



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, January 8, 2025

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Drug Disposal 2024-Final Report
 - c. Tire Collection 2024-Final Report
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
 - c. BEAD Grant Update - Resolution for BEAD Endorsements by Manitowoc County
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: December 30, 2024

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, January 8, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Klein, L. Naidl

Absent & Excused: Supervisor D. Zimmer

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, C. Breit, G. Neuser, County Executive B. Ziegelbauer

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the December 11, 2024 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker There were no donations reported for December.

Ethics Code Reports There were no Ethics Code Reports submitted for December.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Recycling Center Manager Reisenbuechler reported on the recycling markets and handouts included in the Committee packet. Discussion.

Drug Disposal 2024 – Final Report

Reisenbuechler reported on the results of the 2024 Drug Collection program, noting that over 1,800 pounds of medications were collected throughout the year from Law Enforcement Drug Drop Boxes and the annual in-person drive-thru event held at HFM/Froedtert. Discussion.

Tire Collection 2024 – Final Report

Reisenbuechler reported on the results of the 2024 Tire Collection program, noting that 81 tons of tires were collected in 2024. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Public Works Director Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date and the pending Change Order #6 for replacement of the stairs snow-melt boiler with a heat exchanger. Discussion. A motion was made by Weiss, seconded by Naidl, to approve Change Order #6. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$57,600.00 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$436,843.25 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Naidl, seconded by Weiss to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Otis Elevator for \$49,000.00 for Heritage Center Elevator Modernization project. Motion made by Weiss, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

BEAD Grant Update

County Executive Ziegelbauer reported on the status of the BEAD Grant Planning Committee's history and activity, and the resolution with the county's endorsement of an Internet Service Provider's grant application. A motion was made by Klein, seconded by Naidl to approve forwarding the resolution to the County Board for the January 21st meeting. Motion carried unanimously.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo January Events Calendar and activities in the Ice Center.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:27 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, February 12, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. Annual Report: UWGB Manitowoc Campus
4. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
5. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. Annual Focus on Energy Rebate
 - b. 2025 Capital Projects Update
 - c. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - d. Pay Request(s) for Capital Projects
6. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
7. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
8. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Finance Director’s Expo Special Revenue Fund Report
9. Adjourn Committee

Date: February 3, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, February 12, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
- Absent & Excused:** None
- Other County Board Members Present:** None
- Staff Attending:** L. Kalista, C. Breit, G. Neuser, County Executive B. Ziegelbauer
- Others Attending:** UWGB Representatives: Susan Grant Robinson, Wendi Holschbach
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the January 8, 2025 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** Donations for the month of January were reviewed after which a motion was made by Zimmer, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.
- Ethics Code Reports** The Ethics Code Report for the month of January was reviewed after which a motion was made by Weiss, seconded by Zimmer to approve the Ethics Code Report. Motion carried unanimously.
- Public Comment** The Committee Chair called for public comment three times. No public comment was made.

ANNUAL REPORT: UWGB MANITOWOC CAMPUS

Susan Grant Robinson and Wendi Holschbach from UWGB attended the meeting and gave a brief presentation on the status of the UWGB-Manitowoc campus, including information on enrollment numbers and various initiatives and community outreach efforts. Discussion.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the Committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

Annual Focus on Energy Rebate

Asst. Public Works Director Breit reported on the 2024 Focus on Energy (FOE) Rebate received by the County and how we partner with FOE on various energy savings projects every year. Discussion.

2025 Capital Projects

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$229,478.20 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously

Included in the packet was a Pay Request from Eland Electric for \$15,120.00 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities and 2025 Capital projects**

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**Operations/Projects – Update**

IT Division Director Kalista reported on the Information Technology Capital Projects and Activities. In response to a question posed by Supervisor Naidl, County Executive Ziegelbauer and Kalista commented on the BEAD Grant Resolution recently passed by the County Board and potential future activities associated with this grant. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities**

Breit reported on the Expo February Events Calendar and activities in the Ice Center.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:22 pm. Motion carried unanimously

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, March 12, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Approval of County Fair Contracts
 - b. Report on activities
 - c. 2025 Capital Project Update
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: March 3, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, March 12, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: None

Other County Board Members Present: None

Staff Attending: L. Kalista, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the February 12, 2025 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of February were reviewed after which a motion was made by Zimmer, seconded by Weiss to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for February.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$145,521.95 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Eland Electric for \$76,261.50 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Naidl, seconded by Sitkiewitz to approve the pay request. Motion carried unanimously.

