

ADRC of the Lakeshore Board Minutes  
Tuesday, March 24th, 2026  
Kewaunee County Administration Building – Large Conference Room

Linda Teske called the meeting to order at 10:01AM. Roll call was taken. Those present were: James Hathaway, Paul Ravet, Sandi Schleis-Ullmen, Linda Teske, Brenda Georgenson, Bonnie Shimulunas, Joanne Lazansky, Paul Hacker, Tina Prigge. Also present were: Wendy Hutterer, Melissa Konop, Lori J Fure, Adam Miller from the ADRC. Excused: Shirley Fessler

Pledge of Allegiance

Motion by Joanne Lazansky, second by Bonnie Shimulunas to approve agenda. Motion carried

Motion by Paul Hacker, second by Brenda Georgenson to approve minutes from January 27<sup>th</sup>, 2026. Motion carried

Public Comment: None

Correspondence:

Wendy shared the following:

- Our EBS Jessica received thank you cards from people she has recently helped.

Director Updates – Wendy Hutterer

Finance Report

- Wendy talked about the GWAAR claim, explained the percentage of HDM spent and that congregate funds will be transferred later
- Explained the NSIP grant that we will be getting later
- Explained the SSCS grant will be used later in the year for Ben Specs
- Explained the AFCSP and NFCSP grants
- Paul asked for clarification on EBS/Legal Services. Wendy explained how the process works regarding Medicare enrollment and other services the EBS provides and how they are supervised by attorneys in regards to their cases.
- Wendy talked about the CARS claim, reminded that staff 100% time reports and the percentages we are paid between Medicaid/non Medicaid are calculated based on those time reports.
- Advised that as of July 1<sup>st</sup>, time reporting will be handled directly in Peer Place rather than on a separate Excel sheet.

Office Report

- Shared that several staff member raised money and walked for the Coldest Night Walk to fight against homelessness on their off work hours as Team ADRC Off Hours.
- Shared power point entitled ADRC of the Lakeshore 2025 Service Year in Review
- Brenda commended the work that led to the data that the presentation showed
- Sandi asked about seeing the difference between number of clients served and the total services provided, Wendy advised she is looking at putting other presentations together showing that info as well. Seeing the total number of services provided would be impressive. Brenda also asked about the ability to separate the data out between Manitowoc and Kewaunee. Wendy gave history of how Kewaunee and Manitowoc counties joined together to form ADRC of the Lakeshore.

Legislative Report

- AB598 passed
- Moving forward with Local Advocacy Days in September. Worked With Janet Zander at state for ideas how to proceed.
- Looking into AI and how to use it safely in the future, including possibly using it for meeting notes

ADRC Updates – Melissa Konop

Dementia Care Specialist

- Lots of things happening throughout the year including -VDTs and dementia 101/201 in the next couple of months.
- Anticipating number of people served to continue going up

- Brenda encourages people to participate in a VDT as it is eye opening.

#### Disability Benefit Specialists

- Number of intakes for disability benefits averaging 12 per month per DBS staff

#### Information and Assistance Specialists

- Nearly 30 referrals per month for Long Term Care Programs

#### Older American's Act Programming Updates – Lori J Fure

##### Elderly Nutrition Program

- January/February totals of 612 congregate meals and 8,223 HDM meals in Manitowoc. 282 congregate meals and 1,679 HDM meals in Kewaunee.
- In partnership with Wish of a Lifetime from AARP, we were able to deliver roses to all of our meal participants for Valentine's Day.
- Upcoming Stepping Up Your Nutrition Classes: Two Rivers Senior Center on 4/27 from 1:00 – 3:00, Kiel Community Center on 5/21 from 1:00 – 3:00, and Kewaunee Co. HHS Building 5/26 from 10:00 – 12:00
- In honor of National Nutrition month, the Nutrition Supervisor has been doing bingo at meal sites
- Not in immediate need for volunteers, but will always take more

##### Caregiver/Prevention Programs

- Our Caregiver Specialists will host their next Caregiver Circle's in April. The Manitowoc Caregiver Circle will take place on April 2, 2026, from 10:00-11:45 a.m., and the Kewaunee Caregiver Circle will take place on April 7, 2026, from 9:30-11:30 a.m.

##### Health and Wellness

- Blngocize started in Manitowoc today and a class starts 4/13 at ESI in Algoma. Stepping On currently taking place in Two Rivers and classes start 4/7 in Kewaunee and 4/9 in Kiel
- Mind over matter training got pushed back from February to August.

##### Elder Benefit Specialist

- Continuing to work with clients and doing Welcome to Medicare (Medicare A-D) presentations.
- Angie helped with AARP tax aide program at ESI, seemed to go well

##### Other

- Tech time pilot going well, next one in April at the Manitowoc YMCA
- Golden Gala events are coming up in May
- Trying informational series with the ADRC for the under 60 population with various presentations from organizations. These events will take place at Lester Public Library in Two Rivers and ESI in Algoma.

#### Transportation Updates – Adam Miller

##### Kewaunee

- Last TCC meeting was 2/10/26
- They provided a total of 5,113 rides in 2025, which was an increase of 248 from 2024.
- They had 46 new riders in 2025 and already have 20 new participants in 2026
- As of the last meeting they were still waiting to have their desk review for their 5310 audit.
- Melissa will be speaking to their drivers about ADRC services at their next volunteer driver training in June

##### Manitowoc

- Next TCC meeting is April 29<sup>th</sup>
- 5310 audit went well, we only have a few procedures and policy wordings that need updating.
- As part of the audit, we are also required to update our Title VI plan to align with all of the changes in requirements from the federal government since the plan was last updated in 2021. Met with state DOT to start that process and there isn't too much we need to do.

The next meeting is scheduled for May 26<sup>th</sup>, 2026 in Manitowoc. There being no other business Brenda Gerogensen motioned to adjourn, second by Sandi Schleis-Ullmen. Motion carried. Meeting ended at 11:27 AM.

Respectfully Submitted,  
Adam Miller  
Business Services Manager