



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, January 14, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since December 10, 2024
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: January 7, 2025

*Tom Hoffman, Interim Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
January 14, 2025

Meeting of the Commission called to order by Tom Hoffman at 0931 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of December 10, 2024 Meeting read. Motion made by Nancy Rivera seconded Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Nancy Rivera seconded by Kurt Carlson, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since December 10, 2024 Commission Meeting: 3x \$50 Gas & 3X \$50 Grocery**

**Relief Balance as of January 13, 2025: \$17,000**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$1073.42	Property Tax	\$1073.42
\$1080	Rent	\$1080
\$1230	Rent/Utility/Fees	\$1230

Motion made by Nancy Rivera, seconded by Kurt Carlson, affirmed by all present, Motions carried to approve the application.

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
\$710	Rent

Discussion:

Veteran's recent behavior discussed who is Verbally Aggressive as well as demanding when requesting Food/Gas cards. After much discussion Commission members decided to suspend assistance to the veteran for 6 months at which time the veteran is able to return and apologize to staff for behavior ensuring all future interactions will be with respect to the staff. If the veteran is unable to do so then the suspension will continue. Motion made by Nancy Rivera, seconded by Kurt Carlson. Motion carried.

Motion made by Nancy Rivera, seconded by Kurt Carlson, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Kurt Carlson, seconded by Nancy Rivera, to adjourn.

Meeting adjourned at 10:53 A.M.



**MANITOWOC COUNTY  
VETERANS SERVICE COMMISSION  
MEETING NOTICE**

DATE: Tuesday, February 11, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since January 14, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: February 4, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
February 11, 2025

Meeting of the Commission called to order by Tom Hoffman at 0933 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of January 14, 2025 Meeting read. Motion made by Nancy Rivera seconded Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Nancy Rivera\_, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since December 10, 2024 Commission Meeting: 6x \$50 Gas & 6X \$50 Grocery**

**Relief Balance as of February 10, 2025: \$13,616.58**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$5000/\$653.92	Rent/Utilities	\$1000/\$326.73

Motion made by Kurt Carlson, seconded by Nancy Rivera, affirmed by all present, Motions carried to approve the application.

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
NONE	

Discussion:

NONE

Discussion:

NONE

Motion made by Toom Hoffman, seconded by Kurt Carlson, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Kurt Carlson, seconded by Nancy Rivera, to adjourn.

Meeting adjourned at 1030 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, March 11, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since February 11, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: March 03, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
March 11, 2025

Meeting of the Commission called to order by Tom Hoffman at 0933 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Nancy Rivera - Excused: Kurt Carlson

Motion made by Nancy Rivera and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of February 11, 2025 Meeting read. Motion made by Nancy Rivera seconded Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Motion made by Tom Hoffman seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since February 11, 2025 Commission Meeting: 0x \$50 Gas & 0X \$50 Grocery**

**Relief Balance as of March 10, 2025: \$12,289.85**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$623	Rent	\$623

Motion made by Tom Hoffman, seconded by Nancy Rivera, affirmed by all present, Motions carried to approve the application.

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
NONE	

Discussion:

NONE

Discussion:

NONE

Motion made by Tom Hoffman, seconded by Nancy Rivera, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:32 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, April 08, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since March 11, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: April 01, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County  
Veterans Service Commission Minutes  
April 8, 2025

Meeting of the Commission called to order by Tom Hoffman at 0930 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Nancy Rivera - Excused: Kurt Carlson

Motion made by Kurt Carlson and seconded by Nancy Riviera to approve the Agenda, motion carried.

Minutes of March 11, 2025 Meeting read. Motion made by Nancy Rivera seconded Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since February 11, 2025 Commission Meeting: 2x \$50 Gas & 2X \$50 Grocery**

**Relief Balance as of April 07, 2025: \$11,666.85**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
\$1280	Property Tax

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to approve/Deny the application.

Discussion:

NONE

Motion made by Nancy Rivera, seconded by Kurt Carlson, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Kurt Carlson, seconded by Nancy Rivera, to adjourn.

Meeting adjourned at 1022 A.M.