Included in the packet was the final Pay Request from Otis Elevator for \$12,250.00 for the Heritage Center Elevator Controls Modernization project. Motion made by Naidl, seconded by Weiss to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Kalista reported on the Information Technology Capital Projects and Activities and gave a staffing update. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Approval of County Fair Contracts

Included in the packet was a list of contracts for entertainment events and services for the 2025 County Fair.

Breit reported the Expo Board unanimously recommended that the Public Works Committee approve the contracts. Discussion.

Motion made by Weiss, seconded by Zimmer to approve the 2025 County Fair contracts. Motion carried unanimously.

Report on Activities

Breit reported on the Expo March Events Calendar and activities in the Ice Center, noting that the Ice-Skating Season ends March 23rd.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:02 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, April 9, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. 2024 MRF Self-Certification
 - c. Request for Clean Sweep Volunteer Meal
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: March 31, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, April 9, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein

Absent & Excused: Supervisor L. Naidl

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the March 12, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of March were reviewed after which a motion was made by Weiss, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for March.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Materials Recovery facility (MRF) Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

2024 MRF Self-Certification

Reisenbuechler reported on the 2024 Re-certification and commented on the process and data included in the report. Discussion.

Request for Clean Sweep Volunteer Meal

Reisenbuechler reported on the Clean Sweep flyer included in the Committee packet and the annual request to fund the lunch meal for Clean Sweep Volunteers and workers. A motion was made by Zimmer, seconded by Weiss to approve providing the lunch meal at a cost not to exceed \$500.00. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date as well as the current proposed change order to replace the existing rotunda chandelier hand-winch and non-code-complying wiring with a powered hoist at a cost of \$18,728.00. Discussion. A motion was made by Klein, seconded by Zimmer to approve the change order. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$298,387.85 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Weiss to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Eland Electric for \$62,281.80 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Weiss, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities and gave a staffing update. Discussion.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo April Events Calendar. Discussion.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:23 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, May 14, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Clean Sweep Event – Rescheduled Dates
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
 - d. Hubbart Electric Request for Variance
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: May 5, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, May 14, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
Absent & Excused:	None
Other County Board Members Present:	None
Staff Attending:	L. Kalista, C. Breit, G. Neuser
Called to Order	The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
Minutes	Minutes were reviewed from the April 9, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	Donations for the month of April were reviewed after which a motion was made by Klein, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.
Ethics Code Reports	There were no Ethics Code Reports for April.
Public Comment	The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

Clean Sweep Event – Re-scheduled Dates

Neuser reported on the rescheduling of the Clean Sweep events from May 15 & 16 to October 10 & 11 out of an abundance of caution for the event participants and the general public due to the current high volume of traffic on HWY 310, as it is the detour route during the reconstruction of Memorial Drive. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date as well as the current proposed HVAC Change Order to replace the existing (160) isolation valves at all baseboard heating units and the (4) barometric dampers & louvers on the tower clearstory at a combined cost of approximately \$39,000.00. Discussion. A motion was made by Zimmer, seconded by Weiss to approve the Change Order. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$8,782.20 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$190,117.80 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Naidl, seconded by Zimmer to approve the pay request. Motion carried unanimously.

Hubbarrt Electric Request for Variance

The Committee reviewed the site plan for a storage building Hubbarrt Electric is proposing to build on their property near the lot line of the Manitowoc County Office Complex. Building setbacks from the lot line are set at 25', and they are proposing a 19' setback. Discussion. A motion was made by Weiss, seconded by Sitkiewitz to approve the 19' setback. Motion carried with Sitkiewitz, Weiss, Zimmer, and Klein voting Aye, and Naidl abstaining.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities and 2025 Capital projects**

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**Operations/Projects – Update**

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities**

Breit reported on the Expo May Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work has started on some projects and will commence throughout the summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:04 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, June 11, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Blood Center of Wisconsin-Waiver of Fees Request
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: June 2, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 11, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

- Present:** Supervisors K. Sitkiewitz, D. Weiss, L. Naidl
- Absent & Excused:** Supervisor D. Klein
- Absent:** Supervisor D. Zimmer
- Other County Board Members Present:** County Board Chairman T. Martell
- Staff Attending:** L. Kalista, C. Breit, G. Neuser
- Called to Order** The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
- Minutes** Minutes were reviewed from the May 14, 2025 Committee meeting after which a motion was made by Weiss, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.
- Donation Tracker** Donations for the month of May were reviewed after which a motion was made by Sitkiewitz, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.
- Ethics Code Reports** Ethics Code Reports for the month of May were reviewed after which a motion was made by Weiss, seconded by Naidl to approve the Ethics Code Report. Motion carried unanimously.
- Public Comment** The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date and the status of the project's contingency fund. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$2,368.35 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Weiss, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$153,104.85 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Sitkiewitz, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo June Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work has started on some projects and will commence throughout the summer.

