



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, January 9th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207, 1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Public Health Nursing Report
  - a. Correspondence
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: February 13<sup>th</sup>, 2025
7. Adjournment

Date: January 2nd, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## Board of Health Minutes: January 9th, 2025

Attendance: Rita Metzger, Shirley Fessler, Annette Kaminski, Nick Muench, Mike Grambow, Tim Jadowski, Dr. Brian Konowalchuk. Absent: Shannon Kanter, Jon Neils. Also in attendance: Jessica Wanserski, Heather Feest, Korina Aghmar

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. The minutes of the November 2024 meetings reviewed. Motion by Supervisor Jadowski to approve, seconded by Shirley Fessler. Motion carried unanimously. No public comment.

### Health Officer Report:

- Health Officer, Korina Aghmar presented findings from the Costing and Capacity Assessment Report. This report was completed by WI-DHS, and the Wisconsin Association of Local Health Departments and Boards and provides information on the capacity and capability of local health departments in the state to implement the Foundational Public Health Services.
- An update on the Public Health Infrastructure Grant activities, and the recent Community Health Needs Assessment was provided.

### Public Health Nursing Report:

- a. Correspondence- Supervisor Metzger received correspondence from a former health department employee. Referred to Personnel Committee.
- *Communicable Disease-*
  - The most frequently reported conditions in December were: chlamydia (14), and COVID-19 associated hospitalizations (11).
  - WI-DHS Weekly Resp Surveillance Report: Overall respiratory illness activity is high
    - Predominant respiratory viruses circulating continues to be rhinovirus/enterovirus
    - COVID-19, Influenza, and RSV are all circulating at moderate levels, with COVID-19, and RSV levels increasing.
  - MCHD has a quick link to Wisconsin Respiratory Illness Data on homepage of website, continue to offer COVID-19, and flu vaccines through the VFA and VFC program.
- *Health Promotion-* Nurse Manager, Heather Feest presented on a Pertussis Prevention project. This project reviewed data from state systems and census tract to identify target populations, and provide education/resources to.

### Environmental Health Report:

- Environmental Health Manager, Jessica Wanserski provided a report on the recent state evaluation of our licensing and inspection program. This program continues to achieve a 100% inspection completion rate.

### WIC Report

- The target caseload for is 1,017 participants a month. The final November caseload was 1,150 participants. The initial December caseload was 1,103. The drop for December is likely due to the holiday and illnesses.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be February 13th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Muench, and seconded by Supervisor Grambow. Motion carried. Meeting adjourned at 5:30 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, February 13th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Discussion and action on ordinance amending Manitowoc County Code § 7.21(1m) Public Health-Permit and License Requirements
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: March 13<sup>th</sup>, 2025
7. Adjournment

Date: February 4th, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## **Board of Health Minutes: February 13<sup>th</sup>, 2025**

Attendance: Rita Metzger, Annette Kaminski, Mike Grambow, Tim Jadowski, Jon Neils. Absent: Dr. Brian Konowalchuk, Shannon Kanter Shirley Fessler (excused), Nick Muench (excused). Also in attendance: Korina Aghmar

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. The minutes of the January 2025 meeting reviewed. Motion by Supervisor Neils to approve, seconded by Supervisor Jadowski. Motion carried unanimously. No public comment.

### **Health Officer Report:**

- a. Discussion and action on ordinance amending Manitowoc County Code 7.21(1m) Public Health-Permit and License Requirements.
  - Discussion on ordinance-Health Department Director, Korina Aghmar explained that the recent evaluation of EH licensing program by the state noted the name for the state program is in need of updating in the Manitowoc County Code. The proposed amendment would reflect this name change. Motion by Supervisor Neils to approve, seconded by Supervisor Jadowski. Motion carried unanimously.

### **Public Health Nursing Report:**

- *Communicable Disease-*
  - The most frequently reported conditions in December were: chlamydia (14), and COVID-19 associated hospitalizations (11).
  - WI-DHS Weekly Resp Surveillance Report: In the NER-Overall respiratory illness activity is very high
    - Predominant respiratory virus circulating is influenza (very high, and increasing)
    - RSV activity is high and stable, and COVID-19 activity is low and decreasing.
- *Health Promotion-* MCHD is supporting a local school district in their initiatives related to efforts to get a Drug-Free Community Grant. Currently, they are in the initial stages of developing a coalition.

