

**Manitowoc County
Veterans Service Commission Minutes
December 9, 2025**

Meeting of the Commission called to order by Tom Hoffman at 0930 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Kurt Carlson, Nancy Rivera - Excused:

Motion made by Kurt Carlson and seconded by Nancy Rivera to approve the Agenda, motion carried.

Minutes of November 04, 2025 Meeting read. Motion made by Nancy Rivera seconded by Kurt Carlson to accept minutes. Motion carried.

Public Input, NONE

Closed Session was not necessary, (Motion made by N/A seconded by N/A, to go into closed session) as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

(Did Not Enter into Closed Session) Roll call on motion: All members voted affirmative. Motion carried. N/A

(Did Not Enter into Closed Session) Motion made by N/A, seconded by N/A, to reconvene in open session. Motion carried.

Relief Balance as of December 08, 2025: \$4,344.37 (\$1200 earmarked from November)

Cards issued since September 09, 2025 Commission Meeting:

Provided

5X \$50 Gas and 5X \$50 Grocery cards

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

Name	Request	Purpose	Approved
G.M.	\$853.05x2 & \$125	Rent & Ambulance Bill	\$853.05x2 & \$125
S. W.	\$1000, \$302. & \$298.17	Rent & Utilities	\$1000, \$302. & \$298.17

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

Name	Request	Purpose
N. W.	\$1800, \$349 & \$300	Rent, Car Payment & Storage Unit

Motion made by Nancy Rivera seconded by Kurt Carlson, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: NONE

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Kurt Carlson, to adjourn.

Meeting adjourned at 1046 A.M.