call: 25 members were present at the time of roll call: Behnke, Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, Weiss and Zimmer.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Declaring September as Juror Appreciation Month, a Proclamation Honoring Melvin Waack for His of Years of Service on the Planning and Park Commission and a Proclamation Commending Mykayla Bell as Manitowoc County Fairest of the Fair.

PRESENTATION

Bryan Grunewald, CPA with CliftonLarsonAllen, LLC presented the 2023 Comprehensive Financial Audit Report for Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:32 p.m.

Patricia Klein, City of Two Rivers, spoke on her experience while in Israel in comparison to the United States, as well as spending tax payers' money.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:36 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Engelbrecht moved, seconded by Supervisor Behnke to approve Consent Agenda Items IX-A, B1a, B2b, C1a, C2a, C2b, and C2c. Upon vote, the motion carried unanimously.

- A. Approve July 16th, 2024 County Board Minutes
- B1a. Appointment of Todd Rasmussen to the Traffic Safety Commission
- B2b. Appointment of Supervisor James Falkowski and Jill Pope to the Land Information Council to complete the term expiring September 2026.

C1a. Resolution 2024/2025-39 Denying Claim (Macco)

No. 2024/2025 - 39

RESOLUTION DENYING CLAIM
(HannaLee Macco)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, HannaLee Macco filed a claim with Manitowoc County on July 1, 2024
2 seeking \$4,844.89 for damage to her car purportedly caused by a buckle in the traveled roadway
3 of Interstate Highway 43; and

4
5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and

7
8 WHEREAS, the insurance carrier has reviewed the information provided, investigated
9 the facts, and determined that Manitowoc County should deny the claim; and

10
11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier’s recommendation that the claim be denied and that the county issue a formal
13 disallowance;

14
15 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the
16 county of Manitowoc that the claim is denied and that the Corporation Counsel and County
17 Clerk are directed to provide such notice of the denial of the claim as may be required.

Dated this 20th day of August 2024.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Ordinance 2024/2025-40 Amending Zoning Map (Steven J and Kristine M Lenzner
Revocable Living Trust).

No. 2024/2025 - 40

ORDINANCE AMENDING ZONING MAP
(Steven J. and Kristine M. Lenzner Revocable Living Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of Lot One (1) of Certified Survey Map as recorded in Volume 26
12 of Certified Survey Maps on Page 309 as Document No. 1024868 of Manitowoc County
13 Records; being part of the North Half (N1/2) of the Northwest Quarter (NW1/4) of Section
14 Thirty-Three (33), Township Eighteen (18) North, Range Twenty-Two (22) East, Town of
15 Liberty, Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the northwest quarter corner of said Section 33; thence N89°-49'-
18 28"E along the north line of the NW1/4 of said Section 33, a distance of 1198.94
19 feet to the point of beginning; thence continue N89°-49'-28"E along said north
20 line, a distance of 494.00 feet to the northeast corner of said Lot 1; thence S00°-
21 10'-32"E 264.53 feet to a southeast corner of said Lot 1; thence S89°-49'-28"W
22 along a south line of said Lot 1, a distance of 494.00 feet; thence N00°-10'-32"W
23 264.53 feet to the point of beginning, said parcel containing approximately
24 130,680 square feet (3.000 acres) of land
25

26 is hereby rezoned from Natural Area (NA) District to Small Estate Residential (SE)
27 District; and
28

29 BE IT FURTHER ORDAINED, a parcel of land in part of Lot One (1) of Certified
30 Survey Map as recorded in Volume 26 of Certified Survey Maps on Page 309 as Document No.
31 1024868 of Manitowoc County Records; being part of the North Half (N1/2) of the Northwest
32 Quarter (NW1/4) of Section Thirty-Three (33), Township Eighteen (18) North, Range Twenty-
33 Two (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly described as
34 follows:
35

36 Beginning at the northwest quarter corner of said Section 33; thence N89°-49'-
37 28"E along the north line of the NW1/4 of said Section 33, a distance of 1198.94
38 feet; thence S00°-10'-32"E 264.53 feet to a south line of said Lot 1; thence S89°-
39 49'-28"W along said south line, a distance of 539.70 feet to a corner of said Lot 1;
40 thence S00°-23'-29"W 641.61 feet to a southeast corner of said Lot 1; thence
41 N89°-53'-12"W 660.69 feet to the southwest corner of said Lot 1 and the west line
42 of the NW1/4 of said Section 33; thence N00°-19'-06"E along said west line, a
43 distance of 902.82 feet to the point of beginning, said parcel containing
44 approximately 740,519 square feet (17.000 acres) of land
45

46 is hereby rezoned from Natural Area (NA) District to General Agriculture (GA) District.

Dated this 20th day of August 2024.
Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2b. Ordinance 2024/2025-41 Amending Zoning Map (Holly Osborne)

No. 2024/2025 - 41

ORDINANCE AMENDING ZONING MAP
(Holly Osborne)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest 1/4 of the Southwest 1/4 of Section 5,
12 Town 21 North, Range 24 East, Town of Mishicot, Manitowoc County, Wisconsin, more
13 particularly described as follows:
14

15 Commencing at the SW Corner of said Section 5 being the point of beginning;
16 Thence N 89°33'47" E, 1320.28 feet coincident with the south line of said SW
17 1/4; Thence N 00°04'35" E, 721.00 feet coincident with the SW 1/4 of the SW
18 1/4; Thence S 89°33'47" W, 1320.54 feet to the west line of said SW 1/4; Thence
19 S 00°03'19" W, 721.00 feet to the point of beginning, said parcel containing
20 approximately 21.854 acres of land
21

22 is hereby rezoned from Exclusive Agriculture (EA) District to Natural Area (NA) District.

Dated this 20th day of August 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2c. Ordinance 2024/2025-42 Amending Zoning Map (Ethan and Cayla Binish)

No. 2024/2025 - 42

ORDINANCE AMENDING ZONING MAP
(Ethan and Cayla Binish)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 22, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the SW 1/4 of the SE 1/4 of Section 32, Town 21 North, Range
12 22 East, Town of Cooperstown, Manitowoc County, Wisconsin, more particularly described as
13 follows:
14

15 Commencing at the E 1/4 Corner of Section 32; Thence N 89°20'33" W, 1324.90
16 feet coincident with the north line of said SE 1/4; Thence S 00°32'39" W, 1325.27
17 feet coincident with the east line of the W 1/2 of said SE 1/4 to the point of
18 beginning; Thence continuing S 00°32'39" W, 414.35 feet coincident with said
19 east line; Thence S 89°12'11" W, 671.60 feet; Thence N 00°12'11" E, 353.70 feet;
20 Thence S 89°47'49" E, 109.56 feet; Thence N 03°28'31" E, 76.35 feet; Thence S
21 89°24'06" E, 30.04 feet coincident with the north line of said SW 1/4 of the SE
22 1/4; Thence S 03°27'32" W, 78.13 feet; Thence S 86°34'56" E, 269.98 feet;
23 Thence N 03°28'31" E, 91.42 feet; Thence S 89°24'06" E, 259.68 feet coincident
24 with said north line of the SW 1/4 of the SE 1/4, to the point of beginning, said
25 parcel containing approximately 252,791 Square Feet (5.803 Acres) of land
26

27 is hereby rezoned from Large Estate Residential (LE) District to General Agriculture (GA)
28 District.

Dated this 20th day of August 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging & Disability Board: Supervisor Shimulunas gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Supervisor Metzger moved, second by Supervisor Hanson to adopt Resolution 2024/2025-43 Accepting 2024 Environmental Health Taking Action with Data Mini Grant. Upon vote, the motion carried unanimously.

No. 2024/2025 - 43

**RESOLUTION ACCEPTING 2024 ENVIRONMENTAL HEALTH
TAKING ACTION WITH DATA MINI GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department has been awarded a 2024 mini
2 grant from the Wisconsin Department of Health Services in the amount of \$10,000.00: “Taking
3 Action with Data: Using Environmental Public Health Tracking Data to Improve Environmental
4 Health in a Community”; and

5
6 WHEREAS, the grant funds will be used in collaboration with community partners to
7 provide education on reducing the risk of carbon monoxide poisoning and provide carbon
8 monoxide detectors to those at higher risk for carbon monoxide poisoning in Manitowoc County;
9 and

10
11 WHEREAS, after careful consideration and review, the Board of Health recommends
12 Manitowoc County accept the “Taking Action with Data: Using Environmental Public Health
13 Tracking Data to Improve Environmental Health in a Community” mini grant as awarded from
14 the Wisconsin Department of Health Services;

15
16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
17 county of Manitowoc hereby accepts the “Taking Action with Data: Using Environmental Public
18 Health Tracking Data to Improve Environmental Health in a Community” mini grant in the
19 amount of \$10,000.00; and

20
21 BE IT FURTHER RESOLVED the Manitowoc County Health Department is authorized
22 to execute such papers and to take other action as necessary to accept the grant, direct, and
23 complete the project; and

24
25 BE IT FURTHER RESOLVED, that the 2024 budget is amended by the amount of the
26 grant funds allocated and that the Finance Director is directed to record such information in the
27 official books of the County for the year ending December 31, 2024 as may be required.

Dated this 17th day of September 2024.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Health Department budget will be increased by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Human Service Board: Supervisor Brey gave a brief report.

Land Conservation Committee: Supervisor R. Phipps gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

Miscellaneous – Personnel Committee and Public Safety Committee: Supervisor Maresh gave a brief report. Supervisor Maresh moved, second by Supervisor Falkowski to adopt Resolution 2024/2025-44 Creating 3.0 Full-Time Equivalent Captain Positions and Eliminating 3.0 Full-Time Equivalent Patrol Lieutenant Positions in the Sheriff’s Office. Upon vote, the motion carried unanimously.

No. 2024/2025 - 44

RESOLUTION CREATING 3.0 FULL-TIME EQUIVALENT CAPTAIN POSITIONS AND ELIMINATING 3.0 FULL-TIME EQUIVALENT PATROL LIEUTENANT POSITIONS IN THE SHERIFF'S OFFICE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the current command structure in the Sheriff’s Office includes the rank of
2 Patrol Lieutenant; and

3

4 WHEREAS, Patrol Lieutenants work across and supervise all three shifts; and

5
6 WHEREAS, Patrol Lieutenants currently supervise and conduct performance evaluations
7 for other Patrol Lieutenants, creating a situation where peers evaluate each other; and

8
9 WHEREAS, there is no clear shift commander when more than one Patrol Lieutenant is
10 on duty; and

11
12 WHEREAS, the proposed Captain positions would direct and supervise patrol staff and
13 provide a command presence for all events occurring during a shift; and

14
15 WHEREAS, reallocating three full-time equivalent (FTE) Patrol Lieutenant positions to
16 Captain positions will establish a clear supervisory rank structure during each shift, as well as
17 provide a clear shift commander; and

18
19 WHEREAS, after careful consideration and review, the Public Safety Committee and the
20 Personnel Committee recommend that three existing Patrol Lieutenant positions be reallocated
21 into three Captain positions by creating 3.0 FTE Captain positions Sheriff's Office and
22 eliminating 3.0 FTE Patrol Lieutenant positions;

23
24 NOW, THEREFORE, BE IT RESOLVED that county board of supervisors of the county
25 of Manitowoc hereby reallocates three existing Patrol Lieutenant positions into three Captain
26 positions by creating 3.0 FTE Captain positions Sheriff's Office and eliminating 3.0 FTE Patrol
27 Lieutenant positions; and

28
29 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
30 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
31 the Finance Director is directed to record such information in the official books of the County for
32 the year ending December 31, 2024 as may be required.

Dated this 20th day of August 2024.

Respectfully submitted by the Personnel Committee and Public Safety Committee.

FISCAL IMPACT: The reallocation of positions would impact only wages, which if estimated on a full year basis for 2024 would total a collective increase of approximately \$11,700 for all three positions.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Martell, and the motion was adopted by acclamation. The meeting adjourned at 7:00 p.m.

Respectfully submitted,
Melissa Tennant, Manitowoc County Deputy Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, September 17th 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 17th day of September 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Roll call: 22 members were present at the time of roll call: Bonde, Brey, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, Schiesl, Shimulunas, Sitkiewitz, Weiss and Zimmer. Supervisors Behnke, M. Phipps, and R. Phipps were excused.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Honoring 4-H Week.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:10 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:10 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Hansen moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Item VIII-A. Upon vote, the motion carried unanimously.

A. Approve August 20th, 2024 County Board Minutes.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging & Disability Board: Supervisor Shimulunas gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating: Supervisor Falkowski gave a brief report.

Highway Committee: Supervisor Engelbrecht gave a brief report.

Human Service Board: Supervisor Brey gave a brief report.

Supervisor Brey moved, second by Supervisor Muench to adopt Resolution 2024/2025-45 Supporting Increased State Mental Health Funding. Upon vote, the motion carried unanimously.

RESOLUTION SUPPORTING INCREASED STATE MENTAL HEALTH FUNDING

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County is concerned that the public mental health system in
2 Wisconsin is in need of additional resources to respond appropriately to the needs of individuals
3 with persistent mental illness as well as those experiencing a mental health crisis; and
4

5 WHEREAS, state law designates counties with the responsibility for the well-being,
6 treatment, and care of individuals with mental illness; and
7

8 WHEREAS, the Medical Assistance program (“MA”) covers an array of mental health
9 services, ranging from office-based therapy to inpatient hospitalization, and many of these
10 services are delivered by counties; and
11

12 WHEREAS, Community Support Programs (“CSP”) offer intensive community-based
13 care for adults whose mental illness and functional limitations might otherwise require them to
14 need institutionalized care; and
15

16 WHEREAS, counties use CSP services to keep people out of extended hospitalizations
17 and support people in the community following emergency detentions; and
18

19 WHEREAS, counties are required to provide crisis intervention services including an
20 emergency mental health services program to serve persons in crisis situations, which included at
21 a minimum, 24-hour crisis telephone service and 24-hour in-person response on an on-call basis;
22 and
23

24 WHEREAS, while the state pays the full cost of most MA services, when it comes to
25 county-based CSP and crisis intervention services, the county finances the cost of the services up
26 front and receives MA reimbursement for only the federal share of the service, and
27

28 WHEREAS, Community Aids funding has not kept pace over the years with increased
29 county costs for services, resulting in counties bearing a disproportionate share of CSP and crisis
30 intervention service costs; and
31

32 WHEREAS, counties are limited in their capacity to use tax levy revenue due to state
33 levy limits, so the lack of Community Aids funding combined with strict property tax controls
34 makes it difficult for counties to maintain CSP and crises intervention services; and
35

36 WHEREAS, in addition to the costs to county human service departments, counties also
37 incur law enforcement costs to transport and provide security for persons in a crisis; and
38

39 WHEREAS, the awareness of the 988 National Suicide & Crisis Lifeline has made
40 mental health assessment and referral more readily available, resulting in more demand on the
41 mental health crisis systems; and

42
43 WHEREAS, stagnant state funding results in disparities in the services available across
44 counties, increases wait lists for services, and limits eligible individuals from receiving services;
45 and

46
47 WHEREAS, limited state funding for crisis intervention services makes it difficult for
48 counties to implement new evidence-based services, such as mobile crisis workers that could
49 meet law enforcement officers in the field for crisis calls that may reduce the need for law
50 enforcement involvement and provide a more trauma-informed response to crisis situations, and;

51
52 WHEREAS, Wisconsin’s counties continue to cover the costs of mental health services
53 for individuals who are not Medicaid eligible;

54
55 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
56 county of Manitowoc does hereby request that the state of Wisconsin provide funding to counties
57 in an amount that will cover the full non-federal share of MA CSP and crisis intervention
58 services in its 2025-27 state biennial budget; and

59
60 BE IT FURTHER RESOLVED, that the Manitowoc County Clerk is hereby authorized
61 and directed to send a copy of this Resolution to the Governor of the State of Wisconsin,
62 Wisconsin State Legislators with a constituency within Manitowoc County, and the Wisconsin
63 Counties Association.

Dated this 17th day of September 2024.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

Land Conservation Committee: Supervisor Engelbrecht gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Miscellaneous – Personnel Committee and Human Services Board: Supervisor Maresh gave a brief report. Supervisor Maresh moved, second by Supervisor Brey to adopt Resolution 2024/2025-46 Creating 1.0 Full-Time Equivalent Substance Use Disorder Supervisor Position and Eliminating 1.0 Full-Time Equivalent Clinic Services Manager Position. Upon vote, the motion carried unanimously.

No. 2024/2025 - 46

**RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT SUBSTANCE
USE DISORDER SUPERVISOR POSITION AND ELIMINATING 1.0
FULL-TIME EQUIVALENT CLINIC SERVICES MANAGER POSITION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department’s Clinic Services Division is
2 to provide mental health and substance abuse services to qualified residents of Manitowoc
3 County; and
4

5 WHEREAS, to support this mission, the Clinic Services Division is required to have
6 credentialed supervisors to provide clinical supervision of staff; and
7

8 WHEREAS, the current Clinic Services Manager has the required credentials to provide
9 clinical supervision to both the mental health and substance use disorders staff; and
10

11 WHEREAS, the current Clinic Services Manager has resigned; and
12

13 WHEREAS, the Human Services Department desires to reallocate the current Clinic
14 Services Manager position into a Substance Use Disorder Supervisor position; and
15

16 WHEREAS, the proposed Substance Use Disorder Supervisor will provide clinical
17 supervision to substance use disorders staff; and
18

19 WHEREAS, the existing Clinical Services Deputy Director will provide clinical
20 supervision to mental health services staff; and
21

22 WHEREAS, reallocating the 1.0 full-time equivalent (FTE) Clinic Services Manager
23 position to a 1.0 FTE Substance Use Disorder Supervisor position will result in a pay grade
24 change from a salaried D62 to a salaried C52; and
25

26 WHEREAS, reallocating the Clinic Services Manager position to a Substance Use
27 Disorder Supervisor will not change the funding source of the position or the Human Services
28 Department’s total FTE count; and
29

30 WHEREAS, after careful consideration and review, the Human Services Board and the
31 Personnel Committee recommend that the Clinic Services Manager position be reallocated to a
32 Substance Use Disorder Supervisor position by creating a 1.0 FTE Substance Use Disorder
33 Supervisor position and eliminating the 1.0 FTE Clinic Services Manager position;

34
35 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
36 county of Manitowoc hereby reallocates the one existing Clinic Services Manager position into a
37 Substance Use Disorder Supervisor position by creating a 1.0 FTE Substance Use Disorder
38 position and eliminating the 1.0 FTE Clinic Services Manager position; and

39
40 BE IT FURTHER RESOLVED that the 2024 Full-Time Equivalent Report (FTE) by
41 Department included in the 2024 Adopted Annual Budget Book is amended accordingly and that
42 the Finance Director is directed to record such information in the official books of the County for
43 the year ending December 31, 2024 as may be required.

Dated this 17th day of September 2024.

Respectfully submitted by the Personnel Committee and Human Services Board.

FISCAL IMPACT: The reallocation of the Clinic Services Manager to a Substance Use Disorder Supervisor position would impact only wages, which if estimated on a full year basis for 2024 would result in a savings of approximately \$15,605.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Neils moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 6:30 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, October 8, 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 8th day of October 2024, for the purpose of transacting business as a Board of Supervisors.

Chairperson Martell called the meeting to order at 6:00 p.m.

Supervisor Naidl gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Behnke, Brey, Bonde, Engelbrecht, Falkowski, Hacker, Hammel, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, Neils, M. Phipps, R. Phipps, Schiesl, Shimulunas, Sitkiewitz, and Weiss. Supervisors Grambow, Hansen, and Zimmer were excused.

REPORTS

County Executive Bob Ziegelbauer presented the proposed 2025 annual budget. He reported the County would be receiving an additional estimated revenue of \$7,500,000 from the local option county sales tax of .5%. The additional revenue source will help combat the growing inflation and human services costs. The 2025 priorities fall into three main categories of combating inflation with an investment in our employees by raising up 2% in all cells on the pay scale and proceeding with a 8% increase in the health insurance premiums; getting control of the expenses of the Human Services department to continue to make progress on mental health, child welfare, and the opioid crisis; and the final category of continuing with an aggressive highway maintenance program for 19 miles of road resurfacing and projects of more than \$6,300,000. He acknowledged this is a conservative budget that is holding the line on taxes, continues our low debt profile, has an aggressive highway maintenance plan, and has a robust capital spending program. He will spend the taxpayers' money as efficiently as possible.

ANNOUNCEMENTS

Chairperson Martell announced the Annual County Board meeting and Public Hearing on the 2025 Budget will be Monday, October 28, 2024 at the Heritage Center.

ADJOURNMENT

Supervisor Engelbrecht moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 6:19 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF
SUPERVISORS MANITOWOC COUNTY, WISCONSIN

Monday, October 28, 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 28th day of October 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Hansen gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members were present: Behnke, Brey, Bonde, Engelbrecht, Falkowski, Grambow, Hacker, Hammel, Hansen, Jadowski, Klein, Lillibridge, Maresh, Martell, Metzger, Muench, Naidl, M. Phipps (6:05pm), R. Phipps (6:12pm), Schiesl, Shimulunas, Sitkiewitz, Weiss, and Zimmer. Supervisor Shimulunas was excused. Supervisor Neils was absent.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment on the County Executive's Proposed 2025 Annual Budget open at 6:03 p.m.

No one present wished to speak regarding the proposed budget, subsequently Chairman Martell closed public input at 6:03 p.m. on this matter.

Chairman Martell declared public comment on non-budget issues open at 6:04 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:04

p.m. CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Maresh moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Items A1, A2, B1a, B1b, B1c, and Ca. Upon vote, the motion carried unanimously.

A1. Approve County Board Minutes September 17th, 2024.

A2. Approve County Board Minutes October 8th, 2024.

B1a. Ordinance 2024/2025-47 Amending Zoning Map (Myriam Christel).

No. 2024/2025 - 47

ORDINANCE AMENDING ZONING MAP
(Myriam Ileana Christel)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on September 23, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the NE 1/4 of the NE 1/4 of Section 6, Town 19 North, Range
12 21 East, Town of Rockland, Manitowoc County, Wisconsin, more particularly described as
13 follows:
14

15 Commencing at the north quarter corner of Section 6, T19N, R21E, thence east along
16 north line of Northeast quarter, South 89 degrees 36 minutes 02 seconds East, 1712.85
17 feet to the point of beginning; thence continuing along said the north line, South 89
18 degrees 36 minutes 02 seconds East, 878.00 feet; thence South 04 degrees 20 minutes 40
19 seconds East, 1009.20 feet; thence North 89 degrees 03 minutes 02 seconds West, a
20 distance of 1293.00 feet; thence North 03 degrees 05 minutes 35 seconds West, 444.00
21 feet; thence South 89 degrees 36 minutes 02 seconds East, 408.3 feet; thence North 04
22 degrees 46 minutes 13 seconds West, 552.41 feet to the point of beginning, said parcel
23 containing approximately 24.0 acres of land
24

25 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 28th day of October 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B1b. Ordinance 2024/2025-48 Amending Zoning Map (Frederick and Raissa Van Serke Sr).

No. 2024/2025 - 48

ORDINANCE AMENDING ZONING MAP
(Frederick and Raissa Van Serke Sr.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on September 23, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the NW 1/4 of the SE 1/4 of Section 29, Town 19
12 North, Range 23 East, Town of Manitowoc Rapids, Manitowoc County, Wisconsin more
13 particularly described as follows:
14

15 Commencing at the E 1/4 Corner of Section 29; Thence N 89°29'44" W, 1636.57
16 feet coincident with the north line of said SE 1/4 to the point of beginning;
17 Thence continuing N 89°29'44" W, 524.53 feet; Thence S 00°11'17" W, 447.88
18 feet; Thence S 89°33'11" E, 526.00 feet; Thence North, 447.36 feet to the point of
19 beginning, said parcel containing approximately 235,111 Square Feet (5.397
20 Acres) of land
21

22 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
23 District; and
24

25 BE IT FURTHER ORDAINED, a parcel of land located in part of the NW 1/4 of the SE
26 1/4 of Section 29, Town 19 North, Range 23 East, Town of Manitowoc Rapids, Manitowoc
27 County, Wisconsin, more particularly described as follows:
28

29 Commencing at the E 1/4 Corner of Section 29; Thence N 89°29'44" W, 2161.10
30 feet coincident with the north line of said SE 1/4 to the point of beginning;
31 Thence continuing N 89°29'44" W, 275.47 feet; Thence South, 817.95 feet;
32 Thence S 89°29'44" E, 800.00 feet; Thence North, 370.59 feet; Thence N
33 89°33'11" W, 526.00 feet; Thence N 00°11'17" E, 447.88 feet to the point of
34 beginning, said parcel containing approximately 419,223 Square Feet (9.624
35 Acres) of land
36

37 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 28th day of October 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B1c. Ordinance 2024/2025-49 Amending Zoning Map (Myron and Kathleen Hickman).

No. 2024/2025 - 49

ORDINANCE AMENDING ZONING MAP
(Myron and Kathleen Hickman)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on September 23, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of
5 testimony and an examination of the facts, recommends that the petition be approved for the
6 reasons stated in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest
12 Quarter (NW1/4) of Section Thirty-Two (32), Township Eighteen (18) North, Range Twenty-
13 Two (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly described as
14 follows:
15

16 Commencing at the northwest corner of said Section 32; thence S00°-12'-12"W
17 along the west line of the NW1/4 of said Section 32, a distance of 940.53 feet to
18 the point of beginning; thence S89°-47'-48"E 330.40 feet; thence S00°-12'-12"W
19 300.00 feet; thence N89°-47'-48"W 330.40 feet to said west line; thence N00°-
20 12'-12"E along said west line, a distance of 300.00 feet to the point of beginning,
21 said parcel containing approximately 99,120 square feet (2.275 acres) of land
22

23 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate Residential (SE)
24 District.

Dated this 28th day of October 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Ca. Resolution 2024/2025-50 Approving Town of Newton Zoning Ordinance
(Grotegut Dairy Farm).

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE**
(Grotegut Dairy Farm)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under to Wis. Stat. § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and
8 amendments thereto, are subject to county board approval in counties that have adopted a zoning
9 ordinance under Wis. Stat. § 59.69; and
10

11 WHEREAS, the town of Newton amended its zoning ordinance on October 9, 2024 by
12 rezoning a 5-acre parcel of property owned by Grotegut Dairy Farm from the A-3 (Farmland
13 Preservation) District to the A-1 (Agricultural/Rural Residential) District in accordance with
14 Wis. Stat. § 60.62; and
15

16 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the
17 county board of supervisors of the county of Manitowoc for approval, and a copy of the amended
18 zoning ordinance has been provided to each member of the county board for review;
19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc approves the town of Newton’s amended zoning ordinance that rezones
22 that certain 5-acre parcel of property owned by Grotegut Dairy Farm from A-3 (Farmland
23 Preservation) District to A-1 (Agricultural/Rural Residential) District and was adopted by the
24 town board of the town of Newton on October 9, 2024.

Dated this 28th day of October 2024.

Respectfully submitted by Ryan Phipps, Supervisor, District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES
Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor Engelbrecht gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report. Supervisor Hacker moved, second by Supervisor Brey to adopt Resolution 2024/2025-51 Adopting 2025-2028 Manitowoc County Coordinated Public Transit- Human Services Transportation Plan. Upon vote, the motion carried unanimously.

No. 2024/2025 - 51

**RESOLUTION ADOPTING 2025-2028 MANITOWOC COUNTY
COORDINATED PUBLIC TRANSIT - HUMAN SERVICES
TRANSPORTATION PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 85.21 authorizes counties to adopt a Coordinated Public Transit
2 – Human Services Transportation Plan for the purpose of improving transportation services for
3 persons with disabilities, older adults, and individuals with lower incomes; and
4

5 WHEREAS, a county must have a Coordinated Public Transit – Human Services
6 Transportation Plan that includes an assessment of available services, an assessment of
7 transportation needs for individuals with disabilities, seniors, and people with low incomes,
8 strategies to address identified gaps, priorities for implementation of projects; and
9

10 WHEREAS, the ADRC of the Lakeshore, the Transportation Coordinating Committee,
11 and Bay Lakes Regional Planning Commission have prepared a Manitowoc County Coordinated
12 Public Transit – Human Services Transportation Plan that meets the requirements set forth in
13 federal Bipartisan Infrastructure Law, the Federal Transit Administration rules, and Wis.
14 Stat. § 85.21; and
15

16 WHEREAS, the Transportation Coordinating Committee held a public hearing on July
17 24, 2024, to seek public comment on the Manitowoc County Coordinated Public Transit –
18 Human Services Transportation Plan; and
19

20 WHEREAS, the Transportation Coordinating Committee has provided the County Board
21 with a copy of the Manitowoc County Coordinated Public Transit – Human Services

22 Transportation Plan; and
23

24 WHEREAS, after careful consideration and review, the Transportation Coordinating
25 Committee recommends that the County Board adopt the Manitowoc County Coordinated Public
26 Transit – Human Services Transportation Plan and incorporate it into the county’s
27 comprehensive plan;
28

29 NOW, THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
30 county of Manitowoc hereby adopts the Manitowoc County Coordinated Public Transit – Human
31 Services Transportation Plan and incorporates it into the Manitowoc County 20-Year
32 Comprehensive Plan Update adopted by the county board on August 18, 2020 as updated from
33 time-to-time.

Dated this 28th day of October 2024.

Respectfully submitted by the Transportation Coordinating Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ANNOUNCEMENTS

Chairman Martell announced the next County Board meeting will be Tuesday, November 12th, 2024 at 6pm.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Hacker, and the motion was adopted by acclamation. The meeting adjourned at 6:22 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, November 12, 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 12th day of November 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Falkowski gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24.
Supervisor Shimulunas-25 was excused.

PROCLAMATION

County Executive Ziegelbauer and Chairman Martell presented a Proclamation Declaring Manitowoc County America Recycles Day 2024.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:06 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:06 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Maresh moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Items A, B1, B2, B3, C1a, C1b, C1c, C1d, and C2a. Upon vote, the motion carried unanimously.

A. Approve October 28, 2024 County Board Minutes.

B1. Appointments of Patrick “PJ” Albert, Stephanie Binversie, Jeremy Hawig, Kris Kohlmann, Nancy Newberg, Mike Plate, Rob Voss, Russel Zipperer to the Expo Ice Center Board for a term expiring December 31, 2027.

B2. Appointment of Jason Freiboth to the Joint Dispatch Board for a two-year term expiring December 2026.

B3. Appointment of Tom Hoffman to the Veterans Service Commission for a three-year term expiring December 2027.

C1a. Ordinance 2024/2025-52 Amending Zoning Map (David and Claire Petersen).

ORDINANCE AMENDING ZONING MAP
(David and Clair Petersen)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 28, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Tract One (1) of Certified Survey Map, recorded in
12 Volume 20 of Certified Survey Maps, on Page 3 as Document No. 867235 plus additional lands;
13 being part of the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of Section Twenty-
14 Three (23), Township Eighteen (18) North, Range Twenty-Two (22) East, Town of Liberty,
15 Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the south quarter corner of said Section 23; thence N00°-03'-02"E
18 along the east line of the SW1/4 of said Section 23, a distance of 2023.20 feet to
19 the point of beginning; thence S87°-34'-00"W 730.00 feet; thence N41°-14'-08"W
20 76.49 feet; thence N03°-59'-57"E 275.00 feet; thence N65°-32'-13"E 390.00 feet;
21 thence S89°-56'-58"E 406.00 feet to said east line; thence S00°-03'-02"W along
22 said east line, a distance of 462.00 feet to the point of beginning, said parcel
23 containing approximately 337,572 square feet (7.750 acres) of land
24

25 is hereby rezoned from Large Estate (LE) District and Rural Residential (RR) District to General
26 Agriculture (GA) District.

Dated this 12th day of November 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1b. Ordinance 2024/2025-53 Amending Zoning Map (David and Claire Petersen).

ORDINANCE AMENDING ZONING MAP

(David and Clair Petersen)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 28, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Lot 2-1 of Certified Survey Map, recorded in Volume 30
12 of Certified Survey Maps, on Page 31 as Document No. 1109533; being part of the Northwest
13 Quarter (NW1/4) of the Northeast Quarter (NE1/4) and Southwest Quarter (SW1/4) of the
14 Northeast Quarter (NE1/4) of Section Twenty-Three (23), Township Eighteen (18) North, Range
15 Twenty-Two (22) East, Town of Liberty, Manitowoc County, Wisconsin, more particularly
16 described as follows:
17

18 Commencing at the north quarter corner of said Section 23; thence S00°-28'-51"W
19 along the west line of the NE1/4 of said Section 23, a distance of 1104.62 feet to
20 the point of beginning; thence S85°-09'-09"E 433.63 feet; thence S12°-57'-14"E
21 80.62 feet; thence S04°-01'-23"W 100.00 feet; thence S88°-42'-33"W 445.14 feet
22 to said west line; thence N00°-28'-51"E along said west line, a distance of 225.00
23 feet to the point of beginning, said parcel containing approximately 91,183 square
24 feet (2.093 acres) of land
25

26 is hereby rezoned from Large Estate, (LE) District to Rural Residential (RR) District.

Dated this 12th day of November 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1c. Resolution 2024/2025-54 Authorizing County Conservation Aids Grant Application.

**RESOLUTION AUTHORIZING COUNTY CONSERVATION AIDS
GRANT APPLICATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Planning and Zoning Department wishes to replace
2 the existing concrete boat ramp launch at Pigeon Lake due to unsafe conditions caused by
3 deterioration (“Project”); and
4

5 WHEREAS, the Manitowoc County Planning and Zoning Department has identified a total
6 cost of \$10,000.00 for this Project; and
7

8 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding
9 available through the County Conservation Aids (CCA) program for the installation of fish and
10 game projects under Wis. Stat. § 23.09(12); and
11

12 WHEREAS, the CCA grant program may reimburse fifty percent of the total project cost
13 for eligible projects; and
14

15 WHEREAS, the Planning and Park Commission held a public hearing on October 28, 2024
16 to consider the grant application and after careful consideration and review recommends the
17 Planning and Zoning Department pursue the available grants under the CCA program for the
18 Project;
19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc authorizes the Planning and Zoning Director, or his designee, to apply for
22 and accept a CCA grant from the WDNR in the total amount of up to \$5,000.00 for the Project;
23 and
24

25 BE IT FURTHER RESOLVED that the Planning and Zoning Director, or his designee, is
26 authorized to sign documents and take actions necessary to accept the grant and complete the
27 Project as authorized in the County’s grant application to the WDNR, including obtaining any
28 permits that may be required; and
29

30 BE IT FURTHER RESOLVED that the Finance Director is directed to record such
31 information in the official books of the County as may be required with carryover as needed.

Dated this 12th day of November 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. Increases both State Conservation Aid by \$5,000.00
and associated expense(s) by an equal amount.

APPROVED: Bob Ziegelbauer, County Executive.

C1d. Resolution 2024/2025-55 Adopting Manitowoc County Planning and Park Commission Fee Schedule.

No. 2024/2025 - 55

**RESOLUTION ADOPTING MANITOWOC COUNTY PLANNING AND
PARK COMMISSION FEE SCHEDULE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code § 4.13(2) provides that the fees that the Planning
2 and Zoning Department is authorized to charge must be set by County Board resolution and
3 reviewed annually by the Planning and Park Commission; and
4

5 WHEREAS, the Manitowoc County Planning and Park Commission has reviewed the
6 Planning and Zoning Department Fee Schedule and recommends that it be adjusted; and
7

8 WHEREAS, a copy of the proposed Planning and Zoning Department fee schedule is
9 attached to this Resolution as Appendix A;
10

11 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
12 county of Manitowoc approves and adopts the proposed Planning and Zoning Department Fee
13 Schedule to be effective January 1, 2025, and directs that a copy of the fee schedule be included
14 as an appendix to the Manitowoc County Code Chapter 4, Finances

Dated this 12th day of November 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Indeterminable.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Ordinance 2024/2025-56 Repealing and Recreating Manitowoc County Code s. 4.12
(Maintenance and Sale of Tax-Deeded Land).

No. 2024/2025 - 56

**ORDINANCE REPEALING AND RECREATING MANITOWOC COUNTY
CODE § 4.12
(Maintenance and Sale of Tax-Deeded Land)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc county code § 4.12 governs the acquisition, maintenance, and sale
2 of tax deeded lands; and

3
4 WHEREAS in March of 2024, the Wisconsin legislature enacted 2023 Wisconsin Act 207,
5 which made changes to the process that counties must follow when disposing of tax-deeded
6 properties, including, *inter alia*, a requirement to sell tax-deeded properties, a right of former
7 owners to repurchase, and the hold period for proceeds; and

8
9 WHEREAS, as a result of these changes, Manitowoc County must update its ordinance in
10 order to comply with state law; and

11
12 WHEREAS, after careful consideration and review, the Manitowoc County Finance
13 Committee recommends that s. 4.12 of the Manitowoc County Code be repealed and recreated to
14 read as provided herein;

15
16 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
17 ordain as follows:

18
19 Manitowoc County Code § 4.12 is repealed and recreated in its entirety to read as follows:

20
21 **4.12 Acquisition, Maintenance, and Sale of Tax-Deeded Land.**

22
23 (1) Definitions. In this s. 4.12:

24
25 (a) “Beneficiary” shall have the meaning given in Wis. Stat. § 851.03.

26
27 (b) “Heir” means any person, including the surviving spouse, who is entitled
28 under the statutes of intestate succession to an interest in property of a
29 decendent (see Wis. Stat. § 851.09).

30
31 (c) “Owner-Occupied, Single-Family Residence” means any single-family
32 residential unit used by one family that owns the property as their permanent
33 and primary residence and, upon request, is able to provide the county
34 treasurer with evidence establishing the satisfaction of these terms (e.g., a
35 utility bill).

36
37 (d) “Tax-Deeded Lands” shall have the meaning given in Wis. Stat. § 75.35(1).

38
39 (2) Acquisition. The power to acquire tax-deeded land, including the power to
40 determine which properties to acquire, is delegated to the county treasurer, with
41 assistance from the corporation counsel and public works director. Manitowoc
42 County recognizes that there may be properties that are undesirable to acquire and
43 delegates to the treasurer the authority to make such a determination.

44
45 (3) Maintenance. The power to manage tax-deeded land is delegated to the public
46 works director. The public works director shall take such action as is reasonably

47 necessary to inspect, secure, and maintain the property in good, marketable
48 condition. The public works director may request assistance from other county
49 departments and offices, including the finance director, corporation counsel, health,
50 highway, and human services departments and the offices of the county clerk,
51 register of deeds, and treasurer. All costs incurred in the management of tax-deeded
52 land will be charged against the property and recovered from the proceeds to the
53 sale of the property insofar as permitted by law.

54
55 (4) Sale. The power to sell tax-deeded land is delegated to the finance committee, with
56 assistance from the corporation counsel, treasurer, and public works director as
57 provided for in this s. 4.12, subject to the requirements of Wis. Stat. §§ 75.35,
58 75.36, and 75.69. All sales of tax-deeded land will be on an “as is” basis.

59
60 (5) Notice. Within 30 days of the county’s acquisition of a tax-deeded land, the
61 treasurer shall notify the former owner, by registered mail or certified mail sent to
62 the former owner’s mailing address on the tax bill, that the former owner may be
63 entitled to a share of the proceeds of a future sale of the tax-deeded land.

64
65 (6) Appraisal. The finance committee shall determine the appraised value of the tax-
66 deeded land using information provided by the public works director regarding the
67 property’s condition and fair market value as reported by the treasurer. The public
68 works director may employ the services of a certified appraiser to collect
69 information and provide an opinion regarding the property’s appraised value.

70
71 (7) Right to Repurchase. This sub. (7) shall only apply to tax-deeded lands that are
72 owner-occupied, single-family residences.

73
74 (a) Within 45 days of the county’s acquisition of an owner-occupied, single-
75 family residence, the treasurer shall provide notice to the former owner of
76 the former owner’s, the former owner’s heirs, or the former owner’s
77 beneficiaries right to repurchase the tax-deeded land. Such notice shall be
78 mailed to the former owner’s last known address on file with the treasurer.

79
80 (b) If a former owner of tax-deeded land, or such former owner’s heir or
81 beneficiary, notifies the treasurer of an intent to repurchase the tax-deeded
82 land within 90 days of the date the county acquiring the tax-deeded land,
83 the treasurer shall order a title report from a title insurance company
84 showing all liens of record against the tax-deeded land in existence on the
85 day prior to the judgment of foreclosure in favor of the county, the cost of
86 which shall be paid in advance by the person notifying the treasurer of the
87 intent to repurchase the tax-deeded land.

88
89 (c) If the former owner, or such former owner’s heir or beneficiary, provides
90 proof of satisfaction of all liens of record as established in the title report
91 within 30 days of the date of the title report, the treasurer shall convey the
92 tax-deeded land to the former owner, or such former owner’s heir or

93 beneficiary, by quit-claim deed provided the former owner, or such former
94 owner's heir or beneficiary, has provided the county with funds necessary
95 to satisfy all costs and expenses due the county as provided in Wis.
96 Stat. § 75.35(3).
97

98 (8) Advertisement. For any tax-deeded land that is not repurchased pursuant to sub.
99 (7), the county shall advertise the sale of such property as follows.
100

101 (a) For the first attempt to sell tax-deeded land, the public works director shall
102 publish a list of tax-deeded land for purchase that includes the location and
103 appraised value of each property. Such list shall be published on the
104 county's website and as a class 1 notice.
105

106 (b) Subsequent attempts to sell tax-deeded land shall be advertised by
107 publication of a class 1 notice. The public works director may also advertise
108 subsequent attempts to sell tax-deeded land through real estate brokers or
109 any other appropriate means.
110

111 (c) A list of tax-deeded land, including the location and appraised value of each
112 property, shall be available for public inspection at the public works
113 department and the treasurer's office.
114

115 (d) No tax-deeded land may be sold unless notice of the sale is mailed to the
116 clerk of the municipality in which the property is located at least three weeks
117 prior to the time of the sale.
118

119 (9) Bids.
120

121 (a) Bids must be submitted to the public works director on a form that has been
122 approved by corporation counsel. Bid forms may be available from the
123 corporation counsel, treasurer, or public works department.
124

125 (b) Each bid must be accompanied by an earnest money deposit equal to 10%
126 of the bid.
127

128 (c) A bid on a tax-deeded land must be for the property "as is, where is, and
129 without any conditions."
130

131 (d) The public works director shall provide the completed bid forms to the
132 finance committee for its determination on selling tax-deeded land.
133

134 (10) Bid Evaluation. The finance committee may accept any bid to purchase tax-deeded
135 land it determines that is most advantageous to the county subject to the following.
136

137 (a) Every bid less than the appraised value shall be rejected at the first attempt
138 to sell the property.

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- (b) Tax-deeded land previously advertised for sale may be sold for any amount as determined by the finance committee, but only after the public works director advertised the sale of such tax-deeded land by publication of a class 1 notice.
- (c) Any bid containing a contingency shall be rejected.
- (d) A bid that is less than the amount of the highest bid may be accepted only if the finance committee prepares a written statement, available for public inspection, explaining the reason for accepting the bid.
- (e) A bid that is less than the total of the delinquent taxes, interest, and costs incurred may be accepted if the finance committee determines that the sale is advantageous to the county.
- (f) The finance committee may reject any bid if it determines acceptance will hamper other tax collection efforts or if it determines that it is in the county's interest to reject such bid.

(11) Notice of Bid Acceptance or Rejection. The finance committee shall select the bid that it determines to be in the best interests of the county and bidders shall be notified of finance committee decisions within 30 days of the committee's decision. A successful bidder shall pay the remaining balance within 14 days of being notified or the earnest money deposit shall be forfeited. If a bid is not accepted, the earnest money deposit shall be returned to the bidder.

(12) The treasurer shall send to the former owner any proceeds to which the former owner is entitled under Wis. Stat. § 75.36(2m)(a) by certified mail (adult signature restricted delivery) to the former owner's last known address. If the payment to the former owner is returned to the county or otherwise not claimed by the former owner within one year following the mailing of the proceeds, the payment shall be considered unclaimed funds and disposed of pursuant to Wis. Stat. § 59.66(2). Neither the former owner nor any person making a claim for any funds under this sub. (10) is entitled to interest on sums owed by the county hereunder.

and

BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to reflect this amendment; and

BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 12th day of November 2024.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Criminal Justice Coordinating Committee: Supervisor Falkowski gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, second by Supervisor Brey to adopt Resolution 2024/2025-57 Adopting 2025 Budget and Property Levy. Discussion followed.

Amendment 1: Supervisor Hammel moved, seconded by Supervisor Schiesl to amend the budget on Line 25 change 2% to 1% and include a wage study to be funded in the amount of \$30,000.

Supervisor Brey called the question. Upon vote, call the question carried 16 ayes and 8 noes. Supervisors Lillibridge-1, Schiesl-7, Zimmer-10, R. Phipps-11, Bonde-14, Hammel-15, Naidl-16, and M. Phipps-21 voted no; all other supervisors voted aye.

Upon discussion and vote, the motion to amend the budget on Line 25 change 2% to 1% and include a wage study to be funded in the amount of \$30,000 failed 6 ayes and 18 noes. Supervisors Lillibridge-1, Metzger-3, Brey-4, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, Grambow-22, and Weiss-24; all other supervisor voted aye.

Amendment 2: Supervisor Hammel moved, seconded by Supervisor Schiesl to amend the budget to increase Sales Tax Line Item \$7,560,000 and adding a line item in the budget under Personnel of \$60,000 to include a wage study. Upon discussion and vote, the motion failed 6 ayes and 18 noes. Supervisors Jadowski-2, Metzger-3, Brey-4, Hansen-6, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, Grambow-22, Klein-23 voted no; all other supervisors voted aye.

Amendment 3: Supervisor Matthew Phipps moved, seconded by Supervisor Hammel to amend the budget by reducing the borrowing line item under Highway from \$3,250,000 to \$2,200,000 and remove the revenue pertaining to the Brine Facility. Upon discussion and vote, the motion to amend failed 6 ayes, 17 noes, 1 abstain. Supervisors Metzger-3, Brey-4, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, Grambow-22, and Weiss-24 voted no; Supervisor Lillibridge-1 abstained; all other supervisors voted yes.

Amendment 4: Supervisor Ryan Phipps moved, seconded by Supervisor Naidl to amend the budget by reducing the Human Services Department Budget by four FTEs. Discussion followed.

Supervisor Brey called the question. Upon vote, call the question failed 15 ayes and 9 noes. Supervisors Lillibridge-1, Martell-5, Schiesl-7, R. Phipps-11, Bonde-14, Hammel-15, Naidl-16, M. Phipps-21, and Klein-23 voted no; all other supervisors voted aye.

Upon further discussion and vote, the motion to amend the budget by reducing the Human Services Department Budget by four FTEs failed 8 ayes and 16 noes. Supervisors Lillibridge-1, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Behnke-12, Neils-13, Bonde-14, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, and Weiss-24 voted no; all other supervisors voted yes.

The original motion by Supervisor Hansen, seconded by Supervisor Brey to adopt Resolution 2024/2025-57 Adopting 2025 Budget and Property Levy was reintroduced for discussion. Upon vote, the motion carried 15 ayes and 9 noes. Supervisors Lillibridge-1, Jadowski-2, Martell-5, Schiesl-7, R. Phipps-11, Hammel-15, Naidl-16, M. Phipps-21, and Klein-23 voted no; all other supervisors voted aye.

