

RESOLUTION ADOPTING HEALTH DEPARTMENT FEE SCHEDULE

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Health Department issues certain licenses and permits
2 as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection, and the
3 Department of Safety and Professional Services; and
4

5 WHEREAS, the Manitowoc County Board of Supervisors has authorized the Health
6 Department to charge fees to defray the costs of providing these various licenses and permits; and
7

8 WHEREAS, the costs of administering licensing and inspection programs continue to rise,
9 and adjustments to local fees are necessary to maintain financial sustainability; and
10

11 WHEREAS, as an agent of the state, the Health Department fee structure is required to
12 align with the state administrative code; and
13

14 WHEREAS, current Manitowoc County licensing fees do not reflect actual program costs;
15 and
16

17 WHEREAS, Manitowoc County Code § 7.10 provides that the fees for licenses (other than
18 an animal license) and permits that the Health Department is authorized to charge must be set by
19 County Board resolution; and
20

21 WHEREAS a copy of the proposed Health Department Fee Schedule has been provided to
22 the County Board and is hereto attached to this Resolution; and
23

24 WHEREAS, the Board of Health has reviewed the proposed Health Department Fee Schedule and
25 after careful consideration and review recommends that it be adjusted beginning April 1, 2026, as
26 proposed;
27

28 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
29 county of Manitowoc approves and adopts the Health Department Fee Schedule as attached hereto
30 to be effective April 1, 2026, and directs that a copy of the fee schedule be included as an appendix
31 to Manitowoc County Code Chapter 7, Public Health.

Dated this 17th day of February 2026.

Respectfully submitted by the Board of Health.

FISCAL IMPACT: Indeterminate.

APPROVED: Bob Ziegelbauer, County Executive.

CHAPTER 7
APPENDIX

HEALTH DEPARTMENT FEE SCHEDULE
Effective April 1, 2026

BED AND BREAKFAST (8 ROOMS OR LESS)	\$ 165
CAMPGROUND (1 - 25 SITES)	\$ 255
CAMPGROUND (26 - 50 SITES)	\$ 285
CAMPGROUND (51 - 100 SITES)	\$ 345
CAMPGROUND (101 - 200 SITES)	\$ 375
CAMPGROUND (MORE THAN 200 SITES)	\$ 415
CAMPGROUND - SPECIAL EVENT (1 - 25 SITES)	\$ 140
CAMPGROUND - SPECIAL EVENT (26 - 50 SITES)	\$ 185
CAMPGROUND - SPECIAL EVENT (51 - 100 SITES)	\$ 220
CAMPGROUND - SPECIAL EVENT (101 - 200 SITES)	\$ 251
CAMPGROUND - SPECIAL EVENT (MORE THAN 200 SITES)	\$ 285
DPI SCHOOL INSPECTION - LIMITED	\$ 170
DPI SCHOOL INSPECTION	\$ 430
HOTEL/MOTEL (5 - 30 ROOMS)	\$ 270
HOTEL/MOTEL (31 - 99 ROOMS)	\$ 375
HOTEL/MOTEL (100 – 249 ROOMS)	\$ 515
HOTEL/MOTEL (250 – 499 ROOMS)	\$ 550
HOTEL/MOTEL (500 – 749 ROOMS)	\$ 725
HOTEL/MOTEL (750 – 1000 ROOMS)	\$ 825
HOTEL/MOTEL (1001+ ROOMS)	\$ 930
LATE RENEWAL FEE	\$ 100
MICRO MARKET (SINGLE LOCATION)	\$ 35
MICRO MARKET (MULTIPLE LOCATIONS ON SAME PREMISES)	\$ 52
MOBILE RETAIL FOOD ESTABLISHMENT BASE – NO FOOD PREPARATION OR PROCESSING ACTIVITIES	\$ 70
MOBILE RETAIL FOOD ESTABLISHMENT – INSPECTION FEE	\$ 50
OPERATING WITHOUT A WISCONSIN CERTIFIED FOOD MANAGER	\$ 150
OPERATING WITHOUT A LICENSE	\$ 275
POOL - SIMPLE	\$ 335
POOL – SIMPLE WITH FEATURES	\$ 360
POOL – MODERATE	\$ 385
POOL - MODERATE WITH FEATURES	\$ 410
POOL - COMPLEX	\$ 440
POOL - COMPLEX WITH FEATURES	\$ 465
PRE-INSPECTION - BED & BREAKFAST	\$ 250
PRE-INSPECTION - CAMPGROUND	\$ 300
PRE-INSPECTION - HOTEL/MOTEL	\$ 300
PRE-INSPECTION - RECREATIONAL/EDUCATIONAL CAMP	\$ 300

PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – PRE-PACKAGED TCS	\$ 100
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – SIMPLE NON-TCS	\$ 200
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – SIMPLE	\$ 250
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS - MODERATE	\$ 300
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS - COMPLEX	\$ 400
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – SERVING MEALS - PREPACKAGED TCS	\$ 100
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – SERVING MEALS - SIMPLE	\$ 250
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – SERVING MEALS - MODERATE	\$ 350
PRE-INSPECTION - RETAIL FOOD ESTABLISHMENT – SERVING MEALS - COMPLEX	\$ 400
PRE-INSPECTION - SWIMMING POOLS AND WATER ATTRACTIONS	\$ 250
PRE-INSPECTION - TATTOO/BODY PIERCING ESTABLISHMENT	\$ 200
PRE-INSPECTION - TATTOO AND BODY PIERCING ESTABLISHMENT – COMBINED	\$ 200
PRE-INSPECTION - TOURIST ROOMING HOUSE OR SPECIALTY LODGING	\$ 250
PRE-SALE INSPECTION	\$ 150
RECREATIONAL/EDUCATIONAL CAMP SIMPLE	\$ 415
RECREATIONAL/EDUCATIONAL CAMP SIMPLE WITH HOSPITALITY	\$ 470
RECREATIONAL/EDUCATIONAL CAMP MODERATE	\$ 460
RECREATIONAL/EDUCATIONAL MODERATE WITH HOSPITALITY	\$ 510
RECREATIONAL/EDUCATIONAL CAMP COMPLEX	\$ 500
RECREATIONAL/EDUCATIONAL CAMP COMPLEX WITH HOSPITALITY	\$ 550
REINSPECTION - FIRST	\$ 200
REINSPECTION - SECOND	\$ 400
REINSPECTION - THIRD	\$ 600
RETAIL FOOD ESTABLISHMENT – SERVING MEALS – PREPACKAGED	\$ 150
RETAIL FOOD ESTABLISHMENT – SERVING MEALS - SIMPLE	\$ 285
RETAIL FOOD ESTABLISHMENT – SERVING MEALS - MODERATE	\$ 485
RETAIL FOOD ESTABLISHMENT – SERVING MEALS - COMPLEX	\$ 590
RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – PRE-PACKAGED TCS	\$ 100
RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – SIMPLE NON-TCS	\$ 200
RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS – SIMPLE TCS	\$ 265
RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS - MODERATE	\$ 365
RETAIL FOOD ESTABLISHMENT – NOT SERVING MEALS - COMPLEX	\$ 935
SPECIAL CONDITIONS INSPECTION	\$ 295
SPECIALTY LODGING (1 INDIVIDUALLY KEYED UNIT)	\$ 175
SPECIALTY LODGING (2 TO 4 INDIVIDUALLY KEYED UNITS)	\$ 335
SPECIALTY LODGING (5 TO 9 INDIVIDUALLY KEYED UNITS)	\$ 440
SPECIALTY LODGING (10 TO 19 INDIVIDUALLY KEYED UNITS)	\$ 515
SPECIALTY LODGING (20 TO 39 INDIVIDUALLY KEYED UNITS)	\$ 620
SPECIALTY LODGING (40 TO 99 INDIVIDUALLY KEYED UNITS)	\$ 725
TATTOO OR BODY PIERCING ESTABLISHMENT	\$ 215

