



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, January 11th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Community Health Improvement Plan Presentation
7. Next Meeting Date: February 8th, 2024
8. Adjournment

Date: January 3rd, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, February 8th, 2024
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1. **REGULAR BUSINESS.** (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. **Health Officer Report**
 - a. Strategic Plan Update
 - b. Discussion and action on ordinance amendment to align with Level III requirements for health officer qualifications
3. **Public Health Nursing Report**
4. **Environmental Health Report**
5. **WIC Report**
6. **Next Meeting Date: March 14th, 2024**
7. **Adjournment**

Date: January 31st, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes

February 8th, 2024

Attendance: Jonathan Neils, Shirley Fessler, Catherine Wagner, Leo Naidl, Nick Muench, Annette Kaminski. Absent: Rita Metzger, Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Bob Ziegelbauer, Heather Feest, Korina Aghmar, Mr. Fessler

Regular Business: The meeting was called to order by Jonathan Neils at 5:00 p.m. The minutes of the November 2023 meeting reviewed. Motion by Shirley Fessler, seconded by Nick Muench to approve. Motion carried. Motion by Jonathan Neils to approve agenda as is, seconded by Annette Kaminski. Motion carried. No public comment.

Health Officer Report:

- *Strategic Plan*- The department's 5-year plan was presented. Question and discussion on details for actions on community issues, and reporting progress.
 - Plan complements other dept. & external plans such as the CHIP which have additional details on addressing health issues. Tracking & reporting progress will align with PM system being developed.
 - Next steps for implementation include finalizing strategies, action steps, and creating metrics
- Motion by Nick Muench to adopt Strategic Plan, seconded by Catherine Wagner. Motion carried.
- *Discussion & action on ordinance amendment to align with Level 3 requirements for health officer qualifications.* In December WI-DHS issued a finding that MCHD exceeded requirements for a level 2 & moved up to a level 3 health dept. Current county code specifies health officer qualifications for a Level 2. An overview of the 140-review process, level requirements, and findings from the report discussed.
 - There are 3 Levels, which are determined by staff qualifications and services, level 3 is the highest
 - In the NE Region there are 19 LHD, only 7 others are Level 3.
 - Level III status is associated with higher quality services to the community
 - The department will see an increase in funding for certain grants with the new level
- Motion by Nick Muench to adopt ordinance to align with health officer qualifications for a level 3, seconded by Annette Kaminski. Motion carried.

Nurse Manager Report:

- *CD Prevention:* CD report for January & Respiratory Surveillance report reviewed. Flu, COVID-19 & RSV circulating. Hospitalizations for COVID-19 are at low level. Continue to encourage vaccinations.
- *Lead Poisoning Prevention:* 2024 objective added to increase testing. Focusing on onsite testing with WIC
- *Healthcare Associated Infection Prevention Program:* PHN is participating in this state program to assist in increasing capacity to combat the increasing rates of antibiotic resistance organisms in healthcare facilities.
- *Community Outreach-* Presentations provided for 1st aid, CD prevention, and Naloxone training.

Environmental Health Report:

No report

WIC Report:

- Final WIC caseload for December was 922 participants (566 families). The initial January caseload is 936 participants (574 families). The contracted caseload is 936 participants

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be March 14th, 2024 at 5:00 PM in the public health building. A motion to adjourn was made by Jonathon Neils and seconded by Nick Muench. Motion carried. Meeting adjourned at 5:20 p.m.

Respectfully Submitted,
Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, March 14th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

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2. Health Officer Report
 - a. Community Health Improvement Plan Presentation
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: April, 11th 2024
7. Adjournment

Date: March 5th, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes

March 14th, 2024

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Leo Naidl, Nick Muench. Absent: Jonathan Neils, Annette Kaminski, Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Bob Ziegelbauer, Heather Feest, Korina Aghmar, Lexi Otis, Mr. Fessler

Regular Business: The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the February 2024 meeting reviewed. Motion by Shirley Fessler, seconded by Leo Naidl to approve. Motion carried. No public comment.