No. 2024/2025 - 57

RESOLUTION ADOPTING 2025 BUDGET AND PROPERTY LEVY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a detailed copy of the County Executive’s proposed 2025 annual budget has
2 been made available to each county supervisor and to the general public; and
3

4 WHEREAS, the proposed 2025 annual budget was presented to the Manitowoc County
5 Board of Supervisors at its meeting on October 8, 2024; and
6

7 WHEREAS, formal publication of a budget summary and announcement of a public
8 hearing was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc
9 Herald Times Reporter on October 6, 2024; and
10

11 WHEREAS, a public hearing on the proposed 2025 annual budget was held for the purpose
12 of obtaining public input and the proposed 2025 annual budget was reviewed by the Manitowoc
13 County Board of Supervisors at its annual meeting on October 28, 2024; and
14

15 WHEREAS, the proposed 2025 annual budget includes performance based increases for
16 the Manitowoc County pay plan pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e);
17 and
18

19 WHEREAS, Manitowoc County Code § 5.02(4) allows the wage schedule to be adjusted
20 each year by action of the county board so that it remains competitive with the market; and

21
22 WHEREAS, the Wisconsin Department of Revenue has calculated the applicable increase
23 in the consumer price index as of August 31, 2024 to be 3.61%; and

24
25 WHEREAS, a 2.0% increase in the wage schedule will assist in maintaining a competitive
26 wage schedule; and

27
28 WHEREAS, employees below midpoint who meet or exceed job requirements (*i.e.* receive
29 a cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase;
30 and

31
32 WHEREAS, employees at or above midpoint who exceed job requirements (*i.e.* receive a
33 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
34 increase; and

35
36 WHEREAS, employees at or above midpoint whose performance exceeds the proficient
37 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)
38 will receive a 2.0% increase; and

39
40 WHEREAS, the proposed changes to the group health plan include an increase to the
41 premium and an increase to the embedded individual deductible under the family plan as required
42 by the IRS; and

43
44 WHEREAS, the proposed 2025 annual budget includes additional benefit offerings of
45 Hospital Indemnity and Savi student loan assistance, both funded 100% by the employee; and

46
47 WHEREAS, the proposed 2025 annual budget includes changes to sections 4.03 (Salary
48 Basis Policy), 12.01 (General Restriction on Use of Paid Time Off), and 18.02 (Overtime) of the
49 Employee Policy Manual;

50
51 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
52 Supervisors hereby adopts a Governmental Funds Budget and a service delivery Proprietary Fund
53 Budget for the calendar year beginning January 1, 2025 as indicated in the attached 2025 annual
54 budget for Manitowoc County and any attachments or addenda thereto; and

55
56 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
57 authorizes that the following sums of money be raised for the ensuing year:

58

59 State Special Charges - Charitable & Penal	\$	1,117.79
60 County Aid Bridges (Wis. Stat. § 82.08)	\$	30,230.00
61 Illegal Real Estate Taxes Charged Back (Prior Year)	\$	5,330.24
62 <u>All Other County Taxes</u>	\$	<u>32,985,206.00</u>
63 Gross County Tax Levy	\$	33,021,884.03

64

65 and

66

67 BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for bridges
68 under Wis. Stat. § 82.08 on the taxable property of the participating districts; and
69

70 BE IT FURTHER RESOLVED that the 2025 annual budget in detail hereto attached shall
71 be made a part of the Tax Levy; and
72

73 BE IT FURTHER RESOLVED that the wage schedule is increased by 2.0% as of
74 December 22, 2024 and all employees at or below maximum receive a 2.0% increase as of
75 December 22, 2024; and
76

77 BE IT FURTHER RESOLVED that the performance-based increases included in the 2025
78 annual budget will be granted pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e) as
79 follows:
80

81 (1) Employees below midpoint who meet or exceed job requirements (*i.e.* receive a
82 cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase;
83 and
84

85 (2) Employees at or above midpoint who exceed job requirements (*i.e.* receive a
86 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
87 increase; and
88

89 (3) Employees at or above midpoint whose performance exceeds the proficient
90 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)
91 will receive a 2.0% increase; and
92

93 (4) Employees at or above maximum who exceed job requirements (*i.e.* receive a
94 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
95 increase, paid to them per pay period for the following year; and
96

97 (5) Employees at or above maximum whose performance exceeds the proficient
98 performance level (*i.e.* receive a cumulative score of 2.75 or greater on their employee evaluation)
99 will receive a 2.0% increase, paid to them per pay period for the following year; and
100

101 BE IT FURTHER RESOLVED that effective January 1, 2025, the plan design of
102 Manitowoc County's group health plan will be changed as follows:
103

104 1. For employees and elected officials covered under Manitowoc County's General
105 Health Plan plan premiums shall be increased by 8% as follows:
106

107 a. Full premium for a Single Plan shall be \$744.36;
108

109 b. Full premium for an EE+Child(ren) Plan shall be \$1265.41;
110

111 c. Full premium for a Family Plan shall be \$2232.99.
112

113 2. For employees and elected officials covered under Manitowoc County’s Protective
114 Health Plan plan premiums shall be increased by 8% as follows:

- 115
116 a. Full premium for a Single Plan shall be \$574.52;
117
118 b. Full premium for an EE+Child(ren) Plan shall be \$976.67;
119
120 c. Full premium for a Family Plan shall be \$1723.52.
121

122 and

123
124 BE IT FURTHER RESOLVED that effective January 1, 2025, the embedded individual
125 deductible within the family plan shall be \$3300 for employees covered under either the General
126 Health Plan or the Protective Health Plan; and
127

128 BE IT FURTHER RESOLVED that effective January 1, 2025, the plan design of
129 Manitowoc County’s benefits plan will include access to Hospital Indemnity and the Savi student
130 loan assistance program; and
131

132 BE IT FURTHER RESOLVED that effective January 1, 2025, Section 4.03 (Salary Basis
133 Policy) shall be amended to read as follows:
134

135 4.03 Salary Basis Policy
136

137 The Fair Labor Standards Act (FLSA) is a federal law which requires that most employees
138 in the United States be paid at least the federal minimum wages for all hours worked and
139 overtime pay at time and one-half the regular rate of pay for all hours worked over 40 hours
140 in a work week.
141

142 However, Section 13(a)(1) of the FLSA provides an exemption from both minimum wage
143 and overtime pay for employees employed as a bona fide executive, administrative,
144 professional, and outside sales employees. Section 13(a)(1) and Section 13(a)(17) also
145 exempt certain computer employees. To qualify for an exemption, employees generally
146 must meet certain tests regarding their job duties and be paid on a salary basis at not less
147 than ~~\$455 per week~~ the amount determined by the U.S. Department of Labor. Job titles do
148 not determine exempt status. In order for an exemption to apply, an employee’s specific
149 job duties and salary must meet all the requirements of the Department’s regulations.
150

151 and

152
153 BE IT FURTHER RESOLVED that effective January 1, 2025, Section 12.01 (General
154 Restrictions on Use of Paid Time Off) shall be amended to read as follows:
155

156 12.01 General Restriction on Use of Paid Time Off
157

158 Except for positions that the employer requires to be staffed at all times, and except for
159 non-accrued leave as further provided in this section, an employee may not combine paid
160 time off with hours actually worked to exceed his or her normally scheduled hours in a
161 calendar week. This policy does not prohibit an employee from combining non-accrued
162 leave such as funeral leave as provided in Section 12.02, holidays as provided in Section
163 12.03, and jury duty as provided in Section 12.07, with hours actually worked to exceed
164 his or her normally scheduled hours. This policy does not prohibit an employee from
165 combining approved scheduled vacation leave with hours actually worked when an
166 employee is called in with a shift starting outside a department's normal business hours.

167
168 and

169
170 BE IT FURTHER RESOLVED that effective January 1, 2025, Section 18.02(2)
171 (Overtime) shall be amended to read as follows:

172
173 18.02 Overtime

174 ...

175 (2) Except hours worked pursuant to Section 18.08 (Flex Time) or as otherwise
176 provided by resolution of the Manitowoc County Board of Supervisors, non-
177 exempt employees who are not subject to overtime provisions contained in a
178 collective bargaining agreement will be paid overtime in accordance with the
179 Federal Fair Labor Standards Act, with the following additions:

- 180
181 (a) For hours worked in excess of 10 hours per shift;
182
183 (b) For hours worked on actual holidays;
184
185 (c) A minimum of four hours of work are guaranteed to an employee who is
186 called in to work on a non-scheduled work day.
187
188 (d) For time actually worked during a call-out of the Special Operations Squad,
189 Scuba Team, Canine Unit or other County authorized emergency response
190 unit.
191
192 (e) Except for positions that are required to be staffed at all times, for hours
193 worked as the result of a call-in with a shift starting on a Sunday.

194
195 BE IT FURTHER RESOLVED that the Finance Director is authorized to make any
196 technical corrections to the budget that are necessary.

Dated this 12th day of November 2024.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as printed, as follows:

Tax Levy of \$33,021,884.03
Composite Tax Rate of \$3.679123 per \$1,000 of equalized value.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

ANNOUNCEMENTS

Chairman Martell announced the next County Board meeting will be Tuesday, December 17th, 2024 at 6pm. The location will be at the Office Complex, 4319 Expo Dr, Room 300 due to elevator maintenance at the Heritage Building.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Hacker, and the motion was adopted by acclamation. The meeting adjourned at 7:48 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk



Office of the County Executive

Bob Ziegelbauer, County Executive
Manitowoc County Courthouse • 1010 S. 8th Street • Manitowoc WI 54220
Office: 920.683.5107 • Cell: 920.323.7497
bobziegelbauer@manitowoccountywi.gov

Accountability • Respect • Customer Service

Veto Message 2025 Manitowoc County Budget #2024/2025-57

November 15, 2024

Members of the Manitowoc County Board of Supervisors,

The Manitowoc County Budget that I proposed and that you passed on November 12, 2024 resulted in the typical county taxpayer paying less county property taxes than last year. That's a good result.

I would like to express my appreciation once again for your support of this budget. I have two partial vetoes to improve it. The tax levy will be unaffected and the savings on Human Services expenses will go to decrease the current deficit in the Human Services fund.

1. I am deleting 3 positions in the Human Services Department and substituting 181 full time positions for 184 full time positions listed in the budget

On line 25 of the budget book substitute 181 for 184 full time positions in the Human Services Department.

2. I am reducing the borrowing amount for the Highway Department from \$3,200,000 to \$2,500,000. The approved projects can be financed by a combination of savings and the Highway Fund reserve. This will result in a **decrease** of our total debt at the end of 2025 by \$45,000, rather than increasing our total debt by \$655,000.

On line 13 of the budget book reduce the line "sales of notes or bonds" from \$3,200,000 to \$2,500,000.

Contact me anytime.

Thank you.

A handwritten signature in black ink that reads "Bob Ziegelbauer". The signature is written in a cursive, flowing style.

Bob Ziegelbauer
Manitowoc County Executive

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN
AMENDED

Tuesday, December 17, 2024

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Manitowoc County Office Complex, in the City of Manitowoc, being the 17th day of December 2024, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Metzger gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Brey-4, Martell-5, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Hammel-15, Naidl-16, Maresh-17, Muench-18, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, Shimulunas-25. Supervisors Hansen-6, and Falkowski-19 were excused. Supervisor Bonde-14 was absent.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:02 p.m.

Kay Goswitz, Town of Manitowoc, requested the dip on CTH B be fixed. The dip has been a hazard to those driving on CTH B.

Jim Theyerl, Town of Manitowoc, requested the dip on CTH B be fixed.

Robert Denor, Town of Manitowoc, requested the dip on CTH B be fixed.

Jason Griffin, Town of Manitowoc, requested the dip on CTH B be fixed or have signage placed by the dip in the road to alert people to slow down.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:12 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Brey moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Items A, B1, B2, B3, B4, C1a, C1c, C1d, C2a, C2b, C3a, and C3b. Upon vote, the motion carried unanimously.

A. Approve November 17, 2024 County Board Minutes.

B1. Appointment of Shirley Fessler to the Aging & Disability Board for a term expiring December 31, 2027.

B2. Appointment of Brian Kraemer to the Board of Adjustment for a three-year term expiring December 2027.

B3. Appointment of Judy Ruggirello to the Human Services Board for a three-year term expiring December 2027.

B4. Appointments of Kali Hentges, Megan O'Connor, and Scott Tuma to the Manitowoc-Calumet Library System Board of Trustees for a three-year term expiring December 2027.

C1a. Resolution 2024/2025-58 Adopting Farmland Preservation Plan.

No. 2024/2025 - 58

RESOLUTION ADOPTING FARMLAND PRESERVATION PLAN

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wis. Stat. § 91.10 authorizes counties to adopt a Farmland Preservation Plan
2 for the purpose of preserving agricultural resources, guiding land use decisions, minimizing farm
3 and non-farm conflicts, and providing tax credits for property owners in certified farmland
4 preservation areas; and

5
6 WHEREAS, a county must have a state-certified Farmland Preservation Plan that clearly
7 identifies farmland preservation goals, objectives, and policies, as well as the areas intended to be
8 preserved for agricultural use so the county and its residents may participate in the farmland
9 preservation program and may qualify for farmland preservation tax credits; and

10
11 WHEREAS, the Manitowoc County Planning and Zoning Department and Bay Lake
12 Regional Planning Commission have prepared a Farmland Preservation Plan that meets the
13 requirements set forth in Wis. Stat. § 91.10 and Wis. Admin. Code ch. ATCP 49; and

14
15 WHEREAS, pursuant to Wis. Stat. § 91.10(2), the Farmland Preservation Plan must be
16 included in and made part of the county's Comprehensive Plan; and

17
18 WHEREAS, the Planning and Park Commission, after providing the required notice, held
19 a public hearing on December 2, 2024 seeking public comment on the Farmland Preservation Plan;
20 and

21
22 WHEREAS, the Planning and Park Commission has provided the County Board with a
23 copy of the Farmland Preservation Plan; and

24
25 WHEREAS, after careful consideration and review, the Planning and Park Commission
26 recommends that the County Board approve the Farmland Preservation Plan as presented and
27 incorporate that plan into the county's Comprehensive Plan;

28

29 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
30 county of Manitowoc hereby approves and adopts the Manitowoc County Farmland Preservation
31 Plan; and

32
33 BE IT FURTHER RESOLVED that the Farmland Preservation Plan shall be, and hereby
34 is, incorporated into the Manitowoc County 20-Year Comprehensive Plan as updated August 20,
35 2020.

Dated this 17th day of December 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1c. Ordinance 2024/2025-60 Amending Zoning Map (Kevin Czechanski).

No. 2024/2025 - 60

ORDINANCE AMENDING ZONING MAP
(Kevin Czechanski)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on December 2, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southwest 1/4 of the Southwest 1/4 of Section 35,
12 Township 20 North, Range 24 East, Town of Two Rivers, Manitowoc County, Wisconsin, more
13 particularly described as follows:
14

15 Commencing at the Southwest corner of said Section 35; thence North 89°16'45"
16 East along the south line of said Southwest 1/4, 580.92 feet to the point of
17 beginning; thence North 00°00'42" West 1320.63 feet to a point on the north line
18 of said Southwest 1/4, Southwest 1/4; thence North 89°09'38" East 80.00 feet to
19 the east line of the west 1/2 of said Southwest 1/4, Southwest 1/4; thence South
20 00°00'42" East along said east line, 1320.80 feet to the south line of said Southwest

21 1/4; thence South 89°16'45" West along said south line, 80.00 feet to the point of
22 beginning, said parcel containing approximately 105,647 sq. ft. (2.43 acres) of land
23
24 is hereby rezoned from Natural Area (NA) District to Rural Residential (RR) District.

Dated this 17th day of December 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1d. Ordinance 2024/2025-61 Amending Zoning Map (Vernon A and Patricia M Gulseth).

No. 2024/2025 - 61

ORDINANCE AMENDING ZONING MAP
(Vernon A and Patricia M Gulseth Revocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on December 2, 2024; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the NW 1/4 of the SE 1/4 of Section 7, Town 19 North,
12 Range 24 East, Town of Manitowoc, Manitowoc County, Wisconsin, more particularly described
13 as follows:
14

15 Commencing at the S 1/4 Corner of said Section, Thence N 00°30'04" E, 2172.58
16 feet coincident with the west line of the SE 1/4 of said Section; Thence S 89°50'22"
17 E, 83.01 feet being the point of beginning; Thence N 00°09'38" E, 505.41 feet;
18 Thence S 89°11'38" E, 580.71 feet coincident with the north line of the NW 1/4 of
19 the SE 1/4 of said Section; Thence S 04°43'14" E, 791.92 feet; Thence S 01°10'19"
20 E, 546.03 feet to the south line of the N 1/2 of the SE 1/4 of said Section; Thence
21 N 89°36'48" W, 47.91 feet (recorded as N 86°22' E) running coincident with said
22 south line to a meander corner and the NE corner of Tract A of a Certified Survey
23 Map recorded in Volume 2, Page 635; Thence N 27°38'37" W, 775.38 feet to an

24 extension of the north line of Lot 1 of a Certified Survey Map recorded in Volume
25 29, Page 339; Thence N 89°50'22" W, 251.17 feet to the NW corner of said
26 Certified Survey Map; Thence N 00°09'38 E, 150.00 feet to the point of beginning,
27 said parcel includes all of the land between the meander line and the center of the
28 Little Manitowoc River, said parcel containing approximately 668,928 Square Feet
29 (15.356 Acres) of land

30
31 is hereby rezoned from General Agriculture (GA) District to Large Estate (LE) Residential
32 District.

Dated this 17th day of December 2024.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Ordinance 2024/2025-62 Repealing and Recreating Manitowoc County Code §4.13(9)
(Coroner’s Office Fees).

No. 2024/2025 - 62

**ORDINANCE REPEALING AND RECREATING MANITOWOC COUNTY
CODE § 4.13(9)
(Coroner's Office Fees)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code § 4.13 establishes fees that Manitowoc County
2 charges for various services that it provides; and

3
4 WHEREAS, the Manitowoc County Coroner’s Office provides statutorily mandated
5 authorization to cremate bodies, as well as statutorily mandated certification of deaths, to funeral
6 homes; and

7
8 WHEREAS, the Manitowoc County Coroner’s Office fees for these services are lower than
9 most other counties and have continued to fall behind due to statutory limitations; and

10
11 WHEREAS, to ensure that Manitowoc County does not fall farther behind on the amount of
12 fee charged, the Coroner’s Office recommends that the fees it charges increase annually by the
13 statutory limit of the CPI for the previous year; and

14

15 WHEREAS, after careful consideration and review, the Public Safety Committee
16 recommends that the Manitowoc County Code be amended to provide for automatic fee increases
17 as limited by statute for the services that the Coroner provides;

18
19 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
20 ordain as follows:

21
22 Manitowoc County Code § 4.13(9) is repealed and recreated in its entirety to read as follows:

23
24 (9) Coroner's Office Fee Schedule.

25
26 (a) The county board shall, by resolution, establish the fees that the coroner's
27 office is authorized to charge.

28
29 (b) Unless otherwise adjusted by the county board, coroner's office fees shall
30 automatically increase annually by the statutory limit of the CPI for the
31 previous year. Fee increases shall be effective January 1 of each year.

32
33 (c) A fee authorized by this sub. (9) may be waived by the Coroner under the
34 following circumstances:

35
36 1. the body has been donated to medical science;

37
38 2. the deceased or other financially responsible party is indigent and
39 the fee is to be paid by a county or state agency, and no positive
40 fiscal result would be realized by the County; or

41
42 3. the financially responsible party files an affidavit of indigency with
43 the Coroner's office.

44
45 and

46
47 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
48 reflect this amendment; and

49
50 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 17th day of December 2024.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: By way of example, the Coroner's Office provides approximately 550 billable cremation authorizations annually. The cremation authorization fee increase would provide approximately \$2,475 more in annual revenue. As another example, the Coroner's Office provides approximately 280 death certifications annually. The death certificate processing fee increase would provide approximately \$238.00 more in annual revenue.

APPROVED: Bob Ziegelbauer, County Executive.

C2b. Resolution 2024/2025-63 Adopting Coroner's Office Fee Schedule.

No. 2024/2025 - 63

RESOLUTION ADOPTING CORONER'S OFFICE FEE SCHEDULE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code § 4.13(9) provides that the fees that the Coroner's
2 Office is authorized to charge must be set by County Board resolution; and

3
4 WHEREAS, the Coroner's Office currently charges a fee of \$25.00 for death certificate
5 processing; and

6
7 WHEREAS, the Coroner's Office currently charges a fee of \$133.50 for cremation
8 authorization; and

9
10 WHEREAS, the Manitowoc County Coroner's Office fees for these services are lower than
11 most counties; and

12
13 WHEREAS, pursuant to state statute and Manitowoc County Code, the fees for these
14 services can be increased by the statutory limit of the CPI for the previous year; and

15
16 WHEREAS, the CPI at the end of 2023 was 3.4%; and

17
18 WHEREAS, applying the CPI increase, the death certificate processing fee would increase
19 by \$.85 to \$25.85 and the cremation authorization fee would increase by \$4.50 to \$138.00; and

20
21 WHEREAS, the Manitowoc County Public Safety Committee has reviewed the Coroner's
22 Office proposed fee schedule and recommends that it be adopted; and

23
24 WHEREAS, a copy of the proposed Coroner's Office fee schedule is attached to this
25 Resolution as Appendix A;

26
27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc approves and adopts the proposed Coroner's Office Fee Schedule, which
29 shall be effective upon publication; and

30
31 BE IT FURTHER RESOLVED that consistent with Manitowoc County Code § 4.13(9),
32 the fees charged by the Coroner shall automatically increase annually by the statutory limit of the
33 CPI for the previous year unless and until otherwise adjusted by the county board.

Dated this 17th day of December 2024.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: The Coroner’s Office provides approximately 550 billable cremation authorizations annually. The cremation authorization fee increase would provide approximately \$2,475 more in annual revenue. Moreover, the Coroner’s Office provides approximately 280 death certifications annually. The death certificate processing fee increase would provide approximately \$238.00 more in annual revenue.

APPROVED: Bob Ziegelbauer, County Executive.

C3a. Resolution 2024/2025-64 Approving Town of Newton Zoning Ordinance (Matthew Kiecker).

No. 2024/2025 - 64

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
(Matthew Kiecker)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and
10

11 WHEREAS, the town of Newton amended its zoning ordinance on November 13, 2024 by
12 rezoning a 3 acre parcel of property owned by Matthew Kiecker from A-3 (Farmland Preservation)
13 District to A-1 (Agriculture/Rural Residential) District in accordance with Wis. Stat. § 60.62; and
14

15 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the county
16 board of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
17 ordinance has been provided to each member of the county board for review;
18

19 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
20 county of Manitowoc approves the town of Newton’s amended zoning ordinance that rezones that
21 certain 3 acre parcel of property owned by Matthew Kiecker from A-3 (Farmland Preservation)
22 District to A-1 (Agriculture/Rural Residential) District and was adopted by the Town Board of
23 Newton on November 13, 2024.

Dated this 17th day of December 2024.

Respectfully submitted by Ryan Phipps, Supervisor, District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3b. Resolution 2024/2025-65 Approving Town of Newton Zoning Ordinance (Rodney and Tracy Fischer).

No. 2024/2025 - 65

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
(Rodney and Tracy Fischer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and
10

11 WHEREAS, the town of Newton amended its zoning ordinance on November 13, 2024 by
12 rezoning a 2.61 acre parcel of property owned by Rodney and Tracy Fischer from A-3 (Farmland
13 Preservation) District to A-2 (General Agriculture) District in accordance with Wis. Stat. § 60.62;
14 and
15

16 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the county
17 board of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
18 ordinance has been provided to each member of the county board for review;
19

20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc approves the town of Newton’s amended zoning ordinance that rezones that
22 certain 2.61 acre parcel of property owned by Rodney and Tracy Fischer from A-3 (Farmland
23 Preservation) District to A-2 (General Agriculture) District and was adopted by the Town Board
24 of Newton on November 13, 2024.

Dated this 17th day of December 2024.

Respectfully submitted by Ryan Phipps, Supervisor, District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging & Disability Board: Supervisor Hacker gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Brey gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Brey gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Supervisor R. Phipps moved, seconded by Supervisor Muench to approve Resolution 2024/2025-66 Authorizing NWQI Grant. Upon vote, the motion carried unanimously.

No. 2024/2025 - 66

RESOLUTION AUTHORIZING NWQI GRANT

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Land and Water Resource Management Plan
2 identifies concerns with non-point pollution of surface water, ground water, and agricultural soil
3 erosion in the County; and
4

5 WHEREAS, the Soil and Water Conservation Department manages GIS data and online
6 mapping resources to provide information for public use; and
7

8 WHEREAS, improper nutrient application and agricultural runoff can be significant
9 sources impacting Manitowoc County’s groundwater, inland lakes, and watersheds draining to
10 Lake Michigan; and
11

12 WHEREAS, current data from the Wisconsin Department of Natural Resources
13 (“WDNR”) and community well monitoring efforts in five selected watersheds located in
14 Manitowoc County have shown trends of increasing nitrate levels; and
15

16 WHEREAS, the Soil and Water Conservation Department has the opportunity to apply for
17 and receive \$50,000 in 2025-2026 for assessment funds from the Natural Resources Conservation
18 Service (“NRCS”) through a National Water Quality Initiative Grant; and
19

20 WHEREAS, the Manitowoc County Soil and Water Department has staff and internal
21 resources available to work with WDNR and NRCS to develop an assessment plan and application;
22 and
23

24 WHEREAS, the Soil and Water Conservation Department will receive up to \$50,000 in
25 2025-2026 for staff support, outreach and assessment tools; and
26

27 WHEREAS, after careful consideration and review, the Land Conservation Committee
28 recommends the Soil and Water Conservation Department pursue and accept a National Water
29 Quality Initiative Grant in the amount of \$50,000 to facilitate and improve groundwater quality in
30 Manitowoc County;
31

32 NOW THEREFORE, BE IT RESOLVED, that the board of supervisors of the county of
33 Manitowoc authorizes the Soil and Water Conservation Department to apply for and accept a
34 National Water Quality Initiative Grant in an amount up to \$50,000; and
35

36 BE IT FURTHER RESOLVED the Soil and Water Conservation Department will meet the
37 financial obligations necessary to fully and satisfactorily complete the deliverables as outlined in
38 grant application and any agreements entered into pursuant thereto; and
39

40 BE IT FURTHER RESOLVED the Manitowoc County Soil and Water Conservation
41 Department Director, or his or her designee, is hereby authorized and empowered to sign
42 documents and take actions necessary to undertake, direct, and complete the grant process
43 including, but not limited to, fiscal obligations, submitting grant applications, reimbursements, and
44 reports with grant providers and to sign, submit, and approve other documentation as necessary to
45 complete grant requirements; and
46

47 BE IT FURTHER RESOLVED that to the extent the grant is awarded and received in
48 2024, revenues and expenses in the Soil and Water Conservation Department budget are amended
49 by the amount of any grant award, and the Finance Director is directed to record such information
50 in the official books of the County for the year ending December 31, 2024 with carryover to 2025
51 and 2026 as may be required.

Dated this 17th day of December 2024.

Respectfully submitted by the Land Conservation/Extension, Education, and Agriculture
Committee.

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts
in the Soil and Water Conservation Department budget are hereby increased
by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning and Park Commission: Supervisor ~~Falkowski~~ Zimmer gave a brief report.

Public Safety Committee: Supervisor ~~Falkowski~~ Grambow gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ANNOUNCEMENTS

Chairman Martell announced the next County Board meeting will be Tuesday, January 21st, 2025 at 6pm. The location will be at the Office Complex, 4319 Expo Dr, Room 300 due to elevator maintenance at the Heritage Building.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Neils, and the motion was adopted by acclamation. The meeting adjourned at 6:35 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, January 21, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Manitowoc County Office Complex, in the City of Manitowoc, being the 21st day of January 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Neils gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members were present: Lillibridge-1, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Jadowski-2 was excused.

REPORTS

The team of Jayna Hintz, Katrina Pionek, Angie Ulness, Cath Tease, and Laura Apfelbeck presented an overview and update on the UW-Extension Manitowoc County.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:25 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:25 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Sitkiewitz moved, seconded by Supervisor Neils to approve Consent Agenda Items A, B1, B2, C1a, C2a, and C3a. Upon vote, the motion carried unanimously.

A. Approve December 17, 2024 County Board Minutes.

B1. Appointment of Tamma Loritz to the Expo Ice Center Board for a term expiring December 31, 2027.

B2. Appointment of Jay Muchin to the Ethics Board for a three-year term expiring February 28, 2028.

C1a. Resolution 2024/2025-67 Petitioning for Airport Improvement Aid and Designating the Secretary of Transportation as Agent.

No. 2024/2025 - 67

**RESOLUTION PETITIONING FOR AIRPORT IMPROVEMENT AID AND
DESIGNATING THE SECRETARY OF TRANSPORTATION AS AGENT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin is authorized by Wis. Stat. § 114.11, to
2 acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport;
3 and

4
5 WHEREAS, Manitowoc County desires to develop or improve the Manitowoc County
6 Airport, located in Manitowoc County, Wisconsin; and

7
8 WHEREAS, Manitowoc County desires to make a PETITION FOR AIRPORT PROJECT
9 to the Secretary of the Wisconsin Department of Transportation; and

10
11 WHEREAS, airport users have been consulted in formulation of the improvements
12 included in this Resolution; and

13
14 WHEREAS, a public hearing was held prior to the filing of this Resolution Petitioning for
15 Airport Improvement Aid in accordance with Wis. Stat. § 114.33(2), as amended, and a transcript
16 of the hearing is to be transmitted with the petition;

17
18 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
19 county of Manitowoc hereby approves a petition for federal or state aid, or both, in the following
20 form:

21
22 The petitioner, desiring to sponsor an airport development project with federal or state aid,
23 or both, in accordance with the applicable state and federal laws, respectfully represents and states:

24
25 1. That the airport, which it is desired to develop, should generally conform to the
26 requirements for a General Aviation type airport as defined by the Federal Aviation
27 Administration.

28
29 2. That the character, extent, and kind of improvements that it desires under the project
30 are as follows:

- 31
32 • Acquire Mowing Equipment;
33 • Crack seal and sealcoat airport pavements;
34 • Reconstruct Airport Lighting Vault;
35 • Clear and maintain runway approaches as stated in Wis. Admin. Code § Trans 55;
36 • Any necessary related work.

37
38 3. That the airport project, which your petitioner desires to sponsor, is necessary to
39 meet the existing and future needs of the airport.

40 and

41
42 BE IT FURTHER RESOLVED that it is recognized that the improvements petitioned for
43 as listed will be funded individually or collectively as funds are available, with specific project
44 costs to be approved as work is authorized, the proportionate cost of the airport development

45 projects described above which are to be paid by the Manitowoc County to the Secretary of the
46 Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in
47 trust for the purposes of the project; any unneeded and unspent balance after the project is
48 completed is to be returned to Manitowoc County by the Secretary; Manitowoc County will,
49 subject to available appropriations, make available any additional monies that may be found
50 necessary, upon request of the Secretary, to complete the project as described above; the Secretary
51 shall have the right to suspend or discontinue the project at any time additional monies are found
52 to be necessary by the Secretary, and Manitowoc County does not provide the same; in the event
53 Manitowoc County unilaterally terminates the project, all reasonable federal and state expenditures
54 related to the project shall be paid by Manitowoc County; and 56

55
56 BE IT FURTHER RESOLVED that Manitowoc County is required by Wis.
57 Stat. § 114.32(5) to designate the Secretary as its agent to accept, receive, receipt for, and disburse
58 any funds granted by the United States under the Federal Airport and Airway Improvement Act,
59 and is authorized by law to designate the Secretary as its agent for other purposes; and

60
61 BE IT FURTHER RESOLVED that the Secretary is hereby designated as Manitowoc
62 County’s agent and is requested to agree to act as such in matters relating to the airport
63 development project described above, and is hereby authorized as Manitowoc County’s agent to
64 make all arrangements for the development and final acceptance of the completed project whether
65 by contract, agreement, force account or otherwise; and to accept, receive, receipt for and disburse
66 federal monies or other monies, either public or private, for the acquisition, construction,
67 improvement, maintenance and operation of the airport; and, to acquire property or interests in
68 property by purchase, gift, lease, or eminent domain under Wis. Stat. ch. 32; and, to supervise the
69 work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary;
70 and, to execute any assurances or other documents required or requested by any agency of the
71 federal government and to comply with all federal and state laws, rules, and regulations relating to
72 airport development projects; and

73
74 BE IT FURTHER RESOLVED that Manitowoc County requests that the Secretary
75 provide, per Wis. Stat. § 114.33(8)(a), that the sponsor may acquire certain parts of the required
76 land or interests in land that the Secretary shall find necessary to complete the aforesaid project;
77 and

78
79 BE IT FURTHER RESOLVED that Manitowoc County agrees to maintain and operate the
80 airport in accordance with certain conditions established in Wis. Admin. Code ch. Trans 55, or in
81 accordance with Manitowoc County’s assurances enumerated in a federal grant agreement;
82 and

83
84 AND BE IT FURTHER RESOLVED that the County Executive and the County Clerk are
85 authorized to sign and execute the agency, or other, agreement and Federal Block Grant Owner
86 Assurance authorized by this Resolution.

Dated this 21st day of January 2025.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: No tax levy impact and, based on the funding mechanism, no budget modifications are required at this time. If the petition is successful, the county will be eligible for grant funding for work relating to the proposed improvements. Any necessary budget amendments will be brought to the County Board for approval.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Resolution 2024/2025-68 Adopting Manitowoc County Hazard Mitigation Plan 2025-2030.

No. 2024/2025 - 68

**RESOLUTION ADOPTING MANITOWOC COUNTY HAZARD
MITIGATION PLAN 2025-2030**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County recognizes the threat that natural hazards pose to people
2 and property; and

3
4 WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the
5 potential for harm to people and property and save taxpayer dollars; and

6
7 WHEREAS, an adopted natural hazards mitigation plan is required as a condition of future
8 grant funding for mitigation projects; and

9
10 WHEREAS, in recognition of the need to prepare for the mitigation of natural hazards,
11 Manitowoc County has prepared its Manitowoc County Hazard Mitigation Plan 2025-2030 (the
12 “Plan”); and

13
14 WHEREAS, Wisconsin Emergency Management (“WEM”) has reviewed and approved
15 the Plan; and

16
17 WHEREAS, the Public Safety Committee has provided the County Board with a copy of
18 the Plan; and

19
20 WHEREAS, after careful consideration and review, the Public Safety Committee
21 recommends that the County Board adopt the Manitowoc County Hazard Mitigation Plan 2025-
22 2030 as presented;

23
24 NOW, THEREFORE BE IT RESOLVED that the county board of supervisors of the
25 county of Manitowoc adopts the Manitowoc County Hazard Mitigation Plan 2025-2030 as
26 approved by Wisconsin Emergency Management as the County’s official Hazard Mitigation Plan;
27 and

28
29 BE IT FURTHER RESOLVED that upon approval of the Manitowoc County Hazard
30 Mitigation Plan 2025-2030 by Manitowoc County, the County authorizes Bay-Lake Regional

31 Planning Commission to submit the Plan to Wisconsin Emergency Management and Federal
32 Emergency Management Agency officials for final approval, as required under the Hazard
33 Mitigation Grant Program.

Dated this 21st day of January 2025.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3a. Resolution 2024/2025-69 Endorsing Application for Broadband Expansion in Manitowoc County from Bertram Communications.

No. 2024/2025 - 69

**RESOLUTION ENDORSING APPLICATION FOR BROADBAND EXPANSION IN
MANITOWOC COUNTY FROM BERTRAM COMMUNICATIONS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Broadband, Equity, Access, and Deployment (“BEAD”) funding is available
2 for unserved and underserved households and businesses within Manitowoc County; and
3

4 WHEREAS, the county board of supervisors of the county of Manitowoc recognizes that
5 broadband connectivity and reliability are critical infrastructure for health, safety, and quality of
6 life for all county residents; and
7

8 WHEREAS, Manitowoc County participates in the Manitowoc County Rural Broadband
9 Taskforce; and
10

11 WHEREAS, the Manitowoc County Rural Broadband Taskforce has reviewed county
12 needs for broadband infrastructure, identifying unserved areas, underserved areas; and
13

14 WHEREAS, the Manitowoc County Rural Broadband Taskforce has evaluated providers
15 for partnership opportunities to meet Manitowoc County-identified broadband infrastructure
16 goals; and
17

18 WHEREAS, Bertram Communications LLC has discussed its future plans with the
19 Manitowoc County Broadband Taskforce; and
20

21 WHEREAS, the Broadband Taskforce Committee has determined that Bertram
22 Communications LLC has a proven record of accomplishments in Manitowoc County, having
23 made significant investments in our communities since 2023; and
24

25 WHEREAS, the Manitowoc County Rural Broadband Taskforce recommended endorsing
26 Bertram Communications LLC’s application for BEAD funding for infrastructure deployment in
27 Manitowoc County to the Manitowoc County Public Works Committee; and
28

29 WHEREAS, after careful consideration and review, the Manitowoc County Public Works
30 Committee recommends that Manitowoc County endorses Bertram Communications LLC’s
31 application for BEAD funding for infrastructure deployment in the county;
32

33 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
34 of Manitowoc endorses the application for Bertram Communications LLC for BEAD funding to
35 support broadband infrastructure deployment in Manitowoc County, Wisconsin.

Dated this 21st day of January 2025.

Respectfully submitted by the Public Works Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a brief report.

Executive Committee: Chairman Martell gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor Engelbrecht gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ANNOUNCEMENTS

Chairman Martell announced the next County Board meeting will be Tuesday, February 18, 2025 at 5:00 p.m. due to the February Primary.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Falkowski, and the motion was adopted by acclamation. The meeting adjourned at 6:44 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, February 18, 2025

5:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 18th day of February 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 5:00 p.m.

Supervisor Engelbrecht gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 20 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Brey-4, Martell-5, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Hansen-6, Schiesl-7, Hacker-8, and Grambow-22 were excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Michelle Haese, Director of Substance Use Initiatives for Wisconsin DHS gave an Opioid Settlement presentation.

Chairman Martell declared public comment open at 5:32 p.m.

Mark Rohrer, Circuit Court Judge, was opposed to an opioid task force.

Robert Dewane, Circuit Court Judge, was opposed to an opioid task force.

Carrie Reno, City of Two Rivers, believed the County should continue with the current programs in place regarding drug recovery.

Anthony Lambrecht, Circuit Court Judge, was opposed to an opioid task force.

Kristy Havel, City of Manitowoc, believed the drug recovery programs currently in place where a strong support system and helped her with her recovery.

Jason Latva, Lighthouse Recovery Center Director, was opposed to an opioid task force and believed what the community needed was more sober living facilities.

Andrea Everett, City of Two Rivers, credited the current drug recovery programs in place with turning her life around.

Jonathan Neeb, City of Manitowoc, believed the current drug recovery program in place was working and was grateful for the help he received in the past from the program. He was opposed to the opioid task force.

Dena Grundl, Town of Schleswig, was opposed to the opioid task force.

Andrea Kier, Comcast Representative, requested Manitowoc County endorsing Comcast Cable Company for the BEAD Program.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:07 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Engelbrecht moved, seconded by Supervisor Muench to approve Consent Agenda Items A, B1, B2, and C1a. Upon vote, the motion carried unanimously.

A. Approve January 21, 2025 County Board Minutes.

B1. Appointment of Gary Shavlik to the Local Emergency Planning Committee for a two-year term expiring March 2027.

B2. Appointment of (Todd Cummings and Alternate) Kyle Stotzheim to the Traffic Safety Commission.

C1a. Ordinance 2024/2025-70 Amending Manitowoc County Code S. 7.21(1M) (Permit & License Requirements.).

No. 2024/2025 - 70

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 7.21(1M)
(Permit and License Requirements)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has established a county-wide local health department as
2 part of the statewide public health system operating under Wis. Stat. chs. 250 through 255; and
3

4 WHEREAS, the Manitowoc County Health Department operates as an agent of the
5 Wisconsin Department of Agriculture, Trade, and Consumer Protection under the legal authority
6 of Wis. Stat. § 97.41; and
7

8 WHEREAS, current Manitowoc County Code s. 7.21(1m) specifies the Wisconsin
9 Department of Health Services as the required agency; and
10

11 WHEREAS, the agent's name changed from the Wisconsin Department of Health Services
12 to the Wisconsin Department of Agriculture, Trade, and Consumer Protection; and
13

14 WHEREAS, the Board of Health recommends amending the Manitowoc County Code to
15 identify the correct agent;
16

17 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
18 ordain as follows:

19
20 Manitowoc County Code s. 7.21(1m) is amended to read as follows:

21
22 (1m) It is unlawful for any person to operate a food service operation without a manager
23 or operator who is properly certified in food protection practices if the operation is
24 required by the ~~Wisconsin Department of Health Services~~ Wisconsin Department
25 of Agriculture, Trade, and Consumer Protection to have a certified manager or
26 operator.

27
28 and

29
30 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
31 reflect this amendment; and

32
33 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 18th day of February 2025.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging and Disability Board: Chairman Martell gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating Committee: Supervisor Muench gave a brief report.

Executive Committee: Chairman Martell gave a brief report.

Supervisor Behnke moved, seconded by Supervisor Weiss to enact Ordinance 2024/2025-71 Repealing and Recreating Manitowoc County Code S. 4.05 (Budget Development, Adoption, and Amendment).

Supervisor Brey moved, seconded by Supervisor R. Phipps to amend Ordinance 2024/2025-71 Repealing & Recreating MCC S. 4.05 (Budget Development, Adoption, & Amendment) by deleting subsection (g) and replacing it with: (g) any amendment proposed by a supervisor can be presented to the appropriate oversight committee. If either the oversight committee or the Finance Committee does not adopt the proposed amendment, the supervisor may present the amendment to the full county board when the county board deliberates on the annual budget. Upon vote the motion to amend passed 21 ayes and 1 no. Supervisor Zimmer voted no.

Supervisor Behnke moved, seconded by Supervisor Weiss to enact Ordinance 2024/2025-71 Repealing and Recreating Manitowoc County Code S. 4.05 (Budget Development, Adoption, and Amendment) as amended. Upon vote, the motion carried 20 ayes and 1 no. Supervisor Shimulunas voted no.

No. 2024/2025 - 71

**ORDINANCE REPEALING AND RECREATING MANITOWOC COUNTY
CODE S. 4.05**

(Budget Development, Adoption, and Amendment)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County Code (“MCC”) s. 4.05 provides the process that the county
2 uses to develop and adopt its annual budget; and
3

4 WHEREAS, from time-to-time, amendments must be made to the Code to keep procedures
5 current, reflect current practice, and address new issues and circumstances; and
6

7 WHEREAS, the proposed revisions to MCC § 4.05 are intended to provide an updated
8 outline for participants in the budget process consistent with state law and current county practice;
9

10 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
11 ordain as follows:
12

13 Manitowoc County Code s. 4.05 (Budget Development, Adoption, and Amendment) is
14 repealed and recreated to read as follows:
15

16 4.05 Budget Development, Adoption, and Amendment.
17

18 Manitowoc County utilizes an annual budget for financial planning, and the budget shall
19 be developed and adopted using the procedure described in this s. 4.05.
20

21 (1) Submission of Budget Requests to the Finance Director. On or before the date the
22 Finance Director specifies, each department shall submit to the Finance Director in
23 the form that the director specifies:
24

25 (a) The department’s estimated revenues and expenditures for the fiscal year
26 for the ensuing budget period.
27

28 (b) The estimated cost of any capital improvements pending or proposed for the
29 ensuing fiscal year and for the next five fiscal years.
30

31 (c) Any other information that the Finance Director requests.
32

33 (2) Compilation of Budget Requests. The Finance Director shall submit to the County
34 Executive:

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- (a) The budget estimates of each department.
 - (b) A statement of principal and interest becoming due on outstanding bonds and on other financial obligations.
 - (c) An estimate of all other expenditures, including proposed expenditures on capital improvements that are not financed by bonds.
 - (d) An estimate of anticipated issues of new bond obligations during the ensuing fiscal year, plus a statement of the funds required for maturities and interest payments on these issues.
 - (e) An estimate of funds required as an appropriation for contingencies.
 - (f) An estimate of revenue from all other sources.
 - (g) A complete summary of all the budget estimates and a statement of the property tax levy required if funds were appropriated on the basis of these estimates. In determining the property tax levy required, the Finance Director shall deduct from the total estimated expenditures the estimated amount of revenue from sources other than the property tax levy and shall deduct the amount of any surplus at the close of the preceding fiscal year not yet appropriated.
- (3) County Executive Proposed Budget.
- (a) The County Executive shall review the estimates of expenditures and revenues and may make such changes in the proposed budget that in the County Executive’s discretion are considered desirable or proper.
 - (b) The County Executive shall prepare, publish, and present a proposed annual budget for the next year at a county board meeting that occurs on the Tuesday of the first full week in October (Monday to Sunday). The proposed budget shall include all of the following:
 - 1. The compilation of budget requests submitted by the Finance Director to the County Executive pursuant to s. 4.05(2).
 - 2. A simple, clear, general summary of the detailed contents of the proposed budget.
 - 3. A comparative statement by organization unit and principal object of expenditure showing the actual expenditures of the preceding fiscal year, the appropriations and estimated expenditures for the

80 fiscal year currently ending, and the recommended appropriations
81 for the budget period next succeeding.

82
83 4. A comparative statement of the actual revenues from all sources
84 including property taxes during the preceding fiscal year, the
85 anticipated revenues and the estimated revenues for the fiscal year
86 currently ending, and the anticipated revenues for the budget period
87 next succeeding including any surplus from the preceding fiscal
88 year.

89
90 5. The anticipated revenues for the budget period next succeeding shall
91 be equal in amount to the recommended appropriations.

92
93 6. The County Executive's budget shall be accompanied by a letter that
94 outlines the important features of the budget plan and indicates any
95 major changes in policy or in recommended appropriations or
96 revenues as compared with the fiscal year currently ending, and
97 shall set forth the reasons for such changes.

98
99 (4) County Board Review.

100
101 (a) The County Board chairperson shall designate distribution of the County
102 Executive's proposed budget to the appropriate oversight committees to
103 conduct County Board policy review as necessary.

104
105 (b) The oversight committee shall review the proposed expenditures and
106 revenues and hold public meetings on such proposals at which the head or
107 a representative of the county departments over which the committee has
108 oversight may appear and give information with regard to the appropriations
109 requested.

110
111 (c) The oversight committees may convey proposed budget amendments and
112 budget issues to the Finance Committee on or before November 1.

113
114 (d) The Finance Committee shall review proposed amendments and may
115 prepare any of its own budget amendments for consideration by the full
116 county board of supervisors no later than seven days prior to the scheduled
117 county board meeting to adopt the annual budget.

118
119 (e) The county board shall hold a public hearing on the County Executive's
120 budget as amended by the Finance Committee at its annual meeting.

121
122 (f) County board deliberation on the annual budget shall be conducted at a
123 designated date or dates in November.

124

- 125 (g) Any amendment proposed by a supervisor shall first be presented to the
126 appropriate oversight committee. If either the oversight committee or the
127 Finance Committee does not adopt the proposed amendment, the supervisor
128 may present the amendment to the full county board when the county board
129 deliberates on the annual budget. Unless authorized by 2/3 vote of the
130 county board, an amendment proposed by a supervisor must be presented
131 to the Finance Director and Corporation Counsel at least 48 hours before
132 the meeting at which such amendment will be considered.
133
- 134 (h) The county board shall adopt an annual budget for the next year in time to
135 permit the Finance Director to file a completed Form PC 400, Certification
136 of the Apportionment of State and County Property Taxes and Charges, on
137 or before November 15.
138
- 139 (i) The annual budget adopted by the county board shall be presented to the
140 county executive for approval or objection in accordance with Wis.
141 Stat. § 59.17(6).
142
- 143 (j) A meeting may be scheduled not earlier than seven days after adoption of
144 the annual budget for review of any County Executive vetoes.
145
- 146 (5) Once the budget becomes effective, the amount set for a department or activity in
147 the budget may not be changed except as provided in s. 4.06 or by a budget
148 amendment enacted by a two-thirds vote of the entire county board.
149

150 and

151
152 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
153 reflect this amendment; and

154
155 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 18th day of February 2025.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Chairman Martell moved, seconded by Supervisor R. Phipps to adopt Resolution 2024/2025-72
Creating Manitowoc County Opioid Task Force. Discussion followed.

Supervisor Falkowski moved, seconded by Supervisor Behnke to postponed indefinitely
Resolution 2024/2025-72 Creating Manitowoc County Opioid Task Force. Upon
discussion and vote, the motion passed 11 ayes and 10 noes. Supervisors Lillibridge-1,

Metzger-3, Martell-5, R. Phipps-11, Bonde-14, Hammel-15, Naidl-16, Muench-18, M. Phipps-21, and Klein-23.

No. 2024/2025 - 72

RESOLUTION CREATING MANITOWOC COUNTY OPIOID TASK FORCE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County is scheduled to receive an Opioid settlement proceeds of
2 approximately \$5,876,693 over the next 18 years; and
3

4 WHEREAS, pursuant to the various settlement agreements, the opioid settlement funds are
5 to be used for opioid abatement purposes such as expanding addiction treatment workforce,
6 increasing adoption of clinical best practices, and improving enforcement of mental health parity
7 and consumer protection laws at the state level; and
8

9 WHEREAS, the county board of supervisors of the county of Manitowoc finds it
10 appropriate to create a Manitowoc County Opioid Task Force to ensure the expenditure of the
11 opioid settlement funds complies with the required guidelines and criteria; and
12

13 WHEREAS, task force members will consist of Manitowoc County Board members,
14 Manitowoc County staff, and citizens with a community wide view who are otherwise not acting
15 on behalf of their own organization/project;
16

17 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
18 county of Manitowoc hereby creates a special committee known as the Manitowoc County Opioid
19 Task Force for the purpose of developing an objective process to distribute and expending the
20 opioid settlement funds in compliance with the required guidelines and criteria; and
21

22 BE IT FURTHER RESOLVED the Manitowoc County Opioid Task Force will be tasked
23 with recommending uses of the settlement funds for community assessment and opioid abatement
24 purposes such as: enhancing addiction treatment; evaluating and implementing community based
25 prevention; and increasing adoption of best practices, and
26

27 BE IT FURTHER RESOLVED, the Manitowoc County Opioid Task Force shall consist
28 of at least seven (7) members appointed by the County Board Chair, and confirmed by the County
29 Board, who shall be chosen as follows: two (2) members from the Manitowoc County Board, the
30 Public Health Director or their designee, the Sheriff or their designee, the Human Services Director
31 or their designee, and two (2) citizen members – one (1) who is working in opioid abatement, and
32 at least one (1) who has had lived experience.

Dated this 18th day of February 2025.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Human Service Board: Supervisor Brey gave a brief report.

Land Conservation Committee: Supervisor R. Phipps gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Falkowski moved to adjourn, seconded by Supervisor Maresh, and the motion was adopted by acclamation. The meeting adjourned at 7:08 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, March 18, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 18th day of March 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:05 p.m.

Supervisor Grambow gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Lillibridge-1, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Naidl-16, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Jadowski-2, Hammel-15, and Maresh-17 were excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:16 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:16 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Engelbrecht moved, seconded by Supervisor Neils to approve Consent Agenda Items A, B1, B2, B3, B4, C1a, C1b, C1c, C1d, and C1e. Upon vote, the motion carried unanimously.

A. Approve February 18, 2025 County Board Minutes.

B1. Appointment of Shirley Fessler, Supv. Mike Grambow, and Dr. Brian Konowalchuk to the Board of Health for a two-year term expiring April 2027.

B2. Appointment of Donna Bruns, Supv. Jim Brey, Supv. Douglas Klein, Supv. Nicholas Muench, and Supv. Leo Naidl to the Human Services Board for a three-year term expiring April 2028.

B3. Appointment of Supv. Don Weiss to the Lester Public Library Board of Trustees for a three-year term expiring April 30, 2028.

B4. Appointment of Shirley Fessler, Deanna Genske, and Birgit Kelly to the Transportation Coordinating Committee for a three-year term expiring April 2028.

C1a. Ordinance 2024/2025-59 Amending Manitowoc County Code Chapter 14 (Parks).

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 14
(PARKS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Chapter 14 of the Manitowoc County Code establishes rules and regulations
2 that govern the conduct of visitors to Manitowoc County parks in order to protect the parks' natural
3 resources and enhance the use and enjoyment of the parks by the public; and
4

5 WHEREAS, the Planning and Zoning Department has determined that the existing
6 ordinance needs to be updated to: clarify management authority of department staff; define the
7 harvesting of edible fruits and plants in county parks; allow metal detecting with limitations; and
8 further define and allow camping in designated county parks; and
9

10 WHEREAS, the Planning and Park Commission, after providing the required notice,
11 conducted a public hearing on December 2, 2024, to consider proposed amendments to the
12 Manitowoc County Parks Ordinance; and
13

14 WHEREAS, the Planning and Park Commission, after careful consideration of the
15 testimony at the hearing and an examination of the facts, recommends the following amendments
16 of the Manitowoc County Parks Ordinance be adopted;
17

18 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
19 ordain that the Manitowoc County Code shall be amended as follows where strikethrough indicates
20 the deletion of text and underline indicates the addition of text to the ordinance:
21

22 Manitowoc County Code § 14.02(3)(a) (Closing Hours) is amended to read as follows:
23

24 (a) Closing Hours.

