

PRESENT: Supervisors Maresh, Metzger, Behnke, Muench, and Neils were present.

The meeting was called to order at 4:30 p.m.

A motion to approve the minutes of the November 4, 2025 Personnel Committee meeting was made by Supervisor Behnke, seconded by Supervisor Muench and carried, 4-0.

Correspondence was received from the current Sheriff and Clerk of Court regarding establishment of the salary for the offices of Sheriff and Clerk of Court for the next term.

There was no public comment.

A motion was made by Supervisor Behnke, seconded by Supervisor Neils, to approve salary increases for the upcoming term for the following elected offices:

1. Sheriff – Salary increases of 5%, 5%, 4.9%, and 4.9% for the years 2027, 2028, 2029, and 2030, respectively.
2. Clerk of Court – Salary increases of 5%, 5%, 2.11%, and 4.0% for the years 2027, 2028, 2029, and 2030, respectively.

The motion carried unanimously, 5-0.

A motion was made by Supervisor Neils and seconded by Supervisor Muench to support the change in Employee Policy Manual Section 4.01 – Hiring Procedure for Regular Employees. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board for consideration.

A motion was made by Supervisor Behnke and seconded by Supervisor Neils to support the change in Employee Policy Manual Section 12.05 – Leave of Absence. The motion passed unanimously, 5-0. Resolution will be forwarded to the County Board for consideration.

A motion was made by Supervisor Behnke and seconded by Supervisor Neils to support the change in Employee Policy Manual Section 12.14 – Short Term Disability. The motion passed 4-1, with Supervisor Metzger voting no. Resolution will be forwarded to the County Board for consideration.

Discussion followed regarding:

- The current status of County wages.
- The Human Services Department.
- Manitowoc County's Health Insurance plan.

No action of taken on the new Register in Probate compensation.

A motion was made by Supervisor Neils and seconded by Supervisor Metzger to approve the reallocation of the Financial Services Supervisor position to a Staff Accountant (HSD). The motion passed unanimously passed 5-0.

Discussion on recruitment followed.

The next meeting of the Personnel Committee will be Tuesday, January 6, 2026.

A motion was made by Supervisor Neils and seconded by Supervisor Metzger to adjourn. The motion passed unanimously 5-0. Meeting adjourned at 5:45 p.m.