Blood Center of Wisconsin – Waiver of Fees Request

Included in the packet was a letter from the Blood Center of Wisconsin requesting a waiver of rental fees for a 4-hour blood drive to be held in the Expo Merchants Building on Tuesday, July 8. Discussion.

Motion made by Weiss, seconded by Sitkiewitz to approve the request. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Weiss, seconded by Naidl to adjourn the meeting at 5:07 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, July 9, 2025

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. RU Consolidation Awards 2025
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Focus on Energy Rebate – Courthouse HVAC Equipment
 - d. Pay Request(s) for Capital Projects
 - e. HSD Request to Construct Raised Garden Beds at the Hamilton St. Bldg.
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
 - c. Public Safety Radio System Presentation
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Fairest of the Fair Proclamation
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: June 30, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 9, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, L. Naidl, D. Klein

Absent & Excused: Supervisor D. Zimmer

Absent: None

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, L. Kalista, C. Breit, G. Neuser, County Executive Bob Ziegelbauer

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the June 11, 2025 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of June were reviewed after which a motion was made by Naidl, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for the month of June.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Materials Recovery Facility (MRF) Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

RU Consolidation Awards 2025

Reisenbuechler reported on the WDNR Consolidation Grants, how the County supports our municipalities in their grant application, and how the financial awards are shared with the County. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$235,229.50 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

HSD Request to Construct Raised Garden Beds at the Hamilton St. Building

Included in the packet was an email request from HSD Director Fure requesting (2) raised garden beds for client programming at no cost to the County. Discussion. Motion made by Weiss, seconded by Klein to approve the request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser gave a PowerPoint presentation on the Manitowoc County Public Safety Radio System and reported on the status of the 2025 Communications Division Capital Projects, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities, noting that the City of Kiel has joined the county's law enforcement mobile records software platform. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo July Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Fairest of the Fair Proclamation

Included in the packet was a draft of the annual proclamation honoring the current year's Fairest of the Fair. Discussion.

Motion made by Klein, seconded by Sitkiewitz to support the proclamation and forward it to the County Board. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:18 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, Aug 13, 2025

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
 - d. Bid Results – Law Enforcement Center Intercom & UPS Replacement Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Expo Board Recommendation on 2026 Capital Budget
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: August 4, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON

By: Gerard Neuser, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 13, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, L. Naidl, D. Klein
Absent & Excused:	None
Absent:	None
Other County Board Members Present:	County Board Chairman T. Martell
Staff Attending:	L. Kalista, C. Breit, G. Neuser
Called to Order	The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
Minutes	Minutes were reviewed from the July 9, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	Donations for the month of July were reviewed after which a motion was made by Zimmer, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.
Ethics Code Reports	Ethics Code Reports for the month of July were reviewed after which a motion was made by Klein, seconded by Naidl to approve the Ethics Report. Motion carried unanimously.
Public Comment	The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$172,853.45 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Weiss, seconded by Sitkiewitz to approve the pay request. Motion carried unanimously.

Bid Results Law Enforcement Center Intercom and UPS Replacement Projects

Included in the packet were the bid results for both projects.

For the Intercom Project a motion made by Zimmer, seconded by Weiss to award the work to the low bidder, Pieper Electric, Inc. dba Systems Technologies at a cost of \$188,255.00. Discussion. Motion carried unanimously.

For the UPS Project a motion made by Sitkiewitz, seconded by Klein to award the work to the lone bidder, Hubbart Electric at a cost of \$89,885.00. Discussion. Motion carried 4-0 with Sitkiewitz, Weiss, Klein, Zimmer voting aye and Naidl abstaining.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on current projects being worked on in the Communications Division, the status of the 2025 Communications Division Capital Projects and noted that a staff meeting will be held on 8/14/25 with the Manitowoc County Firefighters Association to discuss the parameters of the public safety radio system. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities, and gave a presentation on the Law Enforcement Network and compliance with the Criminal Justice Information System (CJIS) standards. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo August Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Expo Board Recommendation on 2026 Capital Budget

Included in the packet were the 2026 capital budget worksheets for the Expo and Ice Center. The Expo Board unanimously recommended these projects be included in the 2026 DPW Budget. Discussion.