- 25
- 26 1. It shall be unlawful for any person to enter or be in the County Park
27 from dusk until dawn unless authorized in writing by the ~~Park~~
28 ~~Supervisor~~ Commission or its duly authorized agent.
 - 29 2. Persons transporting watercraft to and from designated boat
30 landings are permitted at any hour.
 - 31 3. Persons camping in Manitowoc County Parks with a valid camping
32 reservation are permitted at any hour.
- 33

34
35
36 Manitowoc County Code § 14.03(2) (Peddling and Soliciting) is amended to read as follows:
37

- 38 (2) Peddling and Soliciting. It shall be unlawful for any person to peddle or solicit
39 business of any nature whatever; to distribute handbills or other advertising matter;

40 to post unauthorized signs or decorative matter on any lands, structures, or property
41 in any County Park; or to use such lands, structures, or property as a base of
42 commercial operations for soliciting or conducting business, peddling, or providing
43 services within or outside of such lands, structures or property unless first
44 authorized in writing by the ~~Manitowoc County Planning and Park Commission~~ or
45 its duly authorized agent.

46
47 Manitowoc County Code § 14.03(3) (Concessions) is amended to read as follows:

- 48
49 (3) Concessions. No person shall solicit, transact, or conduct any business of any nature
50 in or upon said parks without first having obtained the written consent of the ~~Park~~
51 ~~Commission~~ Commission or its duly authorized agent.

52
53 Manitowoc County Code § 14.05(1)(a) (Destruction, Defacement, or Removal) is amended to read
54 as follows:

55
56 (a) Destruction, Defacement, or Removal. It shall be unlawful for any person to
57 disturb, molest, deface, remove, or destroy any trees, shrubs, plants, or other natural
58 growth; to carve or paint on any rocks, archaeological or geological features, signs,
59 walls, or structures; to drive nails in trees; or to move, injure, or deface, in any
60 manner, any structures, including buildings, signs, fences, tables, or other County
61 property. The ~~pick~~ harvesting of edible fruits, mushrooms, wild asparagus, or
62 nuts by hand for personal consumption is permitted ~~upon issuance of a special~~
63 ~~permit from the Commission or its authorized agent.~~

64
65 Manitowoc County Code § 14.05(1)(c) (Metal Detecting) is created to read as follows:

66
67 (c) Metal Detecting. Metal detecting is allowed in Manitowoc County Parks.
68 Shovels, spades, garden trowels, and other similar tools may not be used to dig into
69 or turn over ground areas that are covered by turf, vegetation, shrubs, or trees. The
70 only permissible digging tools are screwdrivers, ice picks, and other similar narrow-
71 pronged devices. A person wishing to remove any item or historical object found
72 within a park by metal detection must first report said item to the County Parks
73 Office by calling (920) 683-4185.

74
75 Manitowoc County Code § 14.06(2)(b) is amended to read as follows:

76
77 (b) It shall be unlawful for any person to leave unattended for more than twenty-
78 four (24) hours any automobile, truck, trailer, bus, motorcycle, boat, trailer, camper,
79 mobile home, or other similar equipment without first obtaining a written permit
80 from the ~~Manitowoc County Planning and Park Commission~~ Commission or its
81 duly authorized agent and the aforesaid vehicles shall not be parked outside of, or
82 left in any area other than properly designated areas for the parking or use of such
83 equipment.

84
85 Manitowoc County Code § 14.10(2) (Camping Regulations) is amended to read as follows:

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(2) Camping Regulations.

- (a) Camping Prohibited. It shall be unlawful for any person to sleep, camp, or lodge in any park, except in such places as designated for such purposes, and then only subject to the rules and regulations of the Planning and Park Commission governing the use of such areas.
- (b) Designated Campgrounds.
 - 1. ~~The campgrounds in Cherney Maribel Caves Park are designated as a “Large Group Campground.”~~
 - 1e. Lower Cato Falls County Park.
 - 1m. Cherney Maribel Caves County Park.
 - 1s. Walla Hi County Park.
 - 2. The open area below the ridge and adjacent to the river in Lower Cato Falls Park is designated as a “Canoe Campground” and subject to the definitions and regulations specified herein.
- (c) Campground Additions and Modifications. The Commission may designate additional family, large group, primitive or canoe campgrounds at any time it feels such camping becomes consistent with the general purposes and intent of a park or the Commission may remove such designations any time they feel such camping becomes inconsistent with the general purposes and intent of a park. Notices of any modifications shall be posted in the affected park.
- (d) Camping (Length of Stay). It shall be unlawful for any person to camp and for any camping unit to remain in a designated campground for a period greater than ~~the time specified by the Commission or its agent in the letter of authorization~~ 14 days. Thereafter, the camper and all their belongings must leave the park for a minimum of two nights before returning.
- (e) Unoccupied Camping Unit. It shall be unlawful for any camping unit to be left unoccupied for a period greater than twenty-four (24) hours. Should the camping unit be left unoccupied for the aforesaid time, the County Sheriff’s Department may seize and hold the camping unit subject to the order of the court or judge, located in Manitowoc County. Should the owner of said camping unit fail to claim the same within twenty (20) days after judgment of confiscation, it may be sold at the highest available price.

- 131 (f) Campsite Changes. No registered camping party shall move from its
132 assigned campsite to another campsite in a designated campground without
133 prior approval.
134
- 135 (g) Campsite Entry Hours. No camping party shall start setting up or taking
136 down its camping unit between the hours of ~~11:00 P.M. and the following~~
137 ~~6:00 A.M.~~ 10:00 P.M. and 8:00 A.M.
138
- 139 (h) Campsite Parking. It shall be unlawful to park any motor vehicle outside
140 the parking area designated at each campsite and not more than two (2)
141 motor vehicles or six (6) motorcycles are permitted to any one campsite.
142
- 143 (i) Campsite Reservations. Reservations will ~~not~~ be accepted for campsites ~~in~~
144 ~~any County camp or picnic grounds, or other County Park recreation areas,~~
145 ~~or established campground except that organized groups may be given~~
146 ~~reservations for use of campgrounds~~ only at county parks with designated
147 campgrounds.
148
- 149 (j) Camping Group Membership. It shall be unlawful for any person to obtain
150 a camping permit for use by a camping party of which he is not a member,
151 except that parents and group leaders may obtain camping permits for use
152 by juvenile groups.
153
- 154 (k) Camping Prohibitions (Posted Notice). It shall be unlawful for any person
155 to camp on any lands under the supervision and control of the Commission
156 which is contrary to posted notice.
157
- 158 (l) Camping Violations. Violation of any State law or any rules of the
159 Manitowoc County Planning and Park Commission by a member of a
160 camping party is cause for revocation of the camping permit and the
161 Commission or its staff, or the County Sheriff's Office may order the
162 campers to leave the park.
163
- 164 (m) Juveniles. If the group includes juveniles, there must be adequate adult
165 supervision.
166
- 167 ~~(n) Large Group Permits. Special permission to use a large group campground~~
168 ~~must be obtained from the Commission or its authorized agent.~~
169
- 170 (o) Special Event Campground. The Commission or its duly authorized agent
171 may process a campground license for a special event in a county park
172 property according to the requirements in Wisconsin Administrative
173 Code § ATCP 79.26.
174
- 175 (p) The Manitowoc County Planning and Park Commission may adopt
176 additional rules and regulations of the use of campgrounds which shall take

177 effect upon approval by the Commission and upon posting at the
178 campgrounds.

179
180 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
181 reflect this amendment; and

182
183 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1b. Ordinance 2024/2025-73 Amending Zoning Map (Hunter Griffin).

No. 2024/2025 – 73

ORDINANCE AMENDING ZONING MAP
(Hunter Griffin)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 24, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southeast Quarter (SE1/4) of the Southwest Quarter
12 (SW1/4) of Section Twenty-Four (24), Township Nineteen (19) North, Range Twenty-Two (22)
13 East, Town of Cato, Manitowoc County, Wisconsin, being described by:
14

15 Commencing at the South Quarter Corner of said Section 24; thence N00°-06'-
16 44"W along the East line of the SW1/4 of said Section 24, a distance of 46.21 feet
17 to the centerline of C.T. H. "JJ" and the point of beginning; thence S73°-28'-33"W
18 along said centerline, a distance of 168.07 feet to the south line of said SW1/4;
19 thence S89°-26'-03"W along said south line, a distance of 122.97 feet to the east
20 line of the west 1031.6 feet of said SE1/4 of the SW1/4; thence N00°-02'-55"E
21 along said west line, a distance of 508.56 feet to a point being S00°-02'-55"W 102

22 feet more or less from the centerline of the Manitowoc River and the start of a
23 meander line; thence S76°-20'-02"E along said meander line, a distance of 291.14
24 feet to the east line of said SW1/4, being S00°-06'-44"E 73 feet more or less from
25 the centerline of the Manitowoc River and the termination of said meander line;
26 thence S00°-06'-44"E along said east line, a distance of 390.76 feet to the point of
27 beginning; including all those lands lying between the centerline of the Manitowoc
28 River and said meander line, said parcel containing approximately 144,232 square
29 feet more or less (3.311 acres more or less) of land
30

31 is hereby rezoned from Large Estate Residential (LE) District to Small Estate Residential
32 (SE) District.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1c. Ordinance 2024/2025-74 Amending Zoning Map (Shane Wendt and Duchow Acres LLC).

No. 2024/2025 - 74

ORDINANCE AMENDING ZONING MAP
(Shane Wendt and Duchow Acres LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 24, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of Tract One (1) of Certified Survey Map as recorded in
12 Volume 11 of Certified Survey Maps on Page 411 as Document Number 634433 of Manitowoc
13 County Records; plus additional lands being part of the South Half (S1/2) of the Southwest Quarter
14 (SW1/4) of Section Thirty-Four (34), Township Nineteen (19) North, Range Twenty-One (21)
15 East, Town of Rockland, Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the south quarter corner of said Section 34; thence N89°-43'-09"W
18 along the south line of the SW1/4 of said Section 34, a distance of 1009.08 feet to
19 the centerline of C.T.H. "W"; thence N03°-11'-25"E along said centerline, a
20 distance of 25.03 feet to the east extension of the north right of way line of Marsh
21 Road and the point of beginning; thence N89°-43'-09"W along said north right of
22 way line and its east extension, a distance of 301.39 feet to the northwest corner of
23 lands described in Volume 202 on Page 105 of Manitowoc County Records; thence
24 S00°-16'-51"W 25.00 feet to the south line of said SW1/4; thence N89°-43'-09"W
25 along said south line, a distance of 106.88 feet to the southwest corner of said Tract
26 1; thence N00°-17'-06"E 370.00 feet to the northwest corner of said Tract 1; thence
27 N04°-42'-05"E 414.24 feet; thence S81°-35'-15"E 416.03 feet to the centerline of
28 said C.T.H. "W"; thence S03°-11'-25"W along said centerline, a distance of 700.06
29 feet to the point of beginning; being subject to any and all easements and
30 restrictions of record, said parcel containing approximately 307,928 square feet
31 (7.069 acres) of land
32

33 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential
34 (LE) District.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1d. Ordinance 2024/2025-75 Amending the Manitowoc County Zoning Map (Town of Centerville).

No. 2024/2025 - 75

**ORDINANCE AMENDING THE MANITOWOC COUNTY ZONING ORDINANCE
AND ACCEPTING ZONING OVERSIGHT
(TOWN OF CENTERVILLE)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has administered a general zoning ordinance for over 40
2 years in order to provide for reasonable regulations that would promote the public health, safety,
3 convenience, and general welfare; encourage planned and orderly land use development; protect
4 property values and the property tax base; and achieve the other purposes set forth in Wis.
5 Stat. § 59.69(1) and other statutes; and
6

7 WHEREAS, Manitowoc County currently administers general zoning regulations for 15 of
8 18 towns in Manitowoc County; and

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WHEREAS, the town of Centerville has administered their own zoning ordinance since 1976; and

WHEREAS, on May 14, 2024 the town of Centerville approved a resolution requesting that Manitowoc County administer general zoning for the town of Centerville; and

WHEREAS, the Manitowoc County Planning and Zoning Department created a draft county zoning map for the town of Centerville; and

WHEREAS, the town of Centerville held an informational meeting on January 9, 2025 and presented the proposed county zoning map for the town of Centerville; and

WHEREAS, on February 14, 2025, the town of Centerville Board voted to recommend approval of the proposed county zoning map for the town of Centerville and requested that Manitowoc County approve the proposed county zoning map; and

WHEREAS, the Planning and Park Commission, after providing the required notice, held a public hearing on February 24, 2025 to consider the proposed zoning map; and

WHEREAS, after careful consideration of the testimony at the hearing and an examination of the facts, the Planning and Park Commission recommends that the proposed Manitowoc County Zoning Map for the town of Centerville be approved;

NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the county of Manitowoc hereby adopts the proposed Manitowoc County Zoning Map for the Town of Centerville a copy of which is attached to this ordinance and is available for inspection at the Manitowoc County Clerk’s Office and the Manitowoc County Planning and Zoning Department Office; and

BE IT FURTHER RESOLVED this ordinance shall become effective and the town of Centerville shall become subject to county zoning on the date a certified copy of the approving resolution is filed by the town of Centerville with the County Clerk; and

BE IT FURTHER RESOLVED that Chapter 8, Appendix A shall be updated to include the town ordinance number and the date that the town of Centerville adopted the Comprehensive Revision to Chapter 8.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C1e. Resolution 2024/2025-76 Authorizing 2025-2026 Snowmobile Trail Aids Program.

RESOLUTION AUTHORIZING 2025-2026 SNOWMOBILE TRAIL AIDS PROGRAM

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Trail Aids Program provides funds for the
2 acquisition, development, and maintenance of public snowmobile trails in eligible counties; and
3

4 WHEREAS, Manitowoc County has completed 52 years of participation in the Wisconsin
5 Snowmobile Trail Aids Program by acquiring, developing, insuring, and maintaining public
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources
7 standards; and
8

9 WHEREAS, Manitowoc County is eligible to continue its participation in the Snowmobile
10 Trail Aids Program and has budgeted \$72,120.00 to cover the costs for 240.4 miles of trail; and
11

12 WHEREAS, the Planning and Zoning Department has provided the county board of
13 supervisors with a trail system map showing the 240.4 miles of trail that are included in the
14 Manitowoc County Public Snowmobile Trail System;
15

16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
17 county of Manitowoc approves the trail system map provided by the Planning and Zoning
18 Department; and
19

20 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
21 Manitowoc hereby designates the Planning and Zoning Department as the agency to act on behalf
22 of Manitowoc County in submitting applications for state snowmobile aids for acquisition, bridge
23 rehabilitation, development, insurance, and maintenance costs of the county's public snowmobile
24 trail system; and
25

26 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
27 documents and take the actions necessary to undertake, direct, and complete the 2025-2026
28 Snowmobile Trail Aids Program; and
29

30 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
31 redevelopment of the snowmobile trails through the Snowmobile Trail Aids Program, the trails
32 will be designated as public snowmobile trails; and
33

34 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds
35 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that
36 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail Aids
37 Program in accordance with DNR requirements and funding criteria; comply with state and federal
38 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;
39 keep facilities open to the general public during reasonable hours consistent with the type of

40 facility; and obtain approval in writing from the DNR before any changes are made in the use of
41 the project site.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. \$72,120.00 is included in the 2025 approved budget.
The State of Wisconsin reimburses the County the total amount spent on the
program.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating Committee: Supervisor Falkowski gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Land Conservation Committee: Supervisor R. Phipps gave a brief report.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Supervisor Falkowski moved, seconded by Supervisor Zimmer to adopt Resolution 2024/2025-77
Authorizing Grant Application (West Twin River Public Access). Upon vote, the motion carried
unanimously.

No. 2024/2025 - 77

RESOLUTION AUTHORIZING GRANT APPLICATION

(West Twin River Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has grant funding available
2 through its Recreational Boating Facility Program to assist governmental units in developing
3 boating facilities; and
4

5 WHEREAS, the launch pier at the West Twin River access is in poor condition and does
6 not meet current ADA guidelines; and
7

8 WHEREAS, the West Twin River launch is listed as an access point for the Twin Rivers
9 Water Trail, a waterway route that has been mapped and identified for recreational kayak and
10 canoe paddlers; and

11
12 WHEREAS, the Manitowoc County Planning and Zoning Department proposes to install
13 a new combination ADA compliant boat and kayak launch; and

14
15 WHEREAS, the Shoto Conservation Club has pledged approximately \$20,000.00 for the
16 construction and installation of a kayak launch at the West Twin River Access; and

17
18 WHEREAS, the project is estimated to cost \$59,989.00, of which half, or \$29,994.50, may
19 be funded by the Wisconsin Department of Natural Resources through its Recreation Boating
20 Facilities grant program if approved;

21
22 WHEREAS, after careful consideration and review, the Planning and Park Commission
23 recommends Manitowoc County apply for and accept a Recreational Boating Facility Grant from
24 the Wisconsin Department of Natural Resources for the construction and installation of a kayak
25 launch at the West Twin River Access;

26
27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc authorizes the Planning and Zoning Director to apply for and accept a
29 Recreational Boating Facility Grant from the Wisconsin Department of Natural Resources for the
30 construction and installation of an ADA approved boat and kayak launch pier at the West Twin
31 River Access; and

32
33 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
34 documents and take the actions necessary to undertake, direct, and complete the project authorized
35 in the grant; and

36
37 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
38 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
39 will obtain written approval from the Wisconsin Department of Natural Resources before making
40 changes in the project; and will maintain a record of expenditures; and

41
42 BE IT FURTHER RESOLVED that revenues and expenses in the Park budget are amended
43 by the amount of any grant award approved by the State of Wisconsin, and the Finance Director
44 is directed to record such information in the official books of the County for the year ending
45 December 31, 2025 with carryover to 2026 as may be required.

Dated this 18th day of March 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts
in the Park Departments budget are hereby increased by the amount of any
State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ADJOURNMENT

Supervisor Sitkiewitz moved to adjourn, seconded by Supervisor Hacker, and the motion was adopted by acclamation. The meeting adjourned at 6:36 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, April 15, 2025

5:30 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 15th day of April 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 5:30 p.m.

Supervisor Hacker gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Jadowski-2, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, and Weiss-24. Supervisors Lillibridge-1, Neils-13, and Shimulunas-25 were excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:00 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:00 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Brey moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Items A, B1, B2, C1a, C1b, C1c, C1d, and C1e. Upon vote, the motion carried unanimously.

A. Approve March 18, 2025 County Board Minutes

B1. Appointment of Catherine Wagner to the Board of Health for a two-year term expiring April 2027.

B2. Appointment of Alternate) Jason Orth to the Traffic Safety Commission.

C1a. Resolution 2025/2026-78 Supporting Increased County Conservation Base Staffing Grant.

No. 2024/2025-78

**RESOLUTION SUPPORTING INCREASED COUNTY CONSERVATION
BASE STAFFING GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, Manitowoc County Soil and Water Conservation Department (SWCD) staff
- 2 are relied upon to carry out a range of Wisconsin's state agricultural and resource management

3 programs that reduce non-point pollution, promote farmland preservation, and administer
4 standards through statutes, codes, and ordinances; and

5
6 WHEREAS, SWDC staff, with Land Conservation Committee oversight, assist
7 Wisconsin's farmers in many ways, including supporting producer-led watershed groups,
8 developing nutrient management plans, engineering manure storage and transfer systems, and
9 applying conservation practices that promote soil health, farm sustainability and productivity; and

10
11 WHEREAS, that county board of supervisors of the county of Manitowoc supports the
12 programs and continued efforts the SWCD conducts in these efforts; and

13
14 WHEREAS, the shared conservation work of SWCD professionals and landowners has
15 major water quality benefits, including preventing soil erosion, protecting and improving surface
16 and groundwater resources, and restoring native habitat; and

17
18 WHEREAS, SWCD experts are trusted technical advisors that consult with landowners to
19 understand their land management goals and then propose customized solutions that includes
20 project planning and contracting, engineering, quality control, and securing of cost-share funding
21 to increase participation while reducing project expenses; and

22
23 WHEREAS, building a partnership based on trust and understanding with farmers and
24 landowners requires a sustained commitment over time from SWCD professionals; and

25
26 WHEREAS, SWCD leverages cost-share funding from federal and private sources,
27 providing a 2:1 return on the state investment, and spurring local economic growth in industries
28 including agriculture, construction, tourism, forestry, recreation; and

29
30 WHEREAS, SWCD cost-share funding is not wasteful spending; and

31
32 WHEREAS, the state of Wisconsin codifies SWCD's role in carrying out state
33 conservation standards via Wis. Stat. ch. 92, which includes a goal that the State fund staff
34 positions in every SWCD at 100% of the first staff position, 70% of the second staff position, and
35 50% of each additional staff position; and

36
37 WHEREAS, the Manitowoc County Land Conservation Committee supports this effort
38 and appreciates that the state of Wisconsin has worked towards, but not met this baseline support
39 of SWCDs; and

40
41 WHEREAS, in the 18-year period from 2006 to 2024, base funding relative to SWCD
42 staffing needs has actually decreased;

43
44 NOW, THEREFORE, BE IT RESOLVED, that county board of supervisors of the county
45 of Manitowoc urges the Wisconsin State Legislature to strengthen the viability of the State's
46 County Soil and Water Conservation Staffing program by increasing base funding for the program
47 to keep up with inflationary staffing costs, following at minimum the governor's proposed 2025-
48 2027 budget, and

49
50 BE IT FURTHER RESOLVED, that the Manitowoc County Board urges the Wisconsin
51 State Legislature to strive to meet the current need of \$20.2 million annually to fully fund the
52 State’s County Soil and Water Conservation Staffing program efforts in the future; and

53
54 BE IT FURTHER RESOLVED, that the Manitowoc County Clerk is hereby authorized
55 and directed to send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin
56 State Legislators with a constituency within Manitowoc County, and the Wisconsin Counties
57 Association.

Dated this 15th day of April 2025.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

C2a.Ordinance 2025/2026-79 Amending Zoning Map (David Pekarske).

No. 2024/2025-79

ORDINANCE AMENDING ZONING MAP
(David Pekarske)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 31, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of the Northwest Quarter (NW1/4) of the Northwest Quarter
12 (NW1/4) and part of the Southwest Quarter (SW1/4) of the Northwest Quarter (NW1/4) of Section

13 Eleven (11), Township Nineteen (19) North, Range Twenty-Two (22) East, Town of Cato,
14 Manitowoc County, Wisconsin, more particularly described as follows:

15
16 Commencing at the Northwest Corner of said Section 11; thence S00°-04'-58"W
17 along the west line of the NW1/4 of said Section 11, a distance of 985.00 feet to
18 the point of beginning; thence N89°-52'-16"E 340.00 feet; thence S69°-09'-32"E
19 245.97 feet; thence S00°-04'-58"W 345.00 feet to the south line of lands described
20 in Volume 1209 Page 107 of Manitowoc County Records; thence S89°-57'-33"W
21 along said south line, a distance of 570.00 feet to the west line of said NW1/4;
22 thence N00°-04'-58"E along said west line, a distance of 432.15 feet to the point
23 of beginning, said parcel containing approximately 236,452 square feet (5.428
24 acres) of land

25
26 is hereby rezoned from General Agriculture (GA) District to Large Estate Residential (LE)
27 District.

Dated this 15th day of April 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2b.Ordinance 2025/2026-80 Amending Zoning Map (Bryce Fischer and Amy Johnson).

No. 2024/2025-80

ORDINANCE AMENDING ZONING MAP
(Bryce Fischer and Amy Johnson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 31, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the NE ¼ of the NW ¼ of Section 20, Town 19 North,
12 Range 23 East, Town of Manitowoc Rapids, Manitowoc County, Wisconsin, more particularly
13 described as follows:

14
15 Commencing at the N ¼ Corner of said Section 20; Thence N 89°42'41'' W
16 1082.06 feet coincident with the north line of said NW ¼ to the point of beginning;
17 Thence continuing N 89°42'41'' W 239.00 feet to the west line of said NE ¼ of the
18 NW ¼; Thence S 00°24'52'' W 404.00 feet coincident with said west line; Thence
19 S 89°42'41'' E 239.00 feet; Thence N 00°24'52'' E 404.00 feet to the point of
20 beginning, said parcel containing approximately 96,556 Square Feet (2.217 Acres)
21 of land

22
23 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA)
24 District.

Dated this 15th day of April 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2c.Ordinance 2025/2026-81 Amending Zoning Map (Vogel Family Farm).

No. 2024/2025-81

ORDINANCE AMENDING ZONING MAP
(Vogel Family Farms LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 31, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the NE 1/4 and SE 1/4 of the NE 1/4, Section 27, Town
12 19 North, Range 23 East, Town of Manitowoc Rapids, Manitowoc County, Wisconsin, more
13 particularly described as follows:
14

15 Commencing at the E 1/4 Corner of said Section 27; Thence N 00°17'27" E,
16 1202.26 feet coincident with the east line of said NE 1/4 to the point of beginning;
17 Thence continuing N 00°17'27" E, 220.00 feet; Thence N 89°42'33" W, 300.00 feet;

18 Thence S 00°17'27" W, 220.00 feet; Thence S 89°42'33" E, 300.00 feet to the point
19 of beginning, said parcel containing approximately 66,000 Square Feet (1.515
20 Acres) of land

21
22 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR)
23 District.

Dated this 15th day of April 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2d.Ordinance 2025/2026-82 Amending Zoning Map (Randall and Anne Sellen).

No. 2024/2025-82

ORDINANCE AMENDING ZONING MAP
(Randall and Anne Sellen)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 31, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of the Northeast Quarter (NE1/4) of the Northeast Quarter
12 (NE1/4) of Section 15, Township 17 North, Range 21 East, Town of Schleswig, Manitowoc
13 County, Wisconsin, more particularly described as follows:

14
15 Commencing at the Northeast Corner of said Section 15; thence N89°-29'-02"W
16 along the North line of the NE1/4 of said Section 15, a distance of 428.59 feet to
17 the point of beginning; thence S00°-30'-58"W 517.00 feet; thence N89°-29'-02"W
18 450.00 feet; thence N00°-30'-58"E 517.00 feet to the North line of the NE1/4 of
19 said Section 15; thence S89°-29'-02"E along said North line 450.00 feet to the point
20 of beginning, said parcel containing approximately 232,650 square feet (5.34 acres)
21 of land
22

23 is hereby rezoned from General Agriculture (GA) District to Large Estate (LE) Residential
24 District.

Dated this 15th day of April 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2e.Ordinance 2025/2026-83 Amending Zoning Map (Nancie Cayemberg).

No. 2024/2025-83

ORDINANCE AMENDING ZONING MAP
(Nancie Cayemberg)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on March 31, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the SW 1/4 of the SW 1/4 of Section 30, Town 20 North,
12 Range 25 East, Town of Two Rivers, Manitowoc County, Wisconsin, more particularly described
13 as follows:
14

15 Commencing at the SW Corner of said Section 30; Thence N 88°56'55" E, 420.46
16 feet coincident with the south line of said SW 1/4 to the point of beginning; Thence
17 continuing N 88°56'55" E, 168.75 feet; Thence N 00°14'32" W, 609.00 feet; Thence
18 S 88°56'55" W, 351.54 feet; Thence S 00°30'20" E, 401.65 feet; Thence
19 N 88°56'55" E, 179.99 feet; Thence S 00°30'20" E, 207.32 feet to the point of
20 beginning, said parcel containing approximately 175,899 Square Feet (4.038 Acres)
21 of land
22

23 is hereby rezoned from General Agriculture (GA) District to Small Estate (SE) Residential
24 District.

Dated this 15th day of April 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging & Disability Board: Supervisor Hacker gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Brey to approve Resolution 2025/2026-84 Initial Resolution Authorizing Not to Exceed \$2,570,000 General Obligation Promissory Notes for Highway Projects. Upon vote, the motion carried unanimously.

No. 2024/2025-84

**INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$2,570,000
GENERAL OBLIGATION PROMISSORY NOTES FOR HIGHWAY
PROJECTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin (the "County") is in need of an amount not to
2 exceed \$2,570,000 for the public purpose of financing highway road repaving projects (the
3 "Project"); and
4

5 WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes
6 for such purpose pursuant to Chapter 67 of the Wisconsin Statutes.
7

8 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
9 of Manitowoc that:
10

11 Section 1. Authorization. The County shall borrow an amount not to exceed \$2,570,000
12 by issuing its general obligation promissory notes (the "Notes") for the public purpose of financing
13 the Project. There be and there hereby is levied on all the taxable property in the County a direct,
14 annual tax in such years and in such amounts as are sufficient to pay when due the principal and
15 interest on such Notes.
16

17 Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and
18 directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of
19 Supervisors shall consider such bids for the Notes as may have been received and take action
20 thereon.
21

22 Section 3. Notice of Sale. The County Clerk (in consultation with PMA Securities, LLC
23 ("PMA")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in
24 such manner and at such times as the County Clerk may determine and to cause copies of a
25 complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as
26 the County Clerk may determine.

27
28 Section 4. Official Statement. The County Clerk (in consultation with PMA) shall cause
29 an Official Statement to be prepared and distributed. The appropriate County officials shall
30 determine when the Official Statement is final for purposes of Securities and Exchange
31 Commission Rule 15c2 12 and shall certify said Official Statement, such certification to constitute
32 full authorization of such Official Statement under this resolution.

Dated this 15th day of April 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: No fiscal impact. This resolution authorizes the issuance of promissory notes, but has no fiscal impact until the county board adopts a resolution for the sale of the promissory notes. That resolution will contain a fiscal note.

APPROVED: Bob Ziegelbauer, County Executive.

Land Conservation Committee/UW-Extension Education and Agriculture Committee: Supervisor Engelbrecht gave a brief report.

Planning & Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Hammel moved to adjourn, seconded by Supervisor Maresh, and the motion was adopted by acclamation. The meeting adjourned at 6:18 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, May 20, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 20th day of May 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Matthew Phipps gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Brey-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, and Shimulunas-25. Supervisor Weiss-24 was absent.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:05 p.m.

Jim Theyerl, Town of Manitowoc, reported the dip on CTH B still has not been fixed since his last public comment in December. He would like this taken care of.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:09 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items.

Supervisor Falkowski requested the following item be moved to the proper committee report for discussion: C4a-Resolution 2025/2026-91 Adopting Report and Denying Zoning Amendment Petition (Paul Liermann) be moved to the Planning and Parks Committee Report. Supervisor Brey requested the following items be moved to their proper committee reports for discussion: C2a-Resolution 2025/2026-86 Awarding the Sale of \$2,570,000 General Obligation Promissory Notes, Series 2025, and C3a-Resolution 2025/2025-87 Approving Settlement of 2024-2026 Collective Bargaining Agreement with Sheriff's Office Employees Represented by Wisconsin Professional Police Association.

Supervisor Hansen moved, seconded by Supervisor Maresh to approve the Consent Agenda Items A, B1, B2, B3, C1a, C3b, C3c, C3d, and C5a, and move items C2a, C3a, and C4a to the proper committee report. Upon vote, the motion carried unanimously.

- A. Approve April 15, 2025 County Board Minutes.
- B1. Appointment of Tina Prigge to the Aging and Disability Board to complete a vacancy with the term ending December 31, 2025.
Appointment of Brenda Georgenson to the Aging and Disability Board to complete a vacancy with the term ending December 31, 2026.
- B2. Appointment of Amber Schneider and Joan Girard to the Local Emergency Planning Committee for a two-year term expiring June 2027.
- B3. Appointment of Alternate) John Musial to the Traffic Safety Commission.

- C1a. Resolution 2025/2026-85 Confirming and Ratifying the Authority of Opioid Litigation Counsel for Manitowoc County to Add Additional Defendants to Opioid Litigation, Including in MDL 2804.

No. 2025/2026-85

**RESOLUTION CONFIRMING AND RATIFYING THE AUTHORITY OF
OPIOID LITIGATION COUNSEL FOR MANITOWOC COUNTY TO
ADD ADDITIONAL DEFENDANTS TO OPIOID LITIGATION,
INCLUDING IN MDL 2804**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board of supervisors of the county of Manitowoc previously
2 authorized Manitowoc County to enter into an engagement agreement with von Briesen & Roper,
3 s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue
4 litigation against manufacturers, distributors, and retailers, among others, of opioid
5 pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants responsible
6 for the opioid epidemic in Manitowoc County’s community; and
7

8 WHEREAS, on behalf of Manitowoc County, the Law Firms filed a lawsuit against certain
9 Opioid Defendants; and
10

11 WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties
12 and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same
13 or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned
14 *In re: Opioid Litigation*, MDL 2804 (the “Litigation”); and
15

16 WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and
17 Walworth) hired separate counsel and joined the Litigation; and
18

19 WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with
20 counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and
21 Walworth Counties) to prepare Manitowoc County’s case for trial and engage in settlement
22 discussions with Opioid Defendants; and
23

24 WHEREAS, to date, through nationwide settlements, the Law Firms have achieved
25 considerable success on behalf of Manitowoc County in holding Opioid Defendants responsible
26 for their role in creating or maintaining the opioid epidemic; and
27

28 WHEREAS, through the course of ongoing discovery and investigation concerning the
29 opioid epidemic and parties potentially responsible therefor, it was determined that meritorious
30 opioid-related claims exist against additional parties, including, but not limited to, the entities
31 listed on *Exhibit A* attached hereto; and
32

33 WHEREAS, Manitowoc County believes that the non-exclusive list of additional parties
34 identified in Exhibit A should be added as defendants in the Litigation; and
35

36 WHEREAS, the engagement agreement with the Law Firms provides “depending upon the
37 results of initial investigations of the facts and circumstances surrounding the potential claim(s),
38 there may be additional parties sought to be made responsible”; and
39

40 WHEREAS, Resolution No. 2017/2018 - 65 provided that the Manitowoc County Board
41 of Supervisors authorized legal action: “against those manufacturers of certain opioid medications
42 and any others that it deems responsible for the rapid rise of the Opioid Epidemic”; and
43

44 WHEREAS, at the time Resolution No. 2017/2018 - 65 was adopted, Manitowoc County
45 through the use of the language “and any others that it deems responsible” fully intended to, and
46 did in fact, authorize the Law Firms to add additional defendants as circumstances dictated; and
47

48 WHEREAS, while Manitowoc County believes the engagement agreement with the Law
49 Firms along with Resolution No. 2017/2018 - 65 plainly, clearly, and unambiguously provided the
50 Law Firms with adequate authority to add additional parties to be held responsible, Manitowoc
51 County understands that recently parties questioned that authority, and therefore, for the avoidance
52 of doubt, Manitowoc County is adopting this Resolution reaffirming, confirming, and ratifying the
53 Law Firms’ authority to add additional parties, including but not limited to the entities listed in
54 Exhibit A, as defendants in the Litigation; and
55

56 WHEREAS, to avoid any confusion surrounding Manitowoc County’s authorization to the
57 Law Firms to amend the pleadings in the Litigation to include additional parties, including, but not
58 limited to, the entities listed in Exhibit A as named defendants in MDL 2804, this Resolution is
59 intended, *inter alia*, to serve as reaffirmation, confirmation, and ratification of such authorization;
60 and
61

62 WHEREAS, Manitowoc County, by this Resolution, intends to reaffirm, confirm, and
63 ratify the authority of the Law Firms to amend the pleadings in the Litigation to add additional
64 parties, including but not limited to the entities listed in Exhibit A as defendants in MDL 2804, or
65 to commence appropriate federal or state court proceedings against such entities, and further
66 authorizes Corporation Counsel to execute and deliver any and all other and further documents
67 necessary to effectuate the intent of this Resolution;
68

69 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
70 county of Manitowoc hereby reaffirms, confirms, and ratifies the authority of:

71
72 1. The Law Firms to file appropriate pleadings in MDL 2804 or appropriate federal
73 or state court proceedings to add any additional parties, including, but not limited to, the entitles
74 listed in Exhibit A as defendants, subject to approval of Corporation Counsel;

75
76 2. The Corporation Counsel to execute and deliver any and all other and further
77 documents necessary to effectuate the intent of this Resolution;

78
79 and

80
81 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
82 Manitowoc confirms the authority of the Law Firms to have added additional parties as defendants
83 in MDL 2804 pursuant to Resolution 2017/2018 - 65, including, but not limited to, the entitles
84 listed in Exhibit A; and

85
86 BE IT FURTHER RESOLVED that all actions heretofore taken by the county board of
87 supervisors of the county of Manitowoc and other appropriate public officers and agents of
88 Manitowoc County with respect to the matters contemplated under this Resolution are hereby
89 ratified, confirmed, and approved.

Dated this 20th day of May 2025.

Respectfully submitted by the Executive Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive

C3b. Resolution 2025/2026-88 Creating Section 8.16 of the Employee Policy Manual.

No. 2025/2026-88

**RESOLUTION CREATING SECTION 8.16 OF THE EMPLOYEE
POLICY MANUAL
(Commercial Driver's License)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and

3
4 WHEREAS, Manitowoc County currently has no policy to deal with the loss of a CDL by
5 an employee required to hold such license; and
6

7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
8 to keep policies current, reflect current practice, and address new issues and circumstances; and
9

10 WHEREAS, the proposed addition of Section 8.16 (Commercial Driver's License) to the
11 Employee Policy Manual outlines the procedure for handling the situation when an employee who
12 is required to hold a CDL loses their CDL; and
13

14 WHEREAS, after careful consideration and review the Personnel Committee recommend
15 approval of the following amendment to the Manitowoc County Employee Policy Manual;
16

17 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
18 county of Manitowoc amends the Manitowoc County Employee Policy Manual to create Section
19 8.16 (Commercial Driver's License) to read as follows:
20

21 8.16 Commercial Driver's License
22

- 23 (1) The purpose of this policy is to establish a uniform system for determining
24 responsibility for required Commercial Driver's Licenses and Endorsements
25 for positions that require a Commercial Driver's License (CDL).
26
- 27 (2) An employee shall provide proof of a CDL upon hire, or as soon as
28 applicable after hire if the employee is participating in the CDL training
29 program.
30
- 31 (3) Manitowoc County will conduct Federal Motor Carrier Safety
32 Administration (FMCSA) queries to ensure CDL status as required by
33 FMCSA regulations.
34
- 35 (4) An employee shall notify the Personnel Department immediately when they
36 learn of the official loss or suspension of a required license, certification, or
37 endorsement. This notification shall occur no later than the end of the
38 following workday when the employee learns of the loss or suspension.
39 Under no circumstances will the employee work after knowledge of the loss
40 or suspension and prior to informing the Personnel Department of that loss
41 or suspension.
42
- 43 (5) If an employee's CDL (including endorsements) is suspended or revoked
44 due to disqualification for reasons that arise out of or during the course of
45 employment or are related to criminal activity, the County may in its sole
46 discretion terminate the employee. Such termination shall be presumed to
47 be with just cause.
48
- 49 (6) If an employee's CDL (including endorsements) is suspended or revoked
50 due to disqualification for reasons that do not arise out of or during the
51 course of employment and are unrelated to criminal activity the County may
52 in its sole discretion terminate the employee or the County may grant the

53 employee up to a twelve (12) month leave of absence from the date of CDL
54 loss subject to the following:

55
56 (a) The employee shall first use all available paid time off for which the
57 employee is eligible to use.

58
59 (b) After all available paid time is exhausted, the remainder of the leave
60 of absence shall be unpaid and without benefits. Normal COBRA
61 rights will apply for applicable benefits.

62
63 (c) If the CDL suspension was for a period of at least 50 weeks but not
64 more than one (1) year, the unpaid leave of absence may be
65 administratively extended beyond twelve (12) months for up to two
66 additional weeks to permit an employee time to complete necessary
67 paperwork for recertification and have CDL privileges reinstated.

68
69 (d) If the employee does not have CDL privileges reinstated within the
70 timeframe authorized by Manitowoc County, the County may
71 terminate the employee in its sole discretion. Such termination shall
72 be presumed to be with just cause.

73
74 (e) It is the employee's responsibility to satisfy all the necessary
75 requirements for reinstatement of their CDL and cover all associated
76 costs. Reinstatement of employment will not be considered until the
77 CDL and any required endorsements are reinstated.

78
79 (f) No benefits will accrue for any month without pay while on the
80 leave of absence.

81
82 (7) In lieu of a leave of absence, if qualified, the County may consider
83 permitting the employee to fill a vacant position within the same department
84 that does not require a CDL, subject to the following:

85
86 (a) Pay will be adjusted based on the new position's pay grade.

87
88 (b) Benefits will be awarded based on the new position's FTE.

89
90 (8) A loss of CDL for more than 12 months or a permanent disqualification
91 from holding a CDL shall result in termination of employment. Such
92 termination shall be presumed to be with just cause.

Dated this 20th day of May 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive

C3c. Resolution 2025/2026-89 Amending Section 14.08 of the Employee Policy Manual (Impartial Hearing).

No. 2025/2026-89

**RESOLUTION AMENDING SECTION 14.08 OF THE EMPLOYEE
POLICY MANUAL
(Impartial Hearing)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 14 (Employee Grievances) of the Employee Policy Manual provides
5 Manitowoc County’s policy regarding the procedure that must be used when an employee grieves
6 a disciplinary matter; and
7

8 WHEREAS, in 2011, Manitowoc County included a “just cause” standard of review when
9 evaluating employee discipline; and
10

11 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
12 to keep the policies current, reflect current practice, and address new issues and circumstances;
13 and
14

15 WHEREAS, the proposed amendment to Section 14.08(7) updates the county’s policy to
16 require the employee to establish that the county’s disciplinary action does not meet the “just
17 cause” standard if an employee requests an impartial hearing as part of a grievance process; and
18

19 WHEREAS, the proposed new Section 14.08(7m) provides a non-exhaustive list of
20 circumstances in which discipline is assumed to meet the “just cause” standard; and
21

22 WHEREAS, the proposed amendments to the Employee Policy Manual update the
23 grievance process to provide a more balanced approach when reviewing employee disciplinary
24 matters, as well as promoting consistency with current practice while providing the flexibility
25 necessary to address differences between discipline and performance issues; and
26

27 WHEREAS, after careful consideration and review, the Personnel Committee recommends
28 adopting the proposed amendments to the Employee Policy Manual;
29

30 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
31 of Manitowoc amends Section 14.08(7)(b) of the Manitowoc County Employee Policy Manual to
32 read as follows:

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14.08 Impartial Hearing

...

(7) The burden of proof in a grievance hearing before a hearing examiner shall be as follows:

...

(b) In suspension or termination cases for disciplinary reasons, the ~~county~~ employee must show that the county did not have just cause for its action.

and

BE IT FURTHER RESOLVED that Section 14.08(7m) (Employee Grievances) of the Manitowoc County Employee Policy Manual is created to read as follows:

14.08 Impartial Hearing

...

(7m) Discipline for any of the following reasons shall be presumed to meet the just cause standard:

a. Dishonest statements or actions during employment. Including falsification of records, dishonest statements to supervisors, or dishonest statements to others of authority during an investigation.

b. Theft of county property.

c. Physical assault toward another during employment, which shall include making credible threats of physical assault towards another.

d. Inappropriate conduct or relationships with clients. This includes developing or sustaining personal relationships outside of professional need.

e. Behavior during employment that violates local, state, or federal criminal law.

f. Deliberately violating county policies that could pose safety risks or damage the county's reputation.

Dated this 20th day of May 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3d. Resolution 2025/2026-90 Creating Section 32 of the Employee Policy Manual (Pregnant Workers Fairness Act).

No. 2025/2026-90

**RESOLUTION CREATING SECTION 32 OF THE EMPLOYEE POLICY
MANUAL**
(Pregnant Workers Fairness Act)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and

3
4 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
5 to keep policies current, reflect current practice, and address new issues and circumstances; and

6
7 WHEREAS, the Pregnant Workers Fairness Act is a United States law meant to eliminate
8 discrimination and ensure workplace accommodations for workers with known limitations related
9 to pregnancy, childbirth, or a related medical condition; and

10
11 WHEREAS, the Pregnant Workers Fairness Act applies to Manitowoc County; and

12
13 WHEREAS, Manitowoc County currently does not have a policy that implements the
14 guidelines of the Pregnant Worker Fairness Act for employees and supervisors; and

15
16 WHEREAS, inclusion of a policy in the Employee Policy Manual assures that employees
17 are aware of their rights under the act and assures that supervisors know how to respond to inquiries
18 from impacted employees; and

19
20 WHEREAS, the proposed Section 32 (Pregnant Workers Fairness Act) of the Employee
21 Policy Manual provides the necessary guidance for implementing the Pregnant Worker Fairness
22 Act; and

23
24 WHEREAS, after careful consideration and review, the Personnel Committee recommends
25 approval of the following amendment to the Manitowoc County Employee Policy Manual;

26
27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc amends the Manitowoc County Employee Policy Manual to add Section 32
29 (Pregnant Workers Fairness Act) to read as follows:

30
31 **PREGNANT WORKERS FAIRNESS ACT**

32
33 32.01 Policy

34 32.02 Definitions

35 32.03 PWFA Request

36 32.04 Leave

37 32.05 Relationship to Federal Law

38

39 32.01 Policy

40

41 As required by the federal Pregnant Workers Fairness Act (PWFA), Manitowoc County
42 will provide reasonable accommodations to employees with known limitations (physical
43 or mental) related to, affected by, or arising out of pregnancy, childbirth, or related medical
44 conditions, unless the accommodation will cause undue hardship to the County's
45 operations.

46

47 32.02 Definitions

48

49 Where a term used in this Section 32 (Pregnant Workers Fairness Act) is defined in the
50 PWFA, that term shall have the meaning set forth in the PWFA.

51

52 32.03 PWFA Request

53

54 An employee may request an accommodation due to pregnancy, childbirth, or a related
55 medical condition by communicating with a supervisor, a manager, someone who has
56 supervisory authority for the employee, someone who regularly directs the employee's
57 tasks, or the Personnel Department. If the communication is to someone other than the
58 Personnel Department, the individual receiving the communication shall immediately
59 notify the Personnel Director of the request, but in no case shall such notification take more
60 than 24 hours. The employee is encouraged, but not required, to complete the PWFA
61 Accommodation Request form. This form can be obtained from the Personnel Department
62 or on Manitowoc County's intranet site. Depending on the nature of the accommodation,
63 the individual may be requested to submit a statement from a health care provider
64 substantiating the need for the accommodation.

65

66 Upon receipt of a request for accommodation, the Personnel Department will contact the
67 employee or applicant to discuss the request and determine if an accommodation is
68 reasonable and can be provided without undue hardship to Manitowoc County.

69

70 32.04 Leave

71

72 An employee may request paid or unpaid leave as a reasonable accommodation under this
73 policy; however, the County will not require an employee to take time off if another
74 reasonable accommodation can be provided that will allow the employee to continue to
75 work.

76 32.05 Relationship to Federal Law

77

78 To the extent any portion of this policy does not comply with or conflicts with the PWFA,
79 the requirements of the PWFA shall supersede this policy and the provisions of the PWFA
80 shall apply.

Dated this 20th day of May 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive

C5a. Resolution 2025/2026-92 Approving Town of Newton Zoning Ordinance (Kenneth and Gayle Knauf).

No. 2025/2026-92

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE**

(Kenneth and Gayle Knauf)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and

10
11 WHEREAS, the town of Newton amended its zoning ordinance on April 14, 2025 by
12 rezoning a 5-acre parcel of property owned by Kenneth and Gayle Knauf from A-3 (Farmland
13 Preservation) District to A-1 (Agriculture/Rural Residential) District in accordance with Wis.
14 Stat. § 60.62; and

15
16 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the county
17 board of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
18 ordinance has been provided to each member of the county board for review;

19
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc approves the town of Newton’s amended zoning ordinance, which rezones
22 that certain 5-acre parcel of property owned by Kenneth and Gayle Knauf from A-3 (Farmland
23 Preservation) District to A-1 (Agriculture/Rural Residential) District and was adopted by the town
24 board of the town of Newton on April 14, 2025.

Dated this 20th day of May 2025.

Respectfully submitted by Kevin Behnke, Supervisor, District 12.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a brief report.

Criminal Justice Coordinating Committee: Supervisor Falkowski gave a brief report.

Executive Committee: Chairman Martell gave a brief report.

Finance Committee: Supervisor Hansen gave a brief report.

Supervisor Hansen moved, seconded by Supervisor Brey to approve Resolution 2025/2026-86 Awarding the Sale of \$2,570,000 General Obligation Promissory Notes, Series 2025. Upon vote, the motion carried unanimously.

No. 2025/2026 - 86

RESOLUTION AWARDING THE SALE OF \$2,570,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on April 15, 2025 by a vote of at least three-fourths of the members-elect, the
2 county board of supervisors of the county of Manitowoc, Wisconsin (the "County") adopted an
3 initial resolution (the "Initial Resolution") authorizing the issuance of general obligation
4 promissory notes (the "Notes") in an amount not to exceed \$2,570,000 for the public purpose of
5 financing highway road repaving projects (the "Project"); and
6

7 WHEREAS, the County Board of Supervisors hereby finds and determines that the Project
8 is within the County's power to undertake and therefore serves a "public purpose" as that term is
9 defined in Wis. Stat. § 67.04(1)(b); and
10

11 WHEREAS, the County is authorized by the provisions of Wis. Stat. § 67.12(12) to borrow
12 money and issue general obligation promissory notes for such public purposes; and
13

14 WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses
15 of the general fund of the County or to fund the operating expenses of any special revenue fund of
16 the County that is supported by property taxes;
17

18 WHEREAS, pursuant to the Initial Resolution, the County has directed PMA Securities,
19 LLC ("PMA") to take the steps necessary to sell a \$2,570,000 issue of general obligation
20 promissory notes (the "Notes") to pay the cost of the Project; and
21

22 WHEREAS, PMA, in consultation with the officials of the County, prepared an Official
23 Notice of Sale (a copy of which is attached hereto as *Exhibit A* and incorporated herein by this
24 reference) setting forth the details of and the bid requirements for the Notes and indicating that the
25 Notes would be offered for public sale on May 20, 2025; and

26
27 WHEREAS, the County Clerk (in consultation with PMA) caused a form of notice of the
28 sale to be published and/or announced and caused the Official Notice of Sale to be distributed to
29 potential bidders offering the Notes for public sale on May 20, 2025; and

30
31 WHEREAS, the County has duly received bids for the Notes as described on the Bid
32 Tabulation attached hereto as *Exhibit B* and incorporated herein by this reference (the "Bid
33 Tabulation"); and

34
35 WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the
36 financial institution listed first on the Bid Tabulation fully complies with the bid requirements set
37 forth in the Official Notice of Sale and is deemed to be the most advantageous to the County; and

38
39 WHEREAS, PMA has recommended that the County accept the Proposal, a copy of said
40 Proposal submitted by such institution (the "Purchaser") is attached hereto as *Exhibit C* and
41 incorporated herein by this reference;

42
43 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
44 of Manitowoc that:

45
46 Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County
47 Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A
48 attached hereto as and for the details of the Notes. The Official Notice of Sale and any other
49 offering materials prepared and circulated by PMA are hereby ratified and approved in all respects.
50 All actions taken by officers of the County and PMA in connection with the preparation and
51 distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and
52 approved in all respects.

