



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday January 13, 2025**
TIME: **4:30 PM**
PLACE: **Administration Building**
1110 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen.
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of December 17, 2024 Meeting of the Finance Committee.
B. Approve vouchers for the month of Dec 2024 \$3,151,266.37.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Report of economic interest – Falkowski.
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for December 2024 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for December 2024. (Will email when available.)
8. Adjournment.

Date: January 7, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
January 13, 2025

Attendance: Chairman Hansen, Supervisors Brey, Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, Sheriff Hartwig County Board Chair Martell, and Supervisor Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the December 17, 2024 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for December 2024 in the amount of \$3,151,266.37: Supervisor Brey moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$3,151,266.37 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties listing the two properties that received bids.

Supervisor Hacker moved to accept the offer of \$21,100.00 from Carl Knutson for 4126 Custer St., Manitowoc, seconded by Supervisor Brey. Upon vote, the motion passed unanimously.

Supervisor Lillibridge moved to accept the offer of \$100.00 from Steve Page and reject the other bid for a land-locked lot in Laduron Subdivision, Mishicot, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Neuser presented a handout listing the tax foreclosed real estate properties the County will be seeking bids on. Supervisor Brey moved to advertise all the properties at the recommended appraised values, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Brey. Motion passed unanimously. The committee adjourned at 4:40 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday March 10, 2025
TIME: 4:30 PM
PLACE: Administration Building
1110 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen.
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of January 13, 2025 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of Jan 2025 \$5,522,081.06
 - C. Approve vouchers for the month of Feb 2025 \$4,021,651.89
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Report of economic interest – Shelton
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Feb 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Feb 2025. (Will email when available.)
8. Adjournment.

Date: March 5, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
March 10, 2025

Attendance: Chairman Hansen, Supervisors Hacker, Lillibridge, and Shimulunas were in attendance. Supervisor Brey was excused. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, Supervisors Behnke and Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the January 13, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for January 2025 in the amount of \$5,522,081.06: Supervisor Shimulunas moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$5,522,081.06 were approved.

Approve vouchers for February 2025 in the amount of \$4,021,651.89: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$4,021,651.89 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties listing the two properties that received bids.

Supervisor Hacker moved to accept the offer of \$181,000.00 from David Elliot for 4753 Vista Rd., Manitowoc, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 4:39 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday April 14, 2025
TIME: 4:30 PM
PLACE: Administration Building
1110 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of Mar 10, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Mar 2025 \$4,256,129.71
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Approve initial resolution authorizing borrowing of \$2.57 million General Obligation Promissory Notes for Highway construction projects.
6. Update on county finances and/or budget
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Mar 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Mar 2025. (Will email when available.)
8. Adjournment.

Date: April 10, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
April 14, 2025

Attendance: Chairman Hansen, Supervisors Brey, Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Corporation Counsel Peter Conrad, Sheriff Dan Hartwig, Major of Support Kevin Haese and Supervisors Scott Scheisel.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the March 10, 2025 Finance Committee meeting:

Supervisor Shimulunas moved to approve the minutes, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Approve vouchers for March 2025 in the amount of \$4,256,129.71: Supervisor Hacker moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$4,256,129.71 were approved.

Approve Initial Resolution Authorizing General Obligation Promissory Notes for Highway Road Projects Not to Exceed \$2,570,000: Finance Director Gutman informed the committee that the resolution is a standard procedure requirement in the borrowing process and the funds for the 2024 highway projects were approved in the adopted 2025 budget. Supervisor Brey moved to adopt the Initial Resolution Authorizing General Obligation Promissory Notes for Highway Road Projects Not to Exceed \$2,570,000, seconded by Supervisor Shimulunas. Upon discussion and vote, the motion passed unanimously.

Update on county finances and/or budget: Finance Director JJ Gutman reflected on general fund deficit for 2024. Costs primarily due to Sheriffs Department overages. Discussion in reference to body cameras, funding discussion by Supervisor Hanson, Supervisor Hacker asked for more bids/RFP's Sheriff Hartwig explained Motorola and Axon are international. Body cameras will be discussed at next finance committee meeting.

Adjournment:

Supervisor Brey moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 4:58 p.m.

Respectfully submitted,
JJ Gutman, Finance Director/Auditor



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday May 12, 2025
TIME: 4:30 PM
PLACE: Administration Building
1110 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of April 14, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of ~~Mar~~ April 2025 \$5,287,368.34.
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ APPROVE RESOLUTION AWARDING THE SALE OF \$2,570,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025.
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for April 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for April 2025. (Will email when available.)
8. Adjournment.

