

HIGHWAY COMMITTEE MINUTES

October 14th, 2025

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 14th day of October, 2025.

Supervisor Kevin Behnke, called the meeting to order at 4:00p.m.

Roll Call: Supervisors Kevin Behnke, Lee Engelbrecht, Susie Maresh, Scott Schiesl and Matthew Phipps.

Excused:

Also Present: Commissioner Greg Grotegut, Airport Manager Bryan Barbeau, County Executive Bob Ziegelbauer, County Board Chairman Tyler Martell and Don Kiel.

Approval of Minutes: Supervisor Englebrecht motion to approve the minutes pending changes to the incorrect name on the “call the meeting to order” Supervisor Behnke called the September 9th meeting to order. Commissioner Grotegut will make these changes. Seconded by Supervisor Phipps.

Regular Business:

(Public Comment): Don Kiel provided the committee with his background in Aviation. He went on to explanation how other airports use Unicom. Mr. Kiel asked that the Manitowoc Airport starts communicating more with pilots on Unicom.

Discussion and possible action on Airport Unicom Use

Grotegut presented the FAA Advisory Circular Dated 6/6/23 section (9.3). It states the following “UNICOM operators are not required to communicate with pilots, and if they do, there are no standards for the information conveyed”. Grotegut also presented the Code of Federal Regulations title-47/chapter-I/subchapter-D/part-87 Subpart G. (Scope of Service). Bryan Barbeau Airport Manager explained to the committee what we currently relay on the Unicom and potential liability issues. Bryan recommended following FAA Advisory and Code of Federal Regulations. Discussion took place. A motion by Supervisor Englebrecht to keep following FAA Advisory and the Code of Federal Regulations. Seconded by Supervisor Schiesl. Motion carried.

Discussion and possible action on CTH LS – Action on High-Risk Rural Road Program

Grotegut presented the committee with the updated estimates for the project. He explained that this program is a 90% federal funded program and 10% local funds. Grotegut explained the project design would happen in 2027 and construction would start in 2028 or 2029. Discussion took place. Supervisor Maresh made a motion to move forward with the project. Seconded by Supervisor Phipps. Motion carried.

Discussion and possible action on request for land sale at Yanda Pit

Commissioner Grotegut provided the committee with a request to purchase land at Yanda pit off CTH Q. Grotegut also stated the current renter may not renew the land lease for 2027. Discussion took place. Supervisor Maresh made a motion not to sell the property. Seconded by Supervisor Engelbrecht. Motion carried. Abstained by Mathew Phipps.

Discussion and possible action on proposed 2026 Budget

Supervisor Behnke asked the committee to ask any questions related to this budget at this time. Grotegut explained how all roads are rated and how they are selected for construction. He also explained how LRIP CHI, CHI-D and CHI-S funding sources will fit into the 26 and 27 budgets. Grotegut explained how staying on a consistent replacement program help maintain General Transportation Aids funds. Discussion took place from all Supervisors on the revenue sources bonds verses sales tax. County Executive Bob Ziegelbauer gave an explanation on revenues. Discussion continued.

Discussion on Fall Safety Day

Commissioner Grotegut updated the committee with the fall safety agenda and rodeo which will be held on November 6th and 7th. He also explained that the week of November 3rd will be the first week of winter hours.

Overtime Report

The committee reviewed the Overtime Reports. Grotegut explained he has no concerns and stated the remaining balance in the account.

Vouchers

The committee reviewed the vouchers dated September 9th, 2025 through October 7th, 2025. Supervisor Schiesl made a motion to approve the vouchers. Seconded by Supervisor Phipps. Motion carried.

Next Meeting Date

November 11th, 2025

Adjournment

Supervisor Englebrecht made a motion to adjourn, seconded by Supervisor Maresh. Motion carried.

Meeting adjourned at 5:13 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner