

## HIGHWAY COMMITTEE MINUTES

January 20<sup>th</sup>, 2026

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 20<sup>th</sup> day of January, 2026.

Supervisor Behnke, called the meeting to order at 4:00 p.m.

**Roll Call:** Supervisors Kevin Behnke, Lee Engelbrecht, Susie Maresh, Scott Schiesl, Matthew Phipps.

**Excused:** None

**Also Present:** Commissioner Greg Grotegut, County Executive Bob Ziegelbauer.

**Approval of Minutes:** Supervisor Engelbrecht, made a motion to approve the minutes from the December 9<sup>th</sup>, 2025 meeting, seconded by Supervisor Phipps. Motion carried.

**Regular Business:**

**(Public Comment):** None

### **Memorial Resolution - William Schramm**

Supervisor Behnke read the resolution honoring and commending William Schram for his service as former Manitowoc County Highway Commissioner. A motion to approve the resolution was made by Supervisor Phipps and seconded by Supervisor Maresh. Motion carried.

### **Engineering Contracts - CTH XX and CTH V projects**

Grotegut presented the engineering contracts for construction oversight on CTH V and CTH XX. Grotegut stated that these costs are already built into the current budget. A motion to approve both engineering contracts was made by Supervisor Engelbrecht and seconded by Supervisor Schiesl. Motion carried.

### **Broadwind Lease and Sublease - Yanda Pit**

Grotegut shared the lease for Broadwind Heavy Fabrications Inc. and the sublease for Praetorian Renewable LLC. Broadwind has already paid for the month of January and is currently operating under a month-to-month agreement of undetermined duration. Discussion took place. A motion to approve the lease and sublease was made by Supervisor Maresh and seconded by Supervisor Schiesl. Motion carried.

### **2025 Highway Budget Review**

Grotegut shared a spreadsheet from spring 2025 outlining budget savings. He explained that the savings are intended to carry over into 2026 to complete the Brine – Commodity Building, primarily for site preparation and paving around the building. Grotegut noted that the hard winter diminished much of the savings; however, there remains a sufficient surplus to carry over and cover these costs.

### **2025 Airport Budget Review**

Grotegut shared with the committee that the airport overall was within budget by \$39,000. He explained how the airport budget is broken down between FBO and Maintenance. Despite some

expensive equipment failures and a harsh winter, the airport came in under budget for 2025. Grotegut also stated that the airport is working with MB on some field testing of equipment. Discussion took place.

#### **Airport Equipment-Update**

Grotegut updated the committee that the airport will be receiving a truck from the highway department to replace the current truck experiencing mechanical issues. He explained that the airport will reimburse the highway department for the value of the truck, and the current truck will be sold through an online auction. Discussion took place.

#### **Brine Facility-Update**

Grotegut informed the committee of updates on the brine facility, stating that the main construction is complete and that the project is awaiting electrical connection. He advised the committee that a tour of the facility can be expected in February or March, dependent on weather conditions.

#### **Personnel Update**

Grotegut updated the committee that the department has hired five employees for highway maintenance. Two of these employees are scheduled to start on January 26th. The department currently has two open positions remaining. In addition, an offer has been extended for a mechanic, and the department is conducting interviews for the highway shop superintendent position with several internal candidates. Discussion regarding these updates took place.

#### **Overtime Report**

The committee reviewed the Overtime Reports. Grotegut shared both the 2025 year-end overtime report and the 2026 overtime report. The 2025 year-end report was within budget. Grotegut reported no other issues regarding the overtime reports.

#### **Vouchers**

Motion was made by Supervisor Maresh to approve the vouchers and seconded by Supervisor Schiesl. Motion carried.

#### **Next Meeting Date**

February 24<sup>th</sup>, 2026

#### **Adjournment**

Supervisor Maresh made a motion to adjourn the meeting. Seconded by Supervisor Engelbrecht. Motion carried.

Meeting adjourned at 4:22 p.m.

Submitted by:

Gregory M. Grotegut  
Highway Commissioner