53
54 Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there
55 shall be borrowed pursuant to Wis. Stat. § 67.12(12) the principal sum of TWO MILLION FIVE
56 HUNDRED SEVENTY THOUSAND DOLLARS (\$2,570,000) from the Purchaser in accordance
57 with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase
58 the Notes for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected
59 in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the
60 date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted.
61 The Chairperson and County Clerk or other appropriate officers of the County are authorized and
62 directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit
63 of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith
64 deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear
65 interest at the rates set forth on the Proposal.

67 Section 2. Terms of the Notes. The Notes shall be designated "General Obligation
68 Promissory Notes, Series 2025"; shall be issued in the aggregate principal amount of \$2,570,000;
69 shall be dated June 10, 2025; shall be in the denomination of \$5,000 or any integral multiple
70 thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and
71 mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing
72 Summary attached hereto as **Exhibit D-1** and incorporated herein by this reference. Interest shall
73 be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2026.
74 Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be
75 rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of
76 principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached
77 hereto as **Exhibit D-2** and incorporated herein by this reference (the "Schedule").
78

79 Section 3. Redemption Provisions. The Notes are not subject to optional redemption.
80

81 Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be
82 executed and delivered in substantially the form attached hereto as **Exhibit E** and incorporated
83 herein by this reference.
84

85 Section 5. Tax Provisions.
86

87 (A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal
88 of and interest on the Notes as the same becomes due, the full faith, credit and resources of the
89 County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property
90 of the County a direct annual irrepealable tax in the years 2025 through 2034 for the payments due
91 in the years 2026 through 2035 in the amounts set forth on the Schedule.
92

93 (B) Tax Collection. So long as any part of the principal of or interest on the Notes
94 remains unpaid, the County shall be and continue without power to repeal such levy or obstruct
95 the collection of said tax until all such payments have been made or provided for. After the
96 issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County
97 and collected in addition to all other taxes and in the same manner and at the same time as other
98 taxes of the County for said years are collected, except that the amount of tax carried onto the tax
99 roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund
100 Account created below.
101

102 (C) Additional Funds. If at any time there shall be on hand insufficient funds from
103 the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the
104 requisite amounts shall be paid from other funds of the County then available, which sums shall
105 be replaced upon the collection of the taxes herein levied.
106

107 Section 6. Segregated Debt Service Fund Account.
108

109 (A) Creation and Deposits. There shall be and there hereby is established in the
110 treasury of the County, if one has not already been created, a debt service fund, separate and
111 distinct from every other fund, which shall be maintained in accordance with generally accepted

112 accounting principles. Debt service or sinking funds established for obligations previously issued
113 by the County may be considered as separate and distinct accounts within the debt service fund.

114
115 Within the debt service fund, there hereby is established a separate and distinct account
116 designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series
117 2025" (the "Debt Service Fund Account") and such account shall be maintained until the
118 indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be
119 deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the
120 time of delivery of and payment for the Notes; (ii) any premium which may be received by the
121 County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the
122 taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of
123 and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay
124 principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund
125 as specified below; and (vi) such further deposits as may be required by Wis. Stat. § 67.11.

126
127 (B) Use and Investment. No money shall be withdrawn from the Debt Service
128 Fund Account and appropriated for any purpose other than the payment of principal of and interest
129 on the Notes until all such principal and interest has been paid in full and the Notes canceled;
130 provided (i) the funds to provide for each payment of principal of and interest on the Notes prior
131 to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct
132 obligations of the United States of America maturing in time to make such payments when they
133 are due or in other investments permitted by law; and (ii) any funds over and above the amount of
134 such principal and interest payments on the Notes may be used to reduce the next succeeding tax
135 levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and
136 subject to Wis. Stat. § 67.11(2)(a), or in permitted municipal investments under the pertinent
137 provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue
138 to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account
139 shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended
140 (the "Code") and any applicable Treasury Regulations (the "Regulations").

141
142 (C) Remaining Monies. When all of the Notes have been paid in full and canceled,
143 and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account
144 shall be transferred and deposited in the general fund of the County, unless the County Board of
145 Supervisors directs otherwise.

146
147 Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of
148 the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid
149 at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall
150 be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other
151 funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no
152 event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general
153 fund of the County or of any special revenue fund of the County that is supported by property
154 taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted
155 Investments. Any monies, including any income from Permitted Investments, remaining in the
156 Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have

157 been accomplished, and, at any time, any monies as are not needed and which obviously thereafter
158 cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

159
160 Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be
161 Permitted Investments, but no such investment shall be made in such a manner as would cause the
162 Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations
163 and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as
164 to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery
165 of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage
166 bonds," within the meaning of the Code or Regulations.

167
168 Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants
169 that the projects financed by the Notes and the ownership, management and use of the projects will
170 not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code.
171 The County further covenants that it shall comply with the provisions of the Code to the extent
172 necessary to maintain the tax exempt status of the interest on the Notes including, if applicable,
173 the rebate requirements of Section 148(f) of the Code. The County further covenants that it will
174 not take any action, omit to take any action or permit the taking or omission of any action within
175 its control (including, without limitation, making or permitting any use of the proceeds of the
176 Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an
177 arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause
178 interest on the Notes to be included in the gross income of the recipients thereof for federal income
179 tax purposes. The County Clerk or other officer of the County charged with the responsibility of
180 issuing the Notes shall provide an appropriate certificate of the County certifying that the County
181 can and covenanting that it will comply with the provisions of the Code and Regulations.

182
183 (b) The County also covenants to use its best efforts to meet the requirements and
184 restrictions of any different or additional federal legislation which may be made applicable to the
185 Notes provided that in meeting such requirements the County will do so only to the extent
186 consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and
187 to the extent that there is a reasonable period of time in which to comply.

188
189 Section 10. Designation as Qualified Tax Exempt Obligations. The Notes are hereby
190 designated as "qualified tax exempt obligations" for purposes of Section 265 of the Code, relating
191 to the ability of financial institutions to deduct from income for federal income tax purposes,
192 interest expense that is allocable to carrying and acquiring tax exempt obligations.

193
194 Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be
195 issued in printed form, executed on behalf of the County by the manual or facsimile signatures of
196 the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below),
197 sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the
198 Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the
199 date of delivery (the "Closing"). The facsimile signature of either of the officers executing the
200 Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the
201 County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures

202 appearing on each Note shall be a manual signature. In the event that either of the officers whose
203 signatures appear on the Notes shall cease to be such officers before the Closing, such signatures
204 shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had
205 remained in office until the Closing. The aforesaid officers are hereby authorized and directed to
206 do all acts and execute and deliver the Notes and all such documents, certificates and
207 acknowledgements as may be necessary and convenient to effectuate the Closing. The County
208 hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and
209 contracts in conjunction with the Notes, including but not limited to agreements and contracts for
210 legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services.
211 Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby
212 ratified and approved in all respects.

213
214 Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes
215 shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which
216 is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of Wis.
217 Stat. § 67.10(2) (the "Fiscal Agent"). The County hereby authorizes the Chairperson and County
218 Clerk or other appropriate officers of the County to enter into a Fiscal Agency Agreement between
219 the County and the Fiscal Agent. Such contract may provide, among other things, for the
220 performance by the Fiscal Agent of the functions listed in Wis. Stat. §§ 67.10(2)(a) to (j), where
221 applicable, with respect to the Notes.

222
223 Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books
224 for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in
225 whose name any Note shall be registered shall be deemed and regarded as the absolute owner
226 thereof for all purposes and payment of either principal or interest on any Note shall be made only
227 to the registered owner thereof. All such payments shall be valid and effectual to satisfy and
228 discharge the liability upon such Note to the extent of the sum or sums so paid.

229
230 Any Note may be transferred by the registered owner thereof by surrender of the Note at
231 the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment
232 duly executed by the registered owner or his attorney duly authorized in writing. Upon such
233 transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee
234 or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and
235 the Fiscal Agent shall record the name of each transferee in the registration book. No registration
236 shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

237
238 The County shall cooperate in any such transfer, and the Chairperson and County Clerk
239 are authorized to execute any new Note or Notes necessary to effect any such transfer.

240
241 Section 14. Record Date. The 15th day of the calendar month next preceding each interest
242 payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on
243 the Notes on any interest payment date shall be made to the registered owners of the Notes as they
244 appear on the registration book of the County at the close of business on the Record Date.

245

246 Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In
247 order to make the Notes eligible for the services provided by The Depository Trust Company, New
248 York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket
249 Issuer Letter of Representations, which the County Clerk or other authorized representative of the
250 County is authorized and directed to execute and deliver to DTC on behalf of the County to the
251 extent an effective Blanket Issuer Letter of Representations is not presently on file in the County
252 Clerk's office.

253
254 Section 16. Official Statement. The County Board of Supervisors hereby approves the
255 Preliminary Official Statement with respect to the Notes and deems the Preliminary Official
256 Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities
257 and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All
258 actions taken by officers of the County in connection with the preparation of such Preliminary
259 Official Statement and any addenda to it or final Official Statement are hereby ratified and
260 approved. In connection with the Closing, the appropriate County official shall certify the
261 Preliminary Official Statement and any addenda or final Official Statement. The County Clerk
262 shall cause copies of the Preliminary Official Statement and any addenda or final Official
263 Statement to be distributed to the Purchaser.

264
265 Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants
266 and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the
267 "Undertaking") if required by the Rule to provide continuing disclosure of certain financial
268 information and operating data and timely notices of the occurrence of certain events in accordance
269 with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the
270 Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to
271 enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations
272 thereunder and any failure by the County to comply with the provisions of the Undertaking shall
273 not be an event of default with respect to the Notes).

274
275 To the extent required under the Rule, the Chairperson and County Clerk, or other officer
276 of the County charged with the responsibility for issuing the Notes, shall provide a Continuing
277 Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and
278 terms of the County's Undertaking.

279
280 Section 18. Record Book. The County Clerk shall provide and keep the transcript of
281 proceedings as a separate record book (the "Record Book") and shall record a full and correct
282 statement of every step or proceeding had or taken in the course of authorizing and issuing the
283 Notes in the Record Book.

284
285 Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond
286 insurance with respect to the Notes, the officers of the County are authorized to take all actions
287 necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are
288 authorized to agree to such additional provisions as the bond insurer may reasonably request and
289 which are acceptable to the Chairperson and County Clerk including provisions regarding
290 restrictions on investment of Note proceeds, the payment procedure under the municipal bond

291 insurance policy, the rights of the bond insurer in the event of default and payment of the Notes
292 by the bond insurer and notices to be given to the bond insurer. In addition, any reference required
293 by the bond insurer to the municipal bond insurance policy shall be made in the form of Note
294 provided herein.

295
296 Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions,
297 rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the
298 provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict.
299 In the event that any one or more provisions hereof shall for any reason be held to be illegal or
300 invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing
301 shall take effect immediately upon adoption and approval in the manner provided by law.

Dated this 20th day of May 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: The fiscal impact for this resolution is as provided in the Pricing Summary
provided to County Board Supervisors.

APPROVED: Bob Ziegelbauer, County Executive

EXHIBIT A

Official Notice of Sale

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

OFFICIAL NOTICE OF SALE

**MANITOWOC COUNTY, WISCONSIN
\$2,570,000* GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025**

NOTICE IS HEREBY GIVEN that the County Board of Supervisors (the "Board") of the Manitowoc County, Wisconsin (the "County"), will receive bids either (i) electronically via Parity® or (ii) sent via e-mail to compbidWI@pmanetwork.com (each as more fully described below), for the purchase of its \$2,570,000* General Obligation Promissory Notes, Series 2025 (the "Notes"), on an all or none basis at the following time and place:

DATE AND TIME: 10:00 a.m.
Central Daylight Saving Time
May 20, 2025

PLACE: Offices of the County's Municipal Advisor:
PMA Securities, LLC (the "Municipal Advisor")
320 N. Broadway, 3rd Floor
Milwaukee, Wisconsin 53202

AWARD OF NOTES: Bids will be publicly announced at the above time and place. Unless all bids are rejected, award will be made by a notification of sale to the bidder offering the lowest true interest cost ("TIC") to the County.

The Notes

Proceeds of the Notes will be used to finance (i) highway road repaving projects and (ii) certain costs associated with the issuance of the Notes.

The Notes are being issued pursuant to Section 67.12(12) of the Wisconsin Statutes, an initial resolution adopted by the Board on April 15, 2025 and a resolution to be adopted by the Board on May 20, 2025. The Notes will be general obligations of the County for which its full faith and credit and taxing powers are pledged which taxes may, under current law, be levied without limitation as to rate or amount. The County is authorized and required by law to levy on all property taxable by the County such ad valorem taxes as may be necessary to pay the Notes and the interest thereon. See "THE NOTES" and "CONSTITUTIONAL AND STATUTORY CONSIDERATIONS AND LIMITATIONS CONCERNING THE COUNTY'S POWER TO INCUR INDEBTEDNESS" in the Preliminary Official Statement for further information on the authorization and security for the Notes.

Bidding Instructions

Each proposal must be submitted on the Official Bid Form without alteration or change no later than 10:00 a.m. Central Daylight Saving Time on May 20, 2025 either:

* Preliminary, subject to change.

(i) via **Parity®** in accordance with this Official Notice of Sale. To the extent any instructions or directions set forth in **Parity®** conflict with this Official Notice of Sale, the terms of this Official Notice of Sale shall control. For further information about **Parity®**, potential bidders may contact the Municipal Advisor or i-Deal LLC at 1359 Broadway, New York, NY 10018, telephone (212) 849-5021; or

(ii) via e-mail to compbidWI@pmanetwork.com.

The Bidder (“Bidder”) bears all risk of transmission failure.

Any Bidder intending to bid via e-mail shall notify the Municipal Advisor of such intention no later than the close of business on May 19, 2025.

Determination of Winning Bid

The Notes will be awarded to the single and best Bidder (the “Underwriter”) whose bid will be determined upon the basis of the **lowest TIC** at the rates designated in said bid from the dated date to the maturity dates after deducting the bid premium or adding the bid discount, if any. The TIC will be calculated as the rate which, when used in computing the present value of all principal and interest to be paid on the Notes (commencing on April 1, 2026 and semiannually on each April 1 and October 1 thereafter), produces an amount on the date of issuance of the Notes (expected to be June 10, 2025) equal to the purchase price set forth in the bid. In the event of more than one proposal specifying the lowest TIC, the Notes will be awarded to the Bidder whose proposal is selected by lot from among all such proposals.

Terms of the Notes

The Notes will be dated the date of issuance thereof, will mature on the dates and in the amounts, and not more than one rate should be specified for each maturity as described in the Official Bid Form attached hereto.

The Notes are not subject to optional redemption prior to maturity.

Any Bidder electing to designate any maturities as term bonds shall so specify on the affirmed bid form. The term bonds shall be subject to mandatory sinking fund redemption by lot in the amounts currently specified for the serial bonds, at a redemption price of 100% of the principal amount thereof.

Bidding Parameters

The interest rates must be in multiples of one-eighth or one-twentieth of one percent (1/8 or 1/20 of 1%), and not more than one rate for a single maturity shall be specified. The rate bid for each maturity shall not exceed 6.00%. All bids must be for all of the Notes and must be for not less than 100.00% and not more than 110.00% of the par amount thereof.

Attorneys’ fees, Municipal Advisor fees, rating agency fees, paying agent fees, the cost of distributing the Official Notice of Sale, the Preliminary Official Statement and the final Official

Statement and miscellaneous expenses of said County incurred in connection with the offering and delivery of the Notes shall all be the obligation of the County.

A good faith deposit will not be required prior to bid opening. The Underwriter is required to submit a certified or cashier's check on a solvent bank or trust company or a wire transfer for \$25,700 payable to the County as evidence of good faith of the bidder (the "Deposit") not later than 3:30 P.M. Central Daylight Saving Time on the sale date. The Deposit of the Underwriter will be retained by the County pending delivery of the Notes. The County may hold the proceeds of any Deposit or invest the same (at the County's risk) in obligations that mature at or before the delivery of the Notes, until disposed of, as follows: (a) at the delivery of the Notes and upon compliance with the Underwriter's obligation to take up and pay for the Notes, the full amount of the Deposit held by the County, without adjustment for interest, shall be applied toward the purchase price of the Notes at that time, and the full amount of any interest earnings thereon shall be retained by the County; and (b) if the Underwriter fails to take up and pay for the Notes when tendered, the full amount of the Deposit plus any interest earnings thereon will be forfeited to the County as liquidated damages.

The Underwriter shall provide Bond Counsel, within 48 hours of the award, the required issue statistics to complete parts II-V of Department of Treasury Form 8038-G.

The County will furnish to the Underwriter the approving legal opinion of Bond Counsel. After delivery, the County will furnish to the Underwriter a complete certified transcript of all proceedings in connection with the issuance of the Notes which shall include a non-litigation certificate showing that there is no litigation pending or threatened as to the validity or security of the Notes.

Bond Insurance at Purchaser's Option

If the Notes qualify for issuance of any policy of municipal bond insurance or commitment thereof, at the option of the Purchaser (defined herein), the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the Purchaser. Upon being advised of the successful bid, the Purchaser shall notify the Municipal Advisor of the Purchaser's intent to obtain bond insurance. Any increased costs of issuance of the Notes resulting from such purchase of insurance shall be paid by the Purchaser. Any other rating agency fees shall be the responsibility of the Purchaser. Failure of the municipal bond insurer to issue the policy after the Notes have been awarded to the Purchaser shall not constitute cause for failure or refusal by the Purchaser to accept delivery on the Notes.

Establishment of Issue Price

(a) The winning bidder (the "Purchaser") shall assist the County in establishing the issue price of the Notes and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the Public (as hereinafter defined) or the sales price or prices of the Notes, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit A, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Purchaser, the County and Bond Counsel. All actions to be taken by the County under this Official Notice of

Sale to establish the issue price of the Notes may be taken on behalf of the County by the County's Municipal Advisor, identified herein, and any notice or report to be provided to the County may be provided to the County's Municipal Advisor. Within one hour of the award, the Purchaser will provide the County and its Municipal Advisor the expected initial offering price of the Notes, which the Purchaser used to formulate its bid.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Notes) will apply to the initial sale of the Notes (the "Competitive Sale Requirements") because:

- (1) the County will disseminate this Official Notice of Sale to potential Underwriters in a manner that is reasonably designed to reach potential Underwriters;
- (2) all bidders will have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Notes to the bidder who submits a firm offer to purchase the Notes at the lowest TIC, as set forth in this Official Notice of Sale.

Any bid submitted pursuant to this Official Notice of Sale shall be considered a firm offer for the purchase of the Notes, as specified in the bid.

(c) In the event that the Competitive Sale Requirements are not satisfied, the County shall so advise the Purchaser. In such event, any bid proposal submitted will not be subject to cancellation or withdrawal, and the County agrees to use the rule selected by the Purchaser on its bid form to determine the issue price for the Notes. On the bid form, each bidder must select one of the following rules to establish the issue price of the Notes: (i) the first price at which 10% of a maturity of the Notes (the "10% Test") is sold to the Public as the issue price of that maturity, or (ii) the initial offering price of that maturity (the "Hold-the-Offering-Price Rule"), in each case applied on a maturity-by-maturity basis. The Purchaser shall advise the County if any maturity of the Notes satisfies the 10% Test as of the date and time of the award of the Notes. The Purchaser shall promptly advise the County, at or before the time of award of the Notes, which maturities of the Notes shall be subject to the 10% Test or shall be subject to the Hold-the-Offering-Price Rule. ***Bidders should prepare their bids on the assumption that some or all of the maturities of the Notes will be subject to the Hold-the-Offering-Price Rule or the 10% Test, as selected on the bid form, in order to establish the issue price of the Notes.*** In addition, if the 10% Test has not been satisfied with respect to any maturity of the Notes prior to closing, then the Purchaser shall provide the County with a representation as to the price or prices as the date of closing at which the Purchaser reasonably expects to sell the remaining Notes of such maturity.

(d) **If the Competitive Sale Requirements are not satisfied and the Purchaser selects the Hold-the-Offering-Price Rule**, then the Purchaser shall (i) confirm that the

Underwriters (as hereinafter defined) have offered or will offer the Notes to the Public (as hereinafter defined) on or before the date of award at the offering price or prices (the "Initial Offering Price"), or at the corresponding yields set forth in the bid submitted by the Purchaser and (ii) agree, on behalf of the Underwriters participating in the purchase of the Notes, that the Underwriters will neither offer nor sell unsold Notes of any maturity to which the Hold-the-Offering-Price Rule shall apply to any person at a price that is higher than the Initial Offering Price to the Public during the period starting on the Sale Date (as hereinafter defined) and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the Sale Date; or
- (2) the date on which the Underwriters have sold at least 10% of that maturity of the Notes to the Public at a price that is no higher than the Initial Offering Price to the Public.

The Purchaser will advise the County promptly after the close of the fifth (5th) business day after the Sale Date whether it has sold 10% of that maturity of the Notes to the Public at a price that is no higher than the Initial Offering Price to the Public. Within one hour of the award, the Purchaser will inform the County of the Initial Offering Price for each maturity of the Notes.

(e) **If the Competitive Sale Requirements are not satisfied and the Purchaser selects the 10% Test**, then until the 10% Test has been satisfied as to each maturity of the Notes, the Purchaser agrees to promptly report to the County the prices at which the unsold Notes of that maturity have been sold to the Public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Notes of that maturity have been sold or (ii) the 10% Test has been satisfied as to the Notes of that maturity, provided that, the Purchaser's reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the County or Bond Counsel. In addition, if the 10% test has not been satisfied with respect to any maturity of the Notes prior to closing, then the Purchaser shall provide the County with a representation as to the price or prices as of the date of closing at which the Purchaser reasonably expects to sell the remaining Notes of such maturity.

(f) The County acknowledges that, in making the representations set forth above, the Purchaser will rely on (i) the agreement of each Underwriter to comply with requirements for establishing the issue price of the Notes, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Notes, as set forth in an agreement among Underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Notes to the Public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Notes, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an Underwriter is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Notes to the Public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing the issue price of the Notes including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Notes, as set forth in the third-party distribution agreement and the related pricing wires. The County further acknowledges that each Underwriter shall be solely liable

for its failure to comply with its agreement regarding the requirements for establishing the issue price of the Notes, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule, if applicable to the Notes, and that no Underwriter shall be liable for the failure of any other Underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing the issue price of the Notes, including, but not limited to, its agreement to comply with the Hold-the-Offering-Price Rule if applicable to the Notes.

(g) By submitting a bid, each bidder confirms that:

(i) any agreement among Underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Notes to the Public, together with the related pricing wires, contains or will contain language obligating each Underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such third-party distribution agreement, as applicable:

(A)(i) to report the prices at which it sells to the Public the unsold Notes of each maturity allocated to it whether or not the closing date has occurred, until either all Notes of that maturity allocated to it have been sold or it is notified by the Purchaser that the 10% Test has been satisfied as to the Notes of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the Purchaser and (ii) to comply with the Hold-the-Offering-Price Rule, if applicable, if and for so long as directed by the Purchaser and as set forth in the related pricing wires, which shall be until the 10% Test has been satisfied as to the Notes of that maturity or until the close of business on the fifth (5th) business day following the date of award,

(B) to promptly notify the Purchaser of any sales of Notes that, to its knowledge, are made to a purchaser who is a related party to an Underwriter participating in the initial sale of the Notes to the Public (each such term being used as defined below), and

(C) to acknowledge that, unless otherwise advised by the Underwriter, the Purchaser shall assume that each order submitted by the Underwriter is a sale to the Public.

(ii) any agreement among Underwriters or selling group agreement relating to the initial sale of the Notes to the Public, together with the related pricing wires, contains or will contain language obligating each Underwriter that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Notes to the Public to require each broker-dealer that is a party to such third-party distribution agreement to (A) report the prices at which it sells to the Public the unsold Notes of each maturity allocated to it, whether or not the closing date has occurred, until either all Notes of that maturity allocated to it

have been sold or until it is notified by the Purchaser or such Underwriter that the 10% Test has been satisfied as to the Notes of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the Purchaser or such Underwriter and (B) comply with the Hold-the-Offering-Price Rule, if applicable, if and for so long as directed by the Purchaser or the Underwriter and as set forth in the related pricing wires, which shall be at least until the 10% Test has been satisfied as to the Notes of that maturity or until the close of business on the fifth (5th) business day following the date of the award.

(h) Sales of any Notes to any person that is a Related Party to an Underwriter participating in the initial sale of the Notes to the Public shall not constitute sales to the Public for purposes of this Official Notice of Sale. Further, for purposes of this Official Notice of Sale:

- (i) "Public" means any person other than an Underwriter or a Related Party,
- (ii) "Underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead Underwriter to form an underwriting syndicate) to participate in the initial sale of the Notes to the Public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Notes to the Public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Notes to the Public),
- (iii) a purchaser of any of the Notes is a "Related Party" to an Underwriter if the Underwriter and the Purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "Sale Date" means the date that the Notes are awarded by the County to the Purchaser.

Tax Status

Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, will deliver a legal opinion with respect to the federal income tax status applicable to the interest on the Notes under existing law substantially in the form attached to the Preliminary Official Statement as Appendix A.

Designation as Qualified Tax-Exempt Obligations

Subject to the County's compliance with certain covenants, the Notes shall be designated as "qualified tax-exempt obligations" under the small issuer exception provided under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), which affords banks and certain other financial institutions more favorable treatment of their deduction for interest expense than would otherwise be allowed under Section 265(b)(2) of the Code.

Book-Entry Only

The Notes will be issued as fully-registered Notes without coupons and, when issued, will be registered in the name of CEDE & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository of the Notes. A single Note certificate for each maturity will be issued to DTC and immobilized in its custody. Individual purchases may be made in book-entry-only form only through DTC participants, in the principal amount of \$5,000 or any integral multiple thereof. Individual purchasers will not receive certificates evidencing their ownership of the Notes purchased. The Underwriter shall be required to deposit the Note certificates with DTC as a condition to delivery of the Notes. The County will make payments of principal and interest on the Notes to DTC or its nominee as registered owner of the Notes in same-day funds. Transfer of those payments to participants of DTC will be the responsibility of DTC; transfer of the payments to beneficial owners by DTC participants will be the responsibility of such participants and other nominees of beneficial owners all as required by DTC rules and procedures. No assurance can be given by the County that DTC, its participants and other nominees of beneficial owners will make prompt transfer of the payments as required by DTC rules and procedures. The County assumes no liability for failures of DTC, its participants or other nominees to promptly transfer payments to beneficial owners of the Notes.

In the event that the securities depository relationship with DTC for the Notes is terminated and the County does not appoint a successor depository, the County will prepare, authenticate and deliver, at its expense, fully-registered certificate Notes in the denominations of \$5,000 or any integral multiple thereof in the aggregate principal amount of the Notes of the same maturities and interest rate then outstanding to the beneficial owners of the Notes.

CUSIP Numbers

It is intended that CUSIP numbers will be printed on the Notes, but neither the failure to print or type such numbers on any Notes nor any error with respect thereto shall constitute cause for a failure or refusal by the Underwriter to accept delivery of and make payment for the Notes. All expenses in relation to the printing of CUSIP numbers, including CUSIP Service Bureau charges for the assignment of said numbers, shall be the responsibility of and shall be paid by the Underwriter.

Continuing Disclosure

The County covenants and agrees to enter into a written agreement or contract, constituting an undertaking (the "Undertaking") to provide ongoing disclosure about the County for the benefit of the beneficial owners of the Notes on or before the date of delivery of the Notes as required under Section (b)(5) of Rule 15c2-12 (the "Rule") adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. The form of the Undertaking is set forth in Appendix C in the Preliminary Official Statement. Please see the section entitled "CONTINUING DISCLOSURE" in the Preliminary Official Statement for a description of the County's compliance over the last five years with undertakings previously entered into by it pursuant to the Rule.

The Underwriter's obligation to purchase the Notes shall be conditional upon the County delivering the Undertaking on or before the date of delivery of the Notes.

Official Statement

The County declares the Preliminary Official Statement provided in connection with the sale of the Notes to be final as of its date for purposes of the Rule, except for the omission of the offering prices or yields, the interest rates, any other terms or provisions required by the County specified in the bid, ratings, other terms of the Notes depending on such matters, and the identity of the Underwriter. Upon the sale of the Notes, the County will publish an Official Statement in substantially the same form as the Preliminary Official Statement, subject to minor additions, deletions and revisions as required to complete the Preliminary Official Statement. By submission of its bid, the Underwriter will be deemed to have certified that it has obtained and reviewed the Preliminary Official Statement. Promptly after the sale date, but in no event later than seven business days after the sale date, the County will provide the Underwriter with an electronic copy of the final Official Statement. The Underwriter agrees to supply to the County all information necessary to complete the Official Statement within 24 hours after the award of the Notes.

Conditions of Closing

The County reserves the right to reject any or all bids and to determine the best bid in its sole discretion, and to waive any irregularity in any bid. Additionally, the County reserves the right to modify or amend this Official Notice of Sale; however, any such modification or amendment shall not be made less than twenty-four (24) hours prior to the date and time for receipt of bids on the Notes and any such modification or amendment will be announced on the Amendments Page of the **Parity**® webpage and through *Thompson Municipal News*.

By submitting a bid, any bidder makes the representation that it understands Bond Counsel represents the County in the Note transaction and, if such bidder has retained Bond Counsel in an unrelated matter, such bidder represents that the signatory to the bid is duly authorized to, and does consent to and waive for and on behalf of such bidder any conflict of interest of Bond Counsel arising from any adverse position to the County in this matter; such consent and waiver shall supersede any formalities otherwise required in any separate understandings, guidelines or contractual arrangements between the bidder and Bond Counsel.

The Notes will be delivered to the Underwriter against full payment in immediately available funds as soon as they can be prepared and executed, which is expected to be June 10, 2025. Should delivery, however, be delayed beyond forty-five (45) days from the date of sale for any reason beyond the control of the County except failure of performance by the Underwriter, the County may cancel the award or the Underwriter may withdraw the Deposit and thereafter the Underwriter's interest in and liability for the Notes will cease.

Additional Information

The Preliminary Official Statement and the Official Bid Form, together with other pertinent information, may be obtained from the County, Attention: James "J.J." Gutman, Finance Director, 1110 South 9th Street, 1st Floor Manitowoc, Wisconsin 54220, telephone: (920) 683-4000, or from the Municipal Advisor, PMA Securities, LLC, 322 N. Broadway, 3rd Floor, Milwaukee, Wisconsin 53202, telephone: (414) 225-0099, email: compbidWI@pmanetwork.com.

By order of the County Board of Supervisors of the County, dated this 15th day of May, 2025.

/s/ James "J.J." Gutman
Finance Director
Manitowoc County, Wisconsin

EXHIBIT B

Bid Tabulation

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

Bid Tabulation

Manitowoc County, Wisconsin

\$2,570,000 General Obligation Promissory Notes, Series 2025

Sale Date: May 20, 2025

<u>Bidder Name</u>	<u>TIC*</u>
Robert W. Baird & Co., Inc.	3.755445%
Bankers' Bank	3.794716%
BOK Financial Securities, Inc.	3.798881%
Hilltop Securities	3.800016%
TD Securities	3.808410%
CINCaP Investment Group	4.028485%
Northland Securities, Inc.	4.033287%
Source: Parity	Total Bids: 7

*Note: After adjusting par amounts, the final statistics are as follows:

TIC: 3.760092%

EXHIBIT C

Proposal

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

OFFICIAL BID FORM

County Board of Supervisors
Manitowoc County, Wisconsin

May 20, 2025

Ladies and Gentlemen:

Subject to all the provisions of the Official Notice of Sale, which is expressly made a part of this bid, we offer to purchase the General Obligation Promissory Notes, Series 2025 (the "Notes") as described below:

Maturity	Type of Bond	Amount	Rate
04/01/2027	Serial Coupon	430,000.00	5.000%
04/01/2028	Serial Coupon	330,000.00	5.000%
04/01/2029	Serial Coupon	345,000.00	5.000%
04/01/2030	Serial Coupon	360,000.00	5.000%
04/01/2031	Serial Coupon	200,000.00	5.000%
04/01/2032	Serial Coupon	210,000.00	5.000%
04/01/2033	Serial Coupon	220,000.00	5.000%
04/01/2034	Serial Coupon	230,000.00	5.000%
04/01/2035	Serial Coupon	245,000.00	5.000%
Total	-	\$2,570,000.00	-

Bid Information

Dated & Delivery Date	6/10/2025
Par Amount	\$2,570,000.00
Purchase Price	\$2,716,575.20
Insurance Premium	\$18,000.00
Net Interest Cost	\$527,795.63
True Interest Cost	3.7600920%

If the net interest cost or the true interest cost stated above is incorrectly computed, the undersigned agrees that the purchase price and interest rates shall prevail.

If insured, please insert the name of the insurer Assured Guaranty and amount of the premium \$18,000. Any increased costs of issuance of the Notes resulting from such purchase of insurance shall be paid by the successful bidder (the "Purchaser"). Any other rating agency fees shall be the responsibility of the Purchaser. Failure of the municipal bond insurer to issue the policy after the Notes have been awarded to the Purchaser shall not constitute cause for failure or refusal by the Purchaser to accept delivery on the Notes.

Any Bidder electing to designate any maturities as term bonds shall so specify on the affirmed bid form. The term bonds shall be subject to mandatory sinking fund redemption by lot in the amounts currently specified for the serial bonds, at a redemption price of 100% of the principal amount thereof.

The Notes are not subject to optional redemption prior to maturity.

The Notes are to be accompanied by the unqualified approving legal opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel, and a certificate evidencing that no litigation is pending against the County, which will affect the validity or security of these Notes.

Attorneys' fees, Rating Agency fees, Municipal Advisor fees, paying agent fees, the cost of distributing the Official Notice of Sale, the Preliminary Official Statement and the Official Statement and miscellaneous expenses of said County incurred in connection with the offering and delivery of the Notes shall all be the obligation of the County.

This bid is a firm offer for the purchase of the Notes identified in the Official Notice of Sale, on the terms set forth in this bid form and the Official Notice of Sale, and is not subject to any conditions, except as permitted by the Official Notice of Sale. If the Competitive Sale Requirements are not met, the bidder selects the following rule to establish the issue price of maturities of the Notes for which 10% is not sold to the Public on the date hereof applied on a maturity-by-maturity basis (mark one):

_____ 10% Test: the first price at which 10% of a maturity of the Notes is sold to the Public for the following maturities: _____

_____ Hold-the-Offering-Price Rule: the initial offering price of that maturity for the following maturities: _____

By submitting this bid, we confirm that we have an established industry reputation for underwriting new issuances of municipal bonds. *[If the bidder cannot confirm an established industry reputation for underwriting new issuances of municipal bonds, the preceding sentence should be crossed out.]*

We understand that if we are the winning bidder that we will deposit with the County not later than 3:30 P.M. Central Daylight Saving Time on the sale date a certified or cashier's check or wire transfer in the amount of \$25,700 payable to said County as a guarantee of good faith, to be applied in accordance with the Official Notice of Sale.

Thomas Dickinson

Managing Underwriter Signature

Name of Firm: Robert W Baird & Co.

Direct Contact: Tom Dickinson

Address: 777 E Wisconsin Ave

Milwaukee, WI 53202

Phone Number: 414.298.7331

E-Mail Address: tdickinson@rwbaird.com

—PLEASE ATTACH A LIST OF ACCOUNT MEMBERS—

The foregoing offer is hereby accepted this 20th day of May, 2025 by the County Board of Supervisors of the Manitowoc County, Wisconsin, and in recognition therefore is signed by the official of the County empowered and authorized to make such acceptance.

Chairperson, County Board of Supervisors
Manitowoc County, Wisconsin

County Clerk
Manitowoc County, Wisconsin

EXHIBIT D-1

Pricing Summary

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

Manitowoc County

\$2,570,000 - FINAL

General Obligation Promissory Notes, Series 2025

Dated/Close: June 10, 2025

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
04/01/2027	Serial Coupon	5.000%	3.210%	430,000.00	103.115%	443,394.50
04/01/2028	Serial Coupon	5.000%	3.210%	330,000.00	104.765%	345,724.50
04/01/2029	Serial Coupon	5.000%	3.240%	345,000.00	106.253%	366,572.85
04/01/2030	Serial Coupon	5.000%	3.270%	360,000.00	107.635%	387,486.00
04/01/2031	Serial Coupon	5.000%	3.310%	200,000.00	108.858%	217,716.00
04/01/2032	Serial Coupon	5.000%	3.380%	210,000.00	109.774%	230,525.40
04/01/2033	Serial Coupon	5.000%	3.450%	220,000.00	110.525%	243,155.00
04/01/2034	Serial Coupon	5.000%	3.550%	230,000.00	110.880%	255,024.00
04/01/2035	Serial Coupon	5.000%	3.650%	245,000.00	111.041%	272,050.45
Total	-	-	-	\$2,570,000.00	-	\$2,761,648.70

Bid Information

Par Amount of Bonds	\$2,570,000.00
Reoffering Premium or (Discount)	191,648.70
Gross Production	\$2,761,648.70
Total Underwriter's Discount (1.053%)	\$(27,073.50)
Bond Insurance Premium paid by Underwriter	(18,000.00)
Bid (105.703%)	2,716,575.20
Total Purchase Price	\$2,716,575.20
Bond Year Dollars	\$13,487.42
Average Life	5.248 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.9132448%
True Interest Cost (TIC)	3.7600920%

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by PMA Securities, LLC and incorporated into the Resolution.

(See Attached)

Manitowoc County

\$2,570,000 - FINAL

General Obligation Promissory Notes, Series 2025

Dated/Close: June 10, 2025

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+i	Annual Total
06/10/2025	-	-	-	-	-
04/01/2026	-	-	103,870.83	103,870.83	-
10/01/2026	-	-	64,250.00	64,250.00	168,120.83
04/01/2027	430,000.00	5.000%	64,250.00	494,250.00	-
10/01/2027	-	-	53,500.00	53,500.00	547,750.00
04/01/2028	330,000.00	5.000%	53,500.00	383,500.00	-
10/01/2028	-	-	45,250.00	45,250.00	428,750.00
04/01/2029	345,000.00	5.000%	45,250.00	390,250.00	-
10/01/2029	-	-	36,625.00	36,625.00	426,875.00
04/01/2030	360,000.00	5.000%	36,625.00	396,625.00	-
10/01/2030	-	-	27,625.00	27,625.00	424,250.00
04/01/2031	200,000.00	5.000%	27,625.00	227,625.00	-
10/01/2031	-	-	22,625.00	22,625.00	250,250.00
04/01/2032	210,000.00	5.000%	22,625.00	232,625.00	-
10/01/2032	-	-	17,375.00	17,375.00	250,000.00
04/01/2033	220,000.00	5.000%	17,375.00	237,375.00	-
10/01/2033	-	-	11,875.00	11,875.00	249,250.00
04/01/2034	230,000.00	5.000%	11,875.00	241,875.00	-
10/01/2034	-	-	6,125.00	6,125.00	248,000.00
04/01/2035	245,000.00	5.000%	6,125.00	251,125.00	-
10/01/2035	-	-	-	-	251,125.00
Total	\$2,570,000.00	-	\$674,370.83	\$3,244,370.83	-

Yield Statistics

Bond Year Dollars	\$13,487.42
Average Life	5.248 Years
Average Coupon	5.0000000%
DV01	1,255.40
Net Interest Cost (NIC)	3.9132448%
True Interest Cost (TIC)	3.7600920%
Bond Yield for Arbitrage Purposes	3.5426750%
All Inclusive Cost (AIC)	4.3201188%

IRS Form 8038

Net Interest Cost	3.2884542%
Weighted Average Maturity	5.315 Years

EXHIBIT E

(Form of Note)

REGISTERED NO. R-____ UNITED STATES OF AMERICA STATE OF WISCONSIN MANITOWOC COUNTY DOLLARS \$_____

GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ June 10, 2025 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$_____)

FOR VALUE RECEIVED, Manitowoc County, Wisconsin (the “County”), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the “Depository”) identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2026 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the “Fiscal Agent”) or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the “Record Date”). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,570,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of financing highway road repaving projects, as authorized by resolutions adopted on April 15, 2025 and May 20, 2025 (collectively, the “Resolutions”). Said Resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

This Note is not subject to optional redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Manitowoc County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MANITOWOC COUNTY, WISCONSIN

By: _____
Tyler Martell
Chairperson

(SEAL)

By: _____
Jessica Backus
County Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolutions of Manitowoc County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Brey gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Supervisor Maresh moved, seconded by Supervisor Behnke to approve Resolution 2025/2026-87 Approving Settlement of 2024-2026 Collective Bargaining Agreement with Sheriff's Office Employees Represented by Wisconsin Professional Police Association. Upon vote, the motion carried unanimously.

No. 2025/2026-87

**RESOLUTION APPROVING SETTLEMENT OF 2024-2026 COLLECTIVE
BARGAINING AGREEMENT WITH SHERIFF'S OFFICE EMPLOYEES
REPRESENTED BY WISCONSIN PROFESSIONAL POLICE ASSOCIATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Personnel Committee has reached a tentative settlement with Sheriff's
2 Department employees represented by the Wisconsin Professional Police Association for a
3 2024 - 2026 collective bargaining agreement; and
4

5 WHEREAS, this voluntary settlement avoids the uncertainty, further delay, and expense
6 of interest arbitration; and
7

8 WHEREAS, the voluntary settlement includes a 4% increase effective January 1, 2024, a
9 2% increase effective January 1, 2025, a 2% increase effective July 1, 2025, and a 4% increase
10 effective January 1, 2026; and
11

12 WHEREAS, the voluntary settlement provides that on July 1, 2025, employees that are
13 eligible for the 72-month rate, shall be eligible for a new 96-month rate which is 2% above the
14 July 1, 2025 72-month rate and Detectives shall be adjusted 2%; and
15

16 WHEREAS, except for Detectives, members shall be paid based on actual hours
17 worked/use of accrued paid time (eliminating the 75-hour smoothing) and discussion between the
18 parties will follow on how to implement Detectives being paid based on actual hours worked due
19 to their current Art. 26 flex schedule; and
20

21 WHEREAS, Article 23 will be revised to limit overtime for training such that the first 24
22 hours of mandatory in-service training scheduled during off-hours shall be paid at straight time;
23 and
24

25 WHEREAS, there will be a mutually agreed upon cleanup of errors or old and archaic
26 language; and
27

28 WHEREAS, the practice of granting vacation extensions is repudiated and we will instead
29 be reverting to the contract language under Article 15(D); and
30

31 WHEREAS, after careful consideration and review, the Personnel Committee recommends
32 approval of the proposed 2024-2026 Wisconsin Professional Police Association collective
33 bargaining agreement;
34

35 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
36 county of Manitowoc hereby approves the 2024-2026 collective bargaining agreement negotiated
37 between the Personnel Committee and the Sheriff's Office employees represented by the
38 Wisconsin Professional Policy Association; and
39

40 BE IT FURTHER RESOLVED that the 2024-2026 collective bargaining agreement as
41 negotiated between the Personnel Committee and the Sheriff's Office employees represented by
42 the Wisconsin Professional Policy Association is ratified, confirmed, and approved with pay
43 schedules and terms set forth; and
44

45 BE IT FURTHER RESOLVED that the County Executive, Personnel Committee Chair,
46 and Personnel Director are authorized to execute this agreement.

Dated this 20th day of May 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT:

	2024	2025	2026
Wages	\$ 88,353	\$ 187,515	\$ 293,232
FICA	\$ 6,626	\$ 14,063	\$ 21,992
WRS	\$ 6,096	\$ 12,938	\$ 20,233
Total:	\$ 101,075	\$ 214,516	\$ 335,457

APPROVED: Bob Ziegelbauer, County Executive

Planning & Park Commission: Supervisor Falkowski gave a brief report. Supervisor Falkowski moved, seconded by Supervisor Neils to approve Resolution 2025/2026-91 Adopting Report and Denying Zoning Amendment Petition (Paul Liermann). Upon discussion and vote, the motion passed with 15 ayes and 9 noes. Supervisors Martell, Schiesl, R. Phipps, Hammel, Naidl, Muench, M. Phipps, Grambow, and Klein voted no.

No. 2025/2026-91

**RESOLUTION ADOPTING REPORT AND DENYING ZONING
AMENDMENT PETITION
(Paul Liermann)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a petition for a zoning map amendment was submitted by Paul Liermann et
2 al. on March 29, 2025, to rezone an approximately 5.00 acre parcel of land located in the NW1/4,
3 NE1/4, Section 29, T19N-R23E, Town of Manitowoc Rapids, from Exclusive Agriculture (EA)
4 District to Large Estate Residential (LE) District; and
5

6 WHEREAS, the petition was referred to the Planning and Park Commission for a
7 recommendation and report; and
8

9 WHEREAS, the Planning and Park Commission, after providing the required notice, held
10 a public hearing on April 28, 2025; and
11

12 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
13 and an examination of the facts, recommends that the petition be denied for the reasons stated in
14 the attached report;
15

16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
17 county of Manitowoc adopts the report of the Planning and Park Commission and denies the
18 petition for zoning map amendment submitted by Paul Liermann et al.

Dated this 20th day of May 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 6:55 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, June 17, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 17th day of June 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Larry Bonde gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Brey-4, Martell-5, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Hansen-6 was excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:02 p.m.

Brayden Myer, Town of Manitowoc Rapids, expressed his concern of a county employee receiving an email regarding the aid of illegal aliens.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:05 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items.

The following supervisor(s) requested the following item(s) be moved to the proper committee report for discussion:

Supervisor Maresh - C2a. Resolution 2025/2026-94 Establishing Compensation for County Board Supervisors for Term Beginning April 2026.

Supervisor Brey – C1a. Resolution 2025/2026-93 Denying Claim (Penny Brusky).

Supervisor Brey moved, seconded by Supervisor Neils to approve the Consent Agenda Items A, B1, B2, B3, B4, C3a, C3b, C3c, C3d, C3e, and C4a, and move items C1a and C2a to the proper committee report. Upon vote, the motion carried unanimously.

A. Approve May 20, 2025 County Board Minutes.

B1. Appointment of Kenneth Schuler to the Board of Adjustment for a three-year term expiring July 2028.

B2. Appointment of Alternate) Audrey Erdman to the Local Emergency Planning Committee for a two-year term expiring June 2027.

B3. Appointment of Jamie Zastrow and Alternate) Adam Tegen to the Northeast Wisconsin Regional Economic Partnership for a one-year term expiring July 2026.

B4. Appointment of Supervisor James Falkowski to the Planning and Park Commission for a seven-year term expiring July 2032.

C3a. Ordinance 2025/2026-95 Amending Zoning Map (Philip Ruzek).

No. 2025/2026-95

ORDINANCE AMENDING ZONING MAP
(Philip Ruzek)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4)
12 of Section Eight (8), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
13 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the south quarter corner of said Section 8; thence N01°-04'-32"E
16 along the west line of the SE1/4 of said Section 8, a distance of 2123.03 feet to the
17 point of beginning; thence continue N01°-04'-32"E along said west line, a distance
18 of 521.23 feet to the center corner of said Section 8; thence N89°-33'-44"E along
19 the north line of said SE1/4, a distance of 1339.37 feet to the east line of the NW1/4
20 of said SE1/4; thence S01°-27'-43"W along said east line, a distance of 521.34 feet;
21 thence S89°-33'-44"W, a distance of 1335.85 feet to the point of beginning, said
22 parcel containing approximately 696,960 square feet (16.00 acres) of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3b. Ordinance 2025/2026-96 Amending Zoning Map (John & Donna Spevacek).

No. 2025/2026-96

ORDINANCE AMENDING ZONING MAP
(John and Donna Spevacek)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land containing all of Tract 1 of Certified Survey Map, recorded in Volume 3
12 of Certified Survey Maps, on Page 579 as Document No. 453499, plus additional lands; being part
13 of the Southwest Quarter (SW1/4) of the Southeast Quarter (SE1/4) of Section Eight (8) and the
14 Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Seventeen (17),
15 Township Twenty (20) North, Range Twenty-Four (24) East, Town of Mishicot, Manitowoc
16 County, Wisconsin, more particularly described as follows:
17

18 Beginning at the south quarter corner of said Section 8; thence N00°-17'-37"E along
19 the west line of the SE1/4 of said Section 8, a distance of 1080.03 feet; thence
20 S87°-56'-25"E 475.82 feet; thence S00°-25'-42"W 154.58 feet; thence S14°-
21 01'-55"W 377.47 feet; thence S02°-44'-58"W 228.31 feet; thence S00°-16'-50"W
22 318.60 feet; thence S86° -31'-43"W 324.83 feet; thence S48°-13'-19"W 68.62 feet
23 to the west line of the NE1/4 of said Section 17; thence N00°-21'-54"W along said
24 west line, a distance of 69.90 feet to the point of beginning, said parcel containing
25 approximately 447,111 square feet (10.264 acres) of land
26

27 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3c. Ordinance 2025/2026-97 Amending Zoning Map (Ronald M. Meyer Revocable Trust).