Health Officer Report:

- *Community Health Improvement Plan Presentation (CHIP)*- Community Health Educator, Lexi Otis presented the CHIP.
 - The CHIP is a 5-year plan that was developed in collaboration with community partners to address priority issues identified in the Community Health Assessment.
 - The themes were reviewed and discussion on actions that are currently occurring took place. The CHIP will be available on the Health Department and Healthiest Manitowoc County website soon.
- *Annual Report*-Expected to be completed in April.
 - Discussion on revising Board of Health section to include purpose description and resolutions/ordinances.
 - Draft of what this will look like presented for feedback.
- *DHS 140 Review Update*-Reported on progress in implementing recommendations from review.

Nurse Manager Report:

- *Respiratory Surveillance Report*-
 - Influenza like illness activity is at moderate to high levels, RSV & COVID-19 are decreasing
 - Most ED visits were for influenza, in school age children.
- *Communicable Disease Report*-Review of monthly communicable disease report
 - Discussion on updated COVID-19 guidance which drops 5-day isolation period
 - Recommendations for those who have COVID-19 are similar for other respiratory viruses-stay home until fever free for 24 hours AND symptoms have resolved.
- *Health Promotion*-Nursing team conducted 4 different outreach events which were discussed.
 - Presentation on Staying Healthy During the Respiratory Season has been a success.
 - The Self-Measured Blood Pressure Program was discussed. Diseases of the heart are the top causes of death in Manitowoc County, & this program provides resources to promote heart health.

Environmental Health Report:

No report

WIC Report: WIC met goals for the number of participants they should serve for January, and February.

- The target is 936 participants.
- In January, there were 936 participants. Initial February caseload is 941 participants.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be April 11th, 2024 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Catherine Wagner. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,
Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, April 11th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

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2. Health Officer Report
 - a. 2023 Annual Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: May 9th, 2024
7. Adjournment

Date: April 2nd, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes

April 11th, 2024

Attendance: Rita Metzger, Shirley Fessler, Catherine Wagner, Leo Naidl, Nick Muench, Dr. Brian Konowalchuk, Jonathan Neils, Annette Kaminski. Absent: Shannon Kanter. Also in attendance: Heather Feest, Korina Aghmar, Mr. Fessler

Regular Business: The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the March 2024 meeting reviewed. Motion by Catherine Wagner, seconded by Shirley Fessler to approve. Motion carried. No public comment.

Health Officer Report:

- *Annual Report*-Review, and discussion of 2023 Annual Report. This report provides a highlight of activities conducted over the last year. This report will be posted on the Health Dept. website and any feedback for future content/layout is welcome.

Nurse Manager Report:

- *Respiratory Surveillance Report*-
 - *Influenza, COVID-19, & RSV are circulating at low levels*
 - *Human metapneumovirus activity in Wisconsin has increased in the past week.*
 - *Communicable Disease Report*-Review of monthly communicable disease report-*Chlamydia Trachomatis (7), COVID-19 (4) and Influenza (4) associated hospitalizations.*
- *Health Promotion*-
 - *Planning for Mental Health Awareness Project “Go Green”*
 - *Continuing Weekly VFC clinics*
 - *Presentation on Category I Communicable disease-specific Measles for HFM- Froedtert Combined Performance Improvement and Infection Prevention Meeting*

Environmental Health Report: No report

WIC Report: WIC exceeded the goals for the number of participants they should serve for February and March.

- The target is 936 participants.
- In February, there were 944 participants. Initial March caseload is 959 participants.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be May 9th 2024 at 5:00 PM in the public health building. Rita extended thank you to all BOH members. A motion to adjourn was made by Nick Muench and seconded by Jonathan Neils. Motion carried. Meeting adjourned at 5:35 p.m.

Respectfully Submitted,
Korina Aghmar, on behalf of Secretary



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, May 9th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

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1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Election of Chair, Vice-Chair, and 2nd Vice-Chair
3. Health Officer Report
4. Public Health Nursing Report
5. Environmental Health Report
6. WIC Report
7. Next Meeting Date: June 13th, 2024
8. Adjournment

Date: May 2, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes

May 9th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Tim Jadowski, Jonathan Neils, Annette Kaminski. Absent: Mike Grambow, Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Bob Ziegelbauer, Heather Feest, Korina Aghmar

Regular Business: The meeting was called to order by Rita Metzger at 5:00 p.m. The minutes of the April 2024 meeting reviewed. Motion by Shirley Fessler, seconded by Annette Kaminsky to approve. Motion carried. No public comment.