TATTOO OR BODY PIERCING ESTABLISHMENT - TEMPORARY	\$ 90
TATTOO AND BODY PIERCING ESTABLISHMENT (COMBINED)	\$ 310
TATTOO AND BODY PIERCING ESTABLISHMENT (COMBINED) – TEMPORARY	\$ 95
TOURIST ROOMING HOUSE (1 INDIVIDUALLY KEYED UNIT)	\$ 160
TOURIST ROOMING HOUSE (2 TO 4 INDIVIDUALLY KEYED UNITS)	\$ 335
TOURIST ROOMING HOUSE (5 TO 9 INDIVIDUALLY KEYED UNITS)	\$ 440
TOURIST ROOMING HOUSE (10 TO 19 INDIVIDUALLY KEYED UNITS)	\$ 515
TOURIST ROOMING HOUSE (20 TO 39 INDIVIDUALLY KEYED UNITS)	\$ 620
TOURIST ROOMING HOUSE (40 TO 99 INDIVIDUALLY KEYED UNITS)	\$ 725
TOURIST ROOMING HOUSE (100 TO 299 INDIVIDUALLY KEYED UNITS)	\$ 825
TOURIST ROOMING HOUSE (300 TO 599 INDIVIDUALLY KEYED UNITS)	\$ 930
TOURIST ROOMING HOUSE (600+ INDIVIDUALLY KEYED UNITS)	\$1,030
TRANSIENT RETAIL FOOD ESTABLISHMENT – INSPECTION FEE	\$ 50
TRANSIENT RETAIL FOOD ESTABLISHMENT – NON-TCS	\$ 85
TRANSIENT RETAIL FOOD ESTABLISHMENT – PREPACKAGED TCS FOOD ONLY	\$ 70
TRANSIENT RETAIL FOOD ESTABLISHMENT - TCS	\$ 172
WELL WATER RESAMPLE (TRANSIENT NONCOMMUNITY WATER SYSTEM)	\$ 40
WELL WATER INITIAL SAMPLE (TRANSIENT NONCOMMUNITY WATER SYSTEM) - COLIFORM AND NITRATE	\$ 40
WELL WATER SAMPLE (TRANSIENT NONCOMMUNITY WATER SYSTEM) - NITRATE +NITRITE	\$ 55

ORDINANCE AMENDING ZONING MAP
(Thomas and Anita Bastian)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of Lot One (1) of Certified Survey Map, recorded in
12 Volume 34 of Certified Survey Maps on Page 27 as Document No. 1205837 of Manitowoc County
13 Records; being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of
14 Section Nineteen (19), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
15 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the southwest corner of said Section 19; thence S89°-43'-27"E
18 along the south line of the SW1/4 of said Section 19, a distance of 415.87 feet to
19 the southwest corner of said Lot 1 and the point of beginning; thence N00°-48'-09"E
20 431.64 feet to a corner said Lot 1; thence N45°-15'-06"E 64.63 to a corner of said
21 Lot 1; thence N81°-33'-33"E along the north line of said Lot 1, a distance of 477.35
22 feet; thence S00°-10'-52"W 549.68 feet to the south line of said SW1/4; thence
23 N89°-43'-27"W along said south line, a distance of 522.39 feet to the point of
24 beginning, said parcel containing approximately 264,159 square feet (6.064 acres)
25 of land
26

27 is hereby rezoned from General Agriculture (GA) District to Large Estate Residential (LE)
28 District; and
29

30 A parcel of land located in a part of Lot One (1) of Certified Survey Map, recorded in
31 Volume 34 of Certified Survey Maps on Page 27 as Document No. 1205837 of Manitowoc County
32 Records; being part of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of
33 Section Nineteen (19), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
34 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
35

