



MANITOWOC COUNTY

JOINT DISPATCH BOARD

Meeting Notice

DATE: Thursday, January 2nd, 2025
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call / Introductions
3. Public Comment
4. Approve Minutes of the October Meeting
5. Old Business
 - a. Motorola Upgrades
 - b. EMABAS Upgrades
6. New Business
7. Update from Emergency Services Department
 - a. Mass notification system change
8. Update from Public Works Department
 - a. Information Systems
 - b. Communications
9. Next Meeting Date: April 3, 2025
10. Adjourn

Date: December 26, 2024

Paul Granger, Chair
Prepared by: Rhonda Green
Emergency Services Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

JOINT DISPATCH BOARD
Communications & Technology Building, Room 111/112
January 2, 2025

Committee Members Present: Joseph Jeanty, Dan Hartwig, Mark Knier, Jason Freiboth, and Ben Meinnert, Dennis Rabas. Non-Committee members in attendance were Bill Jones, James Falkowski, Connie Bashaw, Rhonda Green, Shawn Metzner, Luke Kalista, Ashley Smits, Danny Hang, Gerry Neuser, Ryan Menges, Charles Olson, Josh Stradal, Chris Dallas, Todd Cummings, and Kevin Haese

Call to Order: The meeting was called to order by Vice Chairman Ben Meinnert at 09:02 am.

Roll Call/Introductions: Roll call was completed at 09:07 am.

Public Comment: Josh Stradal – Updated Agenda

Approve Minutes of April's Meeting: Dan Hartwig approved October's meeting minutes and seconded by James Falkowski

Old Business:

- a. No issues with Portal XL or TYLER Programming.

New Business:

- a. EMABAS – Par Checks are to auto populate and are not. Hiebas has been notified.
 - Connie Bashaw noted that if after 10 minutes a paged agency has not responded, JDC to let the incident commander (IC) know. PAR Checks will be delayed to the IC if calling to check on agencies that didn't respond.
- b. The transfer from Rave to Everbridge did not go as smoothly as planned. Training scheduled today with JDC and EM, and more data needs to be manually transferred from the old notification lists to Everbridge.

Update from Emergency Services Department:

Shawn Metzner introduced himself as the new EM Deputy Director.

January 15th Tornado Table Top Exercise will be a planning meeting to set up committee members and a plan.

Full-Scale EOC and Reception Center (FEMA Evaluate) exercise is scheduled June 9th for the Reception Center and June 10th for the EOC. A mock drill is scheduled at the reception center May 5th from 6-9 pm.

Language Line Services. The use of this service has more than doubled JDC's allotted annual budget amount. JDC patches the interpreter through to the requesting agency. Rhonda asked each agency to sign up for their own account and share their account number with JDC. When services are requested, the account number of the requesting agency will be used. Executive

Bob Ziegelbauer stated we will pay for this years' service while tracking the cost of service of each agency with their account numbers. This will better prepare the agencies for their 2026 budgets.

Update from Public Works Department:

- Bill Jones states we received a grant for \$980,000.00 to replace consoles in JDC. This will not affect JDC staff or the performance of their duties.

Update from Information Technology

- Ashley Smits reported the next AEGIS upgrade will start on 2/20 (no GIS/mapping updates after 2/14/25). Testing with agencies will start on 2/27 and go live is planned for 4/29.
- Luke Kalista states TYLER will move to the cloud in 2027.

Next Meeting Date: April 3, 2025, 9:30 AM at the EOC

Adjournment: A motion was made by Joe Jeanty and seconded by Dan Hartwig to adjourn. The meeting was adjourned at 10:20 am.

Respectfully submitted,

Rhonda Green

Rhonda Green
Director
Manitowoc County Emergency Services Department



MANITOWOC COUNTY

JOINT DISPATCH BOARD

AMENDED Meeting Notice

DATE: ~~Tuesday~~ *Thursday*, April 3, 2025
TIME: ~~9:30 a.m.~~ 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call / Introductions
3. Public Comment
4. Approve Minutes of January Meeting
5. Old Business
 - a. EMABAS
6. New Business
 - a. Upgrades
 - b. Automatic Crash Notifications Discussion
 - c. JDC ability to send text messages.
 - d. New function available through Rapid SOS
7. Update from Emergency Services Department
 - a. Mass notification System
 - b. Full Scale REP Exercise
 - c. January Tornado Exercise Meeting
 - d. Cyber Exercise April 1st and 2nd
 - e. Field Team Training April 15-17th
 - f. NREP Conference in Charlette, NC April 21st-25th
 - g. Language Line Services
8. Update from Public Works Department
 - a. Information Systems
 - b. Communications
9. Next Meeting Date: June 5, 2025
10. Adjourn