Election of Chair, Vice-Chair, and 2nd Vice-Chair: Motion by Jonathan Neils to elect Rita Metzger as chair. Seconded by Shirley Fessler to approve. Motion carried. Motion by Rita Metzger to elect Jonathan Neils as Vice-Chair. Seconded by Shirley Fessler to approve. Motion carried. Motion by Jonathan Neils to elect Nick Muench as 2nd Vice-Chair. Seconded by Rita Metzger to approve. Motion carried.

Health Officer Report:

- Update on implementation of 140 review recommendations to complete revision of plans.
- Community Health Improvement Plan (CHIP) Update: CHIP has good alignment with State Health Improvement Plan, and has been used as an example in other counties by the state. Continuing to support the CHIP workgroups through Healthiest Manitowoc County (HMC).
- Emerging Issue: Information on Highly Pathogenic Avian Influenza (Bird Flu)-provided. The risk of humans getting Avian flu is low right now, and is being monitored by state and federal agencies. MCHD has updated website with a Quick link to *Immunizations & Respiratory Diseases* where people can sign up for CDC updates.

Nurse Manager Report:

- *Wisconsin Respiratory Surveillance Report:* Influenza, COVID-19, & RSV continue to circulate at low levels. Predominant virus of the week Rhinovirus/ Enterovirus. Human metapneumovirus activity remains elevated. Parainfluenza virus activity increasing
- *Communicable Disease Report:* Review of and discussion on updating monthly communicable disease report
 - *Chlamydia Trachomatis infections (6) and COVID-19 (4) associated hospitalizations.*
- *Health Promotion-*
 - Implementation of the Mental Health Awareness Project for May “Go Green”, have been getting positive community response to this initiative. Promotional items are available from Health dept.
 - Nurse Manager presented on Multi-Drug Resistant Organisms, and increasing cases of invasive serogroup Y meningococcal disease at AMCMC- Infection Prevention Meeting.

Environmental Health Report: Calls for tourist rooming houses increasing. Preparing for license/renewal season.

WIC Report: WIC has been consistently seeing more participants than what we had contracted for. The contract number is 936 participants a month. The state will be increasing funding for remainder of 2024.

- The final caseload for March was 960 participants. The initial caseload for April is 976 participants.
- The Farmer’s Market Program starts on June 1st. WIC participants can get vouchers to purchase fresh fruits, vegetables and herbs at local Farmer’s Markets.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be 6/13/2024 at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench and seconded by Jonathan Neils. Motion carried. Meeting adjourned at 5:20 p.m.

Respectfully Submitted by, Korina Aghmar



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, June 13th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Presentation: Board of Health Orientation/Refresher
3. Health Officer Report
4. Public Health Nursing Report
5. Environmental Health Report
6. WIC Report
7. Next Meeting Date: July 11th, 2024
8. Adjournment

Date: June 3rd, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes: June 13th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Tim Jadowski, Jonathan Neils, Annette Kaminski, Mike Grambow. Absent: Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Dr. Giryappa, Heather Feest, Korina Aghmar

Regular Business: Rita Metzger called the meeting to order at 5:00 p.m. The minutes of the May 2024 meeting reviewed. Motion by Shirley Fessler to approve, seconded by Tim Jadowski. Motion carried. No public comment.

Health Officer Presentation: Board of Health Orientation/Refresher:

- Health Officer presentation on local health department & BOH roles/responsibilities, information & resources.

Health Officer Report:

- Staffing updates: PHN position, filled, individual expected to start early July.
 - A casual call position will be posted to assist with vaccination outreach efforts through July 2025. This position is possible due to an extension and additional funds provided through a COVID related grant.
- Healthiest Manitowoc County (HMC), Community Health Improvement Plan (CHIP) updates:
 - A community partner that is part of the Substance Use Prevention (SUP) group has written for a Narcan vending machine grant. They are working with the Manitowoc Library as a location.
 - Funds from the vending machine grant that Health Dept. submitted for were unused as an alternate location was not identified. The original location written in the Health Dept. grant (EconoLodge), did not move forward for a number of reasons including a pending change in ownership.
 - SUP group will be promoting awareness around the prevention of overdose deaths, and education for Naloxone use, including a couple electronic billboards that will be going up soon.