No. 2025/2026-97

ORDINANCE AMENDING ZONING MAP
(Ronald Meyer Revocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land in part of the Northeast one-quarter of the Southwest one-quarter, Section
12 29, Township 20 North, Range 23 East, Town of Kossuth, Manitowoc County, Wisconsin, more
13 particularly described as follows:

14
15 Commencing at the West ¼ corner of said Section 29,T20N-R23E; thence
16 S89°36'50"E along the ¼ Section line 2268.97 feet to the point of beginning; thence
17 continue S89°36'50"E, 336.79 feet to the Center ¼ Corner of said Section; thence
18 S00°12'34"E along the ¼ Section line, 405.53 feet; thence N87°53'36"W, 301.86
19 feet; thence N05°16'17"W, 398.38 feet to the point of beginning, said parcel
20 containing approximately 127,919 square feet (2.94 acres) of land

21
22 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate (SE) Residential
23 District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3d. Ordinance 2025/2026-98 Amending Zoning Map (Kevin & Julie Madson).

No. 2025/2026-98

ORDINANCE AMENDING ZONING MAP
(Kevin Madson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land in part of the NE 1/4 of the SE 1/4 of Section 36, Town 19 North, Range
12 22 East, Town of Cato, Manitowoc County, Wisconsin, more particularly described as follows:

13
14 Commencing at the E 1/4 Corner of said Section 36, being the point of beginning;
15 Thence S 00°25'42" W, 490.88 feet coincident with the east line of said SE 1/4;
16 Thence N 89°52'38" W, 750.00 feet; Thence N 22°56'36" W, 534.39 feet to the
17 north line of said SE 1/4; Thence S 89°49'45" E, 962.00 feet to the point of
18 beginning, said parcel containing 420,485 Square Feet (9.653 Acres) of land

19
20 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3e. Ordinance 2025/2026-99 Amending Zoning Map (James & Catherine Kollath).

No. 2025/2026-99

ORDINANCE AMENDING ZONING MAP
(James and Catherine Kollath)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of the West Half (W1/2) of the West Half (W1/2) of the
12 Southwest Quarter (SW1/4) of Section Twenty-Six (26), Township Eighteen (18) North, Range
13 Twenty-One (21) East, Town of Eaton, Manitowoc County, Wisconsin, more particularly
14 described as follows:

15
16 Commencing at the west quarter corner of said Section 26; thence S00°-08'-59"W
17 along the west line of the SW1/4 of said Section 26, a distance of 1253.59 feet to
18 the point of beginning; thence N87°-07'-59"E 658.90 feet to the east line of the
19 W1/2 of the W1/2 of said SW1/4; thence S00°-05'-30"W along said east line, a
20 distance of 102.58 feet to a south line of the W1/2 of the W1/2 of said SW1/4;
21 thence S89°-58'-40"W along said south line, a distance of 658.10 feet the west line
22 of said SW1/4; thence N00°-08'-59"E 69.88 feet to the point of beginning, said
23 parcel containing approximately 56,741 square feet (1.303 acres) of land

24
25 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate (SE)
26 Residential District;

27
28 and

29
30 A parcel of land located in part of the West Half (W1/2) of the West Half (W1/2)
31 of the Southwest Quarter (SW1/4) of Section Twenty-Six (26), Township Eighteen (18)
32 North, Range Twenty-One (21) East, Town of Eaton, Manitowoc County, Wisconsin, more
33 particularly described as follows:

34
35 Commencing at the west quarter corner of said Section 26; thence S00°-08'-59"W
36 along the west line of the SW1/4 of said Section 26, a distance of 860.39 feet to the
37 point of beginning; thence continue S00°-08'-59"W along said west line, a distance
38 of 393.20 feet; thence N87°-07'-59"E 658.90 feet to the east line of the W1/2 of the
39 W1/2 of said SW1/4; thence N00°-05'-30"E along said east line, a distance of
40 362.47 feet; thence S89°-48'-25"W 657.63 feet to the point of beginning. Said
41 parcel contains approximately 248,546 square feet (5.705 acres) of land

42
43 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR)
44 District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C4a. Resolution 2025/2026-100 Approving Town of Newton Zoning Ordinance Text Amendments.

No. 2025/2026-100

RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE TEXT AMENDMENTS

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted the Town of Newton Zoning and Land Division
2 Ordinance pursuant to the authority granted to towns under Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and

10
11 WHEREAS, the town of Newton amended its Zoning and Land Division Ordinance on
12 May 14, 2025 by making certain text amendments to the ordinance, which include amending the
13 following sections of the Zoning and Land Division Ordinance as noted below but as more
14 particularity described in *Exhibit A* attached to this resolution:

- 15
- 16 • Addition of definition and regulations for accessory dwelling units (*see* Sections
- 17 1.09 17.a. and 14.03 6.);
- 18 • Addition of definition and regulations for vacation rental (*see* Sections 1.09 70. and
- 19 14.03 10.);
- 20 • Addition of standards to prevent split zoning of parcels (*see* Section 12.01 4.);
- 21 • Changed maximum area for lot sizes by zoning district (*see* Section 13.01);
- 22 • Addition of requirement for new lots to have frontage along a public road (*see*
- 23 Section 13.02 1.);
- 24 • Updated the conditional, permitted, and accessory land use allowances matrix per
- 25 zoning district (*see* Section 14.01);
- 26 • Removed some allowances for structures within setback lines and sight triangle
- 27 areas (*see* Sections 15.07 and 15.08);
- 28 • Addition of Small Wind Energy System regulations (*see* Section 21.00);
- 29 • Addition Solar Energy System standards (*see* Section 23.00);
- 30 • Made certain clarifications throughout the text for ease of administration.

31
32 and

33
34 WHEREAS, the town of Newton has submitted its text amendments to the county board
35 of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
36 ordinance has been provided to each member of the Manitowoc County Board of Supervisors for
37 review;

38
39 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
40 county of Manitowoc approves the text amendments to the Town of Newton Zoning and Land
41 Division Ordinance that were adopted by the Town Board on May 14, 2025as attached to this
42 resolution; and

43
44 BE IT FURTHER RESOLVED that the proposed amended version of the Town of Newton
45 Zoning and Land Division Ordinance is attached to this resolution and is available for inspection
46 at the Manitowoc County Clerk’s Office.

Dated this 17th day of June 2025.

Respectfully submitted by the Supervisor Behnke, District 12.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Personnel Committee: Supervisor Maresh gave a brief report.
Supervisor Maresh moved, seconded by Supervisor Neils to approve Resolution 2025/2026-94
Establishing Compensation for County Board Supervisors for Term Beginning April 2026. Upon
vote, the motion carried unanimously.

No. 2025/2026-94

**RESOLUTION ESTABLISHING COMPENSATION FOR COUNTY
BOARD SUPERVISORS FOR TERM BEGINNING APRIL 2026**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, pursuant to Wis. Stat. § 59.10, Manitowoc County elected to become a “self-
2 organized” county; and

3
4 WHEREAS, the county board of supervisors determines the method of compensation for
5 the members of the board in self-organized counties, subject to the county executive’s authority to
6 approve or veto resolutions or ordinances under Wis. Stat. § 59.17(6); and
7

8 WHEREAS, the current compensation for the county board of supervisors of the county of
9 Manitowoc is \$275.00 monthly; and

10
11 WHEREAS, the current compensation for the county board chairperson is \$400.00
12 monthly; and

13
14 WHEREAS, the Personnel Committee recommends that the compensation for county
15 board supervisors and county board chairperson remain the same for the next term;

16
17 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
18 of Manitowoc that the salary for county board supervisors and the county board chair for the term
19 beginning April 2026 is set as follows:

20
21 County Board Supervisors: \$275.00 per month;

22
23 County Board Chair: \$400.00 per month;

24
25 and

26
27 BE IT FURTHER RESOLVED that the established salary for county board supervisors
28 and the county board chair will continue for ensuing terms unless changed by the county board of
29 supervisors of the county of Manitowoc in accordance with Wisconsin law.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Muench to approve Resolution 2025/2026-102 Amending Manitowoc County Code S. 2.02 (County Departments). Upon discussion and vote, the motion carried with 23 ayes and 1 no. Supervisor Metzger voted no.

No. 2025/2026-102

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 2.02
(County Departments)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, pursuant to Wis. Const. art. VI, § 4 and Wis. Stat. § 59.34(1)(a), counties that
2 have a population of less than 500,000 may replace an elected Coroner with a medical examiner
3 system to perform the statutory duties of a Coroner; and

4
5 WHEREAS, changing from an elected Coroner to a medical examiner system must done
6 before the date a Coroner is duly elected and can only become effective after the incumbent
7 Coroner's term has expired; and

8
9 WHEREAS, replacing the elected Coroner with a medical examiner system provides
10 Manitowoc County with the opportunity to establish professional qualifications for a medical
11 examiner; and

12
13 WHEREAS, using an appointed medical examiner system will best ensure the continuation
14 of qualified and efficient services for Manitowoc County; and

15
16 WHEREAS, after careful consideration and review, the Manitowoc County Personnel
17 Committee recommends that s. 2.02 of the Manitowoc County Code be amended to remove the
18 Coroner's Office from the list of departments of Manitowoc County and replaced with a Medical
19 Examiner Department effective January 4, 2027;

20
21 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
22 ordain as follows:

23
24 Manitowoc County Code s. 2.02(7) is amended to read as follows:

25
26 ~~(7) — Coroner. The Office of the Coroner is responsible for performing the duties~~
27 ~~assigned to the office by Wis. Stat. ch. 979 related to the investigation of deaths as~~
28 ~~well as performing such other duties and responsibilities as set forth in Wis. Stat.~~
29 ~~§§ 59.34 — 59.39. Effective January 4, 2027 at 12:00 a.m. the Office of County~~
30 ~~Coroner is abolished. Any appointed Deputy Coroner shall no longer serve in that~~
31 ~~capacity after the Office of the Coroner is abolished.~~

32
33 and

34
35 Manitowoc County Code s. 2.02(16g) is created to read as follows:

36
37 (16g) Medical Examiner. Effective January 4, 2027 at 12:00 a.m. there is created a
38 Medical Examiner Department. The Medical Examiner Department is responsible
39 for performing the duties outlined in Wis. Stat. ch. 979 related to the investigation
40 of deaths, as well as performing such other duties and responsibilities as set forth
41 in Wis. Stat. §§ 59.34 - 59.39.

42
43 and

44
45 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
46 reflect this amendment; and

47
48 BE IT FURTHER ORDAINED that this ordinance shall first be effective January 4, 2027.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Falkowski to approve Resolution 2025/2026-103 Creating 1.0 Full-Time Equivalent Medical Examiner Position. Upon discussion and vote, the motion carried with 23 ayes and 1 no. Supervisor Metzger voted no.

No. 2025/2026-103

RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT MEDICAL EXAMINER POSITION

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, as of January 4, 2027, Manitowoc County will replace its elected Coroner
2 with a medical examiner system pursuant to Manitowoc County Code s. 2.02(16g), Wis.
3 Stat. § 59.34(1)(a), and Wis. Const. art. VI, § 4; and
4

5 WHEREAS, due to the switch from an elected Coroner to a medical examiner system,
6 Manitowoc County must establish a new medical examiner position; and
7

8 WHEREAS, the medical examiner will be the head of the Medical Examiner Department;
9 and
10

11 WHEREAS, the medical examiner will be appointed (subject to confirmation by the county
12 board of supervisors) and supervised by the County Executive; and
13

14 WHEREAS, the new medical examiner position will be placed in the C52 pay grade; and
15

16 WHEREAS, after careful consideration and review, the Personnel Committee recommends
17 the creation of a 1.0 full-time equivalent Medical Examiner position effective January 4, 2027;
18

19 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
20 of Manitowoc hereby creates a 1.0 full-time equivalent Medical Examiner position, which shall
21 first become effective January 4, 2027; and
22

23 BE IT FURTHER RESOLVED that the 2027 Full-Time Equivalent Report (FTE) by
24 Department included in the 2027 Adopted Annual Budget Book shall reflect the 1.0 full-time
25 equivalent Medical Examiner position created by this resolution.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Indeterminate. The medical examiner position will be funded in the 2027 Manitowoc County budget.

APPROVED: Bob Ziegelbauer, County Executive.

Aging and Disability Board: Supervisor Shimulunas gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Finance Committee: Supervisor Brey gave a brief report. Supervisor Brey moved, seconded by Supervisor Hacker to approve Resolution 2025/2026-93 Denying Claim (Penny Brusky). Upon vote, the motion carried unanimously.

No. 2025/2026-93

RESOLUTION DENYING CLAIM
(Penny Brusky)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Penny Brusky filed a claim with Manitowoc County on May 14, 2025 seeking
2 damages purportedly caused by an interaction between her and law enforcement; and

3
4 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
5 its insurance carrier; and

6
7 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
8 facts, and determined that Manitowoc County should deny the claim; and

9
10 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
11 insurance carrier’s recommendation that the claim be denied and that the county issue a formal
12 disallowance;

13
14 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
15 of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk are
16 directed to provide such notice of the denial of the claim as may be required.

Dated this 17th day of June 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Brey gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Supervisor R. Phipps moved, seconded by Supervisor Engelbrecht to approve Resolution 2025/2026-101 Authorizing Wisconsin Department of Natural Resources Northeast Lakeshore Total Maximum Daily Load Pilot Grant. Upon vote, the motion carried unanimously.

No. 2025/2026-101

**RESOLUTION AUTHORIZING WISCONSIN DEPARTMENT OF
NATURAL RESOURCES NORTHEAST LAKESHORE TOTAL
MAXIMUM DAILY LOAD PILOT GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, mismanaged nutrient application and agricultural runoff can be significant
2 sources of pollution impacting Manitowoc County’s groundwater, surface water, and the
3 watersheds draining to the Lake Michigan ecosystem; and
4

5 WHEREAS, the Manitowoc County Land and Water Resource Management Plan (“Plan”)
6 identifies concerns with non-point pollution of surface water and groundwater, along with
7 agricultural soil erosion in the County; and
8

9 WHEREAS, through ordinances, technical assistance, educational programs, and cost-
10 share funds, the Soil and Water Conservation Department (“Department”) addresses the concerns
11 identified in the Plan; and
12

13 WHEREAS, agricultural producers who manage animals and farmland and applying
14 nutrients to the landscape have the ability to control runoff and reduce impacts to watersheds when
15 funds are available to install best management practices; and
16

17 WHEREAS, Department staff continually reach out to federal, state, and local
18 governments, as well as non-profit organizations, for funding opportunities to bring cost-share
19 dollars into Manitowoc County to address environmental concerns and provide conservation-based
20 programing and solutions for its citizens; and
21

22 WHEREAS, the Department received approval from the Land Conservation Committee to
23 apply for and receive up to \$135,510 from the Wisconsin Department of Natural Resources
24 (“WDNR”) for the purpose of implementing agricultural best management practices in the
25 Northeast Lakeshore Total Maximum Daily Load area; and
26

27 WHEREAS, the Department has the staff and internal resources available to meet the scope
28 of work required in the grant, including: developing plans, installing best management practices,
29 and administering the funds over the next three years with no increase to the county levy; and
30

31 WHEREAS, this grant is funded in part or wholly by grants from the Environmental
32 Protection Agency CFDA# 66.469; and
33

34 WHEREAS, neither the United States nor the Environmental Protection Agency is a party
35 to any agreement between the Department and the WDNR pursuant to a Northeast Lakeshore Total
36 Maximum Daily Load Pilot Grant, as the grant is administered through the WDNR; and
37

38 WHEREAS, after careful consideration and review, the Land Conservation Committee
39 recommends the Department pursue and accept a Northeast Lakeshore Total Maximum Daily
40 Load Pilot Grant from the WDNR in the amount of \$135,510;
41

42 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
43 county of Manitowoc authorizes the Soil and Water Conservation Department to accept the
44 Northeast Lakeshore Total Maximum Daily Load Pilot Grant from the Wisconsin Department of
45 Natural Resources in an amount of \$135,510; and
46

47 BE IT FURTHER RESOLVED that the Soil and Water Conservation Department will
48 meet the financial obligations, and will verify, report, and submit reimbursements necessary to
49 fully and satisfactorily complete the deliverables as outlined in grant applications and any
50 agreements entered into pursuant thereto; and
51

52 BE IT FURTHER RESOLVED that the Manitowoc County Soil and Water Conservation
53 Department Director, or his or her designee, is hereby authorized to sign and submit all documents
54 and take actions required to administer the Northeast Lakeshore Total Maximum Daily Load Pilot
55 Grant to include, but not limited to: applications for financial aid, cost-share contracts and
56 payments, best management practice(s) verification, reimbursement of claims with
57 landowner/contractor payment documentation, interim and final reports, environmental
58 assessments, and taking such other action as necessary to complete an approved project; and
59

60 BE IT FURTHER RESOLVED that as grant funds are awarded, the Soil and Water
61 Conservation Department's adopted budget shall be amended accordingly and the Finance
62 Director shall record such information in the official books of the County for the year ending
63 December 31, 2025 with carryover to future years as may be required.

Dated this 17th day of June 2025.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts
in the Soil and Water Conservation Department budget are hereby increased
by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Planning & Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Brey moved to adjourn, seconded by Supervisor Hammel, and the motion was adopted by acclamation. The meeting adjourned at 6:47 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, July 15, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 15th day of July 2025, for the purpose of transacting business as a Board of Supervisors.

First Vice-Chairman Kevin Behnke called the meeting to order at 6:00 p.m.

First Vice-Chairman Behnke gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Chairman Martell-5 and Supervisor Zimmer were excused. Supervisory District 4 has a vacant seat.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

First Vice-Chairman Behnke declared public comment open at 6:08 p.m.

No one present wished to speak, subsequently First Vice-Chairman Behnke closed public input at 6:08 p.m.

CONSENT AGENDA

First Vice-Chairman Behnke called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Hacker moved, seconded by Supervisor Neils to approve Consent Agenda Items A, B1, B2, B3, and C1. Upon vote, the motion carried unanimously.

A. Approve June 17, 2025 County Board Minutes.

B1. Appointment of Julia Fix to the Kiel Public Library.

B2. Appointment of Supervisor Bonnie Shimulunas to the Lester Public Library Board of Trustees for a three-year term expiring July 31, 2028.

B3. Appointment of Kelly Hilliker the Local Emergency Planning Committee for a two-year term expiring June 2027.

C1. Resolution 2025/2026-104 Approving Town of Franklin Zoning Ordinance Text Amendments.

No. 2025/2026-104

**RESOLUTION APPROVING TOWN OF FRANKLIN ZONING
ORDINANCE TEXT AMENDMENTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Franklin adopted the Town of Franklin Unified Development
2 Ordinance pursuant to the authority granted to towns under Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and

10
11 WHEREAS, the town of Franklin amended its Unified Development Ordinance on May
12 19, 2025, by making certain text amendments to the ordinance, which include amending the
13 following sections of the ordinance as noted below but as more particularity described in *Exhibit*
14 *A* attached to this resolution:

- 15 • Amended Section 3-2 (Definitions of Terms): 3-2 5. (Auto Salvage Yard), 3-2 13. (Container Home), 3-2 25. (Dwelling - Single Family Detached), 3-2 42. (Home Occupation), 3-2 46. (Livestock), 3-2 53. (Manufactured Home), (Nuisance Animals), 3-2 64. (Park Model/Seasonal/Tiny Home), 3-2 68. (Portable Storage Facility), and 3-2 85. Solar Farms/Solar Utility Installation;
- 16 • Amended Section 5-3 (EAG Exclusive Agricultural District): 5-32 (Permitted Principal Uses and Structures) - 5-32 5., 6., 7., and 8.;
- 17 • Amended Section 5-4 (AG General Agricultural): 5-41 (Purpose); 5-42 (Permitted Principal Uses and Structures) – 5-42 4., 5., 6., and 7.; 5-44 (Conditional Uses) – 5-44 1., 4., 6., 7., 9., and 15.; 5-45 (Dimensional Requirements) – 5-45 6.;
- 18 • Amended Section 5-5 (C-E Country Estates District): 5-52 (Permitted Principal Uses and Structures) – 5-52 1., 2.d., 2.e., and 2.f.; 5-54 (Conditional Uses) 5-54 2., 7., 11., and 12.; 5-55 (Dimensional Requirements) – 5-55 1.d. and 1.e.;
- 19 • Amended Section 5-6 (R-1 Rural Residential District): 5-61 (Purpose); 5-62 (Permitted Principal Uses and Structures) – 5-62 1., 3., and 4.; 5-64 (Conditional Uses) – 5-64 5.; 5-65 (Dimensional Requirements) – 5-65 1., 4., and 5.;
- 20 • Amended Section 5-7 (C-I General Commercial-Industrial District): 5-72 (Permitted Principal Uses and Structures) – 5-72 3. and 4.; 5-74 (Conditional Uses) – 5-74 4., 5., 6., 7., 8., 9., and 10.; 5-75 (Dimensional Requirements) – 5-75 1., 4., and 5.);
- 21 • Amended Section 5-8 (LF Landfill Overlay District): 5-83 (Basic District Standards); 5-84 (Operational Requirements); 5-85 (Restorative Requirements);
- 22 • Amended Table 2;
- 23 • Amended Section 6 (Supplementary District Regulations): 6-3 (Accessory Uses and Structures) – 6-3 2., 3., and 4.;
- 24 • Amended Section 6 (Supplementary District Regulations): 6-6 (Manufactured Home/Pre-Fabricated Homes) - 6-6(a), (b), (c), (e), (f), and (g);
- 25 • Amended Section 7 (Signs): 7-34 (Signs Permitted In All Districts Without a Permit) – 7-34 2.;
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- 45 • Amended Section 8 (Enforcement, Remedies, and Penalties): 8-1 (Zoning
46 Administrator – Duties and Penalties) – 8-1 10.; 8-5 (Town Agent(s) to the Zoning
47 Administrator);
48 • Amended Section 12 (Amendments): 12-6 (Certification of Ordinance by DATCP
49 and Amendment Reporting Requirements) - 12-6 1.;
50 • Amended Section 13 (Land Division Procedures): 13-7 (Preliminary Plat Data) –
51 13-7 9.;
52 • Amended Section 14 (Access Control to Town Roads): 14-5 (Standards for Access)
53 – 14-5 5.; 14-6 (Location, Design, and Construction Requirements) – 14-6 1. and
54 4.

55
56 and

57
58 WHEREAS, the town of Franklin has submitted its text amendments to the county board
59 of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
60 ordinance and unified development ordinance has been provided to each member of the
61 Manitowoc County Board of Supervisor for review;

62
63 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
64 county of Manitowoc approves the text amendments to the Town of Franklin Unified Development
65 Ordinance that were adopted by the Town Board on May 19, 2025 as attached to this resolution;
66 and

67
68 BE IT FURTHER RESOLVED that the proposed amended version of the Town of Franklin
69 Unified Development Ordinance is attached to this resolution and is available for inspection at the
70 Manitowoc County Clerk’s Office.

Dated this 15th day of July 2025.

Respectfully submitted by Leo Naidl, Supervisor, District 16.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Executive Committee: First Vice-Chairman Behnke gave a brief report.

Supervisor Falkowski moved, seconded by Supervisor Maresh to approve Resolution 2025/2026-105 Delegating Authority to Enter into Settlement Agreements with Opioid Defendants to the Manitowoc County Corporation Counsel. Upon vote, the motion carried unanimously.

No. 2025/2026-105

**RESOLUTION DELEGATING AUTHORITY TO ENTER INTO
SETTLEMENT AGREEMENTS WITH OPIOID DEFENDANTS TO THE
MANITOWOC COUNTY CORPORATION COUNSEL**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the county board of supervisors of the county of Manitowoc previously
2 authorized Manitowoc County (“County”) to enter into an engagement agreement with von
3 Briesen & Roper, s.c., Crueger Dickinson LLC, and Simmons Hanly Conroy LLP (the “Law
4 Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid
5 pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially
6 responsible for the County’s vast expenditure of money and resources to combat the opioid
7 epidemic; and
8

9 WHEREAS, on behalf of the County, the Law Firms filed a lawsuit against the Opioid
10 Defendants; and
11

12 WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties
13 and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same
14 or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned
15 In re: Opioid Litigation, MDL 2804 (the “Litigation”); and
16

17 WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and
18 Walworth) hired separate counsel and joined the Litigation; and
19

20 WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with
21 counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and
22 Walworth Counties) to prepare the County’s case for trial and engage in extensive settlement
23 discussions with the Opioid Defendants; and
24

25 WHEREAS, 2021 Wisconsin Act 57 created Wis. Stat. § 165.12 relating to the settlement
26 of all or part of the Litigation; and
27

28 WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on
29 Finance is required to approve settlement agreement between the County and Opioid Defendants;
30 and
31

32 WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or
33 part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the
34 Litigation and 30% to the State; and
35

36 WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government
37 against the Opioid Defendants filed after June 1, 2021; and
38

39 WHEREAS, several of the Opioid Defendants previously agreed to settlement terms with
40 the Plaintiffs’ Executive Committee (“PEC”), which is comprised of attorneys representative of
41 all litigating local governments around the country, subject to individual approval of the litigating
42 local governments including Manitowoc County; and
43

44 WHEREAS, representatives of the Law Firms serve on the PEC and, therefore, are
45 intimately familiar with the terms of the previous settlements and will be familiar with the terms
46 of any settlement with any other Opioid Defendant recommended for approval by the PEC; and
47

48 WHEREAS, it is anticipated that additional settlements will be proposed by various Opioid
49 Defendants and recommended for approval by the PEC; and
50

51 WHEREAS, Manitowoc County’s process for approving settlement with an Opioid
52 Defendant is typically a process requiring weeks for committee review and approval as well as
53 approval by the full county board of supervisors of the county of Manitowoc; and
54

55 WHEREAS, given concerns surrounding timing for participation in future settlements
56 combined with the number of anticipated settlements, it would be prudent to provide an
57 opportunity for Manitowoc County to create a process whereby the authority to enter into
58 settlement agreements is delegated to a responsible County officer or officers provided that any
59 such settlement agreement is recommended by the PEC and the Law Firms; and
60

61 WHEREAS, the intent of this Resolution is to delegate to the specified County officer or
62 officers the authority to enter into settlement agreements with any Opioid Defendant from the date
63 of this Resolution forward provided (a) the settlement is recommended for approval by the PEC
64 and the Law Firms; and (b) the Manitowoc County share of proceeds from any such settlement is
65 consistent with the shares established in Exhibit A to Addendum Two, a copy of which is attached
66 to this Resolution and which is consistent with the allocations established in previous settlements
67 with Opioid Defendants.
68

69 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
70 county of Manitowoc hereby delegates authority to the Manitowoc County Corporation Counsel
71 to enter into a settlement agreement, including without limitation the execution of any and all
72 ancillary documents and agreements necessary to effectuate a settlement, with any Opioid
73 Defendant provided (a) the PEC and the Law Firms shall have recommended the settlement; and
74 (b) the Manitowoc County share of proceeds from any such settlement is consistent with the shares
75 established in Exhibit A to Addendum Two, a copy of which is attached to this Resolution and
76 which is consistent with the allocations established in previous settlements with Opioid
77 Defendants; and
78

79 BE IT FURTHER RESOLVED prior to executing any settlement agreement, or any
80 document related thereto, the Corporation Counsel shall provide notice to the County Executive
81 and Board Chair of the proposed settlement and the terms related thereto; and
82

83 BE IT FURTHER RESOLVED the Corporation Counsel is authorized and directed to take
84 any and all such other and further action necessary to effectuate the intent of this Resolution; and
85

86 BE IT FURTHER RESOLVED all proceeds from any settlement agreement not otherwise
87 directed to the Attorney Fees Account shall be deposited in the County’s Opioid Abatement
88 Account. The Opioid Abatement Account shall be administered consistent with the terms of this
89 Resolution, Wis. Stat. § 165.12(4), and the applicable settlement agreement; and

90
91 BE IT FURTHER RESOLVED the county board of supervisors of the county of
92 Manitowoc hereby authorizes the establishment of an account separate and distinct from any
93 account containing funds allocated or allocable to the County which shall be referred to by the
94 County as the “Attorney Fees Account.” An escrow agent shall deposit a sum equal to up to, but
95 in no event exceeding, an amount equal to 20% of the County’s proceeds from a settlement
96 agreement into the Attorney Fees Account unless such other amount is established by the
97 applicable settlement agreement. If the payments to the County are not enough to fully fund the
98 Attorney Fees Account as provided herein because such payments are made over time, the
99 Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount
100 equal to 20% of the proceeds from a settlement agreement attributable to Local Governments (as
101 that term is defined in the MOU) into the Attorney Fees Account for each payment. Funds in the
102 Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law
103 Firms pursuant to the engagement agreement between the County and the Law Firms provided,
104 however, the Law Firms shall receive no more than that to which they are entitled under their fee
105 contract when considering the amounts paid the Law Firms from any fee fund established in a
106 settlement agreement and allocable to the County. The Law Firms may make application for
107 payment from the Attorney Fees Account at any time and the County shall cooperate with the Law
108 Firms in executing any documents necessary for the escrow agent to make payments out of the
109 Attorney Fees Account; and
110

111 BE IT FURTHER RESOLVED that all actions heretofore taken by the county board of
112 supervisors of the county of Manitowoc and other appropriate public officers and agents of the
113 County with respect to the matters contemplated under this Resolution are hereby ratified,
114 confirmed and approved.

Dated this 15th day of July 2025.

Respectfully submitted by the Executive Committee.

APPROVED: Bob Ziegelbauer, County Executive.

Expo-Ice Center Board: First Vice-Chairman Behnke gave a brief report.

Finance Committee: Supervisor Hanson gave a brief report.

Highway Committee: First Vice-Chairman Behnke gave a brief report.

Human Services Board: Supervisor Shimulunas gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Miscellaneous:

Supervisor Engelbrecht moved, second by Supervisor Hanson to adopt Resolution 2025/2026-106 Appointing James Brey to Fill the Unexpired Term of the Current County Treasurer. Upon vote, the motion carried 20 ayes and 2 noes. Supervisors R. Phipps and M. Phipps voted no; all other supervisors voted aye.

No. 2025/2026-106

**RESOLUTION APPOINTING JAMES BREY TO FILL THE UNEXPIRED
TERM OF THE CURRENT COUNTY TREASURER**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Kathy Reissmann is the current Manitowoc County Treasurer with her term
2 beginning January 6, 2025 and ending January 1, 2029; and
3

4 WHEREAS, Ms. Reissmann has tendered her resignation as Manitowoc County Treasurer
5 effective July 19, 2025; and
6

7 WHEREAS, pursuant to Wis. Stat. § 17.21(3), the Manitowoc County Board of
8 Supervisors may appoint a County Treasurer when a vacancy occurs during an existing treasurer's
9 term; and
10

11 WHEREAS, after thorough review and careful consideration, I am recommending the
12 appointment of James Brey to fulfill the remaining unexpired term of the current County Treasurer
13 effective at 12:00 a.m., July 20, 2025;
14

15 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
16 of Manitowoc hereby appoints James Brey as the Manitowoc County Treasurer effective at 12:00
17 a.m., July 20, 2025; and
18

19 BE IT FURTHER RESOLVED that Mr. Brey shall serve out the entirety of the remaining
20 unexpired term of the current County Treasurer, which ends January 1, 2029.

Dated this 15th day of July 2025.

Respectfully submitted by Tyler Martell, County Board Chairman.

APPROVED: Bob Ziegelbauer, County Executive.

ADJOURNMENT

Supervisor Falkowski moved to adjourn, seconded by Supervisor Maresh, and the motion was adopted by acclamation. The meeting adjourned at 6:32 p.m.

Respectfully submitted,
Melissa Tennant, Manitowoc County Deputy Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, August 19, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 19th day of August 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Chairman Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 25 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Heilman-4 was appointed under consent agenda and took his seat as a voting member before committee reports.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:21 p.m.

Steven Orth, Town of Centerville, spoke against the County's five-year manure agreement because the State and Federal government already have oversight plans in place for manure management. The County's plan was unnecessary and puts a burden on farmers.

Steven Rahmlow, Town of Gibson, informed the board his plans to build a calf barn were approved by the State, but were put on hold by the County because of the manure agreement. He questioned how the County could hold up his plans when the State already approved it.

Dan Siemers, Town of Meeme, believed a five-year manure agreement was too long of an agreement to hold over a farm. Manitowoc County farmers are following the required regulations.

Dan Meyer, Town of Schleswig, questioned how this agreement even came about because it just showed up one day without notification to farmers. The agreement affects farmers in a negative way by putting more unnecessary regulations.

Kim Bremmer, Ag Inspirations, believed Manitowoc County farmers follow the rules and regulations properly. She does not believe the five-year manure agreement was necessary and the County should work with the farmers, not against them.

Dean Anhalt, Town of Mishicot, spoke in favor of an agreement. He believed the farmers follow the rules, but would like to see some agreement in place.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:42 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Neils moved, seconded by Supervisor Muench to approve Consent Agenda Items A, B1-5, C1-4, and D1a-d. Upon vote, the motion carried unanimously.

- A. Approve July 157, 2025 County Board Minutes.
- B1. Appointment of Dan Heilman as County Board Supervisor District 4.
- B2. Appointment of Daniel Koski to the Bay Lakes Regional Planning Commission for a six-year term expiring October 2031.
- B3. Appointment of Sup. Mike Grambow to the Finance Committee for a term expiring April 2026.
- B4. Appointment of Sup. Scott Schiesl to the Highway Committee for a term expiring April 2026.
- B5. Appointment of Sup. Dan Heilman to the Public Safety Committee for a term expiring April 2026.
- C1. Appointment of Craig Breit as Director of the Public Works Department.
- C2. Appointment of Sup. James Falkowski to the Human Services Board for a term expiring April 2028.
- C3. Appointment of Todd Bergmann, Joseph Jeanty, Nicole Wagoner and Alternate) Debbie Holschbach to the Local Emergency Planning Committee for a two-year term expiring September 2027.
- C4. Appointment of Sup. Don Weiss to the Manitowoc-Calumet Library System Board of Trustees for a three-year term expiring September 2028.
- D1a. Ordinance 2025/2026-107 Amending Zoning Map (Joseph Dhein).

No. 2025/2026-107

ORDINANCE AMENDING ZONING MAP
(Joseph Dhein)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 28, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in Part of the Southwest Quarter of the Northeast Quarter (SW1/4
12 of NE1/4), Section Thirty (30), Township Seventeen (17) North, Range Twenty-Three (23) East,
13 in the Town of Centerville, Manitowoc County, Wisconsin, more particularly described as follows:

14
15 Commencing at the Northeast corner of Section 30; thence S 00°13'59" E, 1979.60
16 feet along the East line of said NE1/4; thence S 89°35'25" W, 1309.44 feet to the
17 point of beginning; Thence S 89°35'25" W, 727.65 feet; thence N 00°03'29" W,
18 345.40 feet; thence N 89°46'01" E, 727.11 feet; thence S 00°8'45" E, 343.16 feet,
19 to the point of beginning, said parcel containing approximately 250,422 square feet
20 (5.75 acres) of land

21
22 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
23 District.

Dated this 19th day of August 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

C3b. Ordinance 2025/2026-108 Amending Zoning Map (Lynn and Boyd Stueck).

No. 2025/2026-108

ORDINANCE AMENDING ZONING MAP
(Lynn and Boyd Stueck)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 28, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the West Half (W1/2) of the Southwest Quarter (SW1/4) of the
12 Southeast Quarter (SE1/4), Section Five (5), Township Twenty-One (21) North, Range Twenty-
13 Four (24) East, Town of Mishicot, Manitowoc County, Wisconsin, more particularly described as
14 follows:

15
16 Commencing at the South Quarter (S1/4) Corner of said Section; Thence
17 N 89°57'54" E, 42.00 feet coincident with the south line of the Southeast Quarter

18 (SE1/4) of said Section to the point of beginning; Thence continue N 89°57'54" E,
19 259.35 feet; Thence N 15°39'12" E, 667.75 feet; Thence N 86°04'10" W, 439.41
20 feet; Thence S 00°05'51" W, 673.26 feet to the point of beginning, said parcel
21 containing approximately 230,953 Square Feet (5.302 Acres) of land
22

23 is hereby rezoned from General Agriculture (GA) District to Large Estate Residential (LE)
24 District; and
25

26 A parcel of land located in the West Half (W1/2) of the Southwest Quarter (SW1/4) of the
27 Southeast Quarter (SE1/4), Section Five (5), Township Twenty-One (21) North, Range Twenty-
28 Four (24) East, Town of Mishicot, Manitowoc County, Wisconsin, more particularly described as
29 follows:
30

31 Commencing at the South Quarter (S1/4) Corner of said Section; Thence
32 N 89°57'54" E, 301.35 feet coincident with the south line of the Southeast Quarter
33 (SE1/4) of said Section to the point of beginning; Thence N 15°39'12" E, 667.75
34 feet; Thence S 86°04'10" E, 66.49 feet; Thence S 08°05'13" W, 644.74 feet;
35 Thence S 89°57'54" W, 155.81 feet to the point of beginning, said parcel containing
36 approximately 71,462 Square Feet (1.641 Acres) of land
37

38 is hereby rezoned from General Agriculture (GA) District to Rural Residential (RR) District; and
39

40 A parcel of land located in the West Half (W1/2) of the Southwest Quarter (SW1/4) of the
41 Southeast Quarter (SE1/4), Section Five (5), Township Twenty-One (21) North, Range Twenty-
42 Four (24) East, Town of Mishicot, Manitowoc County, Wisconsin, more particularly described as
43 follows:
44

45 Commencing at the South Quarter (S1/4) Corner of said Section; Thence N
46 89°57'54" E, 457.16 feet coincident with the south line of the SE 1/4 of said Section
47 to the point of beginning; Thence continue N 89°57'54" E 157.06 feet; Thence N
48 00°06'09" E, 633.59 feet; Thence N 86°04'10" W, 67.66 feet; Thence S 08°05'13"
49 W, 644.74 feet to the point of beginning, said parcel containing approximately
50 71,510 Square Feet (1.642 Acres) of land
51

52 is hereby rezoned from General Agriculture (GA) District to Rural Residential (RR) District.

Dated this 19th day of August 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

C3c. Ordinance 2025/2026-109 Amending Zoning Map (Oscar Swanson).

ORDINANCE AMENDING ZONING MAP
(Oscar Swanson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 28, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Tract 1.1 of Certified Survey Map Volume 20 Page 323,
12 and part of the Northwest Quarter (NW1/4), Northwest Quarter (NW1/4), Section Thirteen (13),
13 Township Nineteen (19) North, Range Twenty-Two (22) East, Town of Cato, Manitowoc County,
14 Wisconsin, more particularly described as follows:
15

16 Commencing at the Northwest Corner of Section 13; thence along the northerly line
17 of the NW ¼ North 88°31'45" East 475.18 feet to the point of beginning; Thence
18 continuing North 88°31'45" East 327.92 feet; thence South 7°57'35" West 450.00
19 feet; thence South 41°26'04" West 105.97 feet to a meander line of Schisel Lake;
20 Said point lying North 41°26'04" East 70 feet more or less from the waters edge;
21 thence along said meander line North 9°28'59" West 183.22 feet; thence North
22 48°43'21" West 154.18 feet to the end of said meander line; said point lying North
23 32°28'39" East 36 feet more or less from the waters edge; thence North 11°53'15"
24 West 239.40 feet to the point of beginning, said parcel containing approximately
25 2.5 acres of land
26

27 is hereby rezoned from Lake Residential (LR) District and Large Estate Residential (LE) District
28 to Small Estate Residential (SE) District.

Dated this 19th day of August 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

C3d. Ordinance 2025/2026-110 Amending Zoning Map (Andrew Wiltman).

ORDINANCE AMENDING ZONING MAP
(Wiltman Properties LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on July 28, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located the North Half (N 1/2) of the Northwest Quarter (NW 1/4) of the
12 Southwest Quarter (SW ¼) of Section 8, Town 21 North, Range 22 East, Town of Cooperstown,
13 Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the West Quarter (W1/4) Corner of said Section being the point of
16 beginning; Thence S 00°05'57" W, 660.86 feet coincident with the west line of the
17 Northwest Quarter (NW 1/4) of the South West (SW 1/4) of said Section; Thence
18 S 88°53'55" E, 1333.69 feet; Thence N 00°09'04" E, 659.91 feet; Thence
19 N 88°51'30" W, 1334.31 feet coincident with the north line of the SW 1/4 of said
20 Section to the point of beginning, said parcel containing approximately 880,822
21 Square Feet (20.221 Acres) of land
22

23 is here by rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 19th day of August 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging and Disability Board: Supervisor Shimulunas gave a brief report.

Board of Health: Supervisor Metzger gave a brief report.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hanson gave a brief report.

Highway Committee: Supervisor Engelbrecht gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Supervisor R. Phipps moved, seconded by Supervisor Engelbrecht to adopt Resolution 2025/2026-111 Authorizing Wisconsin Department of Natural Resources Surface Water Restoration and Education Grant. Upon vote, the motion carried unanimously.

No. 2025/2026-111

**RESOLUTION AUTHORIZING WISCONSIN DEPARTMENT OF
NATURAL RESOURCES SURFACE WATER RESTORATION AND
EDUCATION GRANTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the approved Manitowoc County Land and Water Resource Management
2 Plan identifies concerns with non-point pollution of surface water, ground water and agricultural
3 soil erosion in the County; and
4

5 WHEREAS, the Soil and Water Conservation Department (SWCD) administers the Land
6 and Water Resource Management Plan through ordinances, technical assistance, educational
7 programs and cost-share funds; and
8

9 WHEREAS, the SWCD pursues funding opportunities from non-profit organizations, as
10 well as federal, state, and local governments to bring cost-share dollars into Manitowoc County to
11 address environmental resource concerns and provide conservation-based educational programing
12 for its citizens; and
13

14 WHEREAS, excess nutrients, sediment, and stormwater runoff from increased rainfall
15 events can contribute significant sources of pollution impacting Manitowoc County groundwater,
16 inland lakes, and watersheds draining to the Lake Michigan ecosystem; and
17

18 WHEREAS, grant funds can be used to install best management practices (bmp's) on the
19 landscape to control runoff and reduce possible impacts protecting and improving water resources;
20 and
21

22 WHEREAS, providing educational outreach to all ages empowers the public with
23 knowledge on the issues, resources affected, and solutions for adopting and sustainably caring for
24 the environment; and
25

26 WHEREAS, the SWCD received approval from the Land Conservation Committee to
27 apply for and receive up to \$50,000 in surface water restoration grant funds in an agreement
28 between the state of Wisconsin Department of Natural Resources (WDNR) and the SWCD for the
29 purpose of administering the grant funds and installing a sediment basin and shoreline habitat
30 project on Cedar Lake; and
31

32 WHEREAS, the SWCD also received approval from the Land Conservation Committee to
33 apply for and receive up to \$5,000 in surface water education grant funds in an agreement between
34 the WDNR and the SWCD for the purpose of implementing a surface water education program,
35 including materials; and

36
37 WHEREAS, the SWCD has the staff and internal resources necessary to develop plans,
38 install bmp's and administer the grant funds over the next three years with no increase to the county
39 levy;

40
41 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
42 county of Manitowoc authorizes the Soil and Water Conservation Department to accept the two
43 Surface Water Grants as awarded, and

44
45 BE IT FURTHER RESOLVED that the state of Wisconsin will reimburse Manitowoc
46 County for funds administered in meeting the intent of the approved grants; and

47
48 BE IT FURTHER RESOLVED the Soil and Water Conservation Department will meet the
49 financial obligations, verify, report, and submit reimbursements necessary to fully and
50 satisfactorily complete the deliverables as outlined in grant applications and any agreements
51 entered pursuant thereto; and

52
53 BE IT FURTHER RESOLVED the Manitowoc County Soil and Water Conservation
54 Department Director, or his or her designee, is hereby authorized and empowered to sign and
55 submit all documents and take all actions required to administer the grant between Manitowoc
56 County and the state of Wisconsin and complete the approved projects; and

57
58 BE IT FURTHER RESOLVED as grant funds are awarded county board of supervisors of
59 the county of Manitowoc authorizes the Soil and Water Conservation Department's adopted
60 budget to be amended accordingly, and the Finance Director shall record such information in the
61 official books of the County as required.

Dated this 19th day of August 2025.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Soil and Water Conservation Department budget are will be increased by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

Personnel Committee: Supervisor Maresh gave a brief report.
Supervisor Maresh moved, seconded by Supervisor Behnke to adopt Resolution 2025/2026-112 Establishing County Executive Compensation for 2026-2030 Term. Upon vote, the motion carried 24 ayes and 1 no. Supervisor R. Phipps voted no; all other supervisors voted aye.

**RESOLUTION ESTABLISHING COUNTY EXECUTIVE
COMPENSATION FOR 2026-2030 TERM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 59.22 provides that total annual compensation of certain
2 elected officials, exclusive of reimbursements, must be established before the earliest time for
3 filing nomination papers for office and that this compensation shall not be increased or decreased
4 during the official's term; and

5
6 WHEREAS, establishing the salaries of elected officials prior to the creation of the budget
7 for the year in which the term begins allows for accurate budgeting; and

8
9 WHEREAS, Section 5.06 of the Manitowoc County Code describes the process for
10 establishing Elected Official salaries; and

11
12 WHEREAS, Section 5.06 recommends that elected offices that are below 85% of the
13 maximum of the wage band be increased by a maximum of 5.0% each year until the 85% mark is
14 met; and

15
16 WHEREAS, 85% of the current wage band for the County Executive salary is \$136,807
17 and;

18
19 WHEREAS, the current County Executive salary is \$110,430; and

20
21 WHEREAS, consideration was made regarding the County Executive's salary increase
22 versus other non-represented employees; and

23
24 WHEREAS, after careful consideration and review, the Personnel Committee recommends
25 increasing the County Executive salary by 5% in 2026, and 2.0% in 2027, 2028, 2029, and 2030;
26 and

27
28 WHEREAS, the proposed increases will bring the County Executive salary to 74% of the
29 current wage band, which is more consistent with base salary increases of non-represented
30 employees; and

31
32 WHEREAS, the Personnel Committee recommends that the County Executive be offered
33 the same fringe benefit package that is offered to appointed Department Directors;

34
35 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
36 Supervisors sets the following salary as the total annual compensation for the elected office of
37 Manitowoc County Executive:

38

39 For 2026: The annual salary would be \$110,430, pro-rated from April 22 – December 31
40 the salary equals \$79,704 or \$4,248 per pay period;

41
42 For 2027: An annual salary of \$112,639 or \$4332 per pay period;

43
44 For 2028: An annual salary of \$114,892 or \$4419 per pay period;

45
46 For 2029: An annual salary of \$117,190 or \$4507 per pay period;

47
48 For 2030: An annual salary of \$119,534, pro-rated from January – April 16, 2030 the
49 salary equals \$42,147 or \$4638 per pay period;

50
51 and

52
53 BE IT FURTHER RESOLVED that the total annual compensation in effect at the end of
54 the term will continue for ensuing terms unless changed by the County Board in accordance with
55 State law; and

56
57 BE IT FURTHER RESOLVED that the County Executive shall participate in the
58 Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with State law, that the
59 County Executive is required to pay his or her share of the total WRS contribution as required by
60 law, that the County will pay its share of the total WRS contribution as required by law, and that
61 is expressly recognized that the respective shares may change if State law is changed or if the WRS
62 rate is adjusted as authorized by law; and

63
64 BE IT FURTHER RESOLVED that the County Executive is eligible for and may elect to
65 receive health insurance through the County’s Group Health Insurance Plan on the same terms and
66 condition, such as co-pays, deductibles, and premium contributions, any of which may be modified
67 from time to time, as are offered to appointed Department Directors; and

68
69 BE IT FURTHER RESOLVED that the County Executive is eligible for and may elect to
70 receive any other fringe benefits, such as dental, vision, or life insurance, on the same terms and
71 conditions, any of which may be modified from time to time, as are offered to appointed
72 Department Directors, and

73
74 BE IT FURTHER RESOLVED that the County Executive is eligible for and may
75 participate in such other programs, such as deferred compensation and wellness, on the same terms
76 and conditions, any of which may be modified from time to time, as are offered to appointed
77 Department Directors; and

78
79 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, the County Executive:
80 a) is not eligible for; b) does not accrue; or c) is not paid for any leave, such as holiday leave, short
81 term disability, long-term disability, sick leave, or vacation leave; and

82

83 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
84 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
85 compensation as may be required by Federal and State law.

Dated this 19th day of August 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT:

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Wages	\$ 2,166	\$ 2,209	\$ 2,253	\$ 2,298	\$ 2,344
FICA	\$ 166	\$ 169	\$ 172	\$ 176	\$ 179
WRS	\$ 156	\$ 159	\$ 162	\$ 165	\$ 169
Total	\$ 2,488	\$ 2,537	\$ 2,588	\$ 2,639	\$ 2,692

APPROVED: Bob Ziegelbauer, County Executive.

Planning & Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ADJOURNMENT

Supervisor Falkowski moved to adjourn, seconded by Supervisor Behnke, and the motion was adopted by acclamation. The meeting adjourned at 7:08 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, September 16, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Building, in the City of Manitowoc, being the 16th day of September 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Jadowski gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Hammel-15, Naidl-16, Maresh-17, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisors Bonde, Lillibridge, and Muench were excused. Supervisor Shimulunas departed the meeting at 6:35 p.m.

REPORTS

Dave Wetenkamp, Soil and Water Conservation Director presented the Manitowoc County (10-Year) 2026-2035 Land and Water Resource Management Plan.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:39 p.m.

Jim Theyerl, Town of Manitowoc, reported he would be taking his court case to the federal court.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:42 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Engelbrecht moved, seconded by Supervisor Behnke to approve Consent Agenda Items A, B1, C1a, C1b, C2a, and C2b. Upon vote, the motion carried unanimously.

A. Approve August 19, 2025 County Board Minutes.

B1. Appointment of Alternate) Duane Argall to the Board of Adjustment for a term expiring July 2027.

C1a. Resolution 2025/2026-113 Denying Claim (April Bauer).