### **Environmental Health Report:**

- Licensing Program-Health Department Director, Aghmar provided an update of the DATCP contract reimbursement rates. The state fees to administer the program are set to escalate by 1% for the next 3 years.

### **WIC Report**

- The target caseload for 2025 is 1,061 participants. December caseload exceeded the target at 1,116 participants and anticipate January caseload will be even higher at 1,145 participants.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be March 13th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Jadowski, and seconded by Supervisor Grambow. Motion carried. Meeting adjourned at 5:15 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, March 13th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. Annual Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: April 10th, 2025
7. Adjournment

Date: March 5th, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

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## **Board of Health Minutes: March 13<sup>th</sup>, 2025**

Attendance: Supervisor Rita Metzger, Annette Kaminski, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Shirley Fessler. Absent: Dr. Brian Konowalchuk, Shannon Kanter. Supervisor Jon Neils (excused). Also in attendance: Korina Aghmar, Heather Feest.

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. The minutes of the February 2025 meeting reviewed. Motion by Supervisor Muench to approve, seconded by Shirley Fessler. Motion carried unanimously. No public comment.

### **Health Officer Report:**

- a. Annual Report
  - Health Department Director, Korina Aghmar reviewed the MCHD 2024 Annual Report. This report is available on the Health Department website.

### **Public Health Nursing Report:**

- *Communicable Disease-*
  - The most frequently reported conditions in February were influenza-associated hospitalizations (**44**) and RSV-associated hospitalizations (**13**).
  - Predominant respiratory virus circulating is influenza which is very high and decreasing
  - RSV activity is high and COVID-19 activity is low.
- *Health Promotion-*
  - Supporting a local high school HOSA group to implement activities that promote health
  - Manitowoc County Immunization Coalition is undergoing strategic planning to evaluate community engagement and partnerships.
- *Measles Presentation-*
  - PHN Manager Heather Feest presented on measles, including current situation nationwide, and vaccination status in the county.
  - MMR vaccination rates in Manitowoc County are higher than the state average, but lower than the target for herd immunity which is 95%.

### **Environmental Health Report:**

- Health Department Director, Korina Aghmar shared a communication received about the EH Manager showing appreciation for presenting at the Progress Lakeshore "Food Bootcamp."

### **WIC Report**

- The target caseload for 2025 is 1,061 participants. The final January WIC caseload was 1,150 participants. The February caseload is projected to be similar with 1,152 participants.
- The state evaluation of the WIC program is now complete, and the next evaluation will be in 2027.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be April 10th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Muench, and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:45 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, April 10th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

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2. Health Officer Report
  - a. Community Health Improvement Plan Progress Report-(Lexi Otis)
  - b. Quality Improvement/Public Health PM System Update
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: May 8th, 2025
7. Adjournment

Date: May 8th, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

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## Board of Health Minutes: April 10th, 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Supervisor Jon Neils, Shirley Fessler. Absent: Dr. Brian Konowalchuk, Shannon Kanter, Annette Kaminski (excused). Also in attendance: Korina Aghmar, Lexi Otis.

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. March 2025 meeting minutes reviewed. Motion by Shirley Fessler to approve, seconded by Supervisor Grambow. Motion carried unanimously. No public comment.

### Health Officer Report:

- a. Community Health Improvement Plan (CHIP) Progress Report- (Lexi Otis)
  - Community Health Educator, Lexi Otis presented on 2024 CHIP activities
  - The CHIP is a 5-year plan, based off local data & community selected priorities.
  - Healthiest Manitowoc County (HMC) has 4 groups working on CHIP priorities.
  - Health Dept. takes a lead role in supporting HMC, & collecting data used for CHIP as required by state statute & codes (Wis. Stat. ch. 251.05, and Wi DHS 140).
  - More info. on HMC, & the CHIP reports are on website: [www.healthiestmc.org](http://www.healthiestmc.org).
- b. Quality Improvement/ Public Health PM System Update-
  - Health Officer, Korina Aghmar presented on the public health performance management (PM) system.
  - PM system is focused on productivity & effectiveness of *programs*
  - A PM system is required for MCHD to meet Wi-DHS 140 requirements
  - MCHD has a PM Dashboard to monitor & report on progress for metrics selected.

