



**MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING NOTICE**

DATE: Tuesday, June 18, 2024

TIME: 10:00 a.m.

PLACE: Manitowoc County Communications and Technology Building
Conference Room 111/112
1024 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve minutes and agenda, correspondence)
2. Public comment
3. Discuss and approve County Retained Fee/Grant Report
4. Discuss 2025-2027 land information plan
5. Discuss how to use 2025 Strategic Initiative Grant funds
6. Set next meeting
7. Adjourn

Date: May 29, 2024

Tim Ryan
Planning and Zoning Department Director and Land Information Officer

By: Matt Randerson, GIS Coordinator and Alternate LIO

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF June 18, 2024

The meeting was called to order by Chair Tim Ryan at 10:04 a.m. in the Manitowoc County Communication and Technology Building, 1024 South 9th Street, Manitowoc.

Members present: Jason Bolz, Aprille Calewarts, Rhonda Green, Jill Pope, Matt Randerson, Tim Ryan, Kristi Tuesburg, and Supervisor James Falkowski. Amy Kocian was excused and Supervisor Dylan Hammel was absent.

Supervisor James Falkowski made a motion to approve the minutes; it was seconded by Kristi Tuesburg and passed by unanimous vote.

Aprille Calewarts made a motion to approve the agenda; it was seconded by Jill Pope and passed by unanimous vote.

No correspondence was received.

No members of the public wished to speak.

Matt Randerson discussed the WLIP County Retained Fee/Grant Report. The \$1,000 training and education grant went towards sending employees to conferences in 2023. \$48,868 of the Strategic Initiative Grant (SIG) went to Ayres & Associates for the 2023 orthophoto project. The remaining \$21,132 of the \$70,000 grant went to the Department of Administration to pay for a portion of the base LiDAR project. The majority of the Base Budget Grant (BBG) went towards employee salaries with some also going towards things such as GIS software maintenance fees, contracted GIS work, and office supplies. Rhonda Green asked what “orthos” and “LiDAR” are. Matt Randerson explained orthophotos, oblique photos, and LiDAR. Kristi Tuesburg made a motion to approve the 2023 Retained Fee/Grant Report; it was seconded by Jason Bolz and passed by unanimous vote.

Matt Randerson discussed the land information plan and explained that the county will have to update it for 2025-2027. He said that the majority of the plan will remain the same, but that the county will have to update the history with everything that was accomplished in the last three years. He also went through all of the projects listed in the current plan and said which ones were complete and which ones could be carried forward into the future plan. The group briefly discussed drones and the benefits that they could provide to the county. Rhonda Green mentioned that Emergency Management has a drone and that the Planning and Zoning Department could use it if one of the employees were to become certified. Jason Bolz briefly discussed the 2022 datum conversion, noting that it is currently scheduled to be released in 2025. Matt Randerson mentioned that in talking to Norm Bushor of Headwaters Resources, ArcGIS server migration should be added as a project to our future land information plan.

Matt Randerson briefly discussed the land information program and how it's funded. The group discussed the current funding and how recording fees are currently down given the current housing inventory and interest rates. Kristi Tuesburg shared a map with the group that detailed how much each county had decreased in terms of recording fees over the past year. Matt Randerson asked Jill Pope if she had any insight in terms of future housing trends that might help boost recordings. She said that we may have a better idea of the housing market after November because elections have a large impact on the market.

Matt Randerson went over the LiDAR project and the potential derivatives that the county could purchase. He mentioned that the recommended LiDAR enhancements, building footprints, culverts, and closed depressions could all be useful to the county. Rhonda Green asked about the value of these different derivatives. Tim Ryan discussed how LiDAR data would be used in both the Planning and Zoning Department and the Soil and Water Conservation Department. Matt Randerson mentioned that a USGS report recommended an eight-year collection cycle as a balance of benefit and affordability. He also said that the data will be better than our 2015 data and that it also captures any change that happened in the last eight years. Matt Randerson made a motion to spend the 2025 Strategic Initiative Grant, which will likely be \$10,000, on the Ayres recommended LiDAR enhancements; it was seconded by Aprille Calewarts and passed by unanimous vote.

