



**MANITOWOC COUNTY
FINANCE COMMITTEE
MEETING NOTICE**

DATE: **Tuesday December 16, 2025**
TIME: **5:15 PM**
PLACE: **ADRC Building Basement Conf Room**

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session.

The following matters may be considered at the meeting:

1. Call to order by Chair Paul (Biff) Hansen.
2. Public comment regarding any matters that will be taken up by the Finance Committee at this meeting.
3. A. Approve minutes of November 24, 2025 Meeting of the Finance Committee.
B. Approve vouchers for the month of Nov 2025 \$3,807,667.15
4. Craig Breit – Public Works Director:
 - ✓ Consideration and action on the following matters related to the Sale of Tax Deeded Property.
 - A. If the County receives any bids prior to the Finance Committee meeting, the Committee will receive, review, and act on bids for the Sale of tax deeded property. Full details will be provided at the meeting.
5. Bob Ziegelbauer – County Executive.
6. Update on county finances and/or budget.
7. Communications and other information contained within your finance packet for discussion and any action that may be necessary:
 - ✓ Monthly Daily Average Population Report for Nov 2025 – Manitowoc County Jail (Will email when available.)
 - ✓ Secure Detention Report from HSD for Nov 2025. (Will email when available.)
8. Adjournment.

Date: December 11, 2025

Paul (Biff) Hansen, Committee Chair
By: J.J. Gutman, Finance Director

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.