

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
November 19, 2025
Brillion Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Brillion Public Library on Wednesday, November 19, 2025, at 5:30 p.m., by Vice-President of the Board, Ray Mueller.

Members Present: In person- Ron Dietrich, Mary Hoerth, Chuck Krueger Ray Mueller, Darcie Schwalenberg-Kesler, Scott Tuma; **Virtual-** Deborah Brotcke, Megan O'Connor, Don Zimmer

Members Absent: Kali Hentges, Natasha Khan, Sara Meier, Jeremy Sehloff, Don Weiss

Others Present: Rebbecca Barry, Jeff Dawson, Lydia Dill, Amy Eisenschink, Rebecca Scherer, Margie Verhelst, Kate Verhelst

Minutes: A motion was made by Hoerth and seconded by Dietrich to accept the minutes of the September 24, 2025, MCLS Board meeting. Motion carried.

Member Library Directors' Reports: Reports were presented by Jeff Dawson, Lydia Dill, and Rebbecca Barry.

Financial Business: A motion was made by Krueger and seconded by Tuma to approve the September and October 2025 financial reports. Motion carried.

A motion was made by Hoerth and seconded by Schwalenberg-Kesler to approve the October and November 2025 payment of bills. Motion carried.

A motion was made by Zimmer and seconded by Krueger to approve the Reach Out and Read report through October 2025. Motion carried.

System Director's Report: A written report was included in the Board packets.

System IT/ILS Specialist's Report: A written report was included in the Board packets.

LARS Consultant's Report: A written report was included in the Board packets.

Office & Outreach Coordinator's Report: A written report was included in the Board packets.

Unfinished Business:

Scherer presented the 2026 budget without carryover and pass through amounts, showing only State Aid and interest revenue and expenses.

New Business:

A motion was made by Krueger and seconded by O'Connor to designate Bank First and Local Government Investment Pool as banking institutions for 2026. Motion carried.

Trustee Education – Trustee Tale – Preparing for Intellectual Freedom Questions: Scherer discussed how this article might help a trustee prepare for an unexpected encounter out in the community by someone questioning happenings at the library.

Set dates for 2026 meetings and confirm date and set place for next meeting: A motion was made by Dietrich and seconded by Schwalenberg-Kesler to set the dates for the 2026 Manitowoc-Calumet Library System Board of Trustees meetings. Motion carried.

The next MCLS Board meeting will be held on Wednesday, January 28, 2026, at 5:30 p.m., at the Manitowoc Public Library.

Adjourn: A motion to adjourn was made at 6:09 p.m. by Krueger and seconded by Hoerth. Motion carried.

Respectfully submitted,

Kate Verhelst