**MANITOWOC COUNTY  
VETERANS SERVICE COMMISSION  
MEETING NOTICE**

DATE: Tuesday, May 13, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since April 08, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: April 30, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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Manitowoc County  
Veterans Service Commission Minutes  
May 13, 2025

Meeting of the Commission called to order by Tom Hoffman at 0930 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of April 08, 2025 Meeting read. Motion made by Nancy Rivera seconded Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since April 08, 2025 Commission Meeting: 6x \$50 Gas & 6X \$50 Grocery**

**Relief Balance as of May 08, 2025: \$11,666.85**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$652.26	Medical Bill	\$652.26

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

Motion made by Nancy Rivera, seconded by Kurt Carlson, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Kurt Carlson, seconded by Nancy Rivera, to adjourn.

Meeting adjourned at 1007 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, June 10, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since May 13, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: May 28, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
June 10, 2025

Meeting of the Commission called to order by Tom Hoffman at 0937 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of May 13, 2025 Meeting read. Motion made by Nancy Rivera seconded Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

Request	Purpose	Approved
NONE		

**Cards issued since May 13, 2025 Commission Meeting: 3x \$50 Gas & 4X \$50 Grocery**

**Relief Balance as of June 09, 2025: \$11,014.59**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

Request	Purpose	Approved
\$740.82 & \$363.73	Property Tax & Auto Repair	\$740.82 & \$363.73

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

Request	Purpose
\$525.48	Auto Tires
\$1080	Rent

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

Motion made by Nancy Rivera, seconded by Kurt Carlson, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Kurt Carlson, to adjourn.

Meeting adjourned at 1040 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, July 08, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since June 10, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: June 30, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
July 8, 2025

Meeting of the Commission called to order by Tom Hoffman at 0933 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Nancy Rivera and seconded by Kurt Rusch to approve the Agenda, motion carried.

Minutes of June 10, 2025 Meeting read. Motion made by Nancy Rivera seconded by Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since June 10, 2025 Commission Meeting: 7x \$50 Gas & 7X \$50 Grocery**

**Relief Balance as of July 07, 2025: \$9,910.04**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$249.55 & \$305.47	Utilities	\$249.55 & \$305.47

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
NONE	

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

Motion made by Kurt Carlson, seconded by Nancy Rivera, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Kurt Carlson, seconded by Nancy Rivera, to adjourn.

Meeting adjourned at 1008 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, August 12, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since July 08, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: August 5, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
August 12, 2025

Meeting of the Commission called to order by Tom Hoffman at 0937 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, - Excused: Nancy Rivera

Motion made by Kurt Carlson and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of July 08, 2025 Meeting read. Motion made by Kurt Carlson seconded by Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Motion made by Kurt Carlson seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since July 08, 2025 Commission Meeting: 8x \$50 Gas & 7X \$50 Grocery**

**Relief Balance as of August 11, 2025: \$9,355.02**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$933	Rent	\$933
\$754.14	Rent & Phone	\$754.14
\$345.33	Rent/Ins/Utility	\$345.33

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
\$9350	Septic System
\$2000	Rent Deposit

Motion made by Kurt Carlson seconded by Tom Hoffman, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

Motion made by Kurt Carlson, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Kurt Carlson, to adjourn.

Meeting adjourned at 1030 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, September 09, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

- b. Review of applications for assistance received since August 12, 2025
4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: September 2, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Manitowoc County  
Veterans Service Commission Minutes  
September 09, 2025

Meeting of the Commission called to order by Tom Hoffman at 0931 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Nancy Rivera - Excused: Kurt Carlson

Motion made by Nancy Rivera\_ and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of August 12, 2025 Meeting read. Motion made by Nancy Rivera seconded by Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Motion made by Tom Hoffman seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
NONE		

**Cards issued since August 12, 2025 Commission Meeting: 0x \$50 Gas & 0X \$50 Grocery**

**Relief Balance as of September 08, 2025: \$7,941.72 (-\$500)**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$894.56	Vehicle Tires	\$894.56

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Request</u>	<u>Purpose</u>
\$400.48	Vehicle Tires
\$9,725.00	Roof Repair

Motion made by Tom Hoffman seconded by Nancy Rivera, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: The **November Meeting will be moved to 11/04/2025** due to Veterans Day 11/11/2025, being the same day as the regular scheduled Manitowoc County Veterans Service Commission meeting.

