

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, October 8, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: K. Sitkiewitz

Other County Board Members Present: Tyler Martell, Bob Ziegelbauer

Staff Attending: L. Kalista, C. Breit, J Reisenbuechler

Called to Order The meeting was called to order at 4:30 pm by Committee Vice Chairman Weiss.

Minutes Minutes were reviewed from the September 10, 2025 Committee meeting after which a motion was made by Zimmer, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker There were no donations for September.

Ethics Code Reports There were no Ethics Code Reports for September.

Public Comment The Committee Vice Chair called for public comment three times. No public comment was made.

The 2026 Budget Summary was included in the packet, which Breit, Kalista, & Reisenbuechler spoke about their areas. The summary targets the high-cost projects, but not all inclusive. Discussion

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Operation Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. He spelled out the municipalities on the solid waste master contract sheet with asterisks are non-participants for bringing recyclables to the recycling center. Discussion.

Proclamation – America Recycle Day

Included in the packet was the America Recycling Day Proclamation. Motion made by Klein and seconded by Naidl to support sending this proclamation to the County Executive and County Board Chairman. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Breit updated the committee on the status of the project and punch list items to be finished. Change Orders issued to date. This project is in the final stages.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$87,418.50 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

IT Division Director Luke Kalista reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo October Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work is soon to finish on the last of the asphalt.

Recommendation to County Executive for Expo Ice Center Board Members

- **Reappointments for terms expiring 12/31/25**
Breit reported on the expiring terms. Motion was made by Klein and seconded by Naidl. Motion carried unanimously
- **Appointments for vacant positions for terms expiring 12/31/26**
Breit reported on the appointment of vacant positions. Motion was made by Zimmer and seconded by Naidl. Motion carried unanimously
- **Term extension for current board members with terms expiring 12/31/27**
Breit reported on the term extensions. Motion was made Klein and seconded by Naidl. Motion carried unanimously

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:16 pm. Motion carried unanimously.

Minutes taken by Breit

Signed by Sitkiewitz