



MANITOWOC COUNTY
SEXUALLY VIOLENT PERSONS AD HOC COMMITTEE
MEETING NOTICE

DATE: Tuesday, July 16, 2024
TIME: 2:00 p.m.
PLACE: Manitowoc County Courthouse
Room 308
1010 S. 8th St., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. CALL TO ORDER
2. ROLL CALL/INTRODUCE MEMBERSHIP – Five members as set by statute:
 - County Corporation Counsel
 - County 51.42 Department
 - Wisconsin Department of Health Services Member and Alternate Designee
 - Local Probation or Parole Member
 - County Land Use Planning Member
3. ELECTIONS
 - a. Chair
 - b. Vice Chair
4. DISCUSSION REGARDING COMMITTEE’S ROLE AND PURPOSE
 - a. The Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel with respect to legal strategy and advice regarding specific Chapter 980 supervised release cases and/or pursuant to Wis. Stat. § 19.85(1)(f) to consider financial, medical, social or personal histories of specific persons, which, if discussed in public, would be likely to have substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to discuss and apply confidential information and statutory factors to specific offender cases to develop potential placements for supervised release per Wis. Stat. § 980.08(4)(dm).

If the Committee convenes in closed session, it will reconvene in open session prior to taking any action.
 - b. Reconvene into Open Session: The Committee shall reconvene into open session for possible voting and/or other action resulting from discussing and applying confidential information and statutory factors to specific supervised release cases to develop potential placements for supervised release pursuant to Wis. Stat. § 980.04(4)(dm).
5. PLACEMENT FOR PENDING RELEASE OF A PERSON UNDER CHAPTER 980
6. DISCUSSION OF ITEMS FOR NEXT AGENDA
7. ADJOURNMENT

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.



**MANITOWOC COUNTY
CORPORATION COUNSEL**
1010 SOUTH EIGHTH STREET
MANITOWOC, WISCONSIN 54220

Peter J. Conrad, *Corporation Counsel*
Jewel M. Scharenbroch, *Assistant Corporation Counsel*

Laura A. Konop, *Paralegal*
Shannon M. Bolick, *Paralegal*

TELEPHONE: 920-683-4062 FAX: 920-683-5182

Sexually Violent Persons Ad Hoc Committee Meeting Minutes

DATE: July 16, 2024
TIME: 2:00 p.m.
PLACE: Manitowoc County Courthouse, Room 308
1010 South 8th Street, Manitowoc, WI 54220

1. Attendees: Peter Conrad (Corporation Counsel); Kevin Mueller (Local Probation), Tim Ryan (Planning and Zoning Department); and Lori Fure (Human Services Member).

Also Present: Todd Cummings (MTSO).

2. The meeting was called to order at 2:00 p.m.
3. Elections
 - a. Chair – Tim Ryan nominated Kevin Mueller.
 - b. Vice Chair – Peter Conrad nominated Tim Ryan.
4. Discussion on Finding Placement for Pending Release of a Person Under Chapter 980, Wisconsin Circuit Court Case No. 1998 CI 01.
 - a. Motion by Kevin Mueller, seconded by Tim Ryan to go into closed session pursuant to Wis. Stat. §§ 19.85(1)(g) and (f) regarding a Chapter 980 supervised release under Case No. 1998 CI 01 to develop potential placements for said supervised release per Wis. Stat. § 980.08(4)(dm). Roll call vote, all aye. Motion carried.
 - b. Reconvene into Open Session. Motion by Kevin Mueller, seconded by Lori Fure to reconvene into open session. Roll call vote, all aye. Motion carried.
5. Adjourn. Motion by Kevin Mueller, seconded by Tim Ryan to adjourn. Roll call vote, all aye. Motion carried.



MANITOWOC COUNTY
SEXUALLY VIOLENT PERSONS AD HOC COMMITTEE
MEETING NOTICE

DATE: Monday, November 18, 2024
TIME: 3:00 p.m.
PLACE: Manitowoc County Courthouse
Room 308
1010 S. 8th St., Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. CALL TO ORDER
2. ROLL CALL/INTRODUCE MEMBERSHIP – Five members as set by statute:
 - County Corporation Counsel
 - County 51.42 Department
 - Wisconsin Department of Health Services Member and Alternate Designee
 - Local Probation or Parole Member
 - County Land Use Planning Member
3. DISCUSSION REGARDING COMMITTEE’S ROLE AND PURPOSE
 - a. The Committee may convene in closed session pursuant to Wis. Stat. § 19.85(1)(g) to confer with legal counsel with respect to legal strategy and advice regarding two specific Chapter 980 supervised release cases and/or pursuant to Wis. Stat. § 19.85(1)(f) to consider financial, medical, social or personal histories of specific persons, which, if discussed in public, would be likely to have substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, the Committee may go into closed session to discuss and apply confidential information and statutory factors to two specific Chapter 980 supervised release cases to develop potential placements for R.K. (Case No. 1998CI1) and W.F. (Case No. 1996CI1) pursuant to Wis. Stat. § 980.08(4)(dm).

If the Committee convenes in closed session, it will reconvene in open session prior to taking any action.
 - b. Reconvene into Open Session: The Committee shall reconvene into open session for possible voting and/or other action resulting from discussing and applying confidential information and statutory factors to specific supervised release cases to develop potential placements for supervised release pursuant to Wis. Stat. § 980.04(4)(dm).
5. PLACEMENT FOR PENDING RELEASE OF A PERSON UNDER CHAPTER 980
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Sexually Violent Persons Ad Hoc Committee Meeting Minutes

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1. Attendees: Peter Conrad (Corporation Counsel); Katie Frietag (Wisconsin Department of Health Services), via telephone; Kevin Mueller (Local Probation), Tim Ryan (Planning and Zoning Department); and Lori Fure (Human Services Member).

Also Present: Todd Cummings (MTSO).

2. The meeting was called to order at 3:00 p.m.
3. Motion by Tim Ryan to recommend placing Roger R. Kubsh at 5716 Highway 310 contingent on the State moving Douglas P. Defere to the property located at 15624 Saxonburg Road, Mishicot, Wisconsin. Motion was seconded by Kevin Mueller. Motion carried.
4. No action was taken on placement of Wayne A. Forey.
5. Motion by Tim Ryan, seconded by Lori Fure to adjourn. Roll call vote, all aye. Motion carried.