Motion made by Nancy Rivera, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 1002A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, October 14, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Discussion and possible action regarding:
  - a. Discussion or need for closed session for any identified specific topic.
    - i. Request for \$668.38 Utility assistance by K.S.
    - ii. Request for \$377.91 Car Loan assistance by K.S.
    - iii. Request for \$2313.82 Mortgage assistance by D.S.
    - iv. Request for \$868.30 Car Loan assistance by D.S.
  - b. The Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(f) to consider the financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data to review a request Veteran Service benefits from the Manitowoc County Veterans Service Office.
    - i. If the Committee convenes in closed session, it will reconvene in open session prior to taking any action.
  - c. Reconvene into Open Session: The Committee shall reconvene into open session prior to voting on and/or taking any other action regarding the above enumerated request(s) for Veterans Service benefits.
  - d. Additional discussion regarding the above enumerated request(s) for Veterans Service benefits.
  - e. Action regarding:

- i. Request for \$668.38 Utility assistance by K.S.
- ii. Request for \$377.91 Car Loan assistance by K.S.
- iii. Request for \$2313.82 Mortgage assistance by D.S.
- iv. Request for \$868.30 Car Loan assistance by D.S.

4. Adjournment

Date: October 2, 2025

*Tom Hoffman, Chair*  
By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**Manitowoc County  
Veterans Service Commission Minutes  
October 14, 2025**

Meeting of the Commission called to order by Tom Hoffman at 0932a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, - Excused: Nancy Rivera

Motion made by Kurt Carlson and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of September 09, 2025 Meeting read. Motion made by Kurt Carlson seconded by Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Closed Session was not necessary, (Motion made by N/A seconded by N/A, to go into closed session) as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

(Not in Closed Session) Motion made by N/A, seconded by N/A, to reconvene in open session. Motion carried.

**Relief Balance as of October 13, 2025: \$6,547.18**

**Cards issued since September 09, 2025 Commission Meeting:**

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Date</u>
NONE			

**After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:**

<u>Name</u>	<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
K.S.	\$668.31 & \$377.91	Utility & Car Payment	\$668.31 & \$377.91
D.S.	\$2513.82	Mortgage	\$1156.50

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>
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Motion made by Kurt Carlson seconded by Tom Hoffman, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Tom Hoffman, seconded by Kurt Carlson, to adjourn.

Meeting adjourned at 1010 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, November 04, 2025  
TIME: 0930 a.m.  
PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Discussion and possible action regarding:
  - a. Discussion or need for closed session for any identified specific topic.
    - i. Request for \$9,676.36 Chimney/Furnace Repair by H.B.
  - b. The Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(f) to consider the financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data to review a request Veteran Service benefits from the Manitowoc County Veterans Service Office.
    - i. If the Committee convenes in closed session, it will reconvene in open session prior to taking any action.
  - c. Reconvene into Open Session: The Committee shall reconvene into open session prior to voting on and/or taking any other action regarding the above enumerated request(s) for Veterans Service benefits.
  - d. Additional discussion regarding the above enumerated request(s) for Veterans Service benefits.
  - e. Action regarding:
    - i. Request for \$9,676.36 Chimney/Furnace Repair by H.B.
4. Adjournment

Date: October 29, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**Manitowoc County  
Veterans Service Commission Minutes  
November 4, 2025**

Meeting of the Commission called to order by Tom Hoffman at 0941 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Nancy Rivera - Excused: Kurt Carlson

Motion made by Nancy Rivera and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of October 14, 2025 Meeting read. Motion made by Nancy Rivera seconded by Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Closed Session was not necessary, (Motion made by N/A seconded by N/A, to go into closed session) as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

(Did Not Enter into Closed Session) Roll call on motion: All members voted affirmative. Motion carried. N/A

(Did Not Enter into Closed Session) Motion made by N/A, seconded by N/A, to reconvene in open session. Motion carried.