No. 2025/2026-113

RESOLUTION DENYING CLAIM
(April Bauer)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, April Bauer filed a claim with Manitowoc County on July 15, 2025, seeking
2 \$375.00 for damage to her car (*i.e.* tar removal) that purportedly occurred when she traveling north
3 on County Trunk Highway Q; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
9 facts, and determined that Manitowoc County should deny the claim; and
10

11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal
13 disallowance;
14

15 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
16 of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk are
17 directed to provide such notice of the denial of the claim as may be required.

Dated this 16th day of September 2025.

Respectfully submitted by the Finance Committee.

APPROVED: Bob Ziegelbauer, County Executive.

C1b. Resolution 2025/2026-114 Denying Claim (Hannah Champion).

No. 2025/2026-114

RESOLUTION DENYING CLAIM
(Hannah Champion)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Hannah Champion filed a claim with Manitowoc County on July 24, 2025,
2 seeking \$1,000.00 for damage to her car (*i.e.* tar removal) that purportedly occurred when she
3 traveling on County Trunk Highway Q; and
4

5 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
6 its insurance carrier; and
7

8 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
9 facts, and determined that Manitowoc County should deny the claim; and
10

11 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
12 insurance carrier's recommendation that the claim be denied and that the county issue a formal
13 disallowance;

14
15 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
16 of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk are
17 directed to provide such notice of the denial of the claim as may be required.

Dated this 16th day of September 2025.

Respectfully submitted by the Finance Committee.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Ordinance 2025/2026-115 Amending Zoning Map (Paul G. Bertler Irrevocable Trust).

No. 2025/2026-115

ORDINANCE AMENDING ZONING MAP
(Paul G Bertler Irrevocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on August 25, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7
8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in the Southwest Quarter (SW 1/4) of the Northwest Quarter
12 (NW1/4) of Section Fifteen (15), Township Twenty (20) North, Range Twenty-Four (24) East,
13 Town of Mishicot, Manitowoc County, Wisconsin, more particularly described as follows:

14
15 Commencing at the West Quarter (W1/4) Corner of said Section; Thence
16 N 00°17'12" W, 557.25 feet coincident with the west line of the Northwest Quarter
17 (NW1/4) of said Section to the point of beginning; Thence S 70°49'12" E, 245.37
18 feet; Thence N 04°24'11" E, 238.86 feet to the intersection of the north line of Tract
19 1 of a Certified Survey Map recorded in Volume 7, Pg. 623; Thence Northerly,
20 85.63 feet along the arc of a 1687.02 foot radius curve to the right, the chord of
21 which bears N 03°37'13" E, 85.62 feet; Thence S 73°23'14" W, 267.49 feet; Thence
22 S 00°17'12" E, 166.52 feet coincident with said west line to the point of beginning,
23 said parcel containing approximately 59,937 Square Feet 1.376 Acres) of land

24
25 is hereby rezoned from General Agriculture (GA) District to Rural Residential (RR) District.

26
27 and

28
29 A parcel of land located in the Southwest Quarter (SW1/4) and Northwest Quarter (NW1/4)
30 of the Northwest Quarter (NW1/4) of Section Fifteen (15), Township Twenty (20) North, Range
31 Twenty-Four (24) East, Town of Mishicot, Manitowoc County, Wisconsin, described as follows:

32
33 Commencing at the West Quarter (W1/4) Corner of said Section; Thence
34 N 00°17'12" W, 723.77 feet coincident with the west line of the Northwest (NW1/4)
35 of said Section to the point of beginning; Thence N 73°23'14" E, 267.49 feet;
36 Thence Northerly, 154.33 feet along the arc of a 1687.02 foot radius curve to the
37 right, the chord of which bears N 07°41'43" E, 154.28 feet; Thence N 10°18'57" E,
38 256.67 feet to the intersection of the SE corner of Lot 1 of a Certified Survey Map
39 recorded in Vol. 37, Pg. 331; Thence N 79°40'24" W, 50.10 feet; Thence
40 N 10°19'37" E, 85.00 feet; Thence N 72°58'10" W, 77.68 feet; Thence N 18°53'20"
41 W, 57.76 feet; Thence N 81°13'20" W, 201.70 feet all coincident with said Certified
42 Survey Map; Thence S 00°17'12" E, 682.68 feet coincident with said west line to
43 the point of beginning, said parcel containing approximately 173,411 Square Feet
44 (3.981 Acres of land)

45
46 is hereby rezoned from General Agriculture (GA) District to Small Estate (SE) District.

Dated this 16th day of September 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

C2b. Ordinance 2025/2026-116 Amending Zoning Map (Hatleli).

No. 2025/2026-116

ORDINANCE AMENDING ZONING MAP
(Hatleli)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on August 25, 2025; and

3
4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;

7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:

10
11 A parcel of land located in part of Lot 2 of Certified Survey Map Volume 36 Page 361
12 being part of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Thirty-
13 Three (33), Township Twenty (20) North, Range Twenty-Three (23) East (E), Town of Kossuth,
14 Manitowoc County, Wisconsin, more particularly described as follows:

15
16 Commencing at the North Quarter (1/4) Corner of Section 33; thence along the
17 westerly line of the Northeast Quarter (NE 1/4) South 0°13'44" West 33.00 feet to
18 the southerly line of Rockwood Road; thence along said line North 89°45'09" East
19 713.34 feet to the point of beginning; thence continuing North 89°45'09" East
20 609.23 feet; thence South 0°15'19" West 725 feet; thence South 89°45'09" West
21 608.90 feet; thence North 0°13'44" East 725 feet to the point of beginning, said
22 parcel containing approximately 10.14 acres of land

23
24 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA)
25 District.

Dated this 16th day of September 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging and Disability Board: Supervisor Hacker gave a brief report.

Criminal Justice Coordinating Committee: Supervisor Falkowski gave a brief report.

Miscellaneous:

Chairman Martell moved, second by Supervisor Maresh to adopt Resolution 2025/2026-118 Appointing Melissa McCulley to Fill the Unexpired Term of the Current County Treasurer. Upon vote, the motion carried unanimously.

No. 2025/2026-118

**RESOLUTION APPOINTING MELISSA MCCULLEY TO FILL THE
UNEXPIRED TERM OF THE CURRENT COUNTY TREASURER**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Jim Brey was appointed as the current Manitowoc County Treasurer with his
2 term beginning July 20, 2025 after the resignation of the then elected county treasurer;

3
4 WHEREAS, Mr. Brey's term unexpectedly ended August 12, 2025; and

5
6 WHEREAS, after thorough review and careful consideration, I am recommending the
7 appointment of Melissa McCulley to fulfill the remaining unexpired term of the current County
8 Treasurer effective at 12:00 a.m., September 17, 2025;

9
10 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
11 of Manitowoc hereby appoints Melissa McCulley as the Manitowoc County Treasurer effective at
12 12:00 a.m., September 17, 2025; and

13
14 BE IT FURTHER RESOLVED that Melissa McCulley shall serve out the entirety of the
15 remaining unexpired term of the current County Treasurer, which ends January 1, 2029.

Dated this 16th day of September 2025.

Respectfully submitted by the Tyler Martell, Chair, Manitowoc County Board of Supervisors.

LEGAL NOTE: The authority to appoint a county treasurer when a vacancy occurs during
an existing term lies exclusively with the County Board pursuant to Wis.
Stat. § 17.21(3); therefore, such action is not subject to approval or veto by
the County Executive.

Expo-Ice Center Board: Supervisor Behnke gave a brief report.

Finance Committee: Supervisor Hanson gave a brief report.

Highway Committee: Supervisor Behnke gave a brief report.

Human Services Board: Supervisor Klein gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.
Supervisor R. Phipps moved, seconded by Supervisor Schiesl to adopt Resolution 2025/2026-117
Manitowoc County (10-Year) 2026-2035 Land and Water Resource Management Plan. Upon vote,
the motion carried unanimously.

No. 2025/2026-117

**RESOLUTION APPROVING 2026-2035 LAND AND WATER RESOURCE
MANAGEMENT PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. Ch. 92 requires counties to develop a land and water resource
2 management plan as administered through the 5-Year Department of Agriculture, Trade and
3 Consumer Protection (DATCP) Master Contract process; and
4

5 WHEREAS, land and water resource management plans foster and support a locally led
6 process that improves decision-making, streamlines administrative and delivery mechanisms, and
7 better utilizes local, state, and federal funds to protect Manitowoc County's land and water
8 resources; and

9
10 WHEREAS, Manitowoc County has developed a 2026-2035 Land and Water Resource
11 Management Plan after taking into consideration existing resource management plans, current
12 state mandates, county ordinances, and prioritizing the concerns of Manitowoc County residents
13 and local natural resource professionals; and

14
15 WHEREAS, the 2026-2035 Manitowoc County Land and Water Resource Management
16 Plan will serve as a guide to Manitowoc County departments, state and federal agencies, citizens,
17 and organizations when targeting their resources in Manitowoc County to protect and improve
18 Manitowoc County's natural resources; and

19
20 WHEREAS, a copy of the 2026-2035 Manitowoc County Land and Water Resource
21 Management Plan has been provided to the Manitowoc County Board of Supervisors; and

22
23 WHEREAS, the Land Conservation Committee approved the proposed 2026-2035
24 Manitowoc County Land and Water Resource Management Plan at a public meeting on July 17,
25 2025; and

26
27 WHEREAS, after careful consideration and review, the Land Conservation Committee
28 recommends that the county board of supervisors of the county of Manitowoc approve the 2026-
29 2035 Manitowoc County Land and Water Resource Management Plan as presented;

30
31 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
32 county of Manitowoc adopts the 2026-2035 Land and Water Resource Management Plan as
33 presented as a blueprint for an effective land and water program for Manitowoc County; and

34
35 BE IT FURTHER RESOLVED that the Soil and Water Conservation Department serve as
36 the facilitator and lead department in implementing and updating the 2026-2035 Land and Water
37 Resource Management Plan.

Dated this 16th day of September 2025.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: Approval of the Plan qualifies Manitowoc County for grant funds from the
DNR and DATCP.

APPROVED: Bob Ziegelbauer, County Executive.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning & Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Neils moved to adjourn, seconded by Supervisor Hansen, and the motion was adopted by acclamation. The meeting adjourned at 7:11 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, October 7, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 7th day of October 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Chairman Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisors Bonde, Hammel, and Sitkiewitz were excused.

REPORTS

County Executive Bob Ziegelbauer presented the proposed 2026 annual budget. The 2026 priorities fall into three main categories of investment in our employees by raising up 1% in all cells on the pay scale and proceeding with a 20% increase in the health insurance premiums; continued concentration on law enforcement modernization and the expenses of Human Services department to make progress on mental health, family, and child welfare, and the opioid crisis; and the final category of continuing with an aggressive highway maintenance program for 16.6 miles of road resurfacing and projects of more than \$5,366,820. He acknowledged this is a conservative budget that is holding the line on taxes, continues our low debt profile, has an aggressive highway maintenance plan, and has a robust capital spending program. He will spend the taxpayers' money as efficiently as possible.

Corporation Counsel Peter Conrad presented the budget review process.

ANNOUNCEMENTS

Chairperson Martell announced the Annual County Board meeting and Public Hearing on the 2026 Budget will be Monday, October 27, 2025 at the Heritage Center.

ADJOURNMENT

Supervisor Falkowski moved to adjourn, seconded by Supervisor Hacker, and the motion was adopted by acclamation. The meeting adjourned at 6:54 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Monday, October 27th, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 27th day of October 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:01 p.m.

Supervisor Hammel gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Neils-13, Bonde- 14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and. Supervisors Behnke was excused. Supervisor Shimulunas was absent.

REPORTS

Bryan Grunewald, CPA presented the 2024 Audit and Annual Comprehensive Financial Report.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment on County Executive’s Proposed 2026 Annual Budget open at 6:23 p.m.

Robert Dewane, Circuit Court Branch 3 Judge, advocated for the opioid funds continued used for abatement programs within the Human Services Department because it has been resourceful. He was also in support of moving forward with the next phase of the dome project.

No one else present wished to speak on the proposed budget, subsequently Chairman Martell closed public input on County Executive’s Proposed 2026 Annual Budget at 6:25 p.m.

Chairman Martell declared public comment on Non-Budget Issues open at 6:26 p.m.

Jim Langnese, City of Manitowoc, advocated for the body cameras for the sheriff’s department. He also mentioned Drug Court should implement a 3-strike rule and needed to work more with the Mental Health Programs.

Jim Theyerl, Town of Manitowoc, reported on monies regarding the reserve fund and questioned where \$11 million dollars was spent in the past 20 years. He questioned why highway department employee raises and believes the county board needs new blood.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:32 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Muench moved, seconded by Supervisor Hansen to approve Consent Agenda Items A1, A2, B1a, B2a, B2b, B2c, B2a, B2b, B2a, B2b, B3a, C1a, C1b, C2a, C3a, and C4a. Upon vote, the motion carried unanimously.

A1. Approve September 16, 2025 County Board Minutes.

A2. Approve October 7, 2025 County Board Minutes.

B1a. Appointment of Duane Argall to the Board of Adjustment for a term expiring July 2028.

B2a-b. Appointments of Mary Hoffman, Sherri Pinkerton, and Crystal Schleis to the Expo Ice Center Board for a term expiring December 2026.

B2a-c. Appointments of Tonya Dvorak and Marilyn Lentz for a three-year term expiring December 31, 2028.

B2a-b. Appointment of Tamma Loritz and Nancy Newberg for an extended term expiring December 31, 2027 to December 31, 2028.

B3a. Appointment of John Musial to the Joint Dispatch Board for a term expiring December 2026.

C1a. Resolution 2025/2026-119 Denying Claim (Charter Communications, Inc).

No. 2025/2026-119

RESOLUTION DENYING CLAIM

(Charter Communications, Inc.)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Charter Communications, Inc. through its attorneys Burke Moore Law Group
2 filed a claim with Manitowoc County on August 29, 2025 seeking \$3,890.15 for damage to a vault
3 and fiber utilities that purportedly was caused by a county mower mowing the right of way of
4 County Trunk Highway XX; and

5
6 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
7 its insurance carrier; and

8
9 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
10 facts, and determined that Manitowoc County should deny the claim; and

11
12 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
13 insurance carrier’s recommendation that the claim be denied and that the county issue a formal
14 disallowance;

15
16 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
17 of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk are
18 directed to provide such notice of the denial of the claim as may be required.

Dated this 27th day of October 2025.

Respectfully submitted by the Finance Committee.

APPROVED: Bob Ziegelbauer, County Executive

C1b. Resolution 2025/2026-120 Cancelling County Checks Not Presented within Two Years of Issuance.

No. 2025/2026-120

**RESOLUTION CANCELING COUNTY CHECKS NOT PRESENTED
WITHIN TWO YEARS OF ISSUANCE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a few of the thousands of checks issued by Manitowoc County are not
2 presented for payment within two years of their date of issuance; and

3
4 WHEREAS, the County Treasurer is required to account for these uncashed checks in the
5 reserve to the County's checking account, and

6
7 WHEREAS, Wis. Stat. § 59.64(4)(e) provides that the County Board may, at its annual
8 meeting, cancel checks that have not been presented for payment within two years of their
9 issuance; and

10
11 WHEREAS, those checks shown on the attached list were issued by Manitowoc County
12 prior to October 31, 2023, and were not presented for payment within two years of their issuance;
13 and

14
15 WHEREAS, after careful consideration and review, the Finance Committee recommends
16 canceling those checks on the attached list that were not presented for payment within two years
17 of their issuance;

18
19 NOW, THEREFORE, BE IT RESOLVED that those checks which are shown on the
20 attached, which were issued by Manitowoc County prior to October 31, 2023, and which have not
21 been presented for payment within two years of their issuance, are hereby canceled and without
22 value; and

23
24 BE IT FURTHER RESOLVED that the payee of a canceled check may make application
25 to the County Board Chair and County Clerk to have a new check issued for the original amount,
26 without interest, and that the County Treasurer shall issue such a check within sixty days of written
27 notice of approval of such application by the County Board Chair and County Clerk.

Dated this 27th day of October 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT:	Increased available cash balance in Account 100-001	\$19,750.47
	Increased available cash balance in Account 160-485	\$1,629.97
	<u>Increased available cash balance in Account 126-770</u>	<u>\$7,720.94</u>
	Total increase in available cash balance	\$29,101.38

APPROVED: Bob Ziegelbauer, County Executive

C2a. Resolution 2025/2026-121 Supporting Increase State Snap Funding.

No. 2025/2026-121

RESOLUTION SUPPORTING INCREASE STATE SNAP FUNDING

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the federal budget reconciliation package enacted in July of 2025, makes
2 changes to the SNAP (FoodShare) program that would reduce federal costs and significantly
3 impact county- administered services; and
4

5 WHEREAS, these changes extend SNAP work requirements to individuals up to age 64,
6 lower the child age threshold for parent exemptions, and eliminate waivers for areas with high
7 unemployment, thereby increasing referrals to the FoodShare Employment and Training (FSET)
8 program; and
9

10 WHEREAS, the legislation requires states to contribute a minimum of 5% toward the cost
11 of SNAP benefits if their error rate is 6% or higher, facing penalty funding of between 5% and
12 15% of total SNAP costs; and
13

14 WHEREAS, Wisconsin's current SNAP payment error rate is 4.47%, but without
15 additional investment in eligibility and administrative systems, heightened workloads could push
16 the state above the 6% threshold, triggering significant penalties; and
17

18 WHEREAS, if Wisconsin's error rate reaches 6% on or after October 1, 2027, the state's
19 5% cost share would be approximately \$69 million annually, with potential penalty payments
20 increasing the state's financial burden - costs that could ultimately cascade down to counties; and
21

22 WHEREAS, the SNAP administrative match rate for Income Maintenance (IM) activities
23 has been reduced from the previous 50% federal / 50% state-local to 25% federal / 75% state-local,
24 substantially reducing federal revenue available to counties to administer SNAP; and
25

26 WHEREAS, the reduction in administrative funds could lead to a reduction in IM staff,
27 which could result in an increased payment error rate; and
28

29 WHEREAS, county IM administrative costs are approximately \$123 million annually, with
30 SNAP-related workload accounting for about \$49 million of those costs; and

31
32 WHEREAS, the new administrative match rate results in an estimated \$17 million annual
33 loss in SNAP administrative funding to counties; and

34
35 WHEREAS, the federal cuts shift the benefit and administrative costs to states and counties
36 (reducing resources available for local administration), tighten work requirements (increasing
37 county workload), and penalize minor payment errors (resulting in more cost to the states); and

38
39 WHEREAS, counties operate under state-imposed property tax levy limits, restricting their
40 ability to offset such funding losses without additional state or federal relief:

41
42 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
43 county of Manitowoc urges the state of Wisconsin to provide funding to offset the county fiscal
44 impact caused by the enacted federal SNAP changes and to work with the counties to ensure
45 adequate resources for the administration of FoodShare and related programs; and

46
47 BE IT FURTHER RESOLVED that the Manitowoc County Clerk is hereby authorized and
48 directed to send a copy of this Resolution to the Governor of the state of Wisconsin, Wisconsin
49 State Legislators with a constituency within Manitowoc County, and the Wisconsin Counties
50 Association, and the Wisconsin County Human Services Association.

Dated this 27th day of October 2025.

Respectfully submitted by the Human Services Board.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive

C3a. Resolution 2025/2026-122 Cancelling County Checks Not Presented within Two Years of Issuance (Sheriff's Office).

No. 2025/2026-122

**RESOLUTION CANCELLING CHECKS NOT PRESENTED WITHIN
TWO YEARS OF ISSUANCE
(Sheriff's Office)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a few of the thousands of checks issued by the Manitowoc County Sheriff's
2 Office from the Inmate Trust Account are not presented for payment within two years of their date
3 of issuance; and

4
5 WHEREAS, the Sheriff is required to account for these uncashed checks in the Sheriff's
6 Office checking account; and

7
8 WHEREAS, Wis. Stat. § 59.64(4)(e) provides that the County Board may, at its annual
9 meeting, cancel checks that have not been presented for payment within two years of their
10 issuance; and

11
12 WHEREAS, those checks shown on the attached list were issued by the Manitowoc County
13 Sheriff's Office prior to October 31, 2023 and were not presented for payment within two years of
14 their issuance; and

15
16 WHEREAS, after careful consideration and review, the Public Safety Committee
17 recommends canceling those checks on the attached list that were not presented for payment within
18 two years of their issuance;

19
20 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
21 county of Manitowoc cancels the checks shown on the attached list and that such checks are
22 without value; and

23
24 BE IT FURTHER RESOLVED that the payees of these cancelled check may make
25 application to the County Board Chair and County Clerk to have a new check issued for the original
26 amount, without interest, and that the County Treasurer shall issue such a check within sixty days
27 of written notice of approval of such application by the County Board Chair and County Clerk.

Dated this 27th day of October 2025.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: Increases available cash balance in Account 100.23409 by \$88.50.

APPROVED: Bob Ziegelbauer, County Executive

C4a. Resolution 2025/2026-123 Approving Town of Newton Zoning Ordinance (Priority IAC).

No. 2025/2026-123

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE
(Priority IAC)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and

10
11 WHEREAS, the town of Newton amended its zoning ordinance on October 8, 2025 by
12 rezoning a 9.72 acre parcel of property owned by Priority IAC from A-2 (General Agriculture)
13 District to B-1 (Business) District in accordance with Wis. Stat. § 60.62; and

14
15 WHEREAS, the town of Newton has submitted its amended zoning ordinance to the county
16 board of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
17 ordinance has been provided to each member of the county board for review;

18
19 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
20 county of Manitowoc approves the town of Newton’s amended zoning ordinance, which rezones
21 that certain 9.72 acre parcel of property owned by Priority IAC A-2 (General Agriculture) District
22 to B-1 (Business) District and was adopted by the town board of the town of Newton on October
23 8, 2025.

Dated this 27th day of October 2025.

Respectfully submitted by Ryan Phipps, Supervisor, District 11.

APPROVED: Bob Ziegelbauer, County Executive

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Finance Committee: Supervisor Hanson gave a report.

Highway Committee: Supervisor Engelbrecht gave a brief report.

Human Services Board: Supervisor Klein gave a brief report.

Land Conservation Committee: Supervisor Ryan Phipps gave a brief report.

Personnel Committee: Supervisor Maresh gave a brief report.

Planning & Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ANNOUNCEMENTS

Chairman Martell advised the supervisors the next County Board Meeting will be November 4th, 2025. He also reminded them to save the date of November 11th, 2025 if needed.

ADJOURNMENT

Supervisor Neils moved to adjourn, seconded by Supervisor Engelbrecht, and the motion was adopted by acclamation. The meeting adjourned at 7:00 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, November 4th, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 4th day of November 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Falkowski gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 24 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Naidl-16 was excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:09 p.m.

Michelle Haese, county resident, expressed concern for the 2026 budget. She would like to see responsible leadership and pro-active plans before each budget cycle.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:13 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Behnke moved, seconded by Supervisor Sitkiewitz to approve Consent Agenda Items A, B1a, B2a, B2b, B2c, B3a, and B4a. Upon vote, the motion carried unanimously.

A. Approve October 27, 2025 County Board Minutes.

B1a. Appointment of Tina Prigge to the Aging and Disability Board for a term expiring December 31, 2028.

B2a-c. Appointments of Korina Aghmar, Alternate) Jessica Wanserski, Jessica Backus, and Robert Henning Jr to the Local Emergency Planning Committee for a two-year term expiring December 2027.

B3a. Appointment of Allan Brixius to the Transportation Coordinating Committee to fill a vacancy for a term expiring April 2027.

B4a. Appointment of Kurt Carlson to the Veterans Service Commission for a three-year term expiring December 2028.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a report.

Supervisor Metzger moved, seconded by Supervisor Neils to adopt Resolution 2025/2026-124 Accepting Routine Immunization Through Community Engagement (RICE) Grant. Upon vote, the motion carried with 23 ayes and 1 no. Supervisor M. Phipps-21 voted no.

No. 2025/2026-124

**RESOLUTION ACCEPTING ROUTINE IMMUNIZATION THROUGH
COMMUNITY ENGAGEMENT (RICE) GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department has been awarded a 2025 “Routine
2 Immunization Through Community Engagement” grant from the Wisconsin Department of Health
3 Services in the amount of \$39,937; and
4

5 WHEREAS, the grant funds will be used to support routine immunization operations, staff
6 time, and health promotion activities to reduce vaccine preventable diseases in the community;
7 and
8

9 WHEREAS, after careful consideration and review, the Board of Health recommends
10 Manitowoc County accept the “Routine Immunization Through Community Engagement (RICE)”
11 grant” as awarded from the Wisconsin Department of Health Services;
12

13 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
14 county of Manitowoc hereby accepts the “Routine Immunization Through Community
15 Engagement (RICE)” funds in the full amount awarded; and
16

17 BE IT FURTHER RESOLVED the Manitowoc County Health Department is authorized
18 to execute such papers and to take other action as necessary to accept the grant, direct, and
19 complete the project; and
20

21 BE IT FURTHER RESOLVED that the 2025 budget is amended by the amount of the grant
22 funds allocated and that the Finance Director is directed to record such information in the official
23 books of the County for the year ending December 31, 2025, with carryover to 2026 as may be
24 required.

Dated this 4th day of November 2025.

Respectfully submitted by the Board of Health.

APPROVED: Bob Ziegelbauer, County Executive

Finance Committee: Supervisor Hansen gave a report.

Supervisor Hansen moved, seconded by Supervisor Behnke to adopt Resolution 2025/2026-125 Adopting 2026 Budget and Property Levy. Discussion followed.

Amendment 1: Supervisor Metzger moved, seconded by Chairman Martell to amend the budget by reducing Highway incentive pay from 4% to 2% in the amount of \$82,931.76 and reducing the borrowing by \$82,931.76 for Capital Projects. Upon discussion and vote, the motion to amend failed with 5 ayes and 19 noes. Supervisors Lillibridge-1, Jadowski-2, Heilman-4, Hansen-6, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Klein-23, and Weiss-24 voted no.

Amendment 2: Supervisor Metzger moved, seconded by Supervisor M. Phipps to amend the budget by striking lines 147-184 regarding Nepotism. Upon discussion and vote, the motion to amend carried with 20 ayes, 3 noes, and 1 abstain. Supervisors Neils-13, Muench-18, and Falkowski-19 voted no. Chairman Martell-5 abstained.

Supervisor Hansen moved, seconded by Supervisor Behnke to adopt Resolution 2025/2026-125 as amended Adopting 2026 Budget and Property Levy as proposed by the Finance Committee. Upon discussion and vote, the motion carried with 14 ayes and 10 noes. Supervisors Jadowski-2, Metzger-3, Martell-5, Schiesl-7, R. Phipps-11, Falkowski-19, M. Phipps-21, Grambow-22, Klein-23, and Shimulunas-25 voted no.

No. 2025/2026-125

RESOLUTION ADOPTING 2026 BUDGET AND PROPERTY LEVY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, this Resolution includes various policies that if adopted are included in the
2 proposed 2026 annual budget for Manitowoc County; and
3

4 WHEREAS, a detailed copy of the County Executive’s proposed 2026 annual budget has
5 been made available to each county supervisor and to the general public; and
6

7 WHEREAS, the proposed 2026 annual budget was presented to the Manitowoc County
8 Board of Supervisors at its meeting on October 7, 2025; and
9

10 WHEREAS, formal publication of a budget summary and announcement of a public
11 hearing was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc
12 Herald Times Reporter on October 19, 2025; and
13

14 WHEREAS, at its annual meeting on October 27, 2025, the county board of supervisors of
15 the county of Manitowoc held a public hearing on the proposed 2026 annual budget for the purpose
16 of obtaining public input; and
17

18 WHEREAS, future sales tax revenue will be deposited into a special revenue fund; and

19

20 WHEREAS, included in the proposed 2026 annual budget is a transfer from the general
21 fund to the health insurance reserve fund in the amount of \$683,000, which represents amounts
22 taken from the health insurance reserve fund and transferred to the general fund in prior budgets;
23 and

24

25 WHEREAS, performance review increases awarded under Section 8.13 (Performance
26 Management) of the Employee Policy Manual shall be suspended for 2026; and

27

28 WHEREAS, Manitowoc County Code § 5.02(4) allows the wage schedule to be adjusted
29 each year by action of the county board so that it remains competitive with the market; and

30

31 WHEREAS, a 2.0% increase in the wage schedule will assist in maintaining a competitive
32 wage schedule; and

33

34 WHEREAS, the proposed changes to the group health plan includes an increase to the
35 premium, an increase to the embedded individual deductible under the family plan as required by
36 the IRS, a change to the specialty drug co-payment, and inclusion of Telehealth coverage at no
37 cost to the employee; and

38

39 WHEREAS, employees will have continued access to the Health Joy app in 2026; and

40

41 WHEREAS, the proposed 2026 annual budget includes the additional benefit offering of
42 Identity Theft Insurance funded 100% by the employee; and

43

44 WHEREAS, amendments to sections 4.12 (Nepotism), 11.03 (Uniform Allowance), and
45 18.05 (Premium Pay) are proposed contemporaneously with the proposed 2026 annual budget; and

46

47 WHEREAS, the proposed 2026 annual budget includes the restructuring of the Public
48 Works Department; and

49

50 WHEREAS, the proposed 2026 annual budget includes a market adjustment for Highway
51 Maintenance Workers, Mechanics, and Construction Supervisors to assist in recruitment and
52 retention; and

53

54 WHEREAS, the annual salary for the County Executive for the 2026 to 2030 term shall be
55 as follows:

56

57 For 2026: effective for the period from April 22, 2026 to December 31, 2026, the annual
58 salary shall be \$74,280 (\$4,126 per pay period);

59

60 For 2027: the annual salary shall be \$108,264 (\$4,164 per pay period);

61

62 For 2028: the annual salary shall be \$108,264 (\$4,164 per pay period);

63

64 For 2029: the annual salary shall be \$108,264 (\$4,164 per pay period);

65
66 For 2030: the annual salary shall be \$108,264, pro-rated from January 1, 2030 – April 16,
67 2030 (\$4,164 per pay period);

68
69 and

70
71 WHEREAS, the County Executive will be offered the same fringe benefit package that is
72 offered to appointed Department Directors;

73
74 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
75 county of Manitowoc hereby adopts a Governmental Funds Budget and a service delivery
76 Proprietary Fund Budget for the calendar year beginning January 1, 2026 as indicated in the
77 attached 2026 annual budget for Manitowoc County and any attachments or addenda thereto; and

78
79 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
80 authorizes that the following sums of money be raised for the ensuing year:

81

82 State Special Charges - Charitable & Penal	\$	2,530.63
83 County Aid Bridges (Wis. Stat. § 82.08)	\$	59,413.00
84 Illegal Real Estate Taxes Charged Back (Prior Year)	\$	6,184.38
85 <u>All Other County Taxes</u>	\$	<u>34,077,409.09</u>
86 Gross County Tax Levy	\$	34,145,537.10

87

88 and

89
90 BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for bridges
91 under Wis. Stat. § 82.08 on the taxable property of the participating districts; and

92
93 BE IT FURTHER RESOLVED that the 2026 annual budget in detail hereto attached shall
94 be made a part of the Tax Levy; and

95
96 BE IT FURTHER RESOLVED that future sales tax revenue shall be deposited into a
97 special revenue fund; and

98
99 BE IT FURTHER RESOLVED that there will be a transfer from the general fund to the
100 health insurance reserve fund in the amount of \$683,000; and

101
102 BE IT FURTHER RESOLVED that effective January 1, 2026, there will be a suspension
103 of performance review increases awarded under Section 8.13 (Performance Management) of the
104 Employee Policy Manual for 2026; and

105
106 BE IT FURTHER RESOLVED that the employee wage schedule is increased by 2.0% as
107 of December 31, 2025, and all employees at or below maximum shall receive a 2.0% increase as
108 of December 31, 2025; and

109

110 BE IT FURTHER RESOLVED that effective January 1, 2026, the plan design of
111 Manitowoc County’s group health plan will be changed as follows:

112
113 1. For employees and elected officials covered under Manitowoc County’s General
114 Health Plan, plan premiums shall be increased by 20% as follows:

- 115
116 a. Full premium for a Single plan shall be \$893.23;
117
118 b. Full premium for an EE+Child(ren) plan shall be \$1,518.49;
119
120 c. Full premium for a Family Plan shall be \$2,679.59.

121
122 2. For employees and elected officials covered under Manitowoc County’s Protective
123 Health Plan, plan premiums shall be increased by 20% as follows:

- 124
125 a. Full premium for a Single plan shall be \$689.42;
126
127 b. Full premium for an EE+Child(ren) plan shall be \$1,172.00;
128
129 c. Full premium for a Family Plan shall be \$2,068.22.

130
131 and

132
133 BE IT FURTHER RESOLVED that effective January 1, 2026, the embedded individual
134 deductible within the family plan shall be \$3,400 for employees covered under either the General
135 Health Plan or the Protective Health Plan; and

136
137 BE IT FURTHER RESOLVED that effective January 1, 2026, the specialty drug co-
138 payment incurred after the plan deductible will be 50% up to a maximum of \$100/month; and

139
140 BE IT FURTHER RESOLVED that effective January 1, 2026, the plan design of
141 Manitowoc County’s benefits plan shall cover Telehealth at 100% and employees will continue to
142 have access to the Health Joy app; and

143
144 BE IT FURTHER RESOLVED that effective January 1, 2026, the plan design of
145 Manitowoc County’s benefits plan will include access to Identity Theft Insurance; and

146
147 ~~BE IT FURTHER RESOLVED that effective January 1, 2026, Section 4.12 (Nepotism) of~~
148 ~~the Employee Policy Manual shall be amended to read as follows:~~

149
150 4.12—Nepotism

- 151
152 (1) ~~No employee of Manitowoc County shall be hired, promoted or transferred to a~~
153 ~~position in which they will be directly supervised by an individual with whom they~~
154 ~~have a close personal relationship which would give the appearance that such action~~
155 ~~was taken for reasons other than merit. For purposes of this policy, the term~~

156 ~~“family” means a person who is related as a child, parent, sibling, or spouse;~~
157 ~~grandchild or grandparent; brother in law, daughter in law, father in law, mother~~
158 ~~in law, sister in law, or son in law; or stepbrother, stepdaughter, stepfather,~~
159 ~~stepmother, stepsister, or stepson; is the domestic partner or legal dependent of the~~
160 ~~employee; or claims the employee as a legal dependent for tax purposes. The~~
161 ~~Personnel Committee may grant waivers of the nepotism policy provided that the~~
162 ~~position being filled requires unique skills unavailable elsewhere so that waiving~~
163 ~~the policy is in the public interest.~~

164
165 (2) ~~The Personnel Committee may grant waivers of the nepotism policy provided that~~
166 ~~the position being filled requires unique skills unavailable elsewhere so that~~
167 ~~waiving the policy is in the public interest. No employee or elected official of~~
168 ~~Manitowoc County may seek improperly to promote the employment of a person~~
169 ~~to whom they have a family relationship.~~

170
171 (3) ~~No employee or elected official of Manitowoc County may seek improperly to~~
172 ~~promote the employment of a person to whom they have a family relationship. No~~
173 ~~employee of Manitowoc County shall be hired, promoted or transferred to a~~
174 ~~position within Manitowoc County if they have a close personal or family~~
175 ~~relationship with a member of the governing body of Manitowoc County (County~~
176 ~~Board or County Executive) without approval from the County Board by majority~~
177 ~~consensus via a roll call vote.~~

178
179 (4) ~~For purposes of this policy, the term “family” means a person who is related as a~~
180 ~~child, parent, sibling, or spouse; grandchild or grandparent; brother in law,~~
181 ~~daughter in law, father in law, mother in law, sister in law, or son in law; or~~
182 ~~stepbrother, stepdaughter, stepfather, stepmother, stepsister, or stepson; is the~~
183 ~~domestic partner or legal dependent of the employee; or claims the employee as a~~
184 ~~legal dependent for tax purposes.~~

185
186 and

187
188 BE IT FURTHER RESOLVED that effective January 1, 2026, Section 11.03(3) (Uniform
189 Allowances) of the Employee Policy Manual shall be amended to read as follows:

190
191 11.03 Uniform Allowances

192
193 Uniform allowances accrue monthly and are paid annually to the following classifications
194 of employees:

195
196 ...

197
198 (3) Non-exempt Highway Department and Public Works employees holding
199 maintenance positions and supervisors in those Departments required to wear safety
200 boots/glasses - \$50100.
201

202 and

203

204 BE IT FURTHER RESOLVED that effective January 1, 2026, Section 18.05(1) (Premium
205 Pay) of the Employee Policy Manual shall be amended to read as follows:

206

207 18.05 Premium Pay

208

209 (1) A shift premium of ~~2550¢~~ per hour shall be paid for all shifts beginning at or after
210 2:00 p.m., with no shift premiums paid for shifts beginning at or after 4:00 a.m. up
211 until 1:59 p.m. Part-time employees required to work all shifts, including shifts
212 beginning on or after 2:00 p.m. are also eligible for the ~~2550¢~~ per hour shift
213 premium.

214

215 and

216

217 BE IT FURTHER RESOLVED that effective January 1, 2026, the Information Technology
218 duties will be removed from the Public Works Department and will fall under an independent
219 Information Technology Department; and

220

221 BE IT FURTHER RESOLVED that effective January 1, 2026, there will be a market
222 adjustment of either 1% or 2% for Highway Maintenance Workers, Mechanics, and Construction
223 Supervisors with an additional 1% or 2% awarded July 1, 2026, based on supervisor and
224 management team recommendation; and

225

226 BE IT FURTHER RESOLVED the annual salary for the County Executive for the 2026 to
227 2030 term shall be as follows:

228

229 For 2026: effective for the period from April 22, 2026 to December 31, 2026, the
230 annual salary shall be \$74,280 (\$4,126 per pay period);

231

232 For 2027: the annual salary shall be \$108,264 (\$4,164 per pay period);

233

234 For 2028: the annual salary shall be \$108,264 (\$4,164 per pay period);

235

236 For 2029: the annual salary shall be \$108,264 (\$4,164 per pay period);

237

238 For 2030: the annual salary shall be \$108,264, pro-rated from January 1, 2030 – April
239 16, 2030 (\$4,164 per pay period);

240

241 and

242

243 BE IT FURTHER RESOLVED that the total annual compensation for the County
244 Executive in effect at the end of the term will continue for ensuing terms unless changed by the
245 County Board in accordance with State law; and

246

247 BE IT FURTHER RESOLVED that the County Executive shall participate in the
248 Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with State law, that the
249 County Executive is required to pay his or her share of the total WRS contribution as required by
250 law, that the County will pay its share of the total WRS contribution as required by law, and that
251 is expressly recognized that the respective shares may change if State law is changed or if the WRS
252 rate is adjusted as authorized by law; and

253
254 BE IT FURTHER RESOLVED that the County Executive is eligible for and may elect to
255 receive health insurance through the County's Group Health Insurance Plan on the same terms and
256 condition, such as co-pays, deductibles, and premium contributions, any of which may be modified
257 from time to time, as are offered to appointed Department Directors; and

258
259 BE IT FURTHER RESOLVED that the County Executive is eligible for and may elect to
260 receive any other fringe benefits, such as dental, vision, or life insurance, on the same terms and
261 conditions, any of which may be modified from time to time, as are offered to appointed
262 Department Directors, and

263
264 BE IT FURTHER RESOLVED that the County Executive is eligible for and may
265 participate in such other programs, such as deferred compensation and wellness, on the same terms
266 and conditions, any of which may be modified from time to time, as are offered to appointed
267 Department Directors; and

268
269 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, the County Executive:
270 a) is not eligible for; b) does not accrue; or c) is not paid for any leave, such as holiday leave, short
271 term disability, long-term disability, sick leave, or vacation leave; and

272
273 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
274 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
275 compensation as may be required by Federal and State law;

276
277 BE IT FURTHER RESOLVED that the Finance Director is authorized to make any
278 technical corrections to the budget that are necessary.

Dated this 4th day of November 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as
printed, as follows:

Tax Levy of \$34,145,537.10
Composite Tax Rate of \$3.450156 per \$1,000 of equalized value.

APPROVED: Bob Ziegelbauer, County Executive

Supervisor Hansen moved, seconded by Supervisor Hacker to enact Ordinance 2025/2026-126 Amending Manitowoc County Code Chapter 1 (County Organization) and Chapter 2 (County Department and Agencies). Upon vote, the motion carried with 23 ayes and 1 no. Supervisor Hammel-15 voted no.

No. 2025/2026-126

ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 1 (COUNTY ORGANIZATION) AND CHAPTER 2 (COUNTY DEPARTMENTS AND AGENCIES)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Chapter 1 (County Organization) of the Manitowoc County Code governs
2 organizational matters of the County; and

3
4 WHEREAS, Chapter 2 (County Departments and Agencies) of the Manitowoc County Code
5 governs the structure and responsibilities of County departments; and

6
7 WHEREAS, amendments must be made to the Manitowoc County Code from time-to-time
8 to maintain relevancy, reflect current practices, and address new issues and circumstances; and

9
10 WHEREAS, the County Executive’s proposed 2026 budget moved information services
11 from a function of the Public Works Department to a standalone department of Information
12 Services; and

13
14 WHEREAS, the proposed amendments to Chapter 2 of the Manitowoc County Code
15 effectuate the County Executive’s proposal by removing information systems oversight and
16 functions from the Public Works Department and instead creating a separate Information Systems
17 Department; and

18
19 WHEREAS, the proposed amendments to Chapter 1 of the Manitowoc County Code assign
20 the Public Works Committee as the home committee for the newly created Information Systems
21 Department, along with updating some outdated language; and

22
23 WHEREAS, after careful consideration and review, the Finance Committee recommends
24 approval of the following amendments to the Manitowoc County Code;

25
26 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
27 ordain as follows:

28
29 Manitowoc County Code § 1.04(3)(i) is amended to read as follows:

- 30
31 (i) Public Works Committee. Oversees the administration of the Public Works
32 Department in the areas of operation and maintenance of all County buildings
33 except the ~~Health Care Center, Highway Department Buildings, and County~~
34 ~~Airport, but will still be responsible for capital projects involving expenditures~~
35 ~~exceeding \$2,500.00 at the Health Care Center.~~ Initiates a plan to assure that all

36 County owned and operated buildings are in compliance with laws pertaining to
37 handicapped accessibility. Reviews the status of County owned tax delinquent
38 properties and other County owned lands under lease. Oversees the County's solid
39 waste management programs with the cities, towns, and villages of the County.
40 Oversees the disposal of obsolete equipment not needed by County departments.
41 Oversees and is responsible for Public Works/Solid Waste, and Recycling, and
42 Manitowoc Industrial Commission. Oversees the Information Systems
43 Department.
44

45 Manitowoc County Code § 2.02(16m) is created to read as follows:

46
47 2.02 County Departments.

48
49 There are established the following county departments, named as stated herein and
50 with the powers and duties described herein and in the applicable provisions of the
51 Wisconsin Statutes.

52
53 ...

54
55 (16m) Information Systems. The Information Systems Department shall provide
56 information services to all units of Manitowoc County government
57 including the development and management of databases to support data
58 collection, storage, access, retention, and retrieval (data services); the
59 design, installation, maintenance, and support of computer networks
60 (networking services); the identification and evaluation of emerging
61 technologies, the creation of a county-wide technology plan, the
62 implementation of security policies and procedures, and the supervision of
63 the design, development, testing, implementation, maintenance, and support
64 of information systems (systems development); and the installation,
65 maintenance, and support of hardware and software and the coordination of
66 such technical services with outside vendors (technical services).

67
68 Manitowoc County Code § 2.02(19)(e) is deleted in its entirety as follows:

69
70 (19) Public Works. The Public Works Department is responsible for:

71
72 ...

73
74 ~~(e) Providing information services to all units of Manitowoc County~~
75 ~~government including the development and management of~~
76 ~~databases to support data collection, storage, access, retention, and~~
77 ~~retrieval (data services); the design, installation, maintenance, and~~
78 ~~support of computer networks (networking services); the~~
79 ~~identification and evaluation of emerging technologies, the creation~~
80 ~~of a county-wide technology plan, the implementation of security~~
81 ~~policies and procedures, and the supervision of the design,~~

82 ~~development, testing, implementation, maintenance, and support of~~
83 ~~information systems (systems development); and the installation,~~
84 ~~maintenance, and support of hardware and software and the~~
85 ~~coordination of such technical services with outside vendors~~
86 ~~(technical services).~~

87
88 and

89
90 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 4th day of November 2025.

Respectfully submitted by the Finance Committee.

APPROVED: Bob Ziegelbauer, County Executive

Personnel Committee: Supervisor Maresh gave a brief report.

ANNOUNCEMENTS

Chairman Martell advised the supervisors the next County Board Meeting will be December 16th, 2025.

ADJOURNMENT

Supervisor Engelbrecht moved to adjourn, seconded by Supervisor Muench, and the motion was adopted by acclamation. The meeting adjourned at 7:45 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk



Office of the County Executive

Bob Ziegelbauer, County Executive

Manitowoc County Courthouse • 1010 S. 8th Street • Manitowoc WI 54220

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Accountability • Respect • Customer Service

November 10, 2025

Manitowoc County Board Supervisors,

I listened very carefully at the County Board meeting on November 4 and was struck by the imaginary tales from Supervisors. I heard a lot of complaints on the budget, but no plans from the members. You didn't do the work. Talk is cheap. Where is your plan?

The County Board had the budget for 4 weeks, plenty of time to review it. The budgets amendments you passed were attempts at spending more money that Manitowoc County doesn't have, bordering on irresponsible.

To try to fix things in the budget you passed, I'll will enact several partial vetoes to get the tax rate down to a 1.8% increase for the typical taxpayer. The long-term debt will be reduced slightly for another year. And again, this will be the lowest tax increase among local governments in Manitowoc County.

If the Manitowoc County Board wants to spend the extra money that we don't have, I want to give the County Board the opportunity to own it. Vote to own the damage you have done, and vote to own it in the future.

Restoring Fiscal Sanity

I am partially vetoing these five parts of the resolution 2025/2026-125, the budget for Manitowoc County for 2026.

1. I am vetoing the borrowing of \$370,000 to fund a 1% increase in salaries and vetoing that expenditure in the Finance Committee amendment to the 2026 budget.

This is so wrong.

Using a credit card to fund salaries is reckless and fiscally irresponsible. By doing that it will set the stage for even more debt in the future because you will have to borrow the same money for next year, and then year after year. The excuse for this is borrowing against capital maintenance projects, but these are regular operational (every year) expenses. If you look on page 50 in the budget book you will see that our five-year plan calls for maintaining these expenditures year after year. These operational expenditures are for long term maintenance of our facilities.

Manitowoc County is investing more than 1% in salaries and benefits. The health insurance increase is equivalent to 3% of the wages. We are paying for increased health costs that we can't control on behalf of our employees. We should get a little credit for this.

If you study the attached page of our debt history you will notice that we will only partially borrow for highway projects and once in a lifetime work on our courthouse. We borrowed for mainly highway projects in the last 10 years. That enabled us to catch up on our roads and to enhance transportation in our county. It has worked out well.

2. I am vetoing taking \$32,000 from the Information Technology Fund to fund year one of the AXON Artificial Intelligence add-on in the Finance Committee amendment to the 2026 budget and vetoing that expenditure.

You did it again. Raiding the IT fund in this way will commit the county to four additional years amounting to \$146,000 of similar payments. This is reckless and an irresponsible use of the credit card. You will have to replace the IT money in the future and you will have to find a similar amount money in each of next 4 years for the commitment that you are pledging. Again, you are spending money you don't have.

We don't know anything about the AXON AI add-on's impact on the Sheriff's office. AI is the new buzzword and the County is a sucker for it. There is no explanation of the effect of AI in the Sheriff's office. We can always buy the AI platform in the future from a variety of providers, if we need it and can afford it.

Standing up for Taxpayers

3. I am Vetoing the AXON bodycam proposal.
I am vetoing the line in the Sheriff-Administration budget #21000.53084 for \$243,000.

This is the beginning of a \$1,500,000 million dollar commitment with money you don't have.

Let's be clear. We all support bodycams and cameras for our deputies.

The problem with this bodycam proposal is it is way too expensive. Other bodycams and cameras can be bought (not leased) for a lot less. The deluxe plan from AXON is great, but we don't need the deluxe plan. We can save \$800,000 if we buy other competitors bodycams. \$800,000

Other police departments use them and they work fine. We can start over quickly. Think of the taxpayers who are paying the bill.

4. I am vetoing \$243,000 from the tax levy on page 2 line 86. This will reduce the tax levy to \$33,902,537.10.

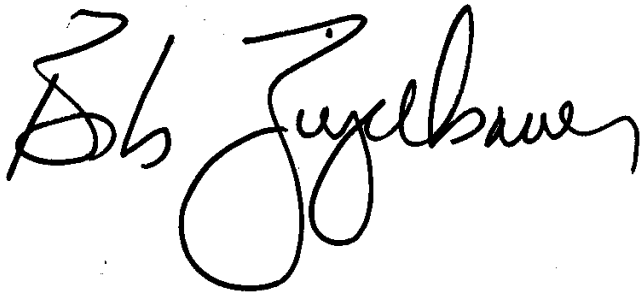
This will result in a 1.8% tax increase for the typical Manitowoc County taxpayer reduced from 2.6%.

5. I am vetoing \$200,000 of the borrowing in the Highway Roads and Bridges Special Revenue fund budget reducing it from \$3,000,000 to \$2,800,000. This will result in a reduction of our long-term debt for the second straight year. (attached) We will make up the difference for 2026 highway projects with surplus accumulated in the Highway fund in 2025.

These vetoes will restore some fiscal sanity to the Manitowoc County budget and get the county on a good path for the future. I hope you will support them.

We need to support the taxpayers who pay the bills.

Contact me anytime.
Sincerely,

A handwritten signature in black ink that reads "Bob Ziegelbauer". The signature is written in a cursive style with a large, prominent "B" and "Z".

Bob Ziegelbauer
Manitowoc County Executive

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, November 11th, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 11th day of November 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Chairman Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 22 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Maresh-17, Muench-18, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisors Hansen-6, Naidl-16, and Falkowski-19 were excused.

UNFINISHED BUSINESS

Discussion and action on the following County Executive vetoes of Resolution 2025/2026-125.