Date: January 9, 2025
Amended 3/31/2025

Paul Granger, Chair
Prepared by: Rhonda Green
Emergency Services Director

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JOINT DISPATCH BOARD
Communications & Technology Building, Room 111/112
April 3, 2025

Committee Members Present: Joseph Jeanty, Dan Hartwig, Mark Knier, Jason Freiboth, and Ben Meinnert. Non-Committee members in attendance were Bill Jones, James Falkowski, Angela Obry, Rhonda Green, Melissa Neilson, Luke Kalista (virtual), Ashley Smits, Danny Hang, Bob Ziegelbauer, Todd Blaser, Jason Orth, Gerry Neuser, Josh Stradal, Chris Dallas, Todd Cummings, and Kevin Haese.

Call to Order: The meeting was called to order by Chairman Paul Granger at 09:02 am.

Roll Call/Introductions: Roll call was completed at 09:07 am.

Public Comment:

Approve Minutes of April's Meeting: Dan Hartwig approved October's meeting minutes and seconded by Ben Meinnert.

Old Business:

- a. No issues with Portal XL or TYLER Programming.
- b. EMABAS - Par Checks issues are fixed. No other issues.

New Business:

- a. Upgrades - None
- b. Automatic Crash Notifications Discussion – Sheriff Hartman asked JDC to research the number of calls requiring actual assistance vs. false alarm calls for iPhone Crash Alerts.
- c. JDC ability to send text messages. Angela has the ability through Rapid SOS to initiate Chats with callers.
- d. Rapid SOS - Rapid SOS also has the capability to do mapping and offers video links that record and streams live footage.

Update from Emergency Services Department:

- a. Mass notification System – Everbridge is working well. Departments are still being entered into the system for inter-organizational messaging.
- b. Full Scale REP Exercise – Scheduled in June, mock exercises and training scheduled in April and May.
- c. January Tornado Exercise scheduled in September. Monthly meetings occurring for planning.

- d. Cyber Exercise April 1st and 2nd - completed. Manitowoc participated in the first ever county-SEOC exercise. The exercise went well and identified gaps the state will work on.
- e. Field Team Training April 15-17th. EM staff will participate on the 16th.
- f. NREP Conference in Charlette, NC April 21st-25th. Same time as the NFL draft and PB Exercise preparation. EM staff will not be participating this year.
- g. Language Line Services – Agencies are asking for a usage report by July.

Update from Public Works Department:

- a. Communications – Nothing new. 1st meeting with Motorola occurred on 4/2 regarding access consoles.

Update from Information Technology

- Ashley Smits reported the next AEGIS upgrade will go live is planned for 4/29.
- Ashley stated letters have been sent out informing the move to the cloud in 2027.

Next Meeting Date: June 5, 2025, 9:00 AM at the EOC

Adjournment: A motion was made by Sheriff Hartwig and seconded by Chief Ben Meinnert to adjourn. The meeting was adjourned at 10:45 am.

Respectfully submitted,

Rhonda Green

Rhonda Green
Director
Manitowoc County Emergency Services Department



MANITOWOC COUNTY

JOINT DISPATCH BOARD

Meeting Notice

DATE: Thursday June 5, 2025
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call / Introductions
3. Public Comment
4. Approve Minutes of April Meeting
5. Old Business
 - a. EMABAS
6. New Business
 - a. Upgrades
 - b. Automatic Crash Notifications Discussion
 - c. JDC ability to send text messages.
 - d. New function available through Rapid SOS
 - e. Discussion on weather fan-out.
7. Update from Emergency Services Department
 - a. Mass notification System
 - b. Full Scale REP Exercises 6/9 & 6/10
 - c. September Tornado Exercise
 - g. Language Line Services
8. Update from Public Works Department
 - a. Information Systems
 - b. Communications
9. Next Meeting Date: June 5, 2025
10. Adjourn

Date: May 28, 2025

Paul Granger, Chair, Prepared by: Rhonda Green
Emergency Services Director

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JOINT DISPATCH BOARD
Communications & Technology Building, Room 111/112
June 5, 2025

Committee Members Present: Jason Freiboth, Paul Granger, Mark Knier, Jason Freiboth, Ben Meinnert, and Dennis Rabas. Non-Committee members in attendance were Bill Jones, James Falkowski, Angela Obry, Rhonda Green, Luke Kalista, Gerry Neuser, Josh Stradal, Chris Dallas, and Charles Olson.