**Relief Balance as of November 03, 2025: \$4,344.37**

**Cards issued since September 09, 2025 Commission Meeting:**

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Date</u>
NONE			

**After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:**

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
H.B.	Mishicot	\$9,676.36	Chimney Repair/Wood Stove	\$1200 w/contingency of another organization funding remaining balance

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>
N/A			

Motion made by Nancy Rivera seconded by Tom Hoffman, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 1012 A.M.



**MANITOWOC COUNTY**  
**VETERANS SERVICE COMMISSION**  
**MEETING NOTICE**

DATE: Tuesday, December 09, 2025

TIME: 0930 a.m.

PLACE: Veterans Service Office  
**RM 113**  
Manitowoc County Heritage Building  
1701 Michigan Ave, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
  - a. Roll Call
  - b. Approval of the agenda
  - c. Approval of previous meetings minutes
2. Public Comment
3. Discussion and possible action regarding:
  - a. Discussion or need for closed session for any identified specific topic.
    - i. Request for \$853.05 (x2) (\$1706.10) Mortgage (2 months) by G.M.
    - ii. Request for \$125.00 Ambulance Bill by G.M.
    - iii. Request for \$600.17 Utilities by S.W.
    - iv. Request for \$1000 Rent by S.W.
    - v. Request for \$900 (x2) (\$1800) Rent (2 months) by N.W.
    - vi. Request for \$348 Car Payment by N.W.
    - vii. Request for \$300 Storage Unit by N.W.
  - b. The Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(f) to consider the financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data to review a request Veteran Service benefits from the Manitowoc County Veterans Service Office.
    - i. If the Committee convenes in closed session, it will reconvene in open session prior to taking any action.
  - c. Reconvene into Open Session: The Committee shall reconvene into open session prior to voting on and/or taking any other action regarding the above enumerated request(s) for Veterans Service benefits.

- d. Additional discussion regarding the above enumerated request(s) for Veterans Service benefits.
- e. Action regarding:
  - i. Request for \$853.05 (x2) (\$1706.10) Mortgage (2 months) by G.M.
  - ii. Request for \$125.00 Ambulance Bill by G.M.
  - iii. Request for \$600.17 Utilities by S.W.
  - iv. Request for \$1000 Rent by S.W.
  - v. Request for \$900 (x2) (\$1800) Rent (2 months) by N.W.
  - vi. Request for \$348 Car Payment by N.W.
  - vii. Request for \$300 Storage Unit by N.W.

4. Adjournment

Date: December 2, 2025

*Tom Hoffman, Chair*

By Todd Brehmer, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**Manitowoc County  
Veterans Service Commission Minutes  
December 9, 2025**

Meeting of the Commission called to order by Tom Hoffman at 0930 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of November 04, 2025 Meeting read. Motion made by Nancy Rivera seconded by Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Closed Session was not necessary, (Motion made by N/A seconded by N/A, to go into closed session) as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

(Did Not Enter into Closed Session) Roll call on motion: All members voted affirmative. Motion carried. N/A

(Did Not Enter into Closed Session) Motion made by N/A, seconded by N/A, to reconvene in open session. Motion carried.

**Relief Balance as of December 08, 2025: \$4,344.37 (\$1200 earmarked from November)**

**Cards issued since September 09, 2025 Commission Meeting:**

Provided

5X \$50 Gas and 5X \$50 Grocery cards

**After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:**

<u>Name</u>	<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
G.M.	\$853.05x2 & \$125	Rent & Ambulance Bill	\$853.05x2 & \$125
S. W.	\$1000, \$302. & \$298.17	Rent & Utilities	\$1000, \$302. & \$298.17

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

<u>Name</u>	<u>Request</u>	<u>Purpose</u>
N. W.	\$1800, \$349 & \$300	Rent, Car Payment & Storage Unit

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Kurt Carlson, to adjourn.

Meeting adjourned at 1046 A.M.