



MANITOWOC COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Minutes

DATE: March 11, 2026
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

Committee Members Present: In-person Joan Girard, Kelly Hilliker, Debbie Holschbach, James Falkowski, Rhonda Green, Melissa Neilson, Denny Smith, Corey Evenson and Jessica Wanserski.

On-line via Teams Jessica Backus, Joe Jeanty, Dave Murack and Korina Aghmar.

Allen Kellar and Dan Heilman guests

Steve Fenske WEM guest speaker

Call to Order: The meeting was called to order by Vice Chair Debbie Holschbach at 09:00am

Roll Call/Introductions: Roll call was completed at 09:04 am.

Public Comment: None

Approve Minutes of November 12th Meeting: James Falkowski made the motion to approve the minutes from the November 12th 2025 meeting, Joan Girard seconded. Minutes approved unanimously.

Attendance for future meetings motion made by James Falkowski to make meetings available in person and via teams, seconded by Denny Smith. After discussion regarding the legal, motion carried to offer meeting in-person and via teams.

Hazmat spiles/Responses: 1 spill in the county. Rhonda requested commodity flow study from Canadian National.

Update from Emergency Management Office Operations:

Rhonda discussed off-year exercises WEB-EOC training in June with WEM. All 2025 grants have been submitted waiting for approval. Melissa discussed trainings and FEMA training independent study is down due to government shut down.

Kelly asked about developing VOAD/COAD's in the county. Rhonda discussed EM office will be looking to work on that this coming fall.

Debbie Holschbach discussed the benefits of a LEPC and HERC (Healthcare Emergency Response Committee) partnership. HERC has resources available to county partners in the event of an emergency. HERC meetings are held on the 1st Wednesday of the month.

Discuss review plans at future meetings: Rhonda Green stated that plans chosen to be reviewed will be the facilities Sam Al-Saadi will visit in 2026. Melissa send out the scheduled plan-of-work facilities to the group.

New members: Denny Smith Point Beach Nuclear Plant and Corey Evenson Eck Industries

Next Meeting Date: September 9th, 9am at the EOC.

Adjournment: Motion to adjourn made by Joan Girard seconded Denny Smith. Adjournment approved at 09:40 AM.

Respectfully submitted,

Melissa Neilson

Melissa Neilson
Deputy Director
Manitowoc County Emergency Management Department