Supervisor Behnke moved, seconded by Supervisor Metzger to override vetoing the borrowing of \$370,000 to fund a 1% increase in salaries and vetoing that expenditure in the Finance Committee amendment to the 2026 budget. Upon discussion and vote, the motion carried 18 yes and 4 noes. Supervisors R. Phipps-11, M. Phipps-21, Grambow-22, and Shimulunas-25 voted no.

Supervisor Hammel moved, seconded by Supervisor Maresh to override vetoing taking \$32,000 from the Information Technology Fund to fund year one of the AXON artificial intelligence add-on in the Finance Committee amendment to the 2026 budget and vetoing that expenditure. Upon discussion and vote, the motion carried 21 yes and 1 no. Supervisor Shimulunas-25 voted no.

Supervisor Bonde moved, seconded by Supervisor Hammel to override vetoing the AXON bodycam proposal by vetoing the line in the Sheriff-Administration budget #21000.53084 for \$243,000. Upon discussion and vote, the motion carried 21 yes and 1 no. Supervisor Shimulunas-25 voted no.

Supervisor Behnke moved, seconded by Supervisor Engelbrecht to override vetoing \$243,000 from the tax levy on page 2 line 86 to reduce the tax levy to \$33,902,537.10. Upon discussion and vote, the motion carried 21 yes and 1 no. Supervisor Shimulunas-25 voted no.

Supervisor Behnke moved, seconded by Supervisor Hammel to override vetoing \$200,000 of the borrowing in the Highway Roads and Bridges Special Revenue fund budget reducing it from \$3,000,000 to \$2,800,000. Upon discussion and vote, the motion carried 19 yes and 3 noes. Supervisors R. Phipps-11, Grambow-22, and Shimulunas-25 voted no.

ADJOURNMENT

Supervisor Behnke moved to adjourn, seconded by Supervisor Klein, and the motion was adopted by acclamation. The meeting adjourned at 6:35 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, December 16th, 2025

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 16th day of December 2025, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Maresh gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 19 members were present: Lillibridge-1, Metzger-3, Heilman-4, Martell-5, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisor Naidl-16 was present until 6:30 p.m. Supervisors Jadowski-2, Hansen-6, Schiesl-7, Bonde-14, and Hammel-15 were excused.

PRESENTATION

Public Works Director Craig Breit presented on the 2023-2027 Capital Projects.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 7:03 p.m. No one present wished to speak, subsequently Chairman Martell closed public input at 7:03 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Behnke moved, seconded by Supervisor Maresh to approve Consent Agenda Items A, B, C1, C2a-b, C3a, C4a-b, C5a-b, D1a, D2a, D3a-c, and D4a. Upon vote, the motion carried unanimously.

A. Approve November 4, 2025 County Board Minutes.

B. Approve November 11, 2025 County Board Minutes.

C1. Appoint Information Technology Director – Luke Kalista.

C2a-b. Appoint Emily Mueller and Ben Ullman to the Expo-Ice Center Board for a three-year term expiring December 31, 2028.

C3a. Appoint Paul Granger to the Joint Dispatch Board for a two-year term expiring January 2026.

C4a. Appoint Denny Smith to the Local Emergency Planning Committee for a two-year term expiring December 2027.

C4b. Appoint Debbie Holschbach to the Local Emergency Planning Committee to fill a vacancy for the remainder of the term expiring September 2027.

C5a-b. Appoint Natasha Khan and Charles Krueger to the Manitowoc-Calumet Library System Board of Trustees for a three-year term expiring December 2028.

**RESOLUTION SUPPORTING PROTECTION FOR WISCONSIN'S
VOLUNTEER DRIVERS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, volunteer drivers provide thousands of rides each year for Wisconsin’s older
2 adults, people with disabilities, and others who can’t drive - connecting them to medical care,
3 groceries, home delivered meals, and community life; and
4

5 WHEREAS, Manitowoc County utilizes volunteer drivers to perform these essential
6 functions for its citizens; and
7

8 WHEREAS, without volunteer drivers, vulnerable citizens of Manitowoc County would
9 be without transportation for essential services and activities; and
10

11 WHEREAS, a reduction in volunteer drivers would exponentially increase risk of a waitlist
12 for home delivered meals, which has never occurred for the ADRC of the Lakeshore; and
13

14 WHEREAS, many volunteer drivers risk losing insurance or may face steep rate increases
15 for performing valuable volunteer services; and
16

17 WHEREAS, across Wisconsin, volunteer drivers are being told their coverage will be
18 dropped, not renewed, or dramatically increased simply because they volunteer their time and
19 accept mileage reimbursement for their expenses, specifically, some insurers classify mileage
20 reimbursement as “commercial activity” even when volunteers receive no pay; and
21

22 WHEREAS, the insurance barriers are not based on increased risk – there is no evidence
23 that shows volunteer drivers have higher claims or crash rates, rather the problem stems from
24 policy misclassification and lack of clarity in Wisconsin law; and
25

26 WHEREAS, currently there is draft legislation (LRB-4850) that proposes to:
27

- 28 1. Define “Volunteer Driver” as an individual who, without compensation other than
29 reimbursement for actual expenses, provides transportation under the direction,
30 sponsorship, or supervision of a qualifying entity like a county ADRC;
31
- 32 2. Prohibit insurers from canceling, refusing to issue, refusing to renew, or increasing
33 premiums for automobile insurance solely because the policyholder is a volunteer
34 driver;
35

36 and
37

38 WHEREAS, after careful consideration and review, the Aging and Disability Resources
39 Center Board recommends that Manitowoc County support legislation like LRB-4850, which
40 properly defines “Volunteer Driver” and prohibits insurers from canceling, refusing to issue,
41 refusing to renew, or increasing premiums for automobile insurance solely because the
42 policyholder is a volunteer driver;

43
44 NOW, THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
45 county of Manitowoc expresses its support for legislation that will properly define “Volunteer
46 Driver” and prohibit insurers from canceling, refusing to issue, refusing to renew, or increasing
47 premiums for automobile insurance solely because the policyholder is a volunteer driver as
48 conceptualized by LRB-4850; and

49
50 BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized and directed
51 to send a copy of this Resolution to the Governor of the State of Wisconsin and Wisconsin State
52 Legislators with a constituency within Manitowoc County.

Dated this 16th day of December 2025.

Respectfully submitted by the Aging and Disability Resources Center Board.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

APPROVED: Bob Ziegelbauer, County Executive.

D2a. Resolution 2025/2026-128 Authorizing Consortium Agreement Between the Counties of the Bay Area Workforce Development Area.

No. 2025/2026-128

**RESOLUTION AUTHORIZING CONSORTIUM AGREEMENT
BETWEEN THE COUNTIES OF THE BAY AREA WORKFORCE
DEVELOPMENT AREA**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the United States Congress enacted the Workforce Innovation and
2 Opportunity Act (“WIOA”) on July 22, 2014, which authorized the expenditure of federal funds
3 to streamline services through Statewide Workforce Investment Systems, empower individuals

4 through information and access to training resources, provide universal access to core career
5 services, increase accountability for results, ensure a strong role for local governmental boards and
6 the private sector in the Workforce Investment System, facilitate State and local flexibility, and
7 improve youth programs; and

8
9 WHEREAS, under WIOA §106(b), the governor of the state of Wisconsin has designated
10 eleven (11) Workforce Development Areas (“WDAs”) within Wisconsin to administer the
11 provisions of the WIOA; and

12
13 WHEREAS, the WDA for the counties of Brown, Door, Florence, Kewaunee, Manitowoc,
14 Marinette, Menominee, Oconto, Outagamie, Shawano, and Sheboygan is the Wisconsin Bay
15 Workforce Development Area (“Bay WDA”); and

16
17 WHEREAS, the WIOA, as well as Wis. Stat. § 66.0301, provides counties within a WDA
18 the authority to enter into consortium agreements to allow them to define their roles and duties in
19 administering the applicable provisions of the WIOA; and

20
21 WHEREAS, Manitowoc County previously entered into an Consortium Agreement with
22 the various counties in the Bay WDA, which is now due for renewal; and

23
24 WHEREAS, a copy of the proposed new Consortium Agreement has been provided to each
25 county board supervisor and is attached to this Resolution; and

26
27 WHEREAS, after careful consideration and review, the Finance Committee recommends
28 the County enter into the Chief Elected Official Consortium Agreement Between the Counties of
29 the Wisconsin Bay Workforce Development Area;

30
31 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the
32 county of Manitowoc approves the Chief Elected Official Consortium Agreement Between the
33 Counties of the Wisconsin Bay Workforce Development Area and authorizes the County
34 Executive to execute the agreement and serve as the county’s representative to the consortium’s
35 board with all expenses, if any, to be paid with funds appropriated for the operation of the office
36 of the County Executive.

Dated this 16th day of December 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Indeterminable. Mileage and other expenses will depend on number and location of meetings.

APPROVED: Bob Ziegelbauer, County Executive.

D3a. Ordinance 2025/2026-129 Amending Zoning Map (Brad and Chris Engelbert).

ORDINANCE AMENDING ZONING MAP
(Brad and Chris Engelbart)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 27, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of Tract 1 of Certified Survey Map Volume 18 Page 203
12 being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section Two
13 (2), Township Twenty (20) North, Range Twenty-Four (24) East, Town of Two Rivers,
14 Manitowoc County, Wisconsin, more particularly described as follows:
15

16 Commencing at the Southwest Corner of Section 2; thence along the easterly line
17 of the SW 1/4 North 0°26'46" East 1,065.90 feet to the point of beginning; thence
18 continuing North 0°26'46" East 192.53; thence North 89°18'56" East 455.99 feet;
19 thence South 1°09'40" East 76.45 feet; thence South 76°59'45" West 51.03 feet;
20 thence 66.68 feet along the arc of a 80.00 foot radius curve to the left whose long
21 chord bears South 55°48'11" West 41.87 feet; thence South 33°04'40" West 55.09
22 feet; thence 43.21 feet along the arc of a 50.00 foot radius curve to the right whose
23 long chord bears South 59°29'39" West 41.87 feet; thence North 89°04'40" West
24 289.61 feet to the point of beginning, said parcel containing approximately 1.75
25 acres of land
26

27 is hereby rezoned from Large Estate Residential (LE) District to Rural Residential (RR)
28 District; and
29

30 A parcel of land located in part of Tract 1 of Certified Survey Map Volume 18 Page 203
31 being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section Two
32 (2), Township Twenty (20) North, Range Twenty- Four (24) East, Town of Two Rivers,
33 Manitowoc County, Wisconsin, more particularly described as follows:
34

35 Commencing at the Southwest Corner of Section 2; thence along the easterly line
36 of the SW 1/4 North 0°26'46" East 928.43 feet to the point of beginning; thence
37 South 89°18'56" East 660.00 feet; thence North 0°26'46" East 330.00 feet; thence
38 North 89°18'56" West 204.00 feet; thence South 1°09'40" East 76.45 feet; thence
39 South 76°59'45" West 51.03 feet; thence 66.68 feet along the arc of a 80.00 foot

40 radius curve to the right whose long chord bears South 55°48'11" West 64.77 feet;
41 thence South 33°04'40" West 55.09 feet; thence 43.21 feet along the arc of a 50.00
42 foot radius curve to the right whose long chord bears South 59°29'39" West 41.87
43 feet; thence North 89°04'40" West 289.61 feet; thence South 0°26'46" West 137.47
44 feet to the point of beginning, said parcel containing approximately 3.25 acres of
45 land

46
47 is hereby rezoned from Large Estate Residential (LE) District to Exclusive Agriculture
48 (EA) District.

Dated this 16th day of December 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3b. Ordinance 2025/2026-130 Amending Zoning Map (James Kunst).

No. 2025/2026-130

ORDINANCE AMENDING ZONING MAP
(James Kunst)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 27, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of Lot One (1) of Certified Survey Map as recorded in
12 Volume 26 of Certified Survey Maps on Page 71 as Document No. 1011960 of Manitowoc County
13 Records; being part of Government Lot Two (2) and the Northwest Quarter (NW1/4) of the
14 Southeast Quarter (SE1/4) of Section Twenty-Three (23), Township Seventeen (17) North, Range
15 Twenty-One (21) East, Town of Schleswig, Manitowoc County, Wisconsin, more particularly
16 described as follows:
17

18 Commencing at the south quarter corner of said Section 23; thence S89°-50'-35"E
19 along the south line of Government Lot 2 of said Section 23, a distance of 620.95

20 feet; thence N00°-09'-25"E 697.26 feet to the southeast corner of Lot 1 of Certified
21 Survey Map as recorded in Volume 37 of Certified Survey Maps on Page 195 as
22 Document No. 1274829 of Manitowoc County Records (also a point on the
23 centerline of Louis Corners Road); thence northwesterly 183.15 feet along the arc
24 of a curve to the left (being the southerly line of said Lot 1 of Volume 37 and said
25 centerline), having a radius of 1145.72 feet and a chord which bears
26 N58°-26'-36"W (recorded as N58°-49'-37"W) 182.95 feet; thence N63°-01'-23"W
27 (recorded as N63°-24'-24"W) along said southerly line and said centerline, a
28 distance of 52.32 feet to the southwest corner of Lot 1 of said Volume 37 and the
29 point of beginning; thence continue N63°-01'-23"W (recorded as N63°-24'-24"W)
30 along the southerly line of said Lot 1 of Volume 26, a distance of 321.76 feet and
31 said centerline; thence northwesterly 153.33 feet along the arc of a curve to the right
32 (being the southerly line of said Lot 1 and said centerline), having a radius of 573.69
33 feet and a chord which bears N56°-04'-27"W (recorded as N56°-28'-57"W) 152.87
34 feet to the southwest corner of said Lot 1 and a point on the west line of said
35 Government Lot 2; thence N00°-22'-08"E (recorded as N00°-03'-17"W) along said
36 west line, a distance of 263.41 feet to the north line of said Government Lot 2;
37 thence N89°-58'-28"E along said north line, a distance of 510.24 feet to the
38 northwest corner of Lot 1 of said Volume 37; thence S03°-30'-12"E along the
39 westerly line of Lot 1 of said Volume 37, a distance of 199.89 feet; thence
40 S54°-52'-12"W along said westerly line, a distance of 90.85 feet; thence
41 S10°-22'-40"E along said westerly line, a distance of 133.10 feet; thence
42 S28°-13'-40"W (recorded as N27°-50'-39"E) along said westerly line, a distance of
43 127.34 feet to the point of beginning, said parcel containing 194,453 square feet
44 (4.464 acres) of land

45
46 is hereby rezoned from Small Estate Residential (SE) District to Large Estate Residential
47 (LE) District; and

48
49 A parcel of land located in a part of Lot One (1) of Certified Survey Map as recorded in
50 Volume 26 of Certified Survey Maps on Page 71 as Document No. 1011960 of Manitowoc County
51 Records; being part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of Section
52 Twenty-Three (23), Township Seventeen (17) North, Range Twenty-One (21) East, Town of
53 Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:

54
55 Commencing at the south quarter corner of said Section 23; thence S89°-50'-35"E
56 along the south line of Government Lot 2 of said Section 23, a distance of 620.95
57 feet; thence N00°-09'-25"E 697.26 feet to the southeast corner of Lot 1 of Certified
58 Survey Map as recorded in Volume 37 of Certified Survey Maps on Page 195 as
59 Document No. 1274829 of Manitowoc County Records (also a point on the
60 centerline of Louis Corners Road); thence northwesterly 183.15 feet along the arc
61 of a curve to the left (being the southerly line of said Lot 1 of Volume 37 and said
62 centerline), having a radius of 1145.72 feet and a chord which bears
63 N58°-26'-36"W (recorded as N58°-49'-37"W) 182.95 feet; thence N63°-01'-23"W
64 (recorded as N63°-24'-24"W) along said southerly line and said centerline, a
65 distance of 52.32 feet to the southwest corner of Lot 1 of said Volume 37; thence

66 continue N63°-01'-23"W (recorded as N63°-24'-24"W) along the southerly line of
67 said Lot 1 of Volume 26, a distance of 321.76 feet and said centerline; thence
68 northwesterly 153.33 feet along the arc of a curve to the right (being the southerly
69 line of said Lot 1 and said centerline), having a radius of 573.69 feet and a chord
70 which bears N56°-04'-27"W (recorded as N56°-28'-57"W) 152.87 feet to the
71 southwest corner of said Lot 1 and a point on the west line of said Government Lot
72 2; thence N00°-22'-08"E (recorded as N00°-03'-17"W) along said west line, a
73 distance of 263.41 feet to the south line of the NW1/4 of the SE1/4 of said Section
74 23 and the point of beginning; thence continue N00°-22'-08"E (recorded as
75 N00°-03'-17"W) along said west line, a distance of 122.78 feet; thence
76 N89°-58'-28"E 271.07 feet; thence S81°-45'-38"E 235.36 feet to the northerly
77 extension of the westerly line of Lot 1 of said Volume 37; thence S03°-30'-12"E
78 along said westerly line and its northerly extension, a distance of 89.11 feet to the
79 south line of said NW1/4 of the SE1/4; thence S89°-58'-28"W along said south line,
80 a distance of 510.24 feet to the point of beginning, said parcel containing 58,230
81 square feet (1.337 acres) of land

82
83 is hereby rezoned from Natural Area (NA) District to Large Estate Residential (LE) District; and

84

85 A parcel of land located in a part of Lot One (1) of Certified Survey Map as recorded in
86 Volume 26 of Certified Survey Maps on Page 71 as Document No. 1011960 of Manitowoc County
87 Records; being part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of Section
88 Twenty-Three (23), Township Seventeen (17) North, Range Twenty-One (21) East, Town of
89 Schleswig, Manitowoc County, Wisconsin, more particularly described as follows:

90

91 Commencing at the south quarter corner of said Section 23; thence S89°-50'-35"E
92 along the south line of Government Lot 2 of said Section 23, a distance of 620.95
93 feet; thence N00°-09'-25"E 697.26 feet to the southeast corner of Lot 1 of Certified
94 Survey Map as recorded in Volume 37 of Certified Survey Maps on Page 195 as
95 Document No. 1274829 of Manitowoc County Records (also a point on the
96 centerline of Louis Corners Road); thence N07°-17'-05"E (recorded as
97 S06°-54'-04"W) along the easterly line of said Lot 1, a distance of 321.10 feet;
98 thence N12°-05'-16"E (recorded as S11°-43'-00"W) along said easterly line, a
99 distance of 302.69 feet to the south line of the NW1/4 of the SE1/4 of said Section
100 23 and the point of beginning; thence S89°-58'-28"W along said south line, a
101 distance of 208.28 feet; thence N03°-30'-12"W 320.11 feet; thence N64°-43'-31"E
102 220.11 feet; thence S59°-52'-00"E 148.32 feet to the easterly line of Lot 1 of said
103 Volume 26; thence S22°-16'-35"W along said easterly line, a distance of 148.59
104 feet; thence S12°-05'-16"W (recorded as S11°-43'-00"W) along said easterly line,
105 a distance of 206.00 feet to the point of beginning, said parcel containing 98,505
106 square feet (2.261 acres) of land

107
108 is hereby rezoned from Natural Area (NA) District to Small Estate Residential (SE) District.

Dated this 16th day of December 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

D3c. Resolution 2025/2026-131 Adopting Manitowoc County Planning and Park Commission Fee Schedule.

No. 2025/2026-131

RESOLUTION ADOPTING MANITOWOC COUNTY PLANNING AND PARK COMMISSION FEE SCHEDULE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Code § 4.13(2) provides that the fees that the Planning
2 and Zoning Department is authorized to charge must be set by County Board resolution and
3 reviewed annually by the Planning and Park Commission; and

4
5 WHEREAS, the Manitowoc County Planning and Park Commission has reviewed the
6 Planning and Zoning Department Fee Schedule on October 27, 2025, and recommends that it be
7 adjusted; and

8
9 WHEREAS, a copy of the proposed Planning and Zoning Department fee schedule is
10 attached to this Resolution as Appendix A;

11
12 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
13 county of Manitowoc approves and adopts the proposed Planning and Zoning Department Fee
14 Schedule to be effective January 1, 2026, and directs that a copy of the fee schedule be included
15 as an appendix to the Manitowoc County Code Chapter 4, Finances.

Dated this 16th day of December 2025.

Respectfully submitted by the Planning and Park Commission.

APPROVED: Bob Ziegelbauer, County Executive.

APPENDIX A

PLANNING AND ZONING DEPARTMENT FEE SCHEDULE

Effective January 1, 2026

PRIVATE ONSITE WASTEWATER TREATMENT (POWTS) APPROVALS	
Holding Tank - 5,000 gpd or less	\$ 147
Holding Tank - 5,001 – 10,000 gpd	\$ 180
Holding Tank - 10,001+ gpd	\$ 226
In-Ground Non-Pressurized System – Residential	\$ 214
In-Ground Non-Pressurized System - Nonresidential - 1,000 gpd or less	\$ 282
In-Ground Non-Pressurized System - Nonresidential - 1,001 – 2,000 gpd	\$ 344
In-Ground Non-Pressurized System - Nonresidential - 2,001 - 5,000 gpd	\$ 412
Maintenance Program - Per Year	\$ 15
Pressurized System - 1,000 gpd or less	\$ 282
Pressurized System - 1,001 – 2,000 gpd	\$ 344
Pressurized System - 2,001 - 5,000 gpd	\$ 412
Revision - Previously Approved Plan	\$ 152

NONMETALLIC MINING	
Active Acreage - Per Acre/Per Year	\$ 75
Mining Plan Review	\$ 300
Mining Plan Modification Review	\$ 300

SANITARY PERMITS	
Alternate, Experimental, or Other System	\$ 664
Holding Tank	\$ 664
In-Ground Non-Pressurized System	\$ 546
Large Scale System	\$ 804
On-site Soil Evaluation	\$ 91
On-site System Evaluation	\$ 91
Pressurized System	\$ 664
Reconnection	\$ 214
Renewal	\$ 135
Soil Test Review	\$ 40
Wisconsin Fund Application	\$ 100

APPENDIX A

PLANNING AND ZONING DEPARTMENT FEE SCHEDULE

Effective January 1, 2026

ZONING PERMITS	
Accessory Structure (New Construction or Modification)	\$ 124
Board of Adjustment – Appeal	\$ 570
Board of Adjustment - Interpretation Request	\$ 570
Board of Adjustment - Variance Request	\$ 570
Certified Survey Map – Appeal	\$ 193
Certified Survey Map - Review (First Lot)	\$ 165
Certified Survey Map - Review (For Each Additional Lot)	\$ 62
Certified Survey Map - Variance Request	\$ 193
Conditional Use Permit	\$ 570
Development Plan Review (First Lot)	\$ 440
Development Plan Review (For Each Additional Lot)	\$ 57
Filling and Grading Permit	\$ 193
Impervious Surface Calculation Review	\$ 185
Industrial Site Plan Review	\$ 153
Principal Structure (New Construction or Modification)	\$ 242
Shoreland Mitigation Plan Review	\$ 350
Subdivision Plat Review (First Lot)	\$ 468
Subdivision Plat Review (For Each Additional Lot)	\$ 52
Telecommunication – Tower	\$3,000
Telecommunication - Antenna Co-location	\$ 124
Wind Energy System - Large (Application)	\$2,500
Wind Energy System - Large (For Each Tower on Application)	\$1,000
Wind Energy System – Small	\$ 350
Zoning Amendment - Petition	\$ 570

D4a. Resolution 2025/2026-132 Approving Town of Newton Zoning Ordinance (Michael and Tara Bastian).

No. 2025/2026-132

**RESOLUTION APPROVING TOWN OF NEWTON ZONING ORDINANCE
(MICHAEL AND TARA BASTIAN)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Town of Newton adopted a zoning ordinance pursuant to the authority
2 granted to towns under to Wis. Stat. § 60.62; and

3
4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under to Wis. Stat. § 59.69; and

6
7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and

10
11 WHEREAS, the Town of Newton amended its zoning ordinance on November 10th, 2025
12 by rezoning a 2.5-acre parcel of property owned by Michael and Tara Bastian from R-1
13 (Residential District) to B-1 (Business District) in accordance with Wis. Stat. § 60.62; and

14
15 WHEREAS, the Town of Newton has submitted its amended zoning ordinance to the
16 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning
17 ordinance has been provided to each member of the county board for review;

18
19 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
20 Supervisors approves the Town of Newton’s amended zoning ordinance that rezones certain
21 property a 2.5-acre parcel of property owned by Michael and Tara Bastian from R-1 (Residential
22 District)to B-1 (Business District) and was adopted by the Town Board of Newton on November
23 10th, 2025.

Dated this 16th day of December, 2025.

Respectfully submitted by Ryan Phipps, Supervisor, District 11.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging and Disability Board: Supervisor Shimulunas gave a report.

Criminal Justice Coordinating Council: Supervisor Falkowski gave a report.

Expo-Ice Center Board: Supervisor Behnke gave a report.

Highway Committee: Supervisor Behnke gave a report.

Human Services Board Committee: Supervisor Klein gave a report.

Land Conservation Committee: Supervisor R. Phipps gave a report.

Personnel Committee: Supervisor Maresh gave a brief report.
Supervisor Maresh moved, seconded by Supervisor Behnke to adopt Resolution 2025/2026-133
Establishing Elected Official’s Compensation (Clerk of Court and Sheriff). Upon vote, the
motion carried unanimously.

**RESOLUTION ESTABLISHING ELECTED OFFICIAL'S
COMPENSATION**
(Clerk of Court and Sheriff)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 59.22 provides that total annual compensation of certain
2 elected officials, exclusive of reimbursements, must be established before the earliest time for
3 filing nomination papers for office and that this compensation shall not be increased or decreased
4 during the official's term; and
5

6 WHEREAS, Manitowoc County Code § 5.06 (the "ordinance") defines the process to be
7 used in establishing the total annual compensation for the elected positions of Clerk of Court,
8 Coroner, County Clerk, Executive, Register of Deeds, Sheriff, and Treasurer; and
9

10 WHEREAS, the ordinance provides that the Personnel Committee shall establish salary
11 recommendations for the elected positions of Clerk of Court and Sheriff, using the following
12 guidelines:
13

14 (a) The recommended salary shall be 85% of the wage band for the first year of an
15 elected official's term.
16

17 (b) Each subsequent year of an elected official's term shall be increased by the average
18 change in the Consumer Price Index, as determined by the Wisconsin Department of Revenue, for
19 the past four years.
20

21 and
22

23 WHEREAS, the ordinance further provides:
24

25 (1) Elected offices that are below 85% of the maximum of the wage band will be
26 increased by a maximum of 5.0% each year until the 85% mark is met; and
27

28 (2) Elected offices that are above 85% of the maximum of the wage band will be frozen
29 at the current rate until future increases in the wage schedule cause the compensation for the elected
30 office to meet the 85% level; and
31

32 and
33

34 WHEREAS, the ordinance specifies that each subsequent year of an elected official's term
35 shall be increased by the average change in the Consumer Price Index, as determined by the
36 Wisconsin Department of Revenue for the past four years; and
37

38 WHEREAS, the Personnel Committee recommends that these elected officials be offered
39 the same fringe benefit package that is offered to appointed, full-time Department Directors;
40

41 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
42 county of Manitowoc set the following salaries as the total annual compensation for the elected
43 offices of Clerk of Court and Sheriff:
44

	2027	2028	2029	2030
45 Clerk of Court	\$ 87,185	\$ 91,544	\$ 93,476	\$ 98,056
46 Sheriff	\$112,726	\$118,363	\$124,162	\$130,245

47
48
49 and
50

51 BE IT FURTHER RESOLVED that the per pay period amount of the annual salaries is as
52 follows:
53

	2027	2028	2029	2030
54 County Clerk	\$3353.27	\$3520.92	\$3595.23	\$3771.38
55 Sheriff	\$4335.62	\$4552.42	\$4775.46	\$5009.42

56
57
58 and
59

60 BE IT FURTHER RESOLVED that the total annual compensation will continue for
61 ensuing terms unless changed by the County Board in accordance with State law; and
62

63 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff shall participate in the
64 Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with State law, that each
65 elected official is required to pay his or her share of the total WRS contribution as required by law,
66 that the County will pay its share of the total WRS contribution as required by law, and that it is
67 expressly recognized that the respective shares may change if State law is changed or if the WRS
68 rate is adjusted as authorized by law; and
69

70 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
71 elect to receive health insurance through the County's Group Health Insurance Plan on the same
72 terms and conditions, such as co-pays, deductibles, and premium contributions, any of which may
73 be modified from time to time, as are offered to full-time appointed Department Directors; and
74

75 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
76 elect to receive any other fringe benefits, such as dental, vision, or life insurance, on the same
77 terms and conditions, any of which may be modified from time to time, as are offered to full-time,
78 appointed Department Directors, and
79

80 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
81 participate in such other programs, such as deferred compensation and wellness, on the same terms
82 and conditions, any of which may be modified from time to time, as are offered to full-time,
83 appointed Department Directors; and

84
85 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, the Clerk of Court and
86 Sheriff: a) are not eligible for; b) do not accrue; and c) are not paid for any leave, such as holiday
87 leave, short term disability, long-term disability, sick leave, or vacation leave; and
88

89 BE IT FURTHER RESOLVED that the Sheriff shall be eligible for an annual uniform
90 allowance of \$650; and
91

92 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
93 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
94 compensation as may be required by Federal and State law.

Dated this 16th day of December 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT:

	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Wages	\$7,688	\$8,073	\$8,370	\$8,668
FICA	\$588	\$617	\$640	\$663
WRS	\$545	\$573	\$594	\$615
Total	\$8,821	\$9,263	\$9,604	\$9,946

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Hacker to adopt Resolution 2025/2026-134 Amending Employee Policy Manual §4.01 (Hiring Procedure for Regular Positions) Upon vote, the motion carried unanimously.

No. 2025/2026-134

RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 4.01
(Hiring Procedure for Regular Positions)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and
3

4 WHEREAS, Section 4.01 (Hiring Procedure for Regular Positions) outlines the specific
5 hiring procedures for both internal and external applicants being considered for Manitowoc County
6 vacancies; and
7

8 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
9 to keep policies current, reflect current practice, and address new issues and circumstances; and

10
11 WHEREAS, the current process does not limit when an employee may post into an internal
12 position; and

13
14 WHEREAS, supervisors invest significant time and resources into training new employees,
15 and new employees deserve a fair opportunity to become comfortable and proficient in their
16 positions before deciding to apply for a transfer; and

17
18 WHEREAS, the proposed revision to Section 4.01 (Hiring Procedure for Regular
19 Positions) adds a requirement that employees must have either completed their probationary period
20 or have been in their current position for at least 6 months (whichever is later) to be eligible to post
21 for an internal position, except with a recommendation by the Department Director; and

22
23 WHEREAS, after careful consideration and review, the Personnel Committee recommends
24 approval of the following amendment to the Manitowoc County Employee Policy Manual;

25
26 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
27 county of Manitowoc amends Section 4.01 (Hiring Procedure for Regular Positions) of the
28 Manitowoc County Employee Policy Manual Section 4 (Selection) as follows:

29
30 4.01 Hiring Procedure for Regular Positions

31
32 ...

33
34 (1) Positions will be posted internally so current employees have an opportunity to be
35 considered. Current employees must demonstrate that they are qualified for the
36 vacant position. Qualifications may be determined on the basis of written tests,
37 physical capacity test, and oral interviews. Except with a recommendation from
38 their current Department Director, current employees must have either completed
39 their probationary period or been in their current position for at least 6 months
40 (whichever is later) to be eligible to post for an internal position.

Dated this 16th day of December 2025.

Respectfully submitted by the Personnel Committee.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Maresh moved, seconded by Supervisor Neils to adopt Resolution 2025/2026-135 Amending Employee Policy Manual §12.05 (Leave of Absence). Upon vote, the motion carried with 18 ayes and 1 no. Supervisor Metzger-3 voted no.

No. 2025/2026-135

RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 12.05
(Leaves of Absence)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee
2 Policy Manual”) to establish uniform personnel policies and procedures; and

3
4 WHEREAS, Section 12.05 (Leave of Absence) outlines the rules and conditions for
5 employees seeking an unpaid leave of absence; and

6
7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
8 to keep policies current, reflect current practice, and address new issues and circumstances; and

9
10 WHEREAS, the current policy does not require an employee on unpaid leave to initiate
11 their COBRA rights (generally allowing for 18 months of continued coverage) in order to continue
12 insurance coverage, and instead requires initiation of COBRA rights only after the employee’s 12-
13 month unpaid leave of absence period has expired; and

14
15 WHEREAS, the current policy exposes Manitowoc County to a potential additional one
16 (1) year of insurance claims for an employee on an unpaid leave of absence; and

17
18 WHEREAS, the proposed revision to Section 12.05 would require employees to initiate
19 their COBRA rights when they apply for and become eligible for an unpaid leave of absence; and

20
21 WHEREAS, the proposed revision would limit the County’s exposure to insurance claims
22 for an employee granted an unpaid leave of absence to the duration of that employee’s COBRA
23 coverage; and

24
25 WHEREAS, after careful consideration and review, the Personnel Committee recommends
26 approval of the following amendment to the Manitowoc County Employee Policy Manual;

27
28 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
29 county of Manitowoc amends Section 12.05 (Leaves of Absence) of the Manitowoc County
30 Employee Policy Manual Section §12 (Paid and Unpaid Leave) as follows:

31
32 12.05 Leaves of Absence

33
34 ...

35
36 (3) Leaves for Illness or Disability:

37
38 (a) Length of Leave. Employees may be granted an unpaid leave of absence
39 for up to twelve (12) consecutive months for prolonged illness or disability
40 due to injury.

41
42 (b) Notice of Leave. An employee requesting such leave must notify his or her
43 respective department director who will in turn contact the Personnel
44 Committee in writing.

- 45
46 (c) Medical Certificates. The employee shall be required to furnish the
47 Personnel Department with a physician's statement which identifies the
48 illness or injury and estimates the length of time anticipated to be absent.
49 An updated statement shall be required every two (2) months. The
50 Personnel Department may require the employee to be examined by a
51 physician designated by the Personnel Department and in such instance the
52 County shall pay the cost of such examination.
53
54 (d) Continuation of Insurance Coverage. An employee on an unpaid leave of
55 absence in excess of one (1) calendar month shall be permitted to continue
56 insurance coverage through their rights under COBRA. The premium for
57 this COBRA coverage ~~continued coverage~~ shall be paid by the employee;
58 ~~prior to the month coverage is to extended, to the cunty Treasurer's office.~~
59 Manitowoc County will reimburse an employee for the portion of any
60 required COBRA premium that exceeds the normal employee premium for
61 any month in which COBRA coverage is required and the employee has
62 actively returned to work.

Dated this 16th day of December 2025.

Respectfully submitted by the Personnel Committee.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Falkowski gave a brief report.
Supervisor Falkowski moved, seconded by Supervisor Engelbrecht to adopt Resolution
2025/2026-137 Authorizing County Conservation Aids Grant. Upon vote, the motion carried
unanimously.

No. 2025/2026-137

RESOLUTION AUTHORIZING COUNTY CONSERVATION AIDS GRANT

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, the Manitowoc County Planning and Zoning Department plans to continue
2 the control of invasive species and other encroaching vegetation along the Devils River State Trail;
3 and
4
5 WHEREAS, the Manitowoc County Planning and Zoning Department has identified a total
6 cost of \$8,400.00 for this project; and
7
8 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding
9 available through the County Conservation Aids (CCA) program specifically for the installation
10 and maintenance of fish and game projects under Wis. Stat. § 23.09(12); and

11
12 WHEREAS, the CCA grant program may reimburse fifty percent of the total project cost
13 for eligible projects; and

14
15 WHEREAS, the Planning and Park Commission held a public hearing on October 27,
16 2025, to consider the grant application and recommends the Planning and Zoning Department
17 pursue available grants under the CCA program;

18
19 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
20 county of Manitowoc authorizes the Planning and Zoning Director or his designee to apply for and
21 accept grants from the WDNR in the total amount of up to \$1,575.00 to control invasive species
22 and other encroaching vegetation along the Devils River State Trail; and

23
24 BE IT FURTHER RESOLVED that the Planning and Zoning Director or his designee is
25 authorized to sign documents and take such other actions as necessary to accept the grant, direct,
26 and complete the project as authorized in the County’s grant application to the WDNR, including
27 obtaining any permits that may be required; and

28
29 BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Park
30 budget are amended by the amount of any grant award approved by the State of Wisconsin, and
31 the Finance Director is directed to record such information in the official books of the County for
32 the year ending December 31, 2025, with carryover to 2026 as may be required.

Dated this 16th day of December 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: Increases State Conservation Aid by an amount of the grant award up to \$1,575.00 and an associated expense account by an equal amount.

APPROVED: Bob Ziegelbauer, County Executive.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ADJOURNMENT

Supervisor Maresh moved to adjourn, seconded by Supervisor Sitkiewitz, and the motion was adopted by acclamation. The meeting adjourned at 7:27 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, January 20th, 2026

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 20th day of January 2026, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Supervisor Ryan Phipps gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25. Supervisors Neils-13 and M. Phipps-21 were excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:05 p.m.

Jim Theyerl, Town of Manitowoc, believes the County Board should look into departments that may have county workers performing side jobs on county time.

No one else present wished to speak, subsequently Chairman Martell closed public input at 6:09 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Behnke requested item C2a. Ordinance 138 be placed under the Highway Committee for discussion. Supervisor Engelbrecht moved, seconded by Supervisor Sitkiewitz to approve Consent Agenda Items A, B1a, and C1a. Upon vote, the motion carried unanimously.

A. Approve December 16, 2025 County Board Minutes.

B1a. Appoint Sharon Cornils to the Ethics Board for a three-year term expiring February 28, 2029.

C1a. Resolution 2025/2026-137 Adopting Health Department Fee Schedule.

No. 2025/2026-137

RESOLUTION ADOPTING HEALTH DEPARTMENT FEE SCHEDULE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department issues certain licenses and permits
2 as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection, and the
3 Department of Safety and Professional Services; and
4

5 WHEREAS, the Manitowoc County Board of Supervisors has authorized the Health
6 Department to charge fees to defray the costs of providing these various licenses and permits; and
7

8 WHEREAS, the State of Wisconsin has revised Wis. Admin. Code ch. ATCP 72 (Hotels,
9 Motels, and Tourist Rooming Houses) to include new categories of licenses; and
10

11 WHEREAS, as an agent of the state, the Health Department fee structure is required to
12 align with the state administrative code; and
13

14 WHEREAS, Manitowoc County Code § 7.10 provides that the fees for licenses (other than
15 an animal license) and permits that the Health Department is authorized to charge must be set by
16 County Board resolution; and
17

18 WHEREAS a copy of the proposed Health Department Fee Schedule has been provided to
19 the County Board and is hereto attached to this Resolution; and
20

21 WHEREAS, the Board of Health has reviewed the proposed Health Department Fee
22 Schedule and after careful consideration and review recommends that it be adjusted beginning
23 April 1, 2026, as proposed;
24

25 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
26 county of Manitowoc approves and adopts the Health Department Fee Schedule as attached hereto
27 to be effective April 1, 2026, and directs that a copy of the fee schedule be included as an appendix
28 to Manitowoc County Code Chapter 7, Public Health.

Dated this 20th day of January 2026.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: Indeterminate.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Board of Health: Supervisor Metzger gave a report.

Criminal Justice Coordinating Council: Supervisor Falkowski gave a report.

Expo-Ice Center Board: Supervisor Behnke gave a report.

Finance Committee: Supervisor Hansen gave a report.

Highway Committee: Supervisor Behnke gave a report. Supervisor Behnke moved, seconded by Supervisor Maresh to adopt Resolution 2025/2026-138 Honoring and Commemorating William Schramm as the Former Manitowoc County Highway Commissioner. Upon vote, the motion carried unanimously.

No. 2025/2026-138

**RESOLUTION HONORING AND COMMENDING WILLIAM SCHRAMM AS THE
FORMER MANITOWOC COUNTY HIGHWAY COMMISSIONER**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

WHEREAS, Former Highway Commissioner William Schramm dedicated 39 years of service to Manitowoc County; and

WHEREAS, William Schramm began employment with the Manitowoc County Highway Commission on April 16, 1956 and was promoted to the position of Patrol Superintendent on August 8, 1975;

WHEREAS, William Schramm was appointed as Manitowoc County Highway Commissioner on September 8, 1980 serving in this capacity until his retirement in July of 1995; and

WHEREAS, William Schramm played a very active role in transportation-related issues where he served as President of the Wisconsin Highway Association in 1990 and 1991; and served several years on the Board Directors of the Transportation Development Association; and

WHEREAS, the Manitowoc County had been truly fortunate to have such a dedicated and responsible public servant serving the highway needs of Manitowoc County for over 39 years.

NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of Supervisors wish to formally recognize William Schramm for his dedication years of service to Manitowoc County and extend its deepest sympathy to his family for their loss.

Dated this 20th day of January 2026.

Respectfully submitted by the Highway Committee.

APPROVED: Bob Ziegelbauer, County Executive.

Human Services Board Committee: Supervisor Klein gave a report. Supervisor Klein moved, seconded by Supervisor Hacker to enact Ordinance 2025/2026-139 Amending Manitowoc County Code §4.13(10) (Human Services Department Fees) Upon vote, the motion carried unanimously.

ORDINANCE AMENDING MANITOWOC COUNTY CODE § 4.13(10)
(Human Services Department Fees)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Human Services Department is required to provide
2 access to an Intoxicated Driver Program pursuant to Wis. Admin. Code ch. DHS 62; and
3

4 WHEREAS, fees charged for the Intoxicated Driver Program help defray the costs of
5 providing the services; and
6

7 WHEREAS, currently the Human Services Department collects the following fees for the
8 Intoxicated Driver Program: \$250 for an Intoxicated Driver Program Assessment; \$150 for a
9 missed appointment; and, \$50 for a plan amendment;
10

11 WHEREAS, Manitowoc County's current fee for Intoxicated Driver Program Assessment
12 fee is lower than all surrounding counties and has not changed since 2017; and
13

14 WHEREAS, the Human Services Board has reviewed the existing fees charged for the
15 Intoxicated Driver Program and after careful consideration and review recommends that the fee
16 for the Intoxicated Driver Program Assessment be increase from \$250 to \$300;
17

18 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
19 ordain as follows:
20

21 Manitowoc County Code § 4.13(10) is amended to read as follows:
22

23 (10) The Human Services Department shall charge the following fees for the Intoxicated
24 Driver Program:
25

26 (a) Intoxicated Driver Program Assessment: ~~\$250~~\$300
27

28 and
29

30 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
31 reflect this amendment; and
32

33 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 20th day of January 2026.

Respectfully submitted by the Human Services Board.

FISCAL IMPACT: Increasing the fee from \$250 per assessment to \$300 per assessment would provide an approximate increase in revenue to the Manitowoc County Human Services Department of approximately \$15,000 annually.

APPROVED: Bob Ziegelbauer, County Executive.

Land Conservation Committee: Supervisor R. Phipps gave a report.

Personnel Committee: Supervisor Maresh gave a brief report
Supervisor Maresh moved, seconded by Supervisor Muench to adopt Resolution 2025/2026-136 Amending Employee Policy Manual §12.14 (Short Term Disability Income Continuation). Upon vote, the motion carried unanimously.

No. 2025/2026-136

RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 12.14
(Short Term Disability Income Continuation)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (Employee
2 Policy Manual”) to establish uniform personnel policies and procedures; and
3

4 WHEREAS, Section 12.14 (Short Term Disability Income Continuation) outlines the
5 County’s rules and conditions for employees applying for coverage under Manitowoc County’s
6 short term disability plan; and
7

8 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
9 to keep policies current, reflect current practice, and address new issues and circumstances; and
10

11 WHEREAS, Manitowoc County’s short term disability plan may provide eligible
12 employees with up to fifteen (15) weeks of partial salary continuation; and
13

14 WHEREAS, the current policy regarding short term disability only addresses the
15 continuation of income, but does not address the continuation of employment during this period;
16 and
17

18 WHEREAS, the current policy does not include any restriction or waiting period regarding
19 when an employee may again become eligible to receive up to fifteen (15) weeks of short term
20 disability benefits for the same medical condition after returning to work from an unpaid medical
21 leave; and
22

23 WHEREAS, Manitowoc County provides a long term disability policy to all regular
24 employees at no cost to the employee; and
25

26 WHEREAS, the long term disability policy provides the same amount of partial salary as
27 short term disability does for an employee; and
28

29 WHEREAS, the proposed policy change would ensure that employees use their long term
30 disability benefit after exhausting their short term disability; and
31

32 WHEREAS, after careful consideration and review the Personnel Committee recommend
33 approval of the following amendments to the Manitowoc County Employee Policy Manual;
34

35 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
36 Supervisors amends the Manitowoc County Employee Policy Manual Section 12.05 (Paid and
37 Unpaid Leave) as follows:
38

39 12.14 Short Term Disability Income and Employment Continuation
40

- 41 (1) Regular employees who have been employed for a minimum of six months who
42 become disabled for a minimum of 5 consecutive calendar days may be eligible to
43 receive short term disability income and employment continuation.
44
- 45 (2) Short term disability income and employment continuation begins on the date that
46 all other paid time off is exhausted or after 5 consecutive calendar days of certified
47 disability, whichever is later.
48
- 49 (3) In the case of an inpatient hospitalization, short term disability income and
50 employment continuation begins on the day that all other paid time is exhausted or
51 on the first day of inpatient hospitalization, whichever is later.
52
- 53 (4) Short term disability income and employment continuation may be provided for a
54 maximum of 15 calendar weeks per medical incident and any condition(s) relating
55 to that medical incident that continues disability. A later, but separate, reoccurrence
56 of the medical incident will be treated as a separate medical incident.
57
- 58 (5) For hourly employees, short term disability income continuation is calculated by
59 multiplying the standard hours for the employee by the base hourly rate in effect
60 when the employee becomes eligible for short term disability income continuation
61 by 60%.
62
- 63 (6) For salaried employees, short term disability income continuation is calculated by
64 multiplying the weekly salary in effect when the employee becomes eligible for
65 short term disability income continuation by 60%.
66
- 67 (7) Health, dental, and life insurance will continue to be provided to an employee who
68 is receiving short term disability income and employment continuation benefits on
69 the same basis as when the employee was actively at work.
70
- 71 (8) Eligibility for short term disability income and employment continuation is

72 contingent upon the employee providing medical certification of a condition that
73 prevents the employee from performing the essential functions of his or her
74 position. Medical certification must be updated every 30 days.

75
76 (9) An employee may be required to obtain a second medical opinion. Any out-of-
77 pocket cost for the second opinion would be reimbursed to the employee. Short
78 term disability income and employment continuation would continue to be
79 provided during the time required to obtain the second medical opinion.

Dated this 20th day of January 2025.

Respectfully submitted by the Personnel Committee.

APPROVED: Bob Ziegelbauer, County Executive.

Public Safety Committee: Supervisor Falkowski gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Hacker moved to adjourn, seconded by Supervisor Hammel, and the motion was adopted by acclamation. The meeting adjourned at 6:31 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, February 17th, 2026

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 17th day of February 2026, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:00 p.m.

Chairman Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 25 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Bonde-14, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, Weiss-24, and Shimulunas-25.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:01 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:01 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Hacker moved, seconded by Supervisor Engelbrecht to approve Consent Agenda Items A, B1a, B2a, B3a-b, B4a-d, C1a, C2a, C2b, C2c, C2d, C2e, and C3a. Upon vote, the motion carried unanimously.

A. Approve January 20th, 2026 County Board Minutes.

B1a. Appoint Rochelle Manzano to the Expo-Ice Center Board for a term expiring December 31, 2026.

B2a. Appoint Todd Olig to the Joint Dispatch Board for a term expiring August 2026.

B3a-b. Appoint Corey Evenson and Alternate) Stephanie School to the Local Emergency Planning Committee for a term expiring June 2027 and an Alternate for a term expiring September 2027.

B4a-d. Appoint Chad Kakes, Alternate) Daniel Diedrich, Alternate) Melissa Weisner, and Josh Stradal to the Traffic Safety Commission.

C1a. Resolution 2025/2026-140 Adopting Health Department Fee Schedule.

No. 2025/2026-140

RESOLUTION ADOPTING HEALTH DEPARTMENT FEE SCHEDULE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department issues certain licenses and permits
2 as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection, and the
3 Department of Safety and Professional Services; and
4

5 WHEREAS, the Manitowoc County Board of Supervisors has authorized the Health
6 Department to charge fees to defray the costs of providing these various licenses and permits; and
7

8 WHEREAS, the costs of administering licensing and inspection programs continue to rise,
9 and adjustments to local fees are necessary to maintain financial sustainability; and
10

11 WHEREAS, as an agent of the state, the Health Department fee structure is required to
12 align with the state administrative code; and
13

14 WHEREAS, current Manitowoc County licensing fees do not reflect actual program costs;
15 and
16

17 WHEREAS, Manitowoc County Code § 7.10 provides that the fees for licenses (other than
18 an animal license) and permits that the Health Department is authorized to charge must be set by
19 County Board resolution; and
20

21 WHEREAS a copy of the proposed Health Department Fee Schedule has been provided to
22 the County Board and is hereto attached to this Resolution; and
23

24 WHEREAS, the Board of Health has reviewed the proposed Health Department Fee Schedule and
25 after careful consideration and review recommends that it be adjusted beginning April 1, 2026, as
26 proposed;
27

28 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
29 county of Manitowoc approves and adopts the Health Department Fee Schedule as attached hereto
30 to be effective April 1, 2026, and directs that a copy of the fee schedule be included as an appendix
31 to Manitowoc County Code Chapter 7, Public Health.

Dated this 17th day of February 2026.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: Indeterminate.

APPROVED: Bob Ziegelbauer, County Executive.

C2a. Ordinance 2025/2026-141 Amending Zoning Map (Thomas and Anita Bastian).