Date: May 6, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
May 12, 2025

Attendance: Chairman Hansen, Supervisors Brey, Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, and Supervisor Scott Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the April 14, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for April 2025 in the amount of \$5,287,368.34: Supervisor Brey moved, seconded by Supervisor Hacker to approve the vouchers. Upon vote, the vouchers in the amount of \$5,287,368.34 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Neuser presented a handout listing the tax foreclosed real estate properties listing the property that received two bids.

Supervisor Hacker moved to accept the highest offer of \$66,000.00 from Nicole Bauer for 2522 Lincoln Ave, Two Rivers, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Approve Resolution Awarding the Sale of \$2,570,000 General Obligation Promissory Notes, Series 2025: Supervisor Brey moved to adopt the Resolution Awarding the Sale of \$2,570,000 General Obligation Promissory Notes, Series 2025, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported the audit showed the Human Service Departments deficit was less then what was originally estimated.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Brey. Motion passed unanimously. The committee adjourned at 4:48 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday June 9, 2025**
TIME: **4:30 PM**
PLACE: **Administration Building**
1110 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of May 12, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of May 2025 \$2,543,164.77
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
 - ✓ Disallowance of claim – Brusky
 - ✓ Report of economic interest - Shelton
6. Update on county finances and/or budget
 - ✓ Finance chair – discussion on Body Cameras and current status of project
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for May 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for May 2025. (Will email when available.)
8. Adjournment.

Date: June 5, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
June 9, 2025

Attendance: Chairman Hansen, Supervisors Brey, Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Finance Director JJ Gutman, Sheriff Dan Hartwig, County Board Chairman Martell, and Supervisor Scott Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the May 12, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for May 2025 in the amount of \$2,543,164.77: Supervisor Brey moved, seconded by Supervisor Hacker to approve the vouchers. Upon vote, the vouchers in the amount of \$2,543,164.77 were approved.

Approve Resolution Denying the Claim (Brusky): Supervisor Brey moved to adopt the Resolution Denying the Claim (Brusky), seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Update on county finances and/or budget: County Executive Ziegelbauer reported on the sales tax distribution the County has received to date.

Discussion on body cameras and current status of project: Sheriff Hartwig reported on the body camera project along with the estimated cost. Discussion followed.

Adjournment:

Supervisor Brey moved to adjourn, seconded by Supervisor Shimulunas. Motion passed unanimously. The committee adjourned at 5:13 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Monday July 14, 2025
TIME: 4:30 PM
PLACE: Communications and Technology Building
1024 S 9th. Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of June 9, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of June 2025 \$5,563,611.62
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
6. Update on county finances and/or budget
 - ✓ Finance chair/Public Safety chair – discussion and recommendation on body camera proposal's
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for June 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for June 2025. (Will email when available.)
8. Adjournment.

Date: July 3, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY JOINT FINANCE AND PUBLIC SAFETY COMMITTEES
Manitowoc County Communication and Technology Building
July 14, 2025

Finance Committee Attendance: Chairman Hansen, Supervisors Hacker, Lillibridge, and Shimulunas were in attendance.

Public Safety Committee Attendance: Chairman James Falkowski, Supervisors Mike Grambow, Dylan Hammel, Tim Jadowski, and Nicholas Muench.

Others in Attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Finance Director JJ Gutman, Sheriff Dan Hartwig, Supervisor Kevin Behnke, Susie Maresh, and Scott Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the June 9, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Approve vouchers for June 2025 in the amount of \$5,563,611.62: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$5,563,611.62 were approved.

Discussion on body cameras and current status of project: Supervisor Falkowski reported the Public Safety Committees discussion regarding the safety the body cameras would bring to the deputies, along with how it would benefit the court system by having more effective law enforcement. Sheriff Hartwig explained the technology has been around since mid-2000 and most law enforcement agencies are currently using this technology. This equipment would be a possible recruiting tool as well. The program could include an IA option that would benefit the efficiency of deputies completing reports. The cost would come out of the sheriff department budget. Chairman Hansen discussed the importance of the technology, even though it is costly. All three proposals are for a total of \$1,491,670, but there are three different payment rates. The first was a flat rate of \$298,333.90 for five years. The second was an inflationary rate starting at \$275,402.63 and increasing each year for the next five years. The third was a first-year 10% discount for \$149,166.94, then \$335,625.65 over the next four years. Supervisor Muench moved to include the inflationary proposal in the 2026 budget, seconded by Supervisor Hammel. Upon vote, the motion carried unanimously by the Public Safety and Finance Committees.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Muench. Motion passed unanimously. The committee adjourned at 5:09 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
MEETING NOTICE
(Joint Meeting)
FINANCE COMMITTEE & PUBLIC SAFETY**

DATE: July 14th, 2025
TIME: 4:30 p.m.
PLACE: 1024 S. 9th Street, Manitowoc, WI 54220
Manitowoc County Communication and Technology Building
Room 111

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

Attendees are reminded that cell phones should be placed on silent during this meeting.

The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Azon proposal discussion – Tasers, Body Cameras, Squad Cams, Interview Room Cams, Cloud Storage, and miscellaneous.
3. Final recommendations of Axon proposal.
4. Adjournment.

Date: July 7, 2025

James Falkowski, Chairperson

Prepared by: JJF

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

MANITOWOC COUNTY JOINT FINANCE AND PUBLIC SAFETY COMMITTEES
Manitowoc County Communication and Technology Building
July 14, 2025

Finance Committee Attendance: Chairman Hansen, Supervisors Hacker, Lillibridge, and Shimulunas were in attendance.

Public Safety Committee Attendance: Chairman James Falkowski, Supervisors Mike Grambow, Dylan Hammel, Tim Jadowski, and Nicholas Muench.

Others in Attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Finance Director JJ Gutman, Sheriff Dan Hartwig, Supervisor Kevin Behnke, Susie Maresh, and Scott Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the June 9, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Approve vouchers for June 2025 in the amount of \$5,563,611.62: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the vouchers. Upon vote, the vouchers in the amount of \$5,563,611.62 were approved.

Discussion on body cameras and current status of project: Supervisor Falkowski reported the Public Safety Committees discussion regarding the safety the body cameras would bring to the deputies, along with how it would benefit the court system by having more effective law enforcement. Sheriff Hartwig explained the technology has been around since mid-2000 and most law enforcement agencies are currently using this technology. This equipment would be a possible recruiting tool as well. The program could include an IA option that would benefit the efficiency of deputies completing reports. The cost would come out of the sheriff department budget. Chairman Hansen discussed the importance of the technology, even though it is costly. All three proposals are for a total of \$1,491,670, but there are three different payment rates. The first was a flat rate of \$298,333.90 for five years. The second was an inflationary rate starting at \$275,402.63 and increasing each year for the next five years. The third was a first-year 10% discount for \$149,166.94, then \$335,625.65 over the next four years. Supervisor Muench moved to include the inflationary proposal in the 2026 budget, seconded by Supervisor Hammel. Upon vote, the motion carried unanimously by the Public Safety and Finance Committees.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Muench. Motion passed unanimously. The committee adjourned at 5:09 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday August 19, 2025
TIME: 5:30 P.M.
PLACE: The Heritage Center
Basement Conference Room
1701 Michigan Ave Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of July 14, 2025 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of July 2025 \$4,414,156.73
4. Gerry Neuser – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director and Bob Ziegelbauer – County Executive.
6. Update on county finances and/or budget:
 - ✓ Disallowance of claim – Bauer
 - ✓ Report of economic interest - Shelton
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for July 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for July 2025. (Will email when available.)
8. Adjournment.

Date: August 13, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Heritage Building
August 19, 2025

Attendance: Chairman Hansen, Supervisors Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Supervisors Grambow and Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 5:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 5:32 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 5:32 p.m.

Approve the minutes of the July 14, 2025 Finance Committee meeting:

Supervisor Shimulunas moved to approve the minutes, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Approve vouchers for July 2025 in the amount of \$4,414,156.73: Supervisor Lillibridge moved, seconded by Supervisor Hacker to approve the vouchers. Upon vote, the vouchers in the amount of \$4,414,156.73 were approved.

Update on county finances and/or budget: County Executive Ziegelbauer informed the committee the 2026 budget process has begun.

Disallowance of Claim (Bauer): Supervisor Hacker moved to deny the claim for Bauer, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Lillibridge moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:42 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday September 8, 2025**
TIME: **4:30 PM**
PLACE: **Administration Building**
1110 S. 9th St, Manitowoc, WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of August 19, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Aug 2025 \$15,161,939.57
4. Craig Breit– Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive
6. Update on county finances and/or budget
 - ✓ Disallowance of claim – Champion
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Aug 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Aug 2025. (Will email when available.)
8. Adjournment.

Date: September 4, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
September 8, 2025

Attendance: Chairman Hansen, Supervisors Grambow, Hacker, Lillibridge, and Shimulunas were in attendance. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Finance Director JJ Gutman, and Supervisor Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Election of Officers: Supervisor Shimulunas nominated Supervisor Hacker for 2nd Vice-Chair. There were no other nominations. Motion to elect Supervisor Hacker to 2nd Vice-Chair for the remainder of the term by Supervisor Lillibridge, seconded by Supervisor Grambow. Upon vote, the motion passed unanimously.