Nurse Manager Report:

- *Communicable Disease Report*- Most frequent reported condition was Chlamydia.
 - Continue to monitor and share information with healthcare partners regarding Avian influenza
 - The predominant respiratory virus circulating this week is Rhinovirus/ Enterovirus.
- *Health Promotion*-
 - Mental Health Awareness Project for May “Go Green” wrapped up in May. This project and resources were possible through a grant that supports activities to promote mental health and well-being.
 - Summer Safety campaign started in late May. Focus is on health and safety tips for families during the summer with an emphasis on rural community and low-income families.
 - Tick-borne illness prevention: Grant funds allowed us to extend our outreach this year to provide education and resources to several new partners.

Environmental Health Report:

Beach water monitoring has started in partnership with UWO students. 11 different beaches will be monitored and tested for unsafe levels of bacteria. Notices will be put up if beaches are unsafe to swim in.

WIC Report:

- The state increased our contracted caseload from 936 to 1017 for the remainder of the 2024 budget year.
 - Final caseload for April was 981 participants. The initial caseload for May is 1,002.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be August 8th at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench, and seconded by Jon Neils. Motion carried. Meeting adjourned at 5:40 p.m.

Minutes Submitted by, Korina Aghmar



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, August 8th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

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2. Community Health Presentation on Carbon Monoxide Poisoning Prevention Project.
3. Discussion and action on accepting 2024 Environmental Health Taking Action with Data Mini-Grant funds.
4. Health Officer Report
5. Public Health Nursing Report
6. Environmental Health Report
7. WIC Report
8. Next Meeting Date: September 12th, 2024
9. Adjournment

Date: July 29th, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes: August 8th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Tim Jadowski, Annette Kaminski. Absent: Jonathan Neils, Mike Grambow, Dr. Brian Konowalchuk, Shannon Kanter. Also in attendance: Lexi Otis, Heather Feest, Korina Aghmar.

Regular Business: Rita Metzger called the meeting to order at 5:00 p.m. The minutes of the June 2024 meeting reviewed. Motion by Shirley Fessler to approve, seconded by Nick Muench. Motion carried unanimously. No public comment.

Community Health Presentation on Carbon Monoxide Prevention Project:

- Lexi Otis, Community Health Educator presented on Carbon Monoxide Poisoning and upcoming project.

Discussion & Action on Accepting 2024 Environmental Health Taking Action with Data Mini-Grant Funds:

- Discussion on proposed resolution to accept \$10,000 for funds that will provide education and resources to prevent carbon monoxide poisoning in Manitowoc County. Motion by Nick Muench to approve, seconded by Tim Jadowski. Motion carried unanimously. Resolution will be presented at the August County Board Meeting.

Health Officer Report:

- Staffing updates: All open positions for department have been filled.
- Update on implementation of WI-DHS 140 review recommendations.
 - Revision of plans: Strategic Implementation Plan has been completed. QI/PM plan almost done.
 - PM System Updates-Measures & targets tentatively finalized, we have 17 measures right now total, and are in the process of collecting data which will provide more info. for any changes needed.

Nurse Manager Report:

- *Communicable Disease Report*- The most frequently reported condition was Chlamydia for June and July.
 - Weekly Respiratory Surveillance Report:
 - Predominant respiratory virus circulating is COVID-19
 - COVID-19 activity is increasing mostly in children under 5 years and people 65 years and older
- *Health Promotion*-
 - Working with local healthcare partners to provide information on vaccine preventable illnesses (Pertussis, Varicella, and Measles).
 - Promoting our Self-Measured B/P Program-attended one event where 10 people signed up.

Environmental Health Report:

- The annual licensing season is coming to a close. This year there were about 750 licenses issued.
- Collaborating with the nursing team and the state on a lead hazard investigation. Investigating a report of a human health hazard, and preparing for an evaluation of DATCP program which happens every 3 years.

WIC Report:

- Increase of about 60-70 people participating in WIC since May. Contracted caseload is 1,017.
 - Final caseload for June was 1,060, & initial caseload for July is 1,076.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be September 12th, at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench, and seconded by Tim Jadowski. Motion carried. Meeting adjourned at 5:25 p.m.