No. 2025/2026-141

ORDINANCE AMENDING ZONING MAP

(Thomas and Anita Bastian)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of Lot One (1) of Certified Survey Map, recorded in
12 Volume 34 of Certified Survey Maps on Page 27 as Document No. 1205837 of Manitowoc County
13 Records; being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of
14 Section Nineteen (19), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
15 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the southwest corner of said Section 19; thence S89°-43'-27"E
18 along the south line of the SW1/4 of said Section 19, a distance of 415.87 feet to
19 the southwest corner of said Lot 1 and the point of beginning; thence N00°-48'-09"E
20 431.64 feet to a corner said Lot 1; thence N45°-15'-06"E 64.63 to a corner of said
21 Lot 1; thence N81°-33'-33"E along the north line of said Lot 1, a distance of 477.35
22 feet; thence S00°-10'-52"W 549.68 feet to the south line of said SW1/4; thence
23 N89°-43'-27"W along said south line, a distance of 522.39 feet to the point of
24 beginning, said parcel containing approximately 264,159 square feet (6.064 acres)
25 of land
26

27 is hereby rezoned from General Agriculture (GA) District to Large Estate Residential (LE)
28 District; and
29

30 A parcel of land located in a part of Lot One (1) of Certified Survey Map, recorded in
31 Volume 34 of Certified Survey Maps on Page 27 as Document No. 1205837 of Manitowoc County
32 Records; being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of
33 Section Nineteen (19), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
34 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
35

36 Commencing at the southwest corner of said Section 19; thence S89°-43'-27"E
37 along the south line of the SW1/4 of said Section 19, a distance of 415.87 feet to
38 the southwest corner of said Lot 1; thence N00°-48'-09"E 431.64 feet to a corner
39 said Lot 1; thence N45°-15'-06"E 64.63 to a corner of said Lot 1; thence
40 N81°-33'-33"E along the north line of said Lot 1, a distance of 477.35 feet and the
41 point of beginning; thence continue N81°-33'-33"E along said north line, a distance
42 of 352.67 feet to the east line of the SW1/4 of said SW1/4; thence S00°-10'-52"W

43 along said east line, a distance of 603.13 feet to the south line of said SW1/4; thence
44 N89°-43'-27"W along said south line, a distance of 348.68 feet; thence
45 N00°-10'-52"E 549.68 feet to the point of beginning, said parcel containing 200,981
46 square feet (4.614 acres) of land

47
48 is hereby rezoned from General Agriculture (GA) District to Small Estate Residential (SE) District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2b. Ordinance 2025/2026-142 Amending Zoning Map (Michael and Malisa Dins).

No. 2025/2026-142

ORDINANCE AMENDING ZONING MAP
(Michael and Malissa Dins)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Northwest Quarter (NW1/4) of the Northeast
12 Quarter (NE1/4) of Section Twenty (20), Township Seventeen (17) North, Range Twenty-Three
13 (23) East, Town of Centerville, Manitowoc County, Wisconsin, more particularly described as
14 follows:
15

16 Commencing at the north quarter corner of said Section 20; thence S00°-30'-40"E
17 along the west line of the NE1/4 of said Section 20, a distance of 402.20 feet to the
18 point of beginning; thence N34°-05'-02"E 62.19 feet; thence N87°-41'-20"E
19 115.03 feet; thence S35°-56'-20"E 150.02 feet; thence S88°-41'-16"E 311.77 feet;
20 thence S28°-42'-16"E 349.36 feet to the centerline of S. Fisher Creek Rd.; thence
21 southwesterly 323.09 feet along said centerline and the arc of a curve to the right,
22 having a radius of 995.03 feet and a chord which bears S64°-48'-57"W 321.68 feet;

23 thence S74°-07'-05"W along said centerline, a distance of 264.66 feet; thence
24 southwesterly 294.93 feet along said centerline and the arc of a curve to the left,
25 having a radius of 226.43 feet and a chord which bears S36°-48'-12"W 274.52 feet
26 to the west line of said NE1/4; thence N00°-30'-40"W along said west line, a
27 distance of 808.03 feet to the point of beginning, said parcel containing
28 approximately 329,925 square feet (7.574 acres) of land
29

30 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
31 District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2c. Ordinance 2025/2026-143 Amending Zoning Map (Shirley Gaedtke).

No. 2025/2026-143

ORDINANCE AMENDING ZONING MAP
(Shirley Gaedtke)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Northeast Quarter (NE1/4) of the Southeast Quarter
12 (SE1/4) and part of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section
13 Twenty-Four (24), Township Nineteen (19) North, Range Twenty-Two (22) East, Town of Cato,
14 Manitowoc County, Wisconsin, more particularly described as follows:
15

16 Commencing at the east quarter corner of said Section 24; thence S00°-01'-11"W
17 along the east line of the SE1/4 of said Section 24, a distance of 995.47 feet; thence
18 N89°-58'-49"W 594.33 feet to the southeast corner of Tract 1 of Certified Survey
19 Maps as recorded in Volume 3 of Certified Survey Maps on Page 299 as Document

20 No. 445308 of Manitowoc County Records and the point of beginning; thence
21 S26°-05'-20"W (recorded as S21°-19'-30"W) along the centerline of CTH "JJ", a
22 distance of 549.00 feet to the northeast corner of Tract 2 of Certified Survey Map
23 as recorded in Volume 5 of Certified Survey Maps on Page 109 as Document No.
24 480388 of Manitowoc County Records; thence S84°-55'-20"W (recorded as N80°-
25 09'-30"E) along said northerly line and said Tract 2, a distance of 483.02 feet
26 (recorded as 486.17 feet) to the west line of the E1/2 of the SE1/4 of said Section
27 24; thence N00°-02'-46"W (recorded as northerly), a distance of 471.99 feet
28 (recorded as 470.00 feet) to the southerly line of said Tract 1; thence N61°-28'-20"E
29 (recorded as S56°-28'-30"W) along said southerly line, a distance of 389.29 feet
30 (recorded as 403.00 feet more or less); thence S72°-13'-40"E (recorded as
31 N76°-59'-30"W) along said southerly line, a distance of 400.00 feet to the point of
32 beginning, said parcel containing approximately 340,360 square feet (7.814 acres)
33 of land

34
35 is hereby rezoned from Large Estate Residential (LE) District to Small Estate Residential (SE)
36 District.

Dated this 17th day of February 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2d. Ordinance 2025/2026-144 Amending Zoning Map (Kathleen Kudick).

No. 2025/2026-144

ORDINANCE AMENDING ZONING MAP
(Kathleen Kudick)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the SW 1/4 of the SW 1/4, Section 5, Town 21 North,
12 Range 23 East, Town of Gibson, Manitowoc County, Wisconsin, more particularly described as
13 follows:

14
15 Commencing at the SW Corner of Section 5; Thence S 89°50'19" E, 1122.51 feet
16 coincident with the south line of the SW 1/4 of said Section to the point of
17 beginning; Thence continue S 89°50'19" E, 200.00 feet coincident with said south
18 line; Thence N 00°27'41" W, 435.63 feet coincident with the east line of said SW
19 1/4 of the SW 1/4; Thence N 89°50'19" W, 200.00 feet; Thence S 00°27'41" E,
20 435.63 feet to the point of beginning, said parcel containing approximately 87,120
21 Square Feet (2.000 Acres) of land

22
23 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District.

Dated this 17th day of February 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C2e. Ordinance 2025/2026-145 Amending Zoning Map (Tonya Trimberger).

No. 2025/2026-145

ORDINANCE AMENDING ZONING MAP
(Tonya Trimberger)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the NE 1/4 of the NE 1/4 of Section 28, Town 17 North,
12 Range 23 East, Town of Centerville, Manitowoc County, Wisconsin, more particularly described
13 as follows:
14

15 Commencing at the NE Corner of said Section 28; Thence S 00°21'47" E, 660.39
16 feet coincident with the east line of said NE 1/4 to the point of beginning; Thence
17 continuing S 00°21'47" E, 660.39 feet to the south line of said NE 1/4 of the NE
18 1/4; Thence S 89°27'22" W, 899.00 feet coincident with said south line; Thence
19 N 00°21'47" W, 264.00 feet coincident with the west line of the east 899 feet of
20 said NE 1/4 of the NE 1/4; Thence S 89°27'22" W, 111.10 feet coincident with the
21 north line of the south 264 feet of said NE 1/4 of the NE 1/4; Thence
22 N 00°21'47" W, 396.40 feet coincident with the west line of the east 1010.10 feet
23 of said NE 1/4 of the NE 1/4; Thence N 89°27'22" E, 1010.10 feet coincident with
24 the north line of the S 1/2 of said NE 1/4 of the NE 1/4, to the point of beginning,
25 said parcel containing approximately 637,733 Square Feet (14.640 Acres) of land
26
27 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of February 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

C3a. Resolution 2025/2026-146 Supporting State Individual Assistance Program.

No. 2025/2026-146

RESOLUTION SUPPORTING STATE INDIVIDUAL ASSISTANCE PROGRAM

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, individual assistance programs for citizens and businesses following a
2 disaster are vital to the well-being and stability of communities, providing crucial support to
3 families and industries during times of crisis; and
4
5 WHEREAS, these programs, which may include, but are not limited, to emergency housing
6 assistance, home assistance/repairs, housing, and financial support, are essential for addressing the
7 immediate and long-term needs of residents and businesses; and
8
9 WHEREAS, no state funding currently exists to help disaster victims in Wisconsin, and
10 residents and businesses are often left reliant on limited federal resources creating gaps in recovery;
11 and
12
13 WHEREAS, several other states have addressed this issue by creating a state disaster relief
14 fund, which ensures faster, more accessible assistance for individuals and businesses impacted by
15 disasters; and

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WHEREAS, the state of Wisconsin has put forth legislation to create a state disaster relief fund; and

WHEREAS, after careful consideration and review, the Public Safety Committee recommends that Manitowoc County support proposed legislation to establish a state disaster relief fund;

NOW, THEREFORE, BE IT RESOLVED, that the county board of supervisors of the county of Manitowoc urges the state of Wisconsin to enact legislation to create a state disaster relief fund that will help ensure that individuals and businesses throughout the state will have quick and easy access to emergency aid when needed; and

BE IT FURTHER RESOLVED that the Manitowoc County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the state of Wisconsin and Wisconsin State Legislators with a constituency within Manitowoc County.

Dated this 17th day of February 2025.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Aging and Disability Board: Supervisor Shimulunas gave a report.

Board of Health: Supervisor Metzger gave a report.

Executive Committee: Chairman Martell and Supervisor Behnke gave a report.

Expo-Ice Center Board: Supervisor Behnke gave a report.

Finance Committee: Supervisor Hansen gave a report.

Human Services Board Committee: Supervisor Klein gave a report.

Land Conservation Committee: Supervisor R. Phipps gave a report.

Personnel Committee: Supervisor Maresh gave a brief report
Supervisor Maresh moved, seconded by Supervisor Muench to adopt Resolution 2025/2026-147
Authorizing Reallocation of Human Services Department 2.0 Full-Time Equivalent Positions
(CST Care Coordinator/Coordinator to CLTS Waiver Specialist). Upon vote, the motion carried
unanimously.

No. 2025/2026-147

**RESOLUTION AUTHORIZING REALLOCATION OF HUMAN
SERVICES DEPARTMENT 2.0 FULL-TIME EQUIVALENT POSITIONS**
(CST Care Coordinator/Coordinator to CLTS Waiver Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department’s Family Resiliency Unit is
2 to coordinate and implement services to children and families in an effort to foster permanency
3 and reunification to qualified families of Manitowoc County; and
4

5 WHEREAS, the current CST (Coordinated Service Team) program within the Family
6 Resiliency Unit promotes that mission, but are only partially grant funded and rely on some levy
7 dollars to sustain; and
8

9 WHEREAS, currently there are 2.0 full-time equivalent positions (a CST Care Coordinator
10 and a CST Coordinator) allocated to the CST program; and
11

12 WHEREAS, the two positions to be converted would perform both CST and CLTS Waiver
13 duties; and
14

15 WHEREAS, the employees currently in the two positions to be converted are qualified to
16 perform CLTS Waiver duties; and
17

18 WHEREAS, reallocation of the CST Care Coordinator and CST Coordinator positions to
19 CLTS Waiver positions will continue to support the mission of the Family Resiliency Unit; and
20

21 WHEREAS, the conversion of the CST Care Coordinator and CST Coordinator to
22 Community Long Term Support Waiver Specialists increases the amount of funding received from
23 the state and lowers the tax levy impact; and
24

25 WHEREAS, after careful consideration and review, the Human Services Board and the
26 Personnel Committee recommend amending the “Full Time Equivalent Report (FTE) by
27 Department” included in the Manitowoc County, WI 2026 Adopted Annual Budget to reallocate
28 the FTEs in the Human Services Department by removing the 1.0 FTE CST Care Coordinator and
29 1.0 FTE CST Coordination positions and including an addition of 2.0 FTEs CLTS Waiver
30 Specialists;
31

32 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
33 county of Manitowoc authorizes amending the “Full Time Equivalent Report (FTE) by
34 Department” included in the Manitowoc County, WI 2026 Adopted Annual Budget to reallocate
35 the FTEs in the Human Services Department by removing the 1.0 FTE CST Care Coordinator and
36 1.0 FTE CST Coordination positions and including an addition of 2.0 FTEs CLTS Waiver
37 Specialists; and

38
39 BE IT FURTHER RESOLVED that the 2026 Full-Time Equivalent Report (FTE) by
40 Department included in the 2026 Adopted Annual Budget Book is amended accordingly and that
41 the Finance Director is directed to record such information in the official books of the County for
42 the year ending December 31, 2026 as may be required.

Dated this 17th day of February 2026.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: The pay grade for the position will change from an hourly B22/B23 position to a C42, *i.e.* an increase in wage rate. However, because the positions would be fully grant funded, this change would result in an annual tax levy decrease of \$53,455.11.

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Falkowski gave a brief report.

Public Safety Committee: Supervisor Grambow gave a brief report.

Public Works Committee: Supervisor Sitkiewitz gave a brief report.

Transportation Coordinating Committee: Supervisor Hacker gave a brief report.

ADJOURNMENT

Supervisor Neils moved to adjourn, seconded by Supervisor Grambow, and the motion was adopted by acclamation. The meeting adjourned at 6:25 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

MEETING OF THE COUNTY BOARD OF SUPERVISORS
MANITOWOC COUNTY, WISCONSIN

Tuesday, March 17th, 2026

6:00 P.M.

Pursuant to Wis. Stats. 59.04, the County Board of Supervisors of Manitowoc County, Wisconsin convened in open session at the Heritage Center, in the City of Manitowoc, being the 17th day of March 2026, for the purpose of transacting business as a Board of Supervisors.

Chairman Martell called the meeting to order at 6:03 p.m.

Chairman Martell gave the invocation, followed by the Pledge of Allegiance to the Flag by the entire assemblage.

Roll call: 23 members were present: Lillibridge-1, Jadowski-2, Metzger-3, Heilman-4, Martell-5, Hansen-6, Schiesl-7, Hacker-8, Sitkiewitz-9, Zimmer-10, R. Phipps-11, Behnke-12, Neils-13, Hammel-15, Naidl-16, Maresh-17, Muench-18, Falkowski-19, Engelbrecht-20, M. Phipps-21, Grambow-22, Klein-23, and Weiss-24. Supervisors Bonde-14 and Shimulunas-25 were excused.

PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS

Chairman Martell declared public comment open at 6:25 p.m.

No one present wished to speak, subsequently Chairman Martell closed public input at 6:25 p.m.

CONSENT AGENDA

Chairman Martell called the consent agenda and questioned if any supervisor wished to withdraw any items. Supervisor Falkowski moved, seconded by Supervisor Muench to approve Consent Agenda Items A, B1a, B2a B2b, B2c, B2d, B2e, B2f, B2g, and B2h. Upon vote, the motion carried unanimously.

A. Approve February 17th, 2026 County Board Minutes.

B2a. Resolution 2025/2026-148 Supporting Legislative Solution Ensuring Sustainable Transportation Funding.

No. 2025/2026-148

**RESOLUTION SUPPORTING LEGISLATIVE SOLUTION ENSURING
SUSTAINABLE TRANSPORTATION FUNDING**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 WHEREAS, local units of government in Wisconsin own and maintain approximately 90
- 2 percent of the public road miles in the state, including county highways, town roads, and city and
- 3 village streets, and
- 4

5 WHEREAS, Wisconsin’s economy - rooted in agriculture, manufacturing, and tourism -
6 relies on a safe, reliable, and well-maintained transportation network, and
7

8 WHEREAS, local governments greatly appreciate the one-time infusions of General
9 Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state
10 budgets, which have enabled the initiation and continuation of the successful and popular Local
11 Roads Improvement Program Supplemental (LRIP-S) and Agricultural Roads Improvement
12 Program (ARIP), and
13

14 WHEREAS, despite modest increases from the state over the years, transportation aids to
15 local governments remain insufficient to keep pace with inflation and rising construction costs,
16 leaving many communities funded below year 2000 levels in real dollars, and
17

18 WHEREAS, local governments throughout Wisconsin continue to struggle to perform
19 even routine maintenance, pavement preservation, and safety improvements, resulting in
20 deteriorating roads and bridges, and
21

22 WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet
23 found about 10 percent of the nearly 17,000 structures to be in poor or severe condition, and
24

25 WHEREAS, levy limits and other fiscal constraints prevent local governments from
26 independently filling the funding gap created by inadequate state transportation aids, and
27

28 WHEREAS, absent sustainable state funding, many communities have been forced to
29 address their shortfalls by significantly increasing borrowing, deferring essential projects, or
30 imposing local vehicle registration (“wheel”) taxes, and
31

32 WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees
33 in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term
34 revenue measures to keep their transportation systems competitive, and
35

36 WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make
37 needed investments, potentially putting transportation against other vital services, such as
38 education, and
39

40 WHEREAS, continued lack of growing, dedicated, and predictable revenue places
41 Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement,
42 the safety of travelers, and the attractiveness of our state to businesses and residents, and
43

44 WHEREAS, both Wisconsin’s aging interstate highway system - largely constructed in the
45 1950s and 1960s - and the extensive network of state and local roads require predictable, adequate,
46 and sustainable funding to meet current and future needs; and
47

48 WHEREAS, after careful consideration and review, the Highway Committee recommends
49 that Manitowoc County urges the Governor and the state legislature to find a solution that ensures
50 sustainable transportation funding for the state of Wisconsin;

51
52 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
53 county of Manitowoc strongly urges the Governor of Wisconsin and the State Legislature to enact
54 a comprehensive and sustainable transportation funding solution that:

55
56 1. Provides adequate and reliable revenue growth for the efficient long-term planning
57 and execution of state and local transportation programs;

58
59 2. Includes responsible and prudent use of General Purpose Revenue and bonding;

60
61 3. Adjusts any new and existing transportation user fees and other revenue
62 mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's
63 transportation infrastructure; and

64
65 4. Ensures transportation continues to deliver for Wisconsin by adequately funding
66 reconstruction, preservation, and safety investments on the state and local systems;

67
68 and

69
70 BE IT FURTHER RESOLVED, that the County Clerk is hereby authorized and directed
71 to send a copy of this Resolution to the Governor of the state of Wisconsin, the Wisconsin State
72 Legislators with a constituency within Manitowoc County, and the Wisconsin Counties
73 Association.

Dated this 17th day of March 2026.

Respectfully submitted by the Highway Committee.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

APPROVED: Bob Ziegelbauer, County Executive.

B2a. Ordinance 2025/2026-149 Amending Zoning Map (Dale and Laurie Bogart).

No. 2025/2026-149

ORDINANCE AMENDING ZONING MAP
(Dale and Laurie Bogart)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of Lot 2 of Certified Survey Map Volume 28 Page 47
12 located in the NW ¼ of the NE ¼ of Section 3, T.20 N.- R. 23 E. Town of Kossuth, Manitowoc
13 County, more particularly described as follows:
14

15 Commencing at the North ¼ of Section 3; thence along the northerly line of the NE
16 ¼ North 89°29'34" East 265.00 feet to the point of beginning; Thence continuing
17 North 89°29'34" East 149.60 feet to the westerly line on Tract 2 of Certified Survey
18 Map Volume 9 Page 585; thence along said line South 0°00'21" East 183.00 feet;
19 thence South 0°01'42" East 83.70 feet; thence South 89°29'34" West 210.63 feet;
20 thence North 0°00'21" West 174.70 feet; thence North 89°29'34" East 61.00 feet;
21 thence North 0°00'21" West 92.00 feet to the point of beginning, said parcel
22 containing approximately 1.161 acres of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District; and
25

26 A parcel of land located in the NW ¼ of the NW ¼ of Section 3, T.20 N.-R. 23 E. Town
27 of Kossuth, Manitowoc County, more particularly described as follows:
28

29 Commencing at the N ¼ corner of said Section 3, thence East 414.6 feet along the
30 section line (centerline Fisherville Road) to the point of real beginning, thence
31 continue East 290.4 feet along said section line (centerline Fisherville Road), thence
32 S. 0°28'20" West 183.0 feet, thence West 290.4 feet, thence N. 0°28'20" East 183.0
33 feet to the point of beginning, said parcel containing 1.22 acres
34

35 is hereby rezoned from Rural Residential (RR) District to Exclusive Agriculture (EA) District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2b. Ordinance 2025/2026-150 Amending Zoning Map (Edward and Carla Kakes).

No. 2025/2026-150

ORDINANCE AMENDING ZONING MAP
(Edward and Carla Kakes)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in Part of Tract "A" and all of Tract "B" of Certified Survey Map
12 as recorded in Volume Two (2) of Certified Survey Maps on Page 709 as Document Number
13 436353 of Manitowoc County Records; being part of the Northeast Quarter (NE1/4) of the
14 Northeast Quarter (NE1/4) of Section Twenty-Two (22), Township Twenty-One (21) North,
15 Range Twenty-Four (24) East, Town of Two Creeks, Manitowoc County, Wisconsin, more
16 particularly described as follows:
17

18 Commencing at the Northeast Corner of said Section 22; thence S01°-37'-15"W
19 along the east line of the NE1/4 of said Section 22, a distance of 205.00 feet to the
20 point of beginning; thence continue S01°-37'-15"W along said east line, a distance
21 of 250.06 feet to the northeast corner of Lot One (1) of Certified Survey Map as
22 recorded in Volume 32 of Certified Survey Maps on Page 309 as Document
23 Number 1176359 of Manitowoc County Records; thence the following courses
24 along the northerly lines of said Lot 1: S89°-07'-18"W 100.52 feet; S59°-07'-18"W
25 50.00 feet; S89°-07'-18"W 65.00 feet; N01°-40'-18"E 25.02 feet; S89°-07'-18"W
26 57.71 feet to the west line of said Tracts "A" and "B"; thence N01°-28'-56"E along
27 said west line, a distance of 454.25 feet to the north line of said NE1/4; thence
28 N88°-57'-24"E along said north line, a distance of 66.55 feet; thence S43°-58'-13"E
29 279.67 feet the point of beginning, said parcel containing approximately 2.35 acres
30 of land
31

32 is hereby rezoned from Large Estate Residential (LE) District to Rural Residential (RR)
33 District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2c. Ordinance 2025/2026-151 Amending Zoning Map (Jason and Sheila Kittell).

No. 2025/2026-151

ORDINANCE AMENDING ZONING MAP

(Jason and Sheila Kittell)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Tract 5 of Certified Survey Map Volume 13 Page 361,
12 being part of the Southwest 1/4 of the Northeast 1/4 of Section 19, T.21 N. - R.23 E., Town of
13 Gibson, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Beginning at the southeast corner of said Tract 5; thence West 233.61 feet; thence
16 158.48 feet along the arc of a 60.00 foot radius curve to the left whose long chord
17 bears North 79°29'51" West 115.21 feet; thence North 773.86 feet; thence South
18 89°57'20" East 189.48 feet; thence South 0°02'40" East 300.00 feet; thence North
19 89°57'20" East 156.75 feet; thence South 0°03' East 495.12 feet to the point of
20 beginning, said parcel containing approximately 5.22 acres of land
21

22 is hereby rezoned from Large Estate Residential (LE) District to Rural Residential (RR) District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2d. Ordinance 2025/2026-152 Amending Zoning Map (Greg and Dean Lax).

No. 2025/2026-152

ORDINANCE AMENDING ZONING MAP
(Greg Lax and Dean Lax)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Southeast Quarter (SE1/4) of Section Twenty-Eight
12 (28), Township Eighteen (18) North, Range Twenty-One (21) East, Town of Eaton, Manitowoc
13 County, Wisconsin, more particularly described as follows:
14

15 Commencing at the east quarter corner of said Section 28; thence S00°-33'-56"E
16 along the east line of the SE1/4 of said Section 28, a distance of 1044.29 feet and
17 the point of beginning; thence continue S00°-33'-56"E along said east line, a
18 distance of 485.11 feet; thence N73°-19'-46"W 133.13 feet; thence N72°-39'-15"W
19 184.03 feet; thence N49°-25'-33"W 149.36 feet; thence N44°-40'-22"W 62.28 feet;
20 thence N59°-34'-08"W 256.85 feet; thence N30°-47'-03"E 133.27 feet; thence
21 N89°-26'-04"E 608.92 feet to the point of beginning, said parcel containing
22 approximately 217,805 square feet (5.000 acres) of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate Residential (SE)
25 District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2e. Ordinance 2025/2026-153 Amending Zoning Map (Christine Schadrie).

ORDINANCE AMENDING ZONING MAP
(Christine Schadrie)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in all of Tract 1 of Certified Survey Map Volume 2 Page 373
12 located in the Northeast ¼ of the Southeast ¼ of Section 36, T.21 N.- R.24 E., Town of Two
13 Creeks, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Beginning at the East ¼ of Section 36; thence along the easterly line of the SE ¼
16 South 1°14' East 200.00 feet; thence North 90° West 661.00 feet to the centerline
17 of Lakeshore Road; thence along said line North 28°53'30" East 38.74 feet; thence
18 continuing North 31°37'30" East 100.00 feet; thence continuing North 34°30' East
19 98.20 feet to the north line of the SE ¼; thence along said line South 90° East 529.8
20 feet to the point of beginning, said parcel containing approximately 2.74 acres of
21 land
22

23 is hereby rezoned from Large Estate Residential (LE) District to Rural Residential (RR)
24 District.

Dated this 17th day of Month 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2f. Ordinance 2025/2026-154 Amending Zoning Map (Dean Stuckmann).

ORDINANCE AMENDING ZONING MAP
(Dean Stuckmann)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in Part of the SE 1/4 of the NE 1/4 of Section 2, Town 17 North,
12 Range 23 East, Town of Centerville, Manitowoc County, Wisconsin, more particularly described
13 as follows:
14

15 Commencing at the E 1/4 Corner of Section 2; Thence S 89°17'26" W, 202.66 feet
16 coincident with the south line of the SE 1/4 of the NE 1/4 to the point of beginning;
17 Thence N 26°57'30" E, 41.07 feet; Thence Northerly, 304.21 feet along the arc of
18 a 11392.39 foot radius curve to the left, the chord of which bears N 20°41'58" E,
19 303.60 feet; Thence S 89°18'34" W, 1273.79 feet; Thence S 01°01'09" W, 319.59
20 feet coincident with the west line of said 1/4 - 1/4; Thence N 89°17'26" E, 1153.54
21 feet coincident with the said south line of said 1/4 - 1/4 to the point of beginning,
22 said parcel containing approximately 389,822 Square Feet (8.949 Acres) of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
25 District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2g. Ordinance 2025/2026-155 Amending Zoning Map (Preissner Investments).

No. 2025/2026-155

ORDINANCE AMENDING ZONING MAP
(Preissner Investments)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 23, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Southwest Quarter (SW1/4) of the Southwest
12 Quarter (SW1/4) of Section Nineteen (19), Township Seventeen (17) North, Range Twenty-One
13 (21) East, Town of Schleswig, Manitowoc County, Wisconsin, more particularly described as
14 follows:
15

16 Commencing at the southwest corner of said Section 19; thence N00°-08'-36"E
17 along the west line of the SW1/4 of said Section 19, a distance of 1530.81 feet;
18 thence S88°-20'-31"E 1094.97 feet to the east line of the SW1/4 of said SW1/4;
19 thence S00°-51'-13"W along said east line, a distance of 201.10 feet to the north
20 line of said SW1/4 of the SW1/4 and the point of beginning; thence continue S00°-
21 51'-13"W along said east line, a distance of 289.46 feet; thence N88°-44'-09"W
22 332.00 feet; thence N00°-51'-13"E 291.18 feet to said north line; thence S88°-26'-
23 22"E along said north line, a distance of 332.01 feet to the point of beginning, said
24 parcel containing approximately 96,385 square feet (2.213 acres) of land
25

26 is hereby rezoned from General Agriculture (GA) District to Small Estate Residential (SE) District.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

B2h. Resolution 2025/2026-156 Authorizing 2026-2027 Snowmobile Trail Aids Program.

No. 2025/2026-156

**RESOLUTION AUTHORIZING 2026-2027 SNOWMOBILE TRAIL AIDS
PROGRAM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Trail Aids Program provides funds for the
2 acquisition, development, and maintenance of public snowmobile trails in eligible counties; and
3

4 WHEREAS, Manitowoc County has completed 53 years of participation in the Wisconsin
5 Snowmobile Trail Aids Program by acquiring, developing, insuring, and maintaining public
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources
7 standards; and
8

9 WHEREAS, Manitowoc County is eligible to continue its participation in the Snowmobile
10 Trail Aids Program and has budgeted \$72,270.00 to cover the costs for 240.9 miles of trail; and
11

12 WHEREAS, the Planning and Zoning Department has provided the county board of
13 supervisors with a trail system map showing the 240.9 miles of trail that are included in the
14 Manitowoc County Public Snowmobile Trail System;
15

16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
17 county of Manitowoc approves the trail system map provided by the Planning and Zoning
18 Department; and
19

20 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
21 Manitowoc hereby designates the Planning and Zoning Department as the agency to act on behalf
22 of Manitowoc County in submitting applications for state snowmobile aids for acquisition, bridge
23 rehabilitation, development, insurance, and maintenance costs of the county's public snowmobile
24 trail system; and
25

26 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
27 documents and take the actions necessary to undertake, direct, and complete the 2026-2027
28 Snowmobile Trail Aids Program; and
29

30 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
31 redevelopment of the snowmobile trails through the Snowmobile Trail Aids Program, the trails
32 will be designated as public snowmobile trails; and
33

34 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds
35 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that
36 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail Aids
37 Program in accordance with DNR requirements and funding criteria; comply with state and federal
38 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;
39 keep facilities open to the general public during reasonable hours consistent with the type of
40 facility; and obtain approval in writing from the DNR before any changes are made in the use of
41 the project site.

Dated this 17th day of March 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: No tax levy impact. \$72,270.00 is included in the 2026 approved budget. The state of Wisconsin reimburses the County the total amount spent on the program.

APPROVED: Bob Ziegelbauer, County Executive.

COMMITTEE REPORTS, RESOLUTIONS, ORDINANCES

Executive Committee: Chairman Martell gave a report.

Expo-Ice Center Board: Supervisor Behnke gave a report.

Finance Committee: Supervisor Hansen gave a report.

Supervisor Hansen moved, seconded by Supervisor Hacker to adopt Resolution 2025/2026-157 Authorizing Cato Falls Paving and Purchase of Uninterrupted Power Supply (UPS) and Commitment of Undesignated Fund Balance. Discussion followed.

Supervisor Behnke moved, seconded by Supervisor Hammel to amend the resolution by removing all reference to Cato Falls paving. Upon discussion and vote, the motion carried with 22 ayes and 1 no. Supervisor Heilman voted no.

Supervisor Hansen moved, seconded by Supervisor Hacker to adopt Resolution 2025/2026-157 as Amended Authorizing Cato Falls Paving and Purchase of Uninterrupted Power Supply (UPS) and Commitment of Undesignated Fund Balance removing all reference to Cato Falls paving. Upon vote, the motion carried with 22 ayes and 1 no. Supervisor Ryan Phipps voted no.

No. 2025/2026-157

**RESOLUTION AUTHORIZING ~~CATO FALLS PAVING AND~~
PURCHASE OF UNINTERRUPTED POWER SUPPLY (UPS) AND
COMMITMENT OF UNDESIGNATED FUND BALANCE AS AMENDED**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

- 1 ~~WHEREAS, the Cato Falls Park entrance needs pavement upgrades; and~~
- 2
- 3 WHEREAS, the Communications and Technology building needs to replace the
- 4 Uninterrupted Power Supply (“UPS”); and
- 5
- 6 WHEREAS, the estimated cost to complete the two projects is ~~\$390,000~~\$140,000; and
- 7
- 8 ~~WHEREAS, the 2025 adopted Manitowoc County Budget, as approved by the county~~
- 9 ~~board of supervisors of the county of Manitowoc, included \$150,000 for the Cato Falls paving~~
- 10 ~~project; and~~
- 11
- 12 WHEREAS, a transfer of ~~\$390,000~~\$140,000 from the undesignated fund balance is
- 13 necessary to complete the ~~paving and~~ UPS projects; and
- 14

15 WHEREAS, there is an anticipated surplus of at least \$1.8 million in the general fund from
16 the 2025 budget; and

17
18 WHEREAS, after careful consideration and review, the Finance Committee recommends
19 a fund balance transfer in the amount of ~~\$390,000~~\$140,000 to complete the ~~Cato Falls paving and~~
20 UPS purchase projects;

21
22 NOW, THEREFORE, BE IT RESOLVED, that the Finance Director is authorized to
23 complete a fund balance appropriation of ~~\$390,000~~\$140,000 for the ~~Cato Falls paving and~~ UPS
24 purchase project; and

25
26 ~~BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to~~
27 ~~execute such contracts and perform such other administrative duties as may be necessary to~~
28 ~~complete the Cato Falls paving Project; and~~

29
30 BE IT FURTHER RESOLVED that the Public Works Director is authorized to execute
31 such contracts and perform such other administrative duties as may be necessary to complete the
32 UPS purchase project.

Dated this 17th day of March 2026.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: Directs the Finance Director to appropriate the usage of fund balance in the amount of ~~\$390,000~~\$140,000.

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.

APPROVED: Bob Ziegelbauer, County Executive.

Highway Committee: Supervisor Behnke gave a report.

Human Services Board Committee: Supervisor Klein gave a report.

Land Conservation Committee: Supervisor R. Phipps gave a report.

Personnel Committee: Supervisor Maresh gave a brief report
Supervisor Maresh moved, seconded by Supervisor Muench to adopt Corrected Resolution 2025/2026-133 Establishing Elected Official’s Compensation (Clerk of Court and Sheriff). Upon vote, the motion carried unanimously.

No. 2025/2026-133

RESOLUTION ESTABLISHING ELECTED OFFICIAL'S COMPENSATION

(Clerk of Court and Sheriff)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Wisconsin Stat. § 59.22 provides that total annual compensation of certain
2 elected officials, exclusive of reimbursements, must be established before the earliest time for
3 filing nomination papers for office and that this compensation shall not be increased or decreased
4 during the official's term; and

5
6 WHEREAS, Manitowoc County Code § 5.06 (the "ordinance") defines the process to be
7 used in establishing the total annual compensation for the elected positions of Clerk of Court,
8 Coroner, County Clerk, Executive, Register of Deeds, Sheriff, and Treasurer; and

9
10 WHEREAS, the ordinance provides that the Personnel Committee shall establish salary
11 recommendations for the elected positions of Clerk of Court and Sheriff, using the following
12 guidelines:

13
14 (a) The recommended salary shall be 85% of the wage band for the first year of an
15 elected official's term.

16
17 (b) Each subsequent year of an elected official's term shall be increased by the average
18 change in the Consumer Price Index, as determined by the Wisconsin Department of Revenue, for
19 the past four years.

20
21 and

22
23 WHEREAS, the ordinance further provides:

24
25 (1) Elected offices that are below 85% of the maximum of the wage band will be
26 increased by a maximum of 5.0% each year until the 85% mark is met; and

27
28 (2) Elected offices that are above 85% of the maximum of the wage band will be frozen
29 at the current rate until future increases in the wage schedule cause the compensation for the elected
30 office to meet the 85% level; and

31
32 and

33
34 WHEREAS, the ordinance specifies that each subsequent year of an elected official's term
35 shall be increased by the average change in the Consumer Price Index, as determined by the
36 Wisconsin Department of Revenue for the past four years; and

37
38 WHEREAS, the Personnel Committee recommends that these elected officials be offered
39 the same fringe benefit package that is offered to appointed, full-time Department Directors;

40

41 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
42 county of Manitowoc set the following salaries as the total annual compensation for the elected
43 offices of Clerk of Court and Sheriff:

	2027	2028	2029	2030
45 Clerk of Court	\$ 87,185	\$ 91,544	\$ 93,476	\$ 98,056
47 Sheriff	\$112,726	\$118,363	\$124,162	\$130,245

48
49 and

50
51 BE IT FURTHER RESOLVED that the per pay period amount of the annual salaries is as
52 follows:

	2027	2028	2029	2030
54 Clerk of Court	\$3353.27	\$3520.92	\$3595.23	\$3771.38
56 Sheriff	\$4335.62	\$4552.42	\$4775.46	\$5009.42

57
58 and

59
60 BE IT FURTHER RESOLVED that the total annual compensation will continue for
61 ensuing terms unless changed by the County Board in accordance with State law; and

62
63 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff shall participate in the
64 Wisconsin Retirement System (WRS) on a pre-tax basis in accordance with State law, that each
65 elected official is required to pay his or her share of the total WRS contribution as required by law,
66 that the County will pay its share of the total WRS contribution as required by law, and that it is
67 expressly recognized that the respective shares may change if State law is changed or if the WRS
68 rate is adjusted as authorized by law; and

69
70 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
71 elect to receive health insurance through the County's Group Health Insurance Plan on the same
72 terms and conditions, such as co-pays, deductibles, and premium contributions, any of which may
73 be modified from time-to-time, as are offered to full-time appointed Department Directors; and

74
75 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
76 elect to receive any other fringe benefits, such as dental, vision, or life insurance, on the same
77 terms and conditions, any of which may be modified from time-to-time, as are offered to full-time,
78 appointed Department Directors, and

79
80 BE IT FURTHER RESOLVED that the Clerk of Court and Sheriff are eligible for and may
81 participate in such other programs, such as deferred compensation and wellness, on the same terms
82 and conditions, any of which may be modified from time-to-time, as are offered to full-time,
83 appointed Department Directors; and

85 BE IT FURTHER RESOLVED that, the foregoing notwithstanding, the Clerk of Court and
86 Sheriff: a) are not eligible for; b) do not accrue; and c) are not paid for any leave, such as holiday
87 leave, short term disability, long-term disability, sick leave, or vacation leave; and
88

89 BE IT FURTHER RESOLVED that the Sheriff shall be eligible for an annual uniform
90 allowance of \$650; and
91

92 BE IT FURTHER RESOLVED that the County shall make all disbursements, payments,
93 and withholdings, such as for F.I.C.A., liability insurance, income taxes, and worker's
94 compensation as may be required by Federal and State law.

Dated this 16th day of December 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT:

	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Wages	\$7,688	\$ 8,073	\$ 8,370	\$ 8,668
FICA	\$ 588	\$ 617	\$ 640	\$ 663
WRS	\$ 545	\$ 573	\$ 594	\$ 615
Total	<u>\$8,821</u>	<u>\$ 9,263</u>	<u>\$ 9,604</u>	<u>\$ 9,946</u>

APPROVED: Bob Ziegelbauer, County Executive.

Planning and Park Commission: Supervisor Zimmer gave a brief report.

Public Safety Committee: Supervisor Jadowski gave a brief report.

Supervisor Jadowski moved, seconded by Supervisor Falkowski to adopt Resolution 2025/2026-158 Accepting Law Enforcement Drug Trafficking Response Enhance and Facilitate DTF Trafficking Investigation Grant. Upon vote, the motion carried unanimously.

No. 2025/2026-158

**RESOLUTION ACCEPTING LAW ENFORCEMENT DRUG
TRAFFICKING RESPONSE ENHANCE AND FACILITATE DTF
TRAFFICKING INVESTIGATION GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Justice awarded Manitowoc County \$50,000
2 for the grant period of March 1, 2026 through June 30, 2027, under the Law Enforcement Drug
3 Trafficking Response Program for the project entitled "Enhance & Facilitate DTF Trafficking
4 Investigation" (the "Grant"); and
5

6 WHEREAS, the Grant does not require a local match; and

7
8 WHEREAS, the purpose of the Grant is to purchase equipment and supplies to enhance
9 multi-jurisdictional drug trafficking investigations, improve intelligence sharing, and support drug
10 task force operations at the local and regional level; and

11
12 WHEREAS, acceptance of the Grant requires authorization by the county board of
13 supervisors of the county of Manitowoc and execution by the County Executive as the designated
14 signing official; and

15
16 WHEREAS, the Grant funds will be administered by the Manitowoc County Sheriff's
17 Office in compliance with all applicable state statutes, grant conditions, and reporting
18 requirements; and

19
20 WHEREAS, after careful consideration and review, the Public Safety Committee
21 recommends that Manitowoc County accept the Grant;

22
23 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
24 county of Manitowoc hereby accepts the Wisconsin Department of Justice Grant entitled "Enhance
25 & Facilitate DTF Trafficking Investigation" in the amount of \$50,000; and

26
27 BE IT FURTHER RESOLVED that the County Executive is authorized to sign all grant
28 documents, contracts, and assurances required for acceptance and administration of the grant; and

29
30 BE IT FURTHER RESOLVED that grant funds shall be deposited in the appropriate grant
31 accounts and expended in accordance with the approved grant budget and applicable grant
32 conditions; and

33
34 BE IT FURTHER RESOLVED that to the extent the grant is awarded and received in
35 2026, revenues and expenses in the Sheriff's Office budget are amended by the amount of any
36 grant award approved by the state of Wisconsin, and the Finance Director is directed to record
37 such information in the official books of the County for the year ending December 31, 2026, with
38 carryover to 2027 as may be required.

Dated this 17th day of March 2026.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Sheriff's Office budget are hereby increased by the amount of any state grant amount authorized.

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.

APPROVED: Bob Ziegelbauer, County Executive.

Supervisor Jadowski moved, seconded by Supervisor Grambow to adopt Resolution 2025/2026-159 Accepting Wisconsin Department of Justice Grant for the “New Hardware and Celebrite Program”. Upon vote, the motion carried unanimously.

No. 2025/2026-159

**RESOLUTION ACCEPTING WISCONSIN DEPARTMENT OF JUSTICE
GRANT FOR THE "NEW HARDWARE AND CELLEBRITE
PROGRAM"**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Justice awarded Manitowoc County \$39,999
2 for the grant period of March 1, 2026 through June 30, 2027, under the Law Enforcement Drug
3 Trafficking Response Program for the project entitled “New Hardware and Celebrite Program”
4 (the “Grant”); and

5
6 WHEREAS, the Grant does not require a local match; and

7
8 WHEREAS, the purpose of the Grant is to support drug trafficking investigations through
9 the purchase of investigative hardware, digital forensics tools, and related training, including
10 Celebrite technology; and

11
12 WHEREAS, acceptance of this grant requires authorization by the county board of
13 supervisors of the county of Manitowoc and execution by the County Executive as the designated
14 signing official; and

15
16 WHEREAS, the Grant funds will be administered by the Manitowoc County Sheriff’s
17 Office in compliance with all applicable state statutes, grant conditions, and reporting
18 requirements; and

19
20 WHEREAS, after careful consideration and review, the Public Safety Committee
21 recommends that Manitowoc County accept the Grant;

22
23 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
24 county of Manitowoc hereby accepts the Wisconsin Department of Justice Grant entitled “New
25 Hardware and Celebrite Program” in the amount of \$39,999; and

26
27 BE IT FURTHER RESOLVED that the County Executive is authorized to sign all grant
28 documents, contracts, and assurances required for acceptance and administration of the grant; and

29
30 BE IT FURTHER RESOLVED that grant funds shall be deposited in the appropriate grant
31 accounts and expended in accordance with the approved grant budget and applicable grant
32 conditions; and

33
34
35
36
37
38

BE IT FURTHER RESOLVED that to the extent the grant is awarded and received in 2026, revenues and expenses in the Sheriff's Office budget are amended by the amount of any grant award approved by the state of Wisconsin, and the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2026, with carryover to 2027 as may be required.

Dated this 17th day of March 2026.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: No tax levy impact. Appropriate revenue and expense accounts in the Sheriff's Office budget are hereby increased by the amount of any state grant amount authorized.

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.

APPROVED: Bob Ziegelbauer, County Executive.
Public Works Committee: Supervisor Sitkiewitz gave a brief report.

ADJOURNMENT

Supervisor Jadowski moved to adjourn, seconded by Supervisor Schiesl, and the motion was adopted by acclamation. The meeting adjourned at 6:57 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk

COUNTY BOARD PROCEEDINGS INDEX

APPOINTMENTS

April 16, 2024 2nd Session:

- Board of Health: Annette Kaminsky.
- Expo Ice Center Board: Amber Schneider.
- Joint Dispatch Board: James Falkowski, Dan Hartwig, Josh Stradal.
- Local Emergency Planning Committee: Supervisor James Falkowski, Alternate) Nicholas Muench, Dave Murack, Alternate) Eric Isselmann, Paul Tittl.
- Manitowoc Public Library Board of Trustees: Margaret Pauwels.
- Transportation Coordinating Committee: Cindy Neelis, Stave Roekle, Kevin Bottesi.

May 21, 2024 Session:

- Human Services Board: Nicholas Muench.
- Joint Dispatch Board: Joseph Jeanty, Benjamin Meinnert, Dennis Rabas.

June 18, 2024 Session:

- Board of Adjustment: Ralph Schuh, Bonnie Timm.
- Kiel Public Library Board of Trustees: Brian Murphy, David Stolting.
- Northeast Wisconsin Regional Economic Partnership: Alternate) Jamie Zastrow, Adam Tegen.
- Planning and Park Commission: Jonathan Neils.
- Transportation Coordinating Committee: Lauren Daun.
- Veteran Service Commission: Nancy Rivera.

July 16, 2024 Session:

- Joint Dispatch Board: Mark Knier.
- Manitowoc County Library System Board of Trustees: Scott Tuma.

August 20, 2024 Session:

- Traffic Safety Commission: Todd Rasmussen.
- Land Information Council: Supervisor James Falkowski, Jill Pope.

November 12, 2024 Session:

- Expo Ice Center Board: Patrick "PJ" Albert, Stephanie Binversie, Jeremy Harwig, Kris Kohlmann, Nancy Newberg, Mike Plate, Rob Voss, Russel Zipperer.
- Joint Dispatch Board: Jason Freiboth.
- Veterans Service Commission: Tom Hoffman.

December 17, 2024 Session:

- Aging & Disability Board: Shirley Fessler.
- Board of Adjustment: Brian Kraemer.
- Human Services Board: Judy Ruggirello.
- Manitowoc-Calumet Library System Board of Trustees: Kali Hentges, Megan O'Connor, Scott Tuma.

January 21, 2025 Session:

- Expo Ice Center Board: Tamma Loritz.
- Ethics Board: Jay Muchin.

February 18, 2025 Session:

- Local Emergency Planning Committee: Gary Shavlik.
- Traffic Safety Commission: Todd Cummings, Alternate) Kyle Stotzheim.

March 18, 2025 Session:

- Board of Health: Shirley Fessler, Supv. Mike Grambow, Dr. Brian Konowalchuk.

March 18, 2025 Session, continued:

- Human Services Board: Donna Bruns, Supv. Jim Brey, Supv. Douglas Klein, Supv. Nicholas Muench, Supr. Leo Naidl.
- Lester Public Library Board of Trustees: Supv. Don Weiss.
- Transportation Coordinating Committee: Shirley Fessler, Deanna Genske, Birgit Kelly.

April 15, 2025 Session:

- Board of Health: Catherine Wagner.
- Traffic Safety Commission: Alternate) Jason Orth.

May 20, 2025 Session:

- Aging & Disability Board: Tina Prigge, Brenda Georgenson.
- Local Emergency Planning Committee: Amber Schneider, Joan Girard
- Traffic Safety Commission: Alternate) John Musial.

June 17, 2025 Session:

- Board of Adjustment: Kenneth Schuler.
- Local Emergency Planning Committee: Alternate) Audrey Erdman.
- Northeast Wisconsin Regional Economic Partnership: Jamie Zastrow, Alternate) Adam Tegen.
- Planning and Park Commission: Supv. James Falkowski.

July 15, 2025 Session:

- Kiel Public Library: Julia Fix.
- Lester Public Library Board of Trustees: Supv. Bonnie Shimulunas.
- Local Emergency Planning Committee: Kelly Hilliker.

August 19, 2025 Session:

- County Board Supervisory District 4: Dan Heilman.
- Bay Lakes Regional Planning Commission: Daniel Koski.
- Finance Committee: Supv. Mike Grambow.
- Highway Committee: Supv. Scott Schiesl.
- Public Safety Committee: Supv. Dan Heilman.
- Local Emergency Planning Committee: Todd Bergmann, Joseph Jeanty, Nicole Wagoner, and Alternate) Debbie Holschbach.
- Manitowoc-Calumet Library System Board of Trustees: Supv. Don Weiss.

September 19, 2025 Session:

- Board of Adjustment: Alternate) Duane Argall.

October 27, 2025 Session:

- Board of Adjustment: Duane Argall.
- Expo-Ice Center Board: Tonya Dvorak, Mary Hoffman, Marilyn Lentz, Tamma Loritz, Nancy Newberg, Sherri Pinkerton, Crystal Schleis.
- Joint Dispatch Board: John Musial

November 4, 2025 Session:

- Aging and Disability Board: Tina Prigge
- Local Emergency Planning Committee: Korina Aghmar, Alternate) Jessica Wanserski, Jessica Backus, Robert Henning Jr.
- Transportation Coordinating Committee: Allan Brixius
- Veterans Service Commission: Kurt Carlson

December 16, 2025 Session:

- Expo-Ice Center Board: Emily Mueller, Ben Ullman
- Joint Dispatch Board: Paul Granger

December 16, 2025 Session, continued:

- Local Emergency Planning Committee: Denny Smith, Debbie Holschbach
- Manitowoc-Calumet Library System Board of Trustees: Natasha Khan, Charles Krueger

January 20, 2026 Session:

- Ethics Board: Sharon Cornils

February 17, 2026 Session:

- Expo-Ice Center Board: Rochelle Manzano
- Joint Dispatch Board: Todd Olig
- Local Emergency Planning Committee: Corey Evenson, Alternate) Stephanie School
- Traffic Safety Commission: Chad Kakes, Alternate) Daniel Diedrich, Alternate) Melissa Wiesner, Josh Stradal

* Denotes an Ordinance.

➤ Denotes Failed.

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