

HIGHWAY COMMITTEE MINUTES

March 17th, 2026

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 17th day of March, 2026.

Supervisor Behnke, called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Lee Engelbrecht, Susie Maresh, Scott Schiesl, Matthew Phipps.

Excused: None

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Airport Manager Bryan Barbeau, and Owen and Mark Van Steenburgh.

Approval of Minutes: Supervisor Engelbrecht, made a motion to approve the minutes from the January 20th, 2026 meeting, seconded by Supervisor Schiesl. Motion carried.

Regular Business:

(Public Comment): None

Airport Proposal

Grotegut introduced Owen and Mark Van Steenburgh, who each spoke regarding their proposal to become the Fixed Base Operator at the airport. Following a summary of the proposal, Supervisor Behnke recommended that the matter be brought back to committee after the elections to account for the possibility of new members. County Executive Ziegelbauer further recommended submitting an open records request to obtain more accurate figures, allowing for a more informed proposal when it returns to the committee.

Airport Hanger Lease Terms

Grotegut informed the committee that many long-term leases are set to expire in 2026. He proposed implementing a 10-year lease term with an option for an additional 10-year extension. The lease rate would increase annually based on the consumer price index. A motion was made by Supervisor Engelbrecht to accept the proposal and seconded by Supervisor Phipps. Motion carried.

Transportation Resolution

Grotegut explained the transportation resolution and emphasized the need for sustainable, long-term funding for transportation, noting that LRIP-S and ARIP may not be long-term funding sources. A motion was made by Supervisor Maresh to accept the resolution and seconded by Supervisor Schiesl. Motion carried.

Lease Agreement CTH C Pit

Grotegut reported that Evenson Construction has been leasing a portion of the County C pit for the past three years and presented a proposed lease agreement for an additional three-year term with updated terms. Discussion took place. A motion was made by Supervisor Engelbrecht to approve the lease and seconded by Supervisor Schiesl. Motion carried.

Well at Yanda Pit Geological Survey

Grotegut reported that he received a request from the University of Wisconsin to drill a well at the Yanda Pit for the purpose of conducting a geological survey and water quality testing. Grotegut indicated he had no objections to the request and noted that the well could be available for County use in the future if needed. Discussion followed. A motion was made by Supervisor Engelbrecht to approve the well drilling, contingent upon documentation confirming that the county will not incur any future costs associated with the well. The motion was seconded by Supervisor Schiesl. Motion carried.

Manitowoc Shop Roof Bid Results

Grotegut shared the bid results from the March 3rd bid opening, noting that a total of five bids were received. Custom Craft Roofing of Oostburg submitted the lowest bid. A motion was made by Supervisor Schiesl to approve Custom Craft Roofing's bid and was seconded by Supervisor Maresh. Motion carried.

HMA Bid Results

Grotegut shared the bid results for hot mix asphalt at various locations, including the LRIP project on CTH XX. He recommended approving the bid from Northeast Asphalt, as it was the sole bidder. A motion was made by Supervisor Engelbrecht to approve Northeast Asphalts bid, seconded by Supervisor Schiesl. Motion carried.

Milling Bid Results

Grotegut shared the bid results for asphalt milling at various locations, including the LRIP project on CTH XX. Two bids were received, and he recommended awarding the bid to Northeast Asphalt as the low bidder. A motion was made by Supervisor Maresh to approve Northeast Asphalts bid, seconded by Supervisor Schiesl. Motion carried.

Cold in Place Bid Results

Grotegut shared the bid results for Cold in Place Recycling for CTH G and LRIP project on CTH XX. Two bids were received, and he recommended awarding the bid to WK Construction as the low bidder. Motion was made by Supervisor Maresh to approve WK Constructions bid, and seconded by Supervisor Phipps. Motion Carried.

CTH V (LRIP CHI-D) Bid Results

Grotegut shared the bid results for CTH V (LRIP CHI-D) project. Grotegut recommended awarding the bid to Vinton Construction who was the low bidder. Motion was made by Supervisor Maresh to approve Vinton Constructions bid and seconded by Supervisor Engelbrecht. Motion Carried.

CTH XX (LRIP CHI-S) Bid Results

Grotegut shared the bids that came in for CTH XX (LRIP CHI-S) project. Grotegut recommended awarding the bid to Vinton Construction who was the low bidder. Motion was made by Supervisor Engelbrecht to approve Vinton Constructions bid and seconded by Supervisor Schiesl. Motion Carried.

Local Small Structure Improvement Program Update

Grotegut shared information regarding available funding and reviewed eligible structures within the County. He stated that the County plans to submit two structures for funding consideration; however, both have higher ratings compared to many others. Grotegut noted that if funding is not awarded in this cycle, he is hopeful that additional funding opportunities will be available in a future cycle for these structures.

Personnel Update

Grotegut reported that the Personnel Committee approved the foreman wage adjustments and expressed appreciation to the committee members who supported the measure. He noted that a portion of the wage increase is performance-based and will take effect in July. Grotegut also reported that the department continues to interview for several open positions and is currently short five maintenance workers, one mechanic, and one janitor. He further noted that advertising on social media has generated more applications than any other recruitment method to date.

Spring Safety Meeting Update

Grotegut informed the committee that the spring safety meeting will be held on April 8th and 9th. Discussion followed. He stated that a safety meeting agenda will be shared with the committee once it is completed. Grotegut also noted that the 4–10 work schedule will begin on March 30th.

Overtime Report

The committee reviewed the overtime reports. Grotegut shared he had no issues regarding the overtime reports.

Vouchers January 20th -March 3rd

Motion was made by Supervisor Schiesl to approve the vouchers and seconded by Supervisor Phipps. Motion carried.

Next Meeting Date

April 14th, 2026

Adjournment

Supervisor Maresh made a motion to adjourn the meeting. Seconded by Supervisor Engelbrecht. Motion carried.

Meeting adjourned at 4:45 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner