

## April 9, 2026\_ Board of Health\_Minutes\_Draft

Attendance: Supervisor Rita Metzger, Supervisor Nick Muench, Catherine Wagner, Supervisor Mike Grambow, Supervisor Tim Jadowski, Annette Kaminski, Shirley Fessler, Supervisor Jon Neils, Absent: Dr. Brian Konowalchuk, Nick Muench (excused). Also in attendance: Paulette Mach, Korina Aghmar

1. **Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. Feb. 2026 meeting minutes reviewed. Motion by Annette Kaminsky to approve, seconded by Shirley Fessler. Motion carried. No public comment.
2. **Review and Action on Resolution Accepting 2026 ARPA COVID Fiscal Recovery Mini-Grant**
  - Review of proposed resolution to accept \$2,400 funds from WI-DHS.
    - MCHD was awarded a competitive grant for health promotion of summer and food safety. Funds will allow for additional community outreach. Motion by to approve Supervisor Neils. Seconded by Supervisor Jadowski. Motion Carried.
3. **Health Officer Report:** (Korina Aghmar, Health Officer)
  - WI-DHS 140 review is 5/5/26 (10-1pm). BOH members welcome to attend a portion or all of the review.
  - 2025 Annual Report is completed: Will be on MCHD website and plan to review at upcoming BOH meeting
  - 2024-2028 Workforce Plan:
    - This is a state-mandated requirement that ensures the department maintains operational compliance. The plan addresses regional labor trends by optimizing staff capacity, expanding academic partnerships, and formalizing operational standards.
4. **Environmental Health Report:** (Korina Aghmar, Health Officer)
  - Preparing for upcoming licensing and renewal season.
5. **WIC Report:** (provided by Paulette Mach, WIC Director)
  - WIC Director Paulette presented on [changes to the WIC food packages](#).
    - Changes include Increased fruit and vegetable benefit. More whole grains for pregnant, breastfeeding, and postpartum participants Addition of fish in cans and pouches to most food packages.
    - WIC will update approved products list [on shopping help webpage](#), [shopping guide](#) to include changes in food brands and types.
  - Final February WIC caseload was 1,159 participants and 726 families. The initial March caseload was 1,165 participants and 729 families. The assigned caseload for 2026 is 1,205 participants
6. **Public Health Nursing Report:** (Korina Aghmar, Health Officer)
  - *Communicable Disease*- Overall respiratory illness levels across the state is low and decreasing.
    - In the NER: Respiratory activity is decreasing:
      - Influenza activity is low; COVID-19 activity is very low; and RSV activity is moderate.
    - Manitowoc County Monthly CD Report for March:
      - 9 Influenza Associated Hospitalizations, 7 RSV associated hospitalizations
  - *Health Promotion*-
    - **Adolescent Immunizations:** MCHD will be promoting adolescent immunizations all through the month of April in alignment with the national Adolescent Immunization Action week. Activities include airing radio ads that were recorded by nursing staff and sending educational information to partners through the Manitowoc County Immunization Coalition.

**Next Meeting Date and Adjournment:** County Executive Bob Zieglebauer thanked the BOH members for their time serving, including the citizen members. The next meeting date: 5/14/26, at 5:00 PM in the public health building. Motion to adjourn was made by Supervisor Neils and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:30 p.m.

Minutes Submitted by, Korina Aghmar

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