

## MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, March 11, 2026

Location: Manitowoc County Public Health Building, 1028 South 9<sup>th</sup> St, Manitowoc

**Present:** Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl, K. Sitkiewitz

**Absent & Excused:** None

**Other County Board Members Present:** None

**Staff Attending:** L. Kalista, C. Breit

**Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz

**Minutes** Minutes were reviewed from the February 11, 2026 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.

**Donation Tracker** There were four donations for the Expo as fair sponsors. The motion was made by Weiss, seconded by Zimmer to approve the Expo donations. Motion carried unanimously.

**Ethics Code Reports** There was an Ethics Report to approve for Craig Breit, Jon Benzinger & Rasheed Carlton for attending the Axis Experience Training which provided lunch at \$15 per person for a total of \$45. Motion was made by Klein and seconded by Naidl to accept the Ethics Report. Motion carried unanimously.

**Public Comment** The Committee Chairman called for public comment three times. No public comment was made.

### **SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

#### **Recycling and Solid Waste Programs**

Public Works Director Craig Breit reported on the recycling markets and handouts included in the committee packet. There's currently a load of PET plastic out for bid for the second time. The first time no bids were received.

### **BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

#### **2026 Capital Projects**

Public Works Director Craig Breit reported on the 2026 Capital Projects included in the Committee packet. Discussion.

#### **Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders**

Breit reported on the status of the windows. Discussion.

#### **Pay Request(s) for Capital Projects**

No pay requests to approve.

### **EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

#### **Approval of 2026 County Fair Contracts**

Breit reported on the list of contracts and noted that none of them have seen a substantial increase. Motion was made by Weiss and seconded by Klein to approve the County Fair Contracts. Motion carried unanimously.

#### **Report on Activities**

Breit reported that there were no events for the month of March.

#### **2026 Capital Projects Update**

Breit reported on the 2026 Capital Projects included in the Committee packet. Several project quotes have been signed.

#### **Finance Director's Expo Special Revenue Fund Report**

Breit reported on the Expo Special Revenue Fund provided in the Committee packet.

**INFORMATION TECHNOLOGY DEPARTMENT**– Discussion and Possible Action on the Following Items:

**Operations/Projects – Update**

Director Luke Kalista reported on the Information Technology Capital Projects. The Axon project is moving along as planned. Squad laptops have been updated.

**County Wide Password Policy Guideline Changes**

Director Kalista reported that the new password policy will require 20 characters instead of 8 and will need to be renewed once every year instead of current policy.

**COMMUNICATIONS DIVISION** – Discussion and Possible Action on the Following Items:

**Report on Activities and 2026 Capital projects**

IT Director Luke Kalista reported on the status of WISPN Project.

**ADJOURNMENT**

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:20 pm. Motion carried unanimously.

Minutes taken by Breit

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Signed by Sitkiewitz