36 Commencing at the southwest corner of said Section 19; thence S89°-43'-27"E
37 along the south line of the SW1/4 of said Section 19, a distance of 415.87 feet to
38 the southwest corner of said Lot 1; thence N00°-48'-09"E 431.64 feet to a corner
39 said Lot 1; thence N45°-15'-06"E 64.63 to a corner of said Lot 1; thence

40 N81°-33'-33"E along the north line of said Lot 1, a distance of 477.35 feet and the
41 point of beginning; thence continue N81°-33'-33"E along said north line, a distance
42 of 352.67 feet to the east line of the SW1/4 of said SW1/4; thence S00°-10'-52"W
43 along said east line, a distance of 603.13 feet to the south line of said SW1/4; thence
44 N89°-43'-27"W along said south line, a distance of 348.68 feet; thence
45 N00°-10'-52"E 549.68 feet to the point of beginning, said parcel containing 200,981
46 square feet (4.614 acres) of land
47

48 is hereby rezoned from General Agriculture (GA) District to Small Estate Residential (SE) District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Michael and Malissa Dins)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Northwest Quarter (NW1/4) of the Northeast
12 Quarter (NE1/4) of Section Twenty (20), Township Seventeen (17) North, Range Twenty-Three
13 (23) East, Town of Centerville, Manitowoc County, Wisconsin, more particularly described as
14 follows:
15

16 Commencing at the north quarter corner of said Section 20; thence S00°-30'-40"E
17 along the west line of the NE1/4 of said Section 20, a distance of 402.20 feet to the
18 point of beginning; thence N34°-05'-02"E 62.19 feet; thence N87°-41'-20"E
19 115.03 feet; thence S35°-56'-20"E 150.02 feet; thence S88°-41'-16"E 311.77 feet;
20 thence S28°-42'-16"E 349.36 feet to the centerline of S. Fisher Creek Rd.; thence
21 southwesterly 323.09 feet along said centerline and the arc of a curve to the right,
22 having a radius of 995.03 feet and a chord which bears S64°-48'-57"W 321.68 feet;
23 thence S74°-07'-05"W along said centerline, a distance of 264.66 feet; thence
24 southwesterly 294.93 feet along said centerline and the arc of a curve to the left,
25 having a radius of 226.43 feet and a chord which bears S36°-48'-12"W 274.52 feet
26 to the west line of said NE1/4; thence N00°-30'-40"W along said west line, a
27 distance of 808.03 feet to the point of beginning, said parcel containing
28 approximately 329,925 square feet (7.574 acres) of land
29

30 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential (LE)
31 District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Shirley Gaedtke)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the Northeast Quarter (NE1/4) of the Southeast Quarter
12 (SE1/4) and part of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section
13 Twenty-Four (24), Township Nineteen (19) North, Range Twenty-Two (22) East, Town of Cato,
14 Manitowoc County, Wisconsin, more particularly described as follows:
15

16 Commencing at the east quarter corner of said Section 24; thence S00°-01'-11"W
17 along the east line of the SE1/4 of said Section 24, a distance of 995.47 feet; thence
18 N89°-58'-49"W 594.33 feet to the southeast corner of Tract 1 of Certified Survey
19 Maps as recorded in Volume 3 of Certified Survey Maps on Page 299 as Document
20 No. 445308 of Manitowoc County Records and the point of beginning; thence
21 S26°-05'-20"W (recorded as S21°-19'-30"W) along the centerline of CTH "JJ", a
22 distance of 549.00 feet to the northeast corner of Tract 2 of Certified Survey Map
23 as recorded in Volume 5 of Certified Survey Maps on Page 109 as Document No.
24 480388 of Manitowoc County Records; thence S84°-55'-20"W (recorded as N80°-
25 09'-30"E) along said northerly line and said Tract 2, a distance of 483.02 feet
26 (recorded as 486.17 feet) to the west line of the E1/2 of the SE1/4 of said Section
27 24; thence N00°-02'-46"W (recorded as northerly), a distance of 471.99 feet
28 (recorded as 470.00 feet) to the southerly line of said Tract 1; thence N61°-28'-20"E
29 (recorded as S56°-28'-30"W) along said southerly line, a distance of 389.29 feet
30 (recorded as 403.00 feet more or less); thence S72°-13'-40"E (recorded as
31 N76°-59'-30"W) along said southerly line, a distance of 400.00 feet to the point of
32 beginning, said parcel containing approximately 340,360 square feet (7.814 acres)
33 of land
34

