



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Wednesday, January 15, 2025

TIME: 5:00 P.M.

PLACE: Manitowoc County Communications and Technology Building
1024 S. 9th Street, Room 111, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the July 8, 2024 Executive Committee meeting minutes.
4. Discussion and possible action on Budget Process Ordinance.
5. Discussion and possible action on Resolution Creating an Opioid Settlement Taskforce.
6. Discussion on audit of Human Services Department.
7. Discussion and possible action on 2025 budget and next steps regarding the Human Services Department.
8. Discussion on Social Media Policy.
9. Adjournment.

Date: January 7, 2025

Tyler Martell, Executive Committee Chairman
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Communication and Technology Building
January 15, 2025

Attendance: Chairman Martell, Supervisor Behnke, and Falkowski. Also in attendance: County Executive Bob Ziegelbauer, Human Services Director Lori Fure, Corporation Counsel Peter Conrad, Supervisors Brey, Grambow, Klein, Lillibridge, Maresh, Schiesl, and Weiss.

Call to Order: The meeting was called to order by Chairman Martell at 5:00 p.m.

Approval of the July 8, 2024 Executive Committee meeting minutes: Supervisor Behnke moved to approve the minutes from the July 8, 2024 meeting, seconded by Falkowski. Upon vote, the motion was carried unanimously.

Discussion on audit of Human Services Department: The committee and other county representatives discussed the audit of the Human Services Department.

Discussion and possible action on 2025 budget and next steps regarding the Human Services Department: Chairman Martell would like a breakdown of each division within the Human Services Department. By doing so, this would educate the County Board as to how each division's budget functions. Discussion took place. No action was taken.

Discussion and possible action on Resolution Creating an Opioid Settlement Taskforce: Chairman Martell would like the County to implement a taskforce to oversee how the opioid settlement money has been spent, along with what would be the best use for the funds. Discussion took place. Chairman Martell moved to send the Resolution Creating an Opioid Settlement Taskforce to a future County Board meeting, seconded by Supervisor Behnke. Upon vote, the motion passed unanimously.

Discussion and possible action on Budget Process Ordinance:

Chairman Martell presented a draft budget process ordinance. Discussion took place. Corporation Counsel would review the requested changes and present a new draft at a future meeting. No action was taken.

Discussion on Social Media Policy:

Supervisor Falkowski expressed concern regarding the County's social media policy and how it applied to County Board Supervisors. Discussion took place.

Adjournment: Supervisor Falkowski moved to adjourn, seconded by Supervisor Behnke. Upon vote, the motion passed unanimously. The meeting adjourned at 7:18 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Monday, February 10, 2025

TIME: 5:00 P.M.

PLACE: Administration Office Building
1110 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the January 15, 2025 Executive Committee meeting minutes.
4. Comments regarding Budget Process from County Executive.
5. Discussion and possible action on Budget Process Ordinance.
6. Discussion on the Human Services budget.
7. Adjournment.

Date: February 6, 2025

Tyler Martell, Executive Committee Chairman
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Administration Building
February 10, 2025

Attendance: Chairman Martell, Supervisor Behnke, and Falkowski. Also in attendance: County Executive Bob Ziegelbauer, Finance Director JJ Gutman, Human Services Director Lori Fure, Corporation Counsel Peter Conrad, Supervisors Brey, Grambow, Hacker, Hansen, Lillibridge, Naidl, Shimulunas, Schiesl, and Zimmer.

Call to Order: The meeting was called to order by Chairman Martell at 5:00 p.m.

Approval of the January 15, 2025 Executive Committee meeting minutes: Supervisor Behnke moved to approve the minutes from the January 15, 2025 meeting, seconded by Falkowski. Upon vote, the motion was carried unanimously.

Comments regarding Budget Process from County Executive: County Executive Bob Ziegelbauer provided the timeline of the budget process. One issue he reported has been the future year budget has to be passed before the current year budget is complete. The deficit in 2023 was estimated to be \$2.5 million, but came out less at \$2.27 million, a plus. The projected 2024 deficit was \$3.5 million. Currently, the deficit is at \$3 million, which is another plus. There are budget issues because of errors in 2024 budget, retirements, new staffing and a few issues from 2023. In 2025, the budget is in a good place, and the county has a good handle on the HSD budget. Two highlights were; the estimate from 11 months ago was less than projected, and the county has been investing the right amount of money into the HSD.