Motion made by Weiss, seconded by Zimmer to support the Expo Board’s Capital Projects budget recommendations and forward them to the County Executive for inclusion in his 2026 budget. Motion carried unanimously.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 4:58 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, September 10, 2025

TIME: 4:30 p.m.

PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Request for Clean Sweep Volunteer Meal
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. Report on 2025 Manitowoc County Fair
 - c. 2025 Capital Project Update
 - d. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: September 2, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON

By: Craig Breit, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 10, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl
Absent & Excused:	None
Other County Board Members Present:	Tyler Martell
Staff Attending:	L. Kalista, C. Breit
Called to Order	The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.
Minutes	Minutes were reviewed from the August 13, 2025 Committee meeting after which a motion was made by Zimmer, seconded by Weiss to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	Donations for the month of August were reviewed after which a motion was made by Klein seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.
Ethics Code Reports	There were no Ethics Code Reports for August.
Public Comment	The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Craig Breit reported on the recycling markets and handouts included in the committee packet. Discussion.

Request for Clean Sweep Volunteer Meal

Included in the packet was the Clean Sweep 2025 flyer referencing different items that are accepted and not accepted at the event being held this year on October 11. Request to provide lunch to the volunteers and workers at a cost not-to-exceed \$500 as has been approved in the past. Motion made by Weiss and seconded by Sitkiewitz to approve the money to spend on a volunteer meal. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Breit updated the committee on the status of the project and schedule of work to be finished and reviewed the Change Orders issued to-date. This project is in the final stages with punchout and closeout documents.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$277,720.30 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

IT Division Director Luke Kalista reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo September Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work is soon to finish on the last of the asphalt.

Finance Director’s Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 4:53 pm. Motion carried unanimously.

Minutes taken by Breit

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, October 8, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. 2026 Public Works Budget Summary
4. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. Proclamation – America Recycles Day
5. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
 - d. Focus on Energy Rebate – Public Health Building VFD
6. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
7. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
8. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Recommendation to County Executive for Expo-Ice Center Board Members
 - i. Reappointments for terms expiring December 31, 2025
 - ii. Appointments for vacant positions for terms expiring December 31, 2026
 - iii. Term extension for current Board Members with terms expiring December 31, 2027
 - d. Finance Director’s Expo Special Revenue Fund Report
9. Adjourn Committee

Date: October 1, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Craig Breit, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, October 8, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl
Absent & Excused:	K. Sitkiewitz
Other County Board Members Present:	Tyler Martell, Bob Ziegelbauer
Staff Attending:	L. Kalista, C. Breit, J Reisenbuechler
Called to Order	The meeting was called to order at 4:30 pm by Committee Vice Chairman Weiss.
Minutes	Minutes were reviewed from the September 10, 2025 Committee meeting after which a motion was made by Zimmer, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	There were no donations for September.
Ethics Code Reports	There were no Ethics Code Reports for September.
Public Comment	The Committee Vice Chair called for public comment three times. No public comment was made.

The 2026 Budget Summary was included in the packet, which Breit, Kalista, & Reisenbuechler spoke about their areas. The summary targets the high-cost projects, but not all inclusive. Discussion

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Operation Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. He spelled out the municipalities on the solid waste master contract sheet with asterisks are non-participants for bringing recyclables to the recycling center. Discussion.

Proclamation – America Recycle Day

Included in the packet was the America Recycling Day Proclamation. Motion made by Klein and seconded by Naidl to support sending this proclamation to the County Executive and County Board Chairman. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Breit updated the committee on the status of the project and punch list items to be finished. Change Orders issued to date. This project is in the final stages.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$87,418.50 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

IT Division Director Luke Kalista reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo October Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work is soon to finish on the last of the asphalt.

Recommendation to County Executive for Expo Ice Center Board Members

- **Reappointments for terms expiring 12/31/25**
Breit reported on the expiring terms. Motion was made by Klein and seconded by Naidl. Motion carried unanimously
- **Appointments for vacant positions for terms expiring 12/31/26**
Breit reported on the appointment of vacant positions. Motion was made by Zimmer and seconded by Naidl. Motion carried unanimously
- **Term extension for current board members with terms expiring 12/31/27**
Breit reported on the term extensions. Motion was made Klein and seconded by Naidl. Motion carried unanimously

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:16 pm. Motion carried unanimously.

Minutes taken by Breit

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, November 12, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
4. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
 - d. Ordinance Amending Manitowoc County Code Ch.1 & 2 – Discussion and Possible Action
5. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
6. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
7. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Finance Director’s Expo Special Revenue Fund Report
8. Adjourn Committee

Date: November 3, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON
By: Craig Breit, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, November 12, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors D. Zimmer, K. Sitkiewitz

Absent & Excused: Supervisors D. Wiess, D. Klein, L. Naidl

Other County Board

Members Present:

Staff Attending: L. Kalista, C. Breit

Called to Order No Quorum.

