

Draft Board of Health Minutes: January 8th 2026

Attendance: Supervisor Rita Metzger, Supervisor Nick Muench, Catherine Wagner, Supervisor Mike Grambow, Supervisor Tim Jadowski, Supervisor Jon Neils, Annette Kaminski. Absent: Dr. Brian Konowalchuk (excused), Shirley Fessler (excused). Also in attendance: Korina Aghmar, Jessica Wanserski

Regular Business: Supervisor Metzger called the meeting to order at 5:00 p.m. November 2025 meeting minutes reviewed. Motion by Annette Kaminski to approve, seconded by Supervisor Neils. Motion carried unanimously. No public comment.

Health Officer Report: (Korina Aghmar, Health Officer)

- In May 2026, the health department will undergo its DHS 140 Review to maintain Level 3 status.
 - Reviews typically occur every five years. Health Dept was originally scheduled for a review in 2028.
 - The review has been moved forward in response to a state request to help balance a high volume of assessments they have due in 2028.
 - Adjusting timeline helps distribute the state's workload more evenly and is in alignment with MCHD role as a Level 3 health department to collaborate and supports a strong state PH infrastructure.

Environmental Health Report: (Jessica Wanserski, Environmental Health Manager)

- a. Radon Program Presentation
 - MCHD serves as the Radon Information Center (RIC) for 6 counties. As a RIC, MCHD is responsible for educating and promoting Radon Awareness, and is a resource for other health departments. Presentation included information on what Radon is, health effects, and how to test your home.
 - Low-cost Radon kits are available at the health department.
- b. Update on recent changes to ATCP 72.
 - Lodging code has been updated to clarify requirements for licensed establishments. Environmental Health team has notified all operators of changes including sending out plain language fact sheets. The first-year focus of implementation is on training and education of new requirements for operators.
 - Changes also include a new licensing fee structure which adds more license types, and a range of licenses for each type as well as an increase in fees. MCHD current licensing fee structure will need to be updated to be aligned with these changes.

Review & Action on Resolution Adopting Health Department Fee Schedule

- Review of proposed resolution which creates new lodging categories and corresponding fees.
 - This is required to maintain compliance with recent changes to the state administrative code (ATCP 72). Dates for the changes to go into effect would be April 1, 2026, which is the start of the next renewal season.
 - Reviewed factors in determining licensing fees historically and planned increases for 2026. Motion by Supervisor Muench to approve, seconded by Catherine Wagner. Motion carried unanimously. Resolution will be presented at the upcoming County Board Meeting 1/20/26.

WIC Report: (provided by Korina Aghmar, Health Officer)

- The final October caseload was 1,176 participants, and November caseload was 1,168 participants. The numbers are right around what the assigned caseload is (1,170 participants/month).
- New dietary guidelines -WIC has been updating food packages since September 2025 to align with new guidelines. Phase 2 of the updates include an updated shopping guide, scheduled for April.
 - Changes include increasing funds for fresh fruits and vegetables, adding canned fish, offering more whole grains and providing greater flexibility for dairy/protein choices such as including more plant-based options for dairy.

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Public Health Nursing Report: (Korina Aghmar, Health Officer)

- *Communicable Disease-*
 - Overall respiratory illness levels across the state and the NER is high and increasing.
 - Influenza activity is very high, COVID-19 is moderate, RSV is low.
 - Manitowoc County Monthly CD Report for December:
 - 13 Influenza Associated Hospitalizations, and 5 COVID-19 Associated Hospitalizations.
 - Immunization updates: The CDC has changed the childhood immunization schedule shifting several recommendations —such as influenza, rotavirus, COVID-19 to “high-risk” or “shared decision-making” categories.
 - As a state enrolled vaccine provider, the Health Dept. follows WI-DHS guidance which recommends children get the full vaccine series as published by the American Academy of Pediatrics.
 - The vaccines offered under the VFC/VFA program right now remain unchanged, and nothing has been changed for Wisconsin school or daycare requirements.
- *Health Promotion-*
 - **Respiratory Season- Prevention and Outreach Activities-** Promoting staying healthy during the respiratory season. Respiratory hygiene kits are available at the health department.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be February 12th, 2026, at 5:00 PM in the public health building. Motion to adjourn was made by Supervisor Grambow and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:35 p.m.

Minutes Submitted by, Korina Aghmar