

ADRC of the Lakeshore Board Minutes
Tuesday, November 25th, 2025
Manitowoc County Heritage Building - Education room

Linda Teske called the meeting to order at 10:00 AM. Roll call was taken. Those present were James Hathaway, Paul Ravet, Sandi Schleis-Ulmen, Linda Teske, Tina Prigge (virtual), Brenda Georgenson, Paul Hacker, Bonnie Shimulunas, and Joanne Lazansky. Also present were Wendy Hutterer, Melissa Konop, Lori J Fure, Adam Miller from the ADRC. Excused: Shirley Fessler

Pledge of Allegiance

Motion by Paul Ravet, second by Bonnie Shimulunas to approve agenda. Motion carried

Motion by Bonnie Shimulunas, second by Brenda Georgenson to approve minutes from September 16th, 2025. Motion carried

Public Comment: None

Correspondence: None

Director Updates – Wendy Hutterer

Finance Report:

- Shared that Two Rivers has a new city manager who is exploring their transportation program, specifically the bus route from MTM.
- Shared ADRC claim from October as well as the total claim dollars to date. Advised that EBS is now being pulled from GWAAR. Emphasized that the MA reimbursement has increased and explained that increased MA reimbursement means we pull less from ADRC grant.
- Shared GWAAR claim from September. Explained the ARPA funds had to be used up by end of September, which is why they show 100% used. Explained the transfer of funds from C1 to C2. NFCSP usage is low because of ARPA funds.

Office Report

- Currently full staff
- Will be seeing external changes as Two Rivers, Kiel, and Manitowoc County all have or will have new leadership. Wendy explained our service contracts for meal sites in Kiel and Two Rivers
- Advised Be's catering asked for a \$.25 per meal increase but agreed to drop that to \$.15

Legislative Report

- Wendy presented a resolution that was written to go before the Manitowoc County Board of Supervisors supporting LRB-4850, a state legislative proposal to protect volunteer drivers from unfair auto insurance treatment. This is important as the ADRC relies on volunteers to provide rides and deliver meals

ADRC Updates – Melissa Konop

Information and Assistance Specialists

- I&A is wrapping up the year, and so far, they have received 349 referrals for functional screens. 273 in Manitowoc and 76 in Kewaunee. Melissa will prepare comparisons for January board meeting.
- Megan, an intern from UWGB, has been helping with meal deliveries and HDM assessments as well as shadowing other areas.

Disability Benefit Specialists

- Wrapping up open enrollment period, all appointments are full. Will be evaluating after OE ends.
- DBS program has some changes going in effect, specifically in age range for service, that will be discussed later in the year

Dementia Care Specialist

- Morgan started in September and is doing a fantastic job.

- Working on 2026 programming, including some new and revamped programming for Kewaunee County, and increased marketing to help boost attendance.

Older American's Act Programming Updates – Lori J Fure

Elderly Nutrition Program:

- Lori went over total meals served. Through October 1160 congregate and 47,599 home delivered meals were served in Manitowoc County, and 1327 congregate and 9,788 home delivered meals were served in Kewaunee County.
- Stock boxes containing items such as cereal, milk, canned goods, pasta/rice, juices, and cheese will be offered in 2026 to HDM participants who are interested and meet income requirements. This is a partnership with Hunger Task Force and Grow it Forward and is a USDA program.
- The need for volunteers for kitchen and meal delivery at our Manitowoc meal site continues. Also need drivers to transport meals from Kewaunee meal site to Algoma

Caregiver/Prevention Programs:

- All health and wellness events for spring 2026 have been scheduled, including new Caregiver Circle, Stepping On, Bingocise, and Sip N Swipe.
- Manitowoc County Caregiver Appreciation event was held on 11/6 at the Franciscan Center. Thanks to them for hosting, Moose on the Loose for covering the meal and Jay's Legacy for supplying the drinks.
- In 2026 the Family Caregiver Support Group and Early-Stage Support Group in Kewaunee County will be combined into a single group now called the Caregiver Support Group. It will meet on the 2nd Wednesday of every month from 9:30 – 11:00 am at the ADRC.

Elder Benefit Specialist:

- Open Enrollment is winding down. It has been a very busy and stressful period, but they have done an excellent job navigating all of the changes.
- Medicare A-D presentations for 2026 have been scheduled

Other:

- Senior Resource Fair was a huge success with over 300 people in attendance. Next year's 9/29/26.
- 2025 Year in Review will discuss achievements from 2025 and goals for 2026. 12/1 from 3:00 -4:30 pm at Manitowoc Public Library and 12/2 from 3:00-4:20 pm at ESI – The Hub.

Aging Plan Review

- Outreach – in 2025 tables were set up at various businesses and approximately 130 people were spoken to about our services
- Senior Prom (Golden Gala) Dates and venues have been finalized, but other details are still being discussed. Manitowoc: Franciscan Center on 5/12/26 from 3:00 – 6:00 pm, Kewaunee: Heritage Farm on 5/19/26 from 3:00 – 7:00 pm
- Hmong Voucher Program – working on forming a partnership with Ann Noodles in Manitowoc
- Caregiver Circle – beginning in February this group will provide caregivers with a chance to come together for support, self-help strategies, community resources and more.
- Caregiver Roadmap – visited Stevens Point to observe their Caregiver Roadmap presentation and gained valuable insight to develop our own presentations in Fall 2026
- Health and wellness events were well attended in 2026 thanks to increased marketing efforts. 2026 we plan to introduce a new program called Mind Over Matter, a six-week workshop promoting healthy bowel and bladder habits for women.

Transportation Updates – Adam Miller

Kewaunee:

- Continue to see significant use – 3773 rides through Q3, a 221-ride increase. 89,000 miles driven in 2025
- Ok on number of drivers compared to ridership
- No rides needed have been turned down
- Driver training was held in early November where they discussed blood borne pathogens and winter driving tips
- They underwent a 5310 audit
- They approved their 2026 85.21 grant at their 11/18 TCC meeting

Manitowoc:

- Volunteer Rides are up 10.8% compared to Q3 last year. Through Q3 we have provided 1183 rides which would be the second highest yearly total going back at least ten years.
- Ascend and Elderly rides are up about 6% compared to last year.
- Our last new bus was ordered by DOT end of October, no updates at this time
- 85.21 grant was presented. Brenda Georgenson motioned to approve grant for submission, seconded by Paul Hacker. Motion Carried.

The next meeting is scheduled for January 27th, 2026 in Manitowoc. There being no other business Joanne Lazansky motioned to adjourn, second by Sandi Schleis-Ulmen. Motion carried. Meeting ended at 11:26 AM.

Respectfully Submitted,
Adam Miller/wh
Business Services Manager