

February 12, 2026_ Board of Health_Minutes_Draft

Attendance: Supervisor Rita Metzger, Supervisor Nick Muench, Catherine Wagner, Supervisor Mike Grambow, Supervisor Tim Jadowski, Annette Kaminski, Shirley Fessler. Absent: Dr. Brian Konowalchuk (excused), Supervisor Jon Neils (excused). Also in attendance: Natasha Khan, Lexi Otis, Korina Aghmar, Jessica Wanserski

Regular Business: Supervisor Metzger called the meeting to order at 5:00 p.m. Jan. 2026 meeting minutes reviewed. Motion by Catherine Wagner to approve, seconded by Shirley Fessler. Motion carried. No public comment.

Health Officer Report:

- Public Health Performance Management System Update (CH Strategist, Natasha Khan)
- Overview of PM system is and how it is connected to quality improvement and improves services.
- PM system is the systematic process of using data to improve an organization's performance.
- Dashboard review: MCHD developed and implemented a new PM Dashboard in 2024. Dashboard has 6 goals, aligned with the Foundational Public Health Services Model. There are 1-2 objectives and metrics for each goal.
- Dept. continues to refine metrics and establish a culture of continuous quality improvement.

Community Health Improvement Plan Presentation (CH Educator, Lexi Otis)

- Information & overview of CHIP and how it connects to required activities of health department provided.
 - CHIP is a plan developed in collaboration with Healthiest Manitowoc County to address community identified health concerns. The plan started in 2023, and will continue through 2027
- Highlights from the 2025 CHIP Progress Report reviewed. The full CHIP and progress reports can be found at www.healthiestmc.org/current-work/.

Environmental Health Report: (Korina Aghmar, Health Officer & Jessica Wanserski, EH Manager)

- Summary of Proposed Fee Changes
 - Provided information on fee structure and reviewed the proposed fee adjustments for 2026.

Review & Action on Resolution Adopting Health Department Fee Schedule

- Review of proposed resolution which includes increases in licensing and inspection related fees.
 - Motion by Supervisor Muench to approve. Seconded by Supervisor Grambow. Motion carried.
 - Resolution will be presented at the upcoming County Board Meeting 2/17/26.

WIC Report: (provided by Korina Aghmar, Health Officer)

- The final December WIC caseload was 1,150. The initial January caseload was 1,127. The assigned caseload will increase in January (from 1,170 to 1,205).

Public Health Nursing Report: (Korina Aghmar, Health Officer)

- *Communicable Disease*- Overall respiratory illness levels across the state and the NER is moderate.
 - In the NER: Influenza activity is starting to decrease. COVID-19 and RSV activity remain stable.
 - Manitowoc County Monthly CD Report for January:
 - 17 Influenza Associated Hospitalizations-this increased from last month, and almost double what we seen last year in January. Discussion on conditions reportable to LHD.
- *Health Promotion*-
 - **Respiratory Season- Prevention and Outreach Activities**- Continue promoting staying healthy during the respiratory season. Respiratory hygiene kits are available at the health department.

Next Meeting Date and Adjournment: Supervisor Metzger thanked the BOH members for their time serving. The next meeting date for the Board of Health will be April 9th, 2026, at 5:00 PM in the public health building. Motion to adjourn was made by Supervisor Muench and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:40 p.m.