Call to Order: The meeting was called to order by Chairman Paul Granger at 09:02 am.

Roll Call/Introductions: Roll call was completed at 09:07 am.

Public Comment: Jason Freiboth announced his and Molly's retirement. Capt. John Musial will be taking his place. Josh Stradal questioned the weather fan-out procedures and notifications during the last storm. Angela Obry explained how the dispatchers received the notifications and what their responsibilities were when a tele-type was received. Issues during the last storm were addressed with each dispatcher on duty that shift.

Approve Minutes of April's Meeting: Ben Meinnert approved October's meeting minutes and seconded by Jason Freiboth.

Old Business:

- a. No issues with Portal XL or TYLER Programming.
- b. EMABAS – Chris Dallas stated that 15 counties are now utilizing or in the process of getting up with EMABAS. Three new updates include each alarm will show the address, will have an in-use of resources feature, and Dodge Co. is piloting/testing EMABAS for Law Enforcement.

New Business:

- a. Upgrades – Luke Kalista reminded that Tyler is going to the cloud in the first quarter of 2027.
- b. Automatic Crash Notifications Discussion – Angela shared the iPhone crash alerts for the past year. Out of the 38 alerts, 14 were accidents, 6 of those had injuries which equates to 36.8%. More discussions will be held with the Sheriff's Office on sending out responders when an iPhone crash alert is received.

Update from Emergency Services Department:

- a. Mass notification System – Everbridge is working well.
- b. Full Scale REP Exercise – Begins next week starting with the Reception Center on June 9th, and the EOC on June 10th.
- c. January Tornado Exercise scheduled in September. Monthly meetings occurring for planning.

- d. Active Shooter training scheduled for August 12th.
- e. WEMA conference is in September for 3 days.

Update from Public Works Department:

- a. Communications – Bill Jones stated that issues were identified with Cleveland Fire Department Radios. Bay Com are performing upgrades and replacing transmission lines.

Next Meeting Date: October 2, 2025, 9:00 AM at the EOC

Adjournment: A motion was made by Ben Meinnert and seconded by Jason Freiboth to adjourn. The meeting was adjourned at 9:53 am.

Respectfully submitted,

Rhonda Green

Rhonda Green
Director
Manitowoc County Emergency Services Department



MANITOWOC COUNTY

JOINT DISPATCH BOARD

Meeting Notice

DATE: October 2nd, 2025
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call / Introductions
3. Public Comment
4. Approve Minutes of June Meeting
5. Old Business
 - a. EMABAS
6. New Business
 - a. Upgrades
 - b. MonFile Informant Status
 - c. Fire Alert Pages
7. Update from Emergency Services Department
 - a. WEMA Conference in September
 - b. September Tornado Exercise
8. Update from Public Works Department
 - a. Information Systems
 - b. Communications
9. Next Meeting Date: January 6, 2026
10. Adjourn

CANCELLED

Date: September 23, 2025

Paul Granger, Chair, Prepared by: Rhonda Green
Emergency Services Director

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MANITOWOC COUNTY

JOINT DISPATCH BOARD

Meeting Notice

DATE: November 6, 2025
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to Order
2. Roll Call / Introductions
3. Public Comment
4. Approve Minutes of June Meeting
5. Old Business
 - a. EMABAS
6. New Business
 - a. Upgrades
 - b. Monfiles Informant Status
 - c. Pre-Alert Pages
 - d. Residential Alerts for Responding Services
 - e. NERIS Transition for City Fire
7. Update from Emergency Services Department
 - a. Mid-West REP Conference in October-Blaine MN
 - b. September Tornado Exercise
 - c. PIO Training 10/21-23 in the EOC
8. Update from Public Works Department
 - a. Information Systems
 - b. Communications
9. Next Meeting Date: January 6, 2026
10. Adjourn

Date: October 28, 2025

Paul Granger, Chair, Prepared by: Rhonda Green
Emergency Services Director

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MANITOWOC COUNTY

JOINT DISPATCH BOARD

Meeting Minutes

DATE: November 6, 2025
TIME: 9:00 a.m.
PLACE: Manitowoc County Communications & Technology Building
1024 S. 9th St., Manitowoc, WI 54220
Room 111/112

Committee Members Present: Paul Granger, Dan Hartwig, Joe Jeanty, Mark Knier, Ben Meinnert, John Musial, and James Falkowski. Virtual, Dennis Rabas.