### Public Health Nursing Report:

- *Communicable Disease-*
  - The most frequently reported conditions in March were Chlamydia (8) and influenza-associated hospitalizations (5).
  - RSV, influenza, and COVID-19 activity is low.
- *Health Promotion-* For the month of April we are promoting adolescent immunization awareness. This initiative includes promoting adolescent immunization action week from 4/7-4/11 & through providing communication resources to healthcare organizations and schools.

### Environmental Health Report:

- EH team is preparing for license renewals. There will be about 880 license renewals & invoices that will be generated at the end of April, & mailed out by May 15<sup>th</sup>.

### WIC Report

- The final February WIC caseload was 1,158 participants. The initial March caseload was 1,164.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be May 8th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Muench, and seconded by Supervisor Neils. Motion carried. Meeting adjourned at 5:40 p.m.

Minutes Submitted by, Korina Aghmar





## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, May 8th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

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2. Health Officer Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: June 12th, 2025
7. Adjournment

Date: April 30th, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

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## Board of Health Minutes: May 8th, 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Annette Kaminski, Catherine Wagner, Shirley Fessler. Absent: Dr. Brian Konowalchuk. Supervisor Jon Neils (excused). Also in attendance: Korina Aghmar, Heather Feest.

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. April 2025 meeting minutes reviewed. Motion by Supervisor Jadowski to approve, seconded by Fessler. Motion carried unanimously. No public comment.

### **Health Officer Report:** (provided by Korina Aghmar, Health Officer)

- Agency Performance Measures for Q1 reviewed and discussed.
- Grants update-update on anticipated funding changes to one of the consolidated contracts, & planned changes to operations in response.

### **Public Health Nursing Report:** (provided by Heather Feest, PHN Manager)

- *Communicable Disease-*
  - Respiratory illnesses decreasing, starting to see an uptick in enteric related illnesses.
  - WI-Respiratory Report-Predominant virus circulating is Rhinovirus/ Enterovirus,
    - RSV & influenza activity low, COVID-19 activity is minimal.
- *Measles Awareness-* update on measles cases, & staff activities to promote vaccination, and prepare for a potential case, including sharing information with community partners.
- Staff Trainings: PHNs completed training for TB case management. Also participated in training for their roles in the upcoming FEMA evaluated nuclear drill.
- *Health Promotion-*
  - Adolescent Immunization Awareness: Activities included sending out a press release & sharing resources, with providers, and schools.
  - Drug Take Back Day-staff participated in this event with other partners and county agencies, where over 860 pounds was collected (includes at this event and at permanent drop box locations).
  - Planning for the promotion of Mental Health Awareness for the month of May.

### **Environmental Health Report:** (provided by Korina Aghmar, Health Officer)

- Staff preparing for the upcoming nuclear exercise, as part of the state radiological response team.
- License renewals continue to be issued; on track to having them all sent out by May 15<sup>th</sup> deadline.

### **WIC Report:** (provided by Korina Aghmar, Health Officer)

- Contracted assigned caseload is 1,061 participants. The final March WIC caseload was 1,170 participants. The initial April caseload was 1,169. This is about 10% above assigned caseload.
  - The WIC contract requires 95% participation of assigned caseload. Funds may be adjusted if caseload is more or less than assigned.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be June 12th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Muench, and seconded by Supervisor Grambow. Motion carried. Meeting adjourned at 5:30 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, June 12th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

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2. Health Officer Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: August 14th, 2025
7. Adjournment

Date: June 3rd, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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## Board of Health Minutes: June 12th, 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Annette Kaminski, Catherine Wagner, Shirley Fessler, Supervisor Jon Neils. Absent: Dr. Brian Konowalchuk, Supervisor Tim Jadowski,. Also in attendance: Korina Aghmar, Heather Feest.

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. May 2025 meeting minutes reviewed. Motion by Annette Kaminski to approve, seconded by Supervisor Grambow. Motion carried unanimously. No public comment.