Discussion and possible action on Budget Process Ordinance: Chairman Martell presented the budget process ordinance. Discussion followed. Supervisor Behnke moved to bring the ordinance to the County Board, seconded by Falkowski. Upon vote, the motion was carried unanimously.

Discussion on the Human Services budget: After discussion, the committee agreed to have a Committee of the Whole meeting at 5:00 p.m. on March 18 before the County Board meeting. The Human Services Director Lori Fure would present on the Comprehensive Community Services (CCS) Program.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Falkowski. Upon vote, the motion passed unanimously. The meeting adjourned at 6:10 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Tuesday, May 20, 2025

TIME: 5:15 P.M.

PLACE: The Heritage Center, Education Room
1701 Michigan Ave, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the February 10, 2025 Executive Committee meeting minutes.
4. Discussion and possible action on Inclusion of Addition Defendants in Opioid Lawsuit “Resolution Confirming and Ratifying the Authority of Counsel for County to Add Additional Defendants to Opioid Litigation, Including in MDL 2804”.
5. Adjournment.

Date: May 9, 2025

Tyler Martell, Executive Committee Chairman
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Heritage Building
May 20, 2025

Attendance: Chairman Martell, Supervisor Behnke, and Falkowski. Also in attendance: Corporation Counsel Peter Conrad.

Call to Order: The meeting was called to order by Chairman Martell at 5:18 p.m.

Approval of the February 10, 2025 Executive Committee meeting minutes: Supervisor Falkowski moved to approve the minutes from the February 10, 2025 meeting, seconded by Behnke. Upon vote, the motion was carried unanimously.

Discussion and possible action on Inclusion of Addition Defendants in Opioid Lawsuit “Resolution Confirming and Ratifying the Authority of Counsel for County to Add Additional Defendants to Opioid Litigation, including in MDL 2804”: Corporation Counsel explained the resolution to the committee. Discussion followed. Supervisor Behnke moved to bring the resolution to the County Board, seconded by Falkowski. Upon vote, the motion was carried unanimously.

Adjournment: Supervisor Behnke moved to adjourn, seconded by Supervisor Falkowski. Upon vote, the motion passed unanimously. The meeting adjourned at 5:20 p.m.

Respectfully submitted,
Jessica Backus, Manitowoc County Clerk



MANITOWOC COUNTY EXECUTIVE COMMITTEE MEETING NOTICE

DATE: Tuesday, July 15, 2025

TIME: 5:30 P.M.

PLACE: The Heritage Center, Education Room
1701 Michigan Ave, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Call to order.
2. Roll call.
3. Approval of the May 20, 2025 Executive Committee meeting minutes.
4. Discussion and possible action regarding Resolution Delegating Authority to Enter Into Settlement Agreements With Opioid Defendants to the Manitowoc County Corporation Counsel.
5. Adjournment.

Date: July 10, 2025

Tyler Martell, Executive Committee Chairman
Prepared by Jessica Backus, County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County Executive Committee
Heritage Building
July 15, 2025

Attendance: Supervisor Behnke and Falkowski. Also in attendance: Corporation Counsel Peter Conrad, Supervisors Lillibridge and Sitkiewitz. Chairman Martell was excused.

Call to Order: The meeting was called to order by Supervisor Behnke at 5:30 p.m.

Approval of the May 20, 2025 Executive Committee meeting minutes: Supervisor Falkowski moved to approve the minutes from the May 20, 2025 meeting, seconded by Supervisor Behnke. Upon vote, the motion was carried unanimously.

Discussion and possible action on Resolution Delegating Authority to Enter into Settlement Agreements With Opioid Defendants to the Manitowoc County Corporation Counsel: Corporation Counsel explained the resolution to the committee. Discussion followed. Supervisor Behnke moved to bring the resolution to the County Board, seconded by Supervisor Falkowski. Upon vote, the motion was carried unanimously.

Adjournment: Supervisor Falkowski moved to adjourn, seconded by Supervisor Behnke. Upon vote, the motion passed unanimously. The meeting adjourned at 5:32 p.m.

Respectfully submitted,
Melissa Tennant, Manitowoc County Deputy Clerk