Approve the minutes of the August 19, 2025 Finance Committee meeting:

Supervisor Shimulunas moved to approve the minutes, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Approve vouchers for August 2025 in the amount of \$15,161,939.57: Supervisor Grambow moved, seconded by Supervisor Lillibridge to approve the vouchers. Upon vote, the vouchers in the amount of \$15,161,939.57 were approved.

Update on county finances and/or budget: County Executive Ziegelbauer informed the committee the creation of the 2026 budget continues. The budget will be ready by the October 14 presentation.

Disallowance of Claim (Campion): Supervisor Hacker moved to deny the claim for Campion, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Grambow moved to adjourn, seconded by Supervisor Lillibridge. Motion passed unanimously. The committee adjourned at 4:46 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Thursday October 23, 2025
TIME: 5:30 PM
PLACE: C&T Building Room 111
Manitowoc County Communication and Technology Building
1024 S. 9th Street, Manitowoc WI 54220

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3.
 - A. Approve minutes of September 8, 2025 Meeting of the Finance Committee.
 - B. Approve vouchers for the month of Sept 2025 \$3,845,524.71
4. Craig Breit – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive.
6. Update on county finances and/or budget
 - ✓ Resolutions denying claim
 - ✓ Resolution amending Code
 - ✓ Resolution adopting 2025 levy for 2026 budget
 - ✓ Resolution canceling county checks
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Sept 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Sept 2025. (Will email when available.)
8. Adjournment.

Date: October 17, 2025

Paul (Biff) Hansen, Committee Chair

By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Communication and Technology Building
October 23, 2025

Attendance: Chair Hansen, Supervisors Grambow, Hacker, and Lillibridge were in attendance. Supervisor Shimulunas was excused.

Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Finance Director JJ Gutman, County Board Chair Martell, Supervisors Behnke, Bonde, Engelbrecht, Heilman, Jadowski, Maresh, Metzger, Muench, Neil, M. Phipps, R. Phipps, Schiesl, Sitkiewitz, Weiss, and Zimmer, Sheriff Hartwig, Coroner Green, Child Support Director Damman, District Attorney LaBre, Clerk of Court Linderud, Register of Deeds Tuesburg, Treasurer McCulley, Personnel Director Eisenschink, Public Works Director Breit, Information Technology Director Kalista, Register of Probate Koppa, and Human Services Director Fure.

Call to Order:

Chairman Hansen called the meeting to order at 6:38 p.m.

Public Comment:

Chairman Hansen declared public input open at 6:38 p.m.

Jasmine Schwerma, Town of Two Creeks, advocated for the employees to receive more than a 1% payroll increase for 2026. She believes employees will start looking for positions elsewhere for higher pay.

Curt Green, Town of Liberty, congratulated the Sheriff for finding the means to provide a school resource officer for the Valders School District. He expressed his distaste for the 2026 budget and how the budget was unsupportive of building maintenance, sheriff departments equipment, and lack of respect for county employees with only a 1% raise.

No one else present wished to speak, subsequently Chair Hansen closed public comment at 6:47 p.m.

Approve the minutes of the September 8, 2025 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Grambow. Upon vote, the motion passed unanimously.

Approve vouchers for September 2025 in the amount of \$3,845,524.71: Supervisor Lillibridge moved, seconded by Supervisor Grambow to approve the vouchers. Upon vote, the vouchers in the amount of \$3,845,524.71 were approved.

Resolution Denying Claim (Charter Communications, Inc): Supervisor Hacker moved to deny the claim for Charter Communications, Inc, seconded by Supervisor Grambow. Upon vote, the motion passed unanimously.

Ordinance Amending Manitowoc County Code Chapter 1 and Chapter 2: Corporation Counsel explained the amendments to the code are for Chapter 1 and 2. Chapter 1 assigns the oversight committee of Public Works, which is the department Information Systems is currently under. Chapter 2 would create the separate Information System Department. Supervisor Hacker moved to amend the Chapter 1 and 2 of the County Code, seconded by Supervisor Lillibridge. Upon vote, the motion passed unanimously.

Resolution Adopting the 2025 Levy for 2026 Budget:

Chair Hansen opened discussion regarding the Public Safety Committee budget amendment requests and AI software. Along with any other amends others might bring in.

Hansen allowed Coroner Green to speak regarding his department budget request for \$15,000 to create .6 and .8 staff personal for the office. Green explained all the statutory requirements that fall under his department advocating to stabilize the departments work force with 24/7/365 coverage as required by law. He would like to hire the current on call employees because they are very qualified and they already have the hours in.

Personnel Chair Maresh explained their committee did not approve the request because the coroner has on call people. The committee would like to wait until the new medical examiner is hired in January 2027, then the new hire can pick their employees.

County Board Chair Martell understands the prospective of waiting until the new director is hired. However, he would like the new medical examiner to walk into an already successfully run office with staff. Is there a detriment in waiting? Green explained the detriment would be losing the qualified individuals that are already working on call.

Martell established this is for the 2026 coroner's budget, not the 2027 medical examiners budget. Lillibridge questioned the difference between the staffing needs of a coroner versus a medical examiner and if the current on call staff would fit under the medical examiners staff. Green explained the current on call staff are qualified degreed professional certified in death investigation that follow the state statutes for Wisconsin. They are not easy positions to replace and we cannot find people to apply. The additional staffing would be an incentive for the current on call employees to stay. The department is in need of these positions right now, not a year and half from now. Discussion took place.

Supervisor Grambow moved to fund \$15,000 from Human Services levy to the Coroners levy to fund the .6 and .8 employees and requested the Human Services Director to figure out what line item the funds will come from, seconded by Supervisor Hacker.

Discussion took place regarding the use of opioid funds versus the Human Services levy due to the number of deaths that are ruled overdoses of individuals with opioids in their system. Human Services Director Fure informed the committee there would be an Overdose Fatality Review committee in which everything involved with this committee would qualify under the opioid funds. The coroner's office and staff are included with those meetings. Martell and Hacker suggested if the coroner can demonstrate there would \$15,000 worth of autopsies proving opioid use could the opioid funds be designated towards that expense. Green informed the committee that all the drug overdose deaths are tested for opioids and the testing is irrefutable. Corp Counsel would need to see how many the autopsies take place in the year that are tied to opioids to ensure this would be allocable to the opioid funds.

Supervisor Grambow amended his motion to allocate opioid funds to fund the \$15,000 for the .6 and .8 employees in the 2026 budget, seconded by Supervisor Hacker. Upon vote, motion carried unanimously.

Hansen allowed District Attorney LaBre to speak regarding her budget request of \$25,000 for personal service use of an investigator. LaBre first addressed the lack of merit raise for county employees and how not having a merit raise was a downfall to the employees in her office. She informed the committee that what some of the employees deal with is not normal everyday items

a common worker deals with and some type of merit pay is needed for our employees. She is advocating for merit pay for all county employees. The second item would be the need for another investigator. Currently, she has to request assistance from other departments, such as a reserve deputy under the Sheriff's department. She would like to have the reserve investigator added as a \$25,000 budget line item under the DA's budget because that reserve investigator serves the DA's office.

Supervisor Behnke explained both the DA's budget and the Sheriff's reserve deputy are paid for with the same levy dollars. The Sheriff's dept. budget is almost 16 million, and believes the sheriff can provide a reserve deputy as needed to the DA to assist with their investigative work in their office. The Sheriff would not bill the DA's budget for the reserve deputy because it all comes out of the same monies. Discussion took place. No action was taken.

Supervisor Behnke suggested the Sheriff's request budget increase of \$40,000 for the taser and body cameras Axon proposal could come from the operational savings when the cost shifts from Information Systems to the Sheriff's Department for the AI draft one software. The savings in operational cost would be sufficient to cover the now \$32,000 software or there is enough money in the IS reserve fund to cover the AI software.

Supervisor Hacker moved to reallocate \$32,000 from the Information Systems reserve fund by and increase the budget line item for the AI body cam project by \$32,000, seconded by Supervisor Grambow. Discussion took place. Upon vote, the motion passed unanimously.

Supervisor Behnke suggested taking the \$370,000 of the borrowed \$770,000 for Public Works projects that are identified on page 50 of the budget to increase the current 1% proposed employee wage increases to 2% for county employees. The performance-based increases will remain frozen for the 2026 budget. The remaining \$400,000 would be used to lower the levy from a 2.6% increase to an approximate 1.2% increase. Discussion took place.

Hansen called for a recess at 8:14 p.m. Reconvened at 8:18 p.m.

Chair Hansen moved to reallocate the borrowed \$770,000 from Public Works Capital Projects by taking \$370,000 to increase the current 1% proposed employee wage to 2% for county employees and the remaining \$400,000 would be used to reduce the levy, seconded by Supervisor Lillibridge. Discussion took place.

Hacker called the question. Upon vote, the motion failed to end debate as a 2-3 vote. Supervisor Grambow, Lillibridge, and Martell voted no.