Minutes Submitted by, Korina Aghmar



MANITOWOC COUNTY BOARD OF HEALTH

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2. Health Officer Report
3. Public Health Nursing Report
4. Environmental Health Report
5. WIC Report
6. Next Meeting Date: October 10th, 2024
7. Adjournment

Date: September 3rd, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

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Board of Health Minutes: Sept. 12th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Mike Grambow. Absent: Annette Kaminski, Tim Jadowski, Dr. Brian Konowalchuk, Shannon Kanter, Jon Neils. Also in attendance: Heather Feest, Korina Aghmar

Regular Business: Rita Metzger called the meeting to order at 5:00 p.m. The minutes of the August 2024 meeting reviewed. Motion by Shirley Fessler to approve, seconded by Nick Muench. Motion carried unanimously. No public comment.

Health Officer Report:

- *Community Health Updates:*
 - Encouraging everyone who lives in Manitowoc County to complete the online 2024 Community Health Needs Assessment. This data is used to inform community health improvement plans. The link to the survey can be found on the health department & HMC website.
 - HMC CHIP group updates: Safe recreational opportunities group is promoting a walk to school event on 10/9. Investing Early-hosting a Community Baby Shower event on 10/4 (flyer on HMC website).
- *Operational Updates:*
 - Two grants ending in 2024. Reviewing the feasibility of continuing nursing services supported by these grants. Focusing on activities that are sustainable, and align with state requirements.
 - Performance Management System-Completed and starting to collect data. This is a requirement for Level 3 Health Departments. MCHD PM System one pager and dashboard summary shared. Discussion on immunizations and licenses.

Nurse Manager Report:

- *Communicable Disease Report-*
 - The most frequently reported conditions were Chlamydia and Campylobacter. The predominant respiratory virus circulating is COVID-19-virus, & activity is elevated. ED data shows COVID-19 cases are highest among children under 5 and those over 65.
 - Influenza and RSV continued to circulate at low levels in Wisconsin
 - Pertussis-cases have been increasing in comparison to prior years.
- *Health Promotion-*
 - PHN and Community Strategist attended Naloxone Saturation Event in Oshkosh. Short- and long-term strategies were developed and shared with the HMC, Substance Use Prevention workgroup.

Environmental Health Report:

- DATCP evaluation is still in process. EH manager passed the field exercise portion food standardization exercise), and will be training the other EH staff. The rest of the program evaluation will occur remotely.
- Radiological Response Field Team: New monitoring sites added to Kewaunee Nuclear plant. Staff completed required training on new equipment and the new sites will be added to weekly monitoring.
- EH Manager will be at the WTA meeting on 9/19/24 with the Code Administrator from Zoning to talk about short term rentals (tourist rooming houses).

WIC Report:

- Increase of about 60-70 people participating in WIC since May. Contracted caseload is 1,017.
 - Final caseload for June was 1,060, & initial caseload for July is 1,076.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be October 10th, at 5:00 PM in the public health building. A motion to adjourn was made by Nick Muench, and seconded by Mike Grambow. Motion carried. Meeting adjourned at 5:15 p.m.

Minutes Submitted by, Korina Aghmar



MANITOWOC COUNTY BOARD OF HEALTH

DATE: Thursday, October 10th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. REGULAR BUSINESS. (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. Health Officer Report
 - a. Review and Action on 2025 Health Department Additional Fee Schedule
3. Community Health Report
4. Public Health Nursing Report
5. Environmental Health Report
6. WIC Report
7. Next Meeting Date: November 14th, 2024
8. Adjournment

Date: Oct,1st 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

AMENDED Board of Health Minutes: Oct. 10th, 2024

Public Health Building

Attendance: Shirley Fessler, Tim Jadowski, Rita Metzger, and Jon Neils. Absent: Shannon Kanter, and Dr. Brian Konowalchuk. Excused: Mike Grambow, Annette Kaminski, and Nick Muench. Also in attendance: Korina Aghmar, and Paulette Mach.

Regular Business: Chairperson Rita Metzger called the meeting to order at 5:00 p.m. A quorum was not present. Next meeting scheduled for ~~November 10th~~ November 14th at 5:00 p.m. in the public health building. Due to a lack of quorum, the meeting was adjourned at 5:02 p.m.