### **Health Officer Report:** (provided by Korina Aghmar, Health Officer)

- Workforce Development Plan is being revamped. This plan is a requirement for health departments.
- Preparing for contract renewals for several grants. No changes expected in funding amount or activities for the next contract year.
- Received notice of additional funds for the WIC grant. Funds expected in July, 2025
- Department QI/PM newsletter highlighted transition to texting-based immunization reminder system. This has increased cost savings mostly from staff time.

### **Public Health Nursing Report:** (provided by Heather Feest, PHN Manager)

- *Communicable Disease-*
  - WI-Respiratory Report- Parainfluenza activity is rising, Rhinovirus/Enterovirus and Human Metapneumovirus (HMPV) are elevated. RSV, COVID-19 & influenza activity low.
  - Provided Monthly CD report for Manitowoc County- No significant changes from last month, continue to see enteric related illnesses, and anticipate there will be an increase in vector-borne diseases in the next couple months.
    - Question on HIV data. Cases are handled by the state through HIV Partner Services
  - Availability of vaccines through the VFA program has decreased. Staff have been assessing availability in the community and directing inquiries to available places.
- *Health Promotion-* Promoted Mental Health Awareness in May. Activities included participating in YMCA Healthy Kids Day event and collaborating with schools to promote youth mental health awareness & resources.

### **Environmental Health Report:** (provided by Korina Aghmar, Health Officer)

- Beach monitoring has started, there are 3 UW-O students that perform testing at a set frequency based on WI-DNR protocols. MCHD website has been updated to include link to beach advisories & closures.
- Licenses & Renewals- The number of licenses renewals sent out this year was 831 which was an increase from 756 from last year (about 10%).

### **WIC Report:** (provided by Korina Aghmar, Health Officer)

- The initial May caseload was 1,164 participants, which continues to be about 10% above the contracted caseload of 1,061 participants.
  - The WIC contract requires 95% participation of assigned caseload. Funds may be adjusted if caseload is more or less than assigned.
- WIC Farmers Nutrition Program will start issuance July 1, and go through September.
  - Participants will be getting \$25 to use through the season (50% less than last year).

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be August 14<sup>th</sup> 2025 at 5:00 PM in the public health building (no meeting in July). A motion to adjourn was made by Supervisor Muench, and seconded by Shirley Fessler. Motion carried. Meeting adjourned at 5:20 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, August 14th, 2025  
TIME: 5:00 p.m.  
PLACE: Manitowoc County Public Health Building  
Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

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2. Health Officer Report
3. Review and Action on 2026 Health Department Additional Fee Schedule
4. Quality Improvement Presentation: WIC Project
5. Public Health Nursing Report
6. Environmental Health Report
7. WIC Report
8. Next Meeting Date: September 11th, 2025
9. Adjournment

Date: August 4<sup>th</sup>, 2025

Rita Metzger, Board of Health Chair

By: Korina Aghmar, Health Officer

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## Board of Health Minutes, August 14th 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Annette Kaminski, Shirley Fessler, Supervisor Jon Neils. Absent: Dr. Brian Konowalchuk, Catherine Wagner. Also in attendance: Korina Aghmar, Natasha Khan, Luar Rivera Rosado

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. June 2025 meeting minutes reviewed. Motion by Shirley Fessler to approve, seconded by Supervisor Grambow. Motion carried unanimously. No public comment.

### **Health Officer Report:** (Korina Aghmar, Health Officer)

- **Grants/Budget Update**-Anticipate decreased funding in 2026 for several WI-DHS contracts including Radon RICs, Immunization, and Public Health Emergency Preparedness grants.

### **Review & Action on 2026 Health Department Additional Fee Schedule** (Korina Aghmar, Health Officer)

- Review and discussion of additional fee schedule.
  - Additional fee schedule is for charges of providing services or items for purchase, & is different than the permit and license fee schedule.
  - This schedule, and increases last occurred in November, 2024.
- Motion to approve by Supervisor Muench seconded by Supervisor Neils. Motion carried.