Chair Hansen provided a friendly amendment to his motion to borrow only \$370,000 to increase the current 1% proposed employee wage to 2% for county employees and remove the borrowing of \$400,000 to reduce the levy, seconded by Supervisor Lillibridge. Upon vote, the motion failed 2-2 vote. Supervisor Grambow and Hacker voted no.

County Treasurer McCulley requested the possibility of an extra hire in her office during the busy times in her office. Currently, she and her deputy are working 10 to 12-hour days trying to catch up with the last 4 months. With extra hire this person would be able to assist when needed. She would be looking for a temp to cover 250-450 hours; 4 weeks in July, 2 weeks in December, and hours to cover medical/sick leave/vacation if needed. Martell did agree that this would have to be considered sooner rather than later. Hansen suggested Personnel would need to review the extra hire wage situation before a decision could be made.

Child Support Director Damman expressed her concern with the budget not including the additional pay increase for the employees. The employee turnaround is constant due to individuals receiving higher wages for the same job, but in a different county. Without any type of merit raise, not only in her department but the whole county needs some type of compensation. Something needs to be done to retain good employees.

Sheriff Hartwig expressed the same concerns about employee retention and morale with no merit increase.

Supervisor Hacker moved to eliminate the \$1,965,000 borrowing for the courthouse dome project, seconded by Supervisor Grambow. Discussion took place. Upon vote, the motion carried 3-1. Supervisor Hansen voted no.

Supervisor Lillibridge motion to reconsider borrowing only \$370,000 to increase the current 1% proposed employee wage to 2% for county employees, seconded by Chair Hansen. Upon vote, the motion was carried 4-1. Supervisor Grambow voted no.

Chair Hansen moved to borrow only \$370,000 to increase the current 1% proposed employee wage to 2% for county employees, seconded by Supervisor Lillibridge. Upon vote, the motion was carried 4-1. Supervisor Grambow voted no.

Martell discussed the opioid settlement and how the funds are being allocated and spent. Discussion followed.

Adjournment:

Supervisor Hacker moved to adjourn, seconded by Supervisor Grambow. Motion passed unanimously. The committee adjourned at 9:18 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
JOINT PUBLIC SAFETY AND FINANCE COMMITTEE
AMENDED MEETING NOTICE

DATE: October 23, 2025

TIME: 5:30 p.m.

PLACE: Manitowoc County Communication and Technology Building
Room 111, 1024 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. **Attendees are reminded that cell phones should be placed on silent during this meeting.**

The following matters may be considered at the meeting:

1. Call to order and roll call.
2. Consideration Public safety budget recommendations

Discussion of Axon Proposal and possible modifications of the RFP.

Sheriff's budget includes \$40,000.00 in addition to the allocated funds for taser and body cam Axon proposal.

Coroner budget requests, for \$15,000.00 to cover .6 and .8 staff personnel for the office.

District attorney requested a \$25,000.00 increase in personal service for use of an investigator.

3. Adjournment.

Date: October 15, 2025,
Amended: October 22, 2025

James Falkowski
Public Safety Committee Chairperson

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

MANITOWOC COUNTY JOINT PUBLIC SAFETY AND FINANCE COMMITTEE
Communication and Technology Building
October 23, 2025

Attendance: Finance Committee Chair Hansen, Public Safety Committee Chair Falkowski, Supervisors Grambow, Hacker, Lillibridge, Heilman, Hammel, and Jadowski were in attendance. Supervisor Shimulunas was excused.

Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, County Board Chair Martell, Supervisors Behnke, Bonde, Engelbrecht, Maresh, Metzger, Muench, Neil, M. Phipps, R. Phipps, Schiesl, Sitkiewitz, Weiss, and Zimmer, Sheriff Hartwig, Coroner Green, Child Support Director Damman, District Attorney LaBre, Clerk of Court Linderud, Register of Deeds Tuesburg, Treasurer McCulley, Personnel Director Eisenschink, Public Works Director Breit, Information Technology Director Kalista, Register of Probate Koppa, Human Services Director Fure.

Call to Order:

Finance Chair Hansen called the meeting to order at 5:35 p.m.

Consideration Public Safety Budget Recommendations:

Coroner budget request of \$15,000 to cover .6 and .8 staff personnel for the office: Supervisor Grambow explained he moved to add the funding for the .6 and .8 staff for the office due to the fact the coroner needs these positions to keep the current qualified staff. This office cannot wait until 2027 to create and fund these positions when it changes to a medical examiner's office. Grambow suggested funding these positions by moving funds from the Human Services Department levy to the coroner's levy. These positions start as on call, then staff continues the work as needed. If these positions aren't funded, the department would be very short-staffed.