Non-Committee members in attendance were Bill Jones, Angela Obry, Rhonda Green, Luke Kalista, Josh Stradal, Chris Dallas, Danny Hang, Connie Bashaw, Todd Olig, Ashley Smits, Kevin Haese, Todd Cummings.

Call to Order: The meeting was called to order by Chairman Paul Granger at 09:00 am.

Roll Call/Introductions: Roll call was completed at 09:04 am.

Public Comment: None

Approve Minutes of April's Meeting: Joe Jeanty approved June's meeting minutes and seconded by Ben Meinnert.

Old Business:

- a. EMABAS – Chris Dallas stated nothing to report.
- b. Automatic Crash Notifications Discussion – Angela shared the iPhone crash alerts were 30-40% actual crashes and will get the numbers for the next meeting.

New Business:

Updates from IT

- a. Upgrades
 - Danny Hang reported NERIS is replacing NEFRIS. As of now, 2024 CAD has no commands for it, but the 2025 CAD does and IT is upgrading. Chris Dallas stated that every department in the country must be operational by the end of 2026.
- b. New Password Policy
 - Ashley stated that federal guidelines mandate that users of EGIS will have to start using passwords that are 20-60 characters long, and will have to be changed annually.
- c. Department Changes
 - Luke Kalista announced to the group that Gerry Neuser has retired. The IT and DPW departments are now stand-alone departments. Bill Jones is communications and will be working under the IT department. Luke is now the director of the IT department.
 - Luke also reminded the group of a past email reminding everyone of the after-hours call for services. If the issue can wait until the next morning, please don't call the after-hours technician.
 - Tyler is moving to the cloud in 2027, process will start in August/September of 2026.
- d. Communications
 - Bill Jones Motorola training starts for joint dispatch consoles next week. The Motorola upgrade starts around thanksgiving and should not disrupt any services.

- Bill identified all county radios and will be visiting the county fire departments to read their radios (LLA on 800 Radio Systems). Bill can read all the radios with a device with the exception of the dual head radios. They will have to be read by Motorola. All radios must be done by December 1st, 2025.,
- Bill explained to the fire/EMS departments that the "skip" they are getting from Marathon County was an error when the system was first set up. Marathon County had a PL Code set up but was idle for a very long time. When our system was set up, the PL sniffer didn't pick up on their code and we were issued the same PL code and to "fix" the issue would cost over one-hundred thousand dollars. This is not feasible. The skip across Lake Michigan in Benzene County Michigan is less frequent but is still irritating. Nothing can be done about this.

Update from Emergency Services Department:

- a. Rhonda was in Minnesota last week for the Mid-West REP Conference.
- b. Tornado Exercise in September went well. Lots of take-aways of how our county isn't prepared enough in the event of a major disaster. Rhonda announced that this year's off-year exercise will include WEB-EOC training. Exercise participants can enter their notes in WEB-EOC and everyone can see them.
- c. The PIO class held last week was also a success. Many participants from a variety of disciplines from all over the state participated.
- d. No activities scheduled for the rest of the year. Grant submissions due by December (FY25 & FY26 Applications)

Update from Joint Dispatch

- a. Monfiles Informant – a form used many years ago is in question. The form is offered to a reporting party who wishes to remain anonymous. The form is rarely used and recently has surfaced. Ben Meinnert explained that not all callers who wish to remain anonymous need to be offered this form. This form is more for an officer who is investigating a larger issue to use and offer to an informant.
- b. Pre-Alerts – EMS agencies are asking Joint Dispatch to set tones on the first alert to enable those who work around loud machinery, or those sleeping to hear their department's tone. It was agreed with/by the EMS and Fire that JDC will set the first alert with a tone, and the 2nd alert will follow with the details of the call. There will be no third tone. Mark Knier will discuss this with the EMS Committee on December 3rd, and the decision will also be brought up at the Fire Association meeting on November 12th.
- c. JDC has two in training, and is recruiting for 3, one has accepted the position.
- d. Connie Bashaw stated that she is adding a call-type for Vagrancy.
- e. Residential Alerts – These alerts are placed on certain calls for law enforcement and responding agencies safety. An example would be a patient who has declining mental health issues.

Next Meeting Date: January 6, 2026, 9:00 AM at the EOC

Adjournment: A motion was made by Ben Meinnert and seconded by Joe Jeanty to adjourn. The meeting was adjourned at 10:10 am.

Respectfully submitted,

Rhonda Green

Rhonda Green
Director
Manitowoc County Emergency Services Department