35 is hereby rezoned from Large Estate Residential (LE) District to Small Estate Residential (SE)
36 District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Kathleen Kudick)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the SW 1/4 of the SW 1/4, Section 5, Town 21 North,
12 Range 23 East, Town of Gibson, Manitowoc County, Wisconsin, more particularly described as
13 follows:
14

15 Commencing at the SW Corner of Section 5; Thence S 89°50'19" E, 1122.51 feet
16 coincident with the south line of the SW 1/4 of said Section to the point of
17 beginning; Thence continue S 89°50'19" E, 200.00 feet coincident with said south
18 line; Thence N 00°27'41" W, 435.63 feet coincident with the east line of said SW
19 1/4 of the SW 1/4; Thence N 89°50'19" W, 200.00 feet; Thence S 00°27'41" E,
20 435.63 feet to the point of beginning, said parcel containing approximately 87,120
21 Square Feet (2.000 Acres) of land
22

23 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR) District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Tonya Trimberger)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on January 26, 2026; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in a part of the NE 1/4 of the NE 1/4 of Section 28, Town 17 North,
12 Range 23 East, Town of Centerville, Manitowoc County, Wisconsin, more particularly described
13 as follows:
14

15 Commencing at the NE Corner of said Section 28; Thence S 00°21'47" E, 660.39
16 feet coincident with the east line of said NE 1/4 to the point of beginning; Thence
17 continuing S 00°21'47" E, 660.39 feet to the south line of said NE 1/4 of the NE
18 1/4; Thence S 89°27'22" W, 899.00 feet coincident with said south line; Thence
19 N 00°21'47" W, 264.00 feet coincident with the west line of the east 899 feet of
20 said NE 1/4 of the NE 1/4; Thence S 89°27'22" W, 111.10 feet coincident with the
21 north line of the south 264 feet of said NE 1/4 of the NE 1/4; Thence
22 N 00°21'47" W, 396.40 feet coincident with the west line of the east 1010.10 feet
23 of said NE 1/4 of the NE 1/4; Thence N 89°27'22" E, 1010.10 feet coincident with
24 the north line of the S 1/2 of said NE 1/4 of the NE 1/4, to the point of beginning,
25 said parcel containing approximately 637,733 Square Feet (14.640 Acres) of land
26

27 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of February 2026.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

RESOLUTION SUPPORTING STATE INDIVIDUAL ASSISTANCE PROGRAM

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, individual assistance programs for citizens and businesses following a
2 disaster are vital to the well-being and stability of communities, providing crucial support to
3 families and industries during times of crisis; and
4

5 WHEREAS, these programs, which may include, but are not limited, to emergency housing
6 assistance, home assistance/repairs, housing, and financial support, are essential for addressing the
7 immediate and long-term needs of residents and businesses; and
8

9 WHEREAS, no state funding currently exists to help disaster victims in Wisconsin, and
10 residents and businesses are often left reliant on limited federal resources creating gaps in recovery;
11 and
12

13 WHEREAS, several other states have addressed this issue by creating a state disaster relief
14 fund, which ensures faster, more accessible assistance for individuals and businesses impacted by
15 disasters; and
16