District Attorney requested a \$25,000 increase in personal service for use of an investigator:

Supervisor Jadowski agreed the DA needed an extra investigator and suggested the funds be moved from Cato Falls Park project to the DA's budget. He also suggested both the coroner and DA's funding could come from that \$200,000 project. The parks project does not need to be fixed at this time. County Executive Ziegelbauer informed the committees that the Cato Falls project was not in the current budget. Jadowski suggested the funding then come from the General Fund for both.

Sheriff's budget includes \$40,000 in addition to the allocated funds for taser and body cam Axon proposal:

Supervisor Hammel recommended AI Draft 1 be included into the Axon proposal. He suggested the funds come from the Information Technology budget because the current proposal, including the AI would be a cost savings for the IT department. Grambow agreed the AI should be included with the current proposal because it will be a time saver for employees in regard to writing reports.

Discussion of Axon Proposal and possible modifications of the RFP:

Public Safety Chair Falkowski mentioned adding AI would have a cascade effect by having to add other expenses to the package. He would like to have another RFP done. Grambow disagreed with another RFP; the current accepted proposal was done properly. Hammel agreed that the accepted proposal was the best option for public safety and our law enforcement. He believes restarting the RFP process would make the county look incompetent. The cameras in the squads and interview rooms are coming to the end of their life, so are the tasers. The accepted RFP was a good proposal and it houses everything under one company. If multiple companies become involved with different pieces of equipment, then who services what. Discussion took

place. Supervisor Lillibridge moved that we proceed with the RPF that was proposed with AI Draft 1, seconded by Supervisor Jadowski. Upon vote, the motion carried unanimously.

Supervisor Grambow moved to adjourn, seconded by Supervisor Jadowski. Motion passed unanimously. The committee adjourned at 6:36 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday November 4, 2025
TIME: 5:15 PM
PLACE: Manitowoc County Heritage Center
1701 Michigan Avenue, Manitowoc
Education Room on Floor B-Lower Level

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of October 23, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Oct 2025 \$3,845,524.71.
4. Craig Breit – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approve values for In Rem Properties
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
6. Update on county finances and/or budget
 - ✓ Resolution adopting 2026 budget and property tax levy
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Oct 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Oct 2025. (Will email when available.)
8. Adjournment.

Date: October 30, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE

Heritage Building

November 4, 2025

Attendance: Chair Hansen, Supervisors Grambow, Hacker, and Lillibridge were in attendance. Supervisor Shimulunas was excused.

Also in attendance: County Executive Ziegelbauer, Corporation Counsel Conrad, Finance Director Gutman, County Board Chair Martell, Supervisors Behnke, Bonde, Falkowski, Jadowski, Klein, Maresh, Metzger, Muench, Neils, Schiesl, Sitkiewitz, Child Support Director Damman, Clerk of Court Linderud, Treasurer McCulley, Public Works Director Breit, and Information Technology Director Kalista.

Call to Order:

Chairman Hansen called the meeting to order at 5:15 p.m.

Public Comment:

Chairman Hansen declared public input open at 5:16 p.m.

No one present wished to speak, subsequently Chair Hansen closed public comment at 5:16 p.m.

Approve the minutes of the October 23, 2025 Finance Committee meeting:

Supervisor Lillibridge moved to approve the minutes, seconded by Supervisor Grambow. Upon vote, the motion passed unanimously.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Breit presented a handout listing the tax foreclosed real estate properties the County will be seeking bids on. Supervisor Lillibridge moved to advertise all the properties at the recommended appraised values, seconded by Supervisor Grambow. Upon vote, the motion passed unanimously.

Resolution Adopting the 2025 Levy for 2026 Budget:

Supervisor Hacker moved, seconded by Chair Hansen to accept the resolution adopting the 2026 budget and property tax levy. Discussion followed.

Supervisor Hacker moved, seconded by Chair Hansen to amend the budget as proposed by the Finance Committee as follows: instead of reallocating \$32,000 from the Information Systems Internal Services Fund fund balance (shown on page 22), increase the line item titled "Contracted Services" on page A-19 by \$32,000 from \$2,341,360 to \$2,373,360 to pay for AI portion of the body cam project. Upon discussion and vote, the motion carried unanimously.

Supervisor Hacker moved, seconded by Chair Hansen to accept the resolution adopting the 2026 budget and property tax levy as amended. Upon vote, the motion carried unanimously.

Adjournment:

Supervisor Grambow moved to adjourn, seconded by Supervisor Lillibridge. Motion passed unanimously. The committee adjourned at 5:40 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE

DATE: **Monday November 24, 2025**
TIME: **4:30 PM**
PLACE: **Admin Building Conf Room**

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen:
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of November 4, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Oct 2025 \$2,696,071.24
4. Craig Breit – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
 - B. Approve values for In Rem Properties
5. J.J. Gutman – Finance Director, Bob Ziegelbauer – County Executive:
6. Update on county finances and/or budget
 - ✓ Resolution authorizing consortium agreement between counties and bay area workforce development area
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Oct 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Oct 2025. (Will email when available.)
8. Adjournment.