The next Land Information Council meeting is set to be held in December, 2024.

A motion to adjourn was made by Rhonda Green at 11:03 a.m.; it was seconded by Jill Pope and passed by unanimous vote.

Respectfully submitted,
Matt Randerson
Manitowoc County GIS Coordinator



**MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING NOTICE**

DATE: Wednesday, December 4, 2024

TIME: 10:00 a.m.

PLACE: Manitowoc County Communications and Technology Building
Conference Room 111/112
1024 South 9th Street, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular business (call to order, roll call, approve minutes and agenda, correspondence)
2. Public comment
3. Discuss 2025 Strategic Initiative Grant
4. Discuss and approve the 2025-2027 Land Information Plan
5. Set next meeting
6. Adjourn

Date: November 25, 2024

Tim Ryan
Planning and Zoning Department Director and Land Information Officer

By: Matt Randerson, GIS Coordinator and Alternate LIO

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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MANITOWOC COUNTY
LAND INFORMATION COUNCIL
MEETING MINUTES OF December 4, 2024

The meeting was called to order by Chair Tim Ryan at 10:03 a.m. in the Manitowoc County Communications and Technology Building, 1024 South 9th Street, Manitowoc.

Members present: Jason Bolz, Aprille Calewarts, Rhonda Green, Jill Pope, Matt Randerson, Kathy Reissmann, Tim Ryan, Kristi Tuesburg, and Supervisor James Falkowski. Supervisor Dylan Hammel was absent.

Aprille Calewarts made a motion to approve the minutes; it was seconded by Kristi Tuesburg and passed by unanimous vote.

Rhonda Green made a motion to approve the agenda; it was seconded by Jill Pope and passed by unanimous vote.

No correspondence was received.

No members of the public wished to speak.

Matt Randerson discussed the 2025 WLIP grant application, saying that in the last meeting, it was decided to spend the entirety of the Strategic Initiative Grant funding on recommended lidar derivatives. Supervisor James Falkowski made a motion to approve the 2025 Grant Application; it was seconded by Jason Bolz and passed by unanimous vote.

Matt Randerson discussed the land information plan and went over the updates from the previous plan. These changes included updating the history section with past projects, updating the land information council members, updating the roll software to Transcendent Technologies, and adding a section regarding parcels without a land value. A discussion took place regarding the removal of “personal property”, and how the values from these accounts were being added to the real estate parcels.

Matt Randerson continued to discuss updates to the land information plan, including ROD continuing to index more documents, new lidar and lidar derivatives, and orthoimagery. A brief discussion took place regarding the potential for 2026 orthoimagery with possible oblique imagery.

Matt Randerson continued to discuss updates to the land information plan, including changes in ESRI licensing and maintenance, the creation of a GIS data download site, and potential future projects. Jason Bolz discussed Project #4: Road Right-of-Way Improvements and how this project could benefit the county. He also briefly discussed the new North American Terrestrial Reference Frame of 2022 (NATRF2022) and how this should be coming out in 2025.

Matt Randerson continued to discuss future potential projects, including the state of the county's NG9-1-1 data. He also discussed the state of the GIS website and how many users with certain internet service providers recently had trouble getting the website to load. This issue was recently resolved by the IS Department. The county is also in the process of updating the ArcGIS server. After discussing the changes in the land information plan, Kristi Tuesburg made a motion to approve the plan; it was seconded by Jason Bolz and passed by unanimous vote.

The next Land Information Council meeting is set to be held in June, 2025.

A motion to adjourn was made by Jill Pope at 10:41 a.m.; it was seconded by Aprille Calewarts and passed by unanimous vote.

Respectfully submitted,
Matt Randerson
Manitowoc County GIS Coordinator