### **Quality Improvement Presentation: WIC Project:** (Natasha Khan, CH Strategist & Luar Rivera-Rosado, WIC Specialist)

- WIC quality improvement storyboard reviewed. This project was implemented to improve compliance with WIC federal processing standards for scheduling appointments.
- Quality improvement tools used included: Plan, Do, Study, Act cycle and root cause analysis.
- Results show a significant improvement in the number of applications out of compliance.
- Plan to continue quality assurance activities, and use of tools developed.

### **Public Health Nursing Report:** (Korina Aghmar, Health Officer)

- *Communicable Disease*-
  - Overall respiratory illness levels across the state and the NER remain minimal.
  - Manitowoc County Monthly CD Report: Seeing an increase in chlamydia & vector-borne illnesses.
  - VFA program vaccine availability declining statewide, currently MCHD stock is stable.
- *Health Promotion*-
  - Nurses partnered with Health Occupations Students of America (HOSA) to provide technical assistance with the planning of a sun safety health promotion initiative.
    - Aligns with goals to support public health as a career field, and MCH objective.
  - MCHD recently became a Coverdell Stroke Program Community Partner.
    - Currently working on action plan to gather data & promote awareness in the community.

### **Environmental Health Report:** (Korina Aghmar, Health Officer)

- Licenses & Renewals have been completed; everyone has paid. Beach monitoring program continues.

### **WIC Report:** (provided by Korina Aghmar, Health Officer)

- June caseload was 1,171 participants. The contracted caseload for June was 1,061 participants.
- WIC Farmers Nutrition Program started issuance July 1<sup>st</sup>. This program will go through September.
  - Participants receive \$25 to use through the season.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be Sept 11<sup>th</sup> 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Neils, and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:25 p.m.

Minutes Submitted by, Korina Aghmar



## MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, October 9th, 2025  
TIME: 5:00 p.m.  
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Room 207  
1028 S. 9<sup>th</sup> Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
  - a. 2026 Budget Considerations
  - b. Performance Management Metric Highlight
3. Community Health Report
  - a. Presentation from NEWAHEC on Public Health Vending Machine
  - b. CHIP Update on Substance Use Prevention Group
4. Public Health Nursing Report
5. Environmental Health Report
6. WIC Report
7. Next Meeting Date: November 13th, 2025
8. Adjournment

Date: September 29<sup>th</sup>, 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.



# **MANITOWOC COUNTY**

## **BOARD OF HEALTH**

### **Special Meeting**

**DATE:** Tuesday, November 4th, 2025  
**TIME:** 4:30 p.m.  
**PLACE:** Manitowoc County Heritage Center  
Education Room on Floor B-Lower Level  
1701 Michigan Avenue, Manitowoc

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. **REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.**
2. Discussion and action on accepting 2025 Routine Immunization Through Community Engagement (RICE) grant
3. Next Meeting Date: November 13th, 2025
4. Adjournment

Date: October, 21<sup>st</sup> 2025

Rita Metzger, Board of Health Chair  
By: Korina Aghmar, Health Officer

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Board of Health Minutes, November 4, 2025

Attendance: Supervisor Rita Metzger, Supervisor Jon Neils, Supervisor Tim Jadowski, Supervisor Nick Muench, Catherine Wagner, Shirley Fessler, Annette Kaminski. Absent: Supervisor Mike Grambow (excused), Dr. Brian Konowalchuk, (excused). Also in attendance, Korina Aghmar.

**Regular Business:** Supervisor Metzger called the meeting to order at 4:30 p.m. August 2025 meeting minutes reviewed. Motion by Annette Kaminski to approve, seconded by Supervisor Neils. Motion carried unanimously. No public comment.

**Discussion and action on accepting 2025 Routine Immunization Through Community Engagement (RICE) grant:**

- Discussion on proposed resolution to accept \$39,937 for funds that will support routine immunization operations, and health promotion activities to reduce the risk of vaccine preventable diseases in Manitowoc County. Motion by Supervisor Muench to approve, seconded by Shirley Fessler. Motion carried unanimously. Resolution will be presented at the upcoming County Board Meeting 11/4/2025.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will January 8, 2025 at 5:00 PM in the Health Department building. A motion to adjourn was made by Supervisor Neils and seconded by Supervisor Muench. Motion carried. Meeting adjourned at 4:40 p.m.

Minutes Submitted by, Korina Aghmar