17 WHEREAS, the state of Wisconsin has put forth legislation to create a state disaster relief
18 fund; and
19

20 WHEREAS, after careful consideration and review, the Public Safety Committee
21 recommends that Manitowoc County support proposed legislation to establish a state disaster relief
22 fund;
23

24 NOW, THEREFORE, BE IT RESOLVED, that the county board of supervisors of the
25 county of Manitowoc urges the state of Wisconsin to enact legislation to create a state disaster
26 relief fund that will help ensure that individuals and businesses throughout the state will have quick
27 and easy access to emergency aid when needed; and
28

29 BE IT FURTHER RESOLVED that the Manitowoc County Clerk is hereby authorized and
30 directed to send a copy of this Resolution to the Governor of the state of Wisconsin and Wisconsin
31 State Legislators with a constituency within Manitowoc County.

Dated this 17th day of February 2026.

Respectfully submitted by the Public Safety Committee.

FISCAL IMPACT: None.

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive.

RESOLUTION AUTHORIZING REALLOCATION OF HUMAN SERVICES DEPARTMENT 2.0 FULL-TIME EQUIVALENT POSITIONS
(CST Care Coordinator/Coordinator to CLTS Waiver Specialist)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the mission of the Human Services Department’s Family Resiliency Unit is
2 to coordinate and implement services to children and families in an effort to foster permanency
3 and reunification to qualified families of Manitowoc County; and
4

5 WHEREAS, the current CST (Coordinated Service Team) program within the Family
6 Resiliency Unit promotes that mission, but are only partially grant funded and rely on some levy
7 dollars to sustain; and
8

9 WHEREAS, currently there are 2.0 full-time equivalent positions (a CST Care Coordinator
10 and a CST Coordinator) allocated to the CST program; and
11

12 WHEREAS, the two positions to be converted would perform both CST and CLTS Waiver
13 duties; and
14

15 WHEREAS, the employees currently in the two positions to be converted are qualified to
16 perform CLTS Waiver duties; and
17

18 WHEREAS, reallocation of the CST Care Coordinator and CST Coordinator positions to
19 CLTS Waiver positions will continue to support the mission of the Family Resiliency Unit; and
20

21 WHEREAS, the conversion of the CST Care Coordinator and CST Coordinator to
22 Community Long Term Support Waiver Specialists increases the amount of funding received from
23 the state and lowers the tax levy impact; and
24

25 WHEREAS, after careful consideration and review, the Human Services Board and the
26 Personnel Committee recommend amending the “Full Time Equivalent Report (FTE) by
27 Department” included in the Manitowoc County, WI 2026 Adopted Annual Budget to reallocate
28 the FTEs in the Human Services Department by removing the 1.0 FTE CST Care Coordinator and
29 1.0 FTE CST Coordination positions and including an addition of 2.0 FTEs CLTS Waiver
30 Specialists;
31

32 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
33 county of Manitowoc authorizes amending the “Full Time Equivalent Report (FTE) by
34 Department” included in the Manitowoc County, WI 2026 Adopted Annual Budget to reallocate
35 the FTEs in the Human Services Department by removing the 1.0 FTE CST Care Coordinator and
36 1.0 FTE CST Coordination positions and including an addition of 2.0 FTEs CLTS Waiver
37 Specialists; and
38

39 BE IT FURTHER RESOLVED that the 2026 Full-Time Equivalent Report (FTE) by
40 Department included in the 2026 Adopted Annual Budget Book is amended accordingly and that
41 the Finance Director is directed to record such information in the official books of the County for
42 the year ending December 31, 2026 as may be required.

Dated this 17th day of February 2026.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: The pay grade for the position will change from an hourly B22/B23 position to a C42, *i.e.* an increase in wage rate. However, because the positions would be fully grant funded, this change would result in an annual tax levy decrease of \$53,455.11.

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel.

APPROVED: Bob Ziegelbauer, County Executive.