Date: November 19, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Administration Building
November 24, 2025

Attendance: Chairman Hansen, Supervisors Hacker, Lillibridge, and Shimulunas were in attendance. Supervisor Grambow was excused. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Public Works Director Craig Breit, County Board Chair Martell, and Supervisors Heilman and Schiesl.

Call to Order:

Chairman Hansen called the meeting to order at 4:30 p.m.

Public Comment:

Chairman Hansen declared public input open at 4:30 p.m. No one present wished to speak, subsequently Chairman Hansen closed public input at 4:30 p.m.

Approve the minutes of the November 4, 2024 Finance Committee meeting:

Supervisor Hacker moved to approve the minutes, seconded by Supervisor Shimulunas. Upon vote, the motion passed unanimously.

Approve vouchers for October 2025 in the amount of \$2,696,071.24: Supervisor Lillibridge moved, seconded by Supervisor Hacker to approve the vouchers. Upon vote, the vouchers in the amount of \$2,696,071.24 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Breit presented a handout listing the tax foreclosed real estate properties listing the three properties that received bids. He explained this first round of bids required the bid amount to be at or above asking price.

Supervisor Hacker moved, seconded by Supervisor Lillibridge to reject the offer received because it was below asking price for 3101 Meadow Lane, Manitowoc. Upon vote, the motion passed unanimously.

Supervisor Shimulunas moved, seconded by Supervisor Lillibridge to reject the offer received because it was below asking price for 829 Mac Arthur, Manitowoc . Upon vote, the motion passed unanimously.

Supervisor Shimulunas moved, seconded by Supervisor Hacker to accept the offer of \$21,150.00 received from Chris Schmidt for 1115 Philippen St, Manitowoc . Upon vote, the motion passed unanimously.

Resolution Authorizing Consortium Agreement Between Counties and Bay Area Workforce Development Area: Supervisor Hacker moved, seconded by Supervisor Shimulunas to approve the Resolution Authorizing Consortium Agreement Between Counties and Bay Area Workforce Development Area. Upon discussion and vote, the motion carried unanimously.

Adjournment:

Supervisor Shimulunas moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 4:41 p.m.

Respectfully submitted,
Jessica Backus, County Clerk



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: Tuesday December 16, 2025
TIME: 5:15 PM
PLACE: ADRC Building Basement Conf Room

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen.
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of November 24, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Nov 2025 \$3,807,667.15
4. Craig Breit – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Bob Ziegelbauer – County Executive.
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Nov 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Nov 2025. (Will email when available.)
8. Adjournment.

Date: December 11, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MANITOWOC COUNTY FINANCE COMMITTEE
Manitowoc County Heritage Building
December 16, 2025

Attendance: Supervisors Grambow, Hacker, Lillibridge, and Shimulunas were in attendance. Chairman Hansen was excused. Also in attendance: County Executive Bob Ziegelbauer, Corporation Counsel Peter Conrad, Public Works Director Craig Breit, County Treasurer Melissa McCulley, and Supervisors Behnke and Heilman.

Call to Order:

Vice-Chair Shimulunas called the meeting to order at 5:15 p.m.

Public Comment:

Vice-Chair Shimulunas declared public input open at 5:15 p.m. No one present wished to speak, subsequently Vice-Chair Shimulunas closed public input at 5:15 p.m.

Approve the minutes of the November 24, 2025 Finance Committee meeting:

Supervisor Grambow moved to approve the minutes, seconded by Supervisor Hacker. Upon vote, the motion passed unanimously.

Approve vouchers for November 2025 in the amount of \$3,807,667.15: Supervisor Lillibridge moved, seconded by Supervisor Grambow to approve the vouchers. Upon vote, the vouchers in the amount of \$3,807,667.15 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property:

Public Works Director Breit presented a handout listing the tax foreclosed real estate properties listing the four properties that received bids. Supervisor Hacker moved, seconded by Supervisor Grambow to accept the highest offers received for 3101 Meadow Ln., 829 Mac Arthur Dr., 1212 S 10th St., and 1324 S 12th St. Upon vote, the motion passed unanimously.

Adjournment:

Supervisor Grambow moved to adjourn, seconded by Supervisor Hacker. Motion passed unanimously. The committee adjourned at 5:28 p.m.

Respectfully submitted,
Jessica Backus, County Clerk