Minutes taken by Breit

Signed by Sitkiewitz



MANITOWOC COUNTY PUBLIC WORKS COMMITTEE MEETING NOTICE

DATE: Wednesday, December 10, 2025
TIME: 4:30 p.m.
PLACE: Manitowoc County Public Health Building
1028 South 9th Street, Conference Room #207, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business – Review and possible Action
 - a. Roll Call
 - b. Previous Minutes
 - c. Donations Reports
 - d. Ethics Code Reports
2. Public Comment
3. 2023-2027 Capital Projects Presentation
4. SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
 - a. Recycling and Solid Waste Programs
 - b. 2025 Clean Sweep Report
 - c. 2025 Drug Disposal Report
5. BUILDINGS AND GROUNDS DIVISION – Discussion and possible action on the following items:
 - a. 2025 Capital Projects Update
 - b. Courthouse Windows and HVAC System Replacement Project/Change Orders
 - c. Pay Request(s) for Capital Projects
6. COMMUNICATIONS DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Projects Update
7. INFORMATION TECHNOLOGY DIVISION – Discussion and possible action on the following items:
 - a. Operations / Projects – Update
 - b. Cyber Security Update
8. EXPO/FAIR/ICE CENTER DIVISION – Discussion and possible action on the following items:
 - a. Report on activities
 - b. 2025 Capital Project Update
 - c. Recommendation to County Executive for Expo-Ice Center Board Member appointment for vacant positions with terms expiring December 31, 2028
 - d. Finance Director’s Expo Special Revenue Fund Report
9. Adjourn Committee

Date: December 1, 2025

Ken Sitkiewitz, COMMITTEE CHAIRPERSON

By: Craig Breit, Public Works Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, December 10, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present:	Supervisors D. Weiss, D. Zimmer, D. Klein,
Absent & Excused:	K. Sitkiewitz
Other County Board Members Present:	Tyler Martell,
Staff Attending:	L. Kalista, C. Breit, J. Reisenbuechler
Called to Order	The meeting was called to order at 4:30 pm by Committee Vice Chairman Weiss.
Minutes	Minutes were reviewed from the October 8, 2025 & November 12, 2025 Committee meeting after which a motion was made by Klein, seconded by Martell to approve the Public Works Committee meeting minutes. Motion carried unanimously.
Donation Tracker	There were no donations for December.
Ethics Code Reports	There were no Ethics Code Reports for December.
Public Comment	The Committee Vice Chair called for public comment three times. No public comment was made.

Breit presented the 2023 - 2027 Capital Projects Presentations. Lots of good questions and conversation related to the presentation.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Operation Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

2025 Clean Sweep Report

Reisenbuechler talked about the overwhelming turnout with some larger loads of waste than normal that slowed down processing, which in turn backed up traffic down the side of HWY 310 more than normal. Looking into additional alternatives for citizens to utilize.

2025 Drug Disposal Report

Reisenbuechler reported on the continued success of the drug take back program.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Breit - No report

Pay Request(s) for Capital Projects

Included in the packet were five Pay Requests

- Hamann Construction for \$37,574 for the Courthouse Windows & HVAC Project. This was the last pay request for this project. Motion made by Klein, seconded by Zimmer to approve the pay request. Motion carried unanimously.
- System Technologies for \$110,000 for the Jail Intercom Replacement Project. Motion made by Zimmer, seconded by Klein to approve the pay request Motion carried unanimously.
- Systems Technologies for \$78,255 for the Jail Intercom Replacement Project. Motion made by Klein, seconded by Zimmer to approve the pay request. Motion carried unanimously.

- Eland Electric for \$27,706.95 for the Jail Fire Systems Replacement Project. Motion was made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.
- Hubbart Electric for \$89,855 for the Jail UPS Replacement Project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

IT Division Director Luke Kalista reported on the status of the new dispatch AXS Consoles, the Public Safety Radio System WIPSN project is moving along as planned in partnership with Motorola, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo December Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet.

Recommendation to County Executive for Expo Ice Center Board Members

- Appointments for vacant positions for terms expiring 12/31/28

Breit reported on the appointment of vacant positions. Motion was made by Zimmer and seconded by Klein. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 6:05 pm. Motion carried unanimously.

Minutes taken by Breit

Signed by Sitkiewitz