Minutes Submitted by, Korina Aghmar



MANITOWOC COUNTY
AMENDED BOARD OF HEALTH
MEETING NOTICE

DATE: Thursday, November 14th, 2024
TIME: 5:00 p.m.
PLACE: Manitowoc County Public Health Building
Room 207
1028 S. 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

1. **REGULAR BUSINESS.** (ROLLCALL, PREVIOUS MINUTES, ADDITIONS TO AGENDA, PUBLIC COMMENT, ETC.) SPECIFIC SUBJECT MATTERS UPON WHICH DISCUSSION OR ACTION IS ANTICIPATED.
2. **Health Officer Report**
 - a. Review and Action on 2025 Health Department Additional Fee Schedule
3. **Community Health Report**
4. **Public Health Nursing Report**
5. **Environmental Health Report**
6. **WIC Report**
7. **Next Meeting Date: January 10th, January 9th, 2025**
8. **Adjournment**

Date: November 4, 2024

Rita Metzger, Board of Health Chair
By: Korina Aghmar, Health Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at the meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Draft Board of Health Minutes: Nov. 14th, 2024

Attendance: Rita Metzger, Shirley Fessler, Nick Muench, Mike Grambow, Tim Jadowski, Dr. Brian Konowalchuk, Jon Neils. Absent: Annette Kaminski, Shannon Kanter. Also in attendance: Paulette Mach, Korina Aghmar

Regular Business: Supervisor Metzger called the meeting to order at 5:00 p.m. The minutes of the Sept. 2024, & Oct. 2024 meetings reviewed. Motion by Supervisor Neils to approve, seconded by Shirley Fessler. Motion carried unanimously. No public comment.

Health Officer Report:

Review and Action on 2025 Health Department Additional Fee Schedule

- Health officer presented the proposed fee schedule which was reviewed and changes discussed.
 - Pursuant to Manitowoc County Code 7.10(5), The Board of Health must approve any service fee charged by the department. The additional fee schedule is for charges to cover costs of providing services or items related to services and is different than the permit and license fee schedule.
 - Supervisor Grambow noted the fee schedule includes a 5% sales tax, and if that would need to be increased for 2025. Health Officer, will update this notation and explained it would not change any of the costs for the 2025 proposed additional fee schedule.
- Motion by Supervisor Meunch to approve. Seconded by Supervisor Grambow. Motion carried unanimously.

Community Health Updates:

- *COVID-19 Tests:* Health Dept. has distributed 882 tests to different partner locations throughout the community. These tests have been made available for local health departments to order at no cost from the Strategic National Stockpile and are expected to be available through 2025.
- *Community Health Improvement Plan-Action Team Updates:*
 - *Substance Use Prevention (SUP) group* of Healthiest Manitowoc County has been working on increasing access to naloxone through providing emergency overdose kits to businesses, and getting an outdoor vending machine. The vending machine will be located outside of the NEWAHEC building on 621 York Street. NEWAHEC is a partner agency of the SUP group and received grant funds to purchase the machine, which is expected to be operational early 2025.
 - *Investing Early-* Hosted the 2nd annual Community Wide Baby shower. Very well attended with over 130 families and over 30 vendors.

Nurse Manager Report:

- *Communicable Disease Report-*
 - The most frequently reported conditions in Sept. was COVID-19 Hospitalizations (12), and Pertussis (8). In October the most frequently reported conditions were: Chlamydia (15), & COVID-19 Hospitalizations (7).
 - Weekly Resp Surveillance Report: Predominant respiratory virus circulating is rhinovirus/enterovirus
 - Influenza and RSV activity is low, but influenza activity is increasing. COVID-19 activity is moderate.
- *Health Promotion-*
 - Expanding vaccines offered to adults through the VFA program to include Flu and COVID-19 this year.
 - Had two flu clinics in October for children one at Valders Community Center with later hours during the weekday and one at the Manitowoc Public Library, on a Saturday.
 - Continuing to work with HCP, and schools to provide information and resources for Pertussis.

Environmental Health Report:

- No Report

WIC Report:

- WIC Director, Paulette Mach reviewed findings from the recent WIC Program Evaluation including commendations for the standards of excellence shown in providing WIC services, and areas for improvement.
- WIC will be working on a response plan to address each of the items identified over the next 6 months
- Continue to see increases in participation over the contracted caseload of 1,017. Final caseload for September was 1,032 and initial caseload for October is 1,141.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be January 9th, 2025 at 5:00 PM in the public health building (agenda had incorrect date of January 10th). A motion to adjourn was made by Supervisor Grambow, and seconded by Supervisor Neils. Motion carried. Meeting adjourned at 5:25 p.m.

Minutes Submitted by, Korina Aghmar

DRAFT