

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
September 24, 2025
Chilton Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Chilton Public Library on Wednesday, September 24, 2025, at 5:30 p.m., by President of the Board, Natasha Khan.

Members Present: Deborah Brotcke, Ron Dietrich, Mary Hoerth, Natasha Khan, Chuck Krueger, Sara Meier, Ray Mueller, Darcie Schwalenberg-Kesler, Scott Tuma, Don Weiss, Don Zimmer

Members Absent: Kali Hentges, Megan O'Connor, Jeremy Sehloff,

Others Present: Rebbecca Barry, Lydia Dill, Amy Eisenschink, D Hankins, Elizabeth McMasters, Rebecca Scherer, Margie Verhelst, Kate Verhelst

Minutes: A motion was made by Hoerth and seconded by Krueger to accept the minutes of the July 30, 2025, MCLS Board meeting. Motion carried.

Review of 2024 Audit Financial Statements: Elizabeth McMasters from CLA reviewed the 2024 audit financial statements with the Board. A motion was made by Krueger and seconded by Meier to approve the 2024 audit financial statements. Motion carried.

Member Library Directors' Reports: Reports were presented by Rebbecca Barry, D Hankins, and Lydia Dill.

Financial Business: A motion was made by Krueger and seconded by Hoerth to approve the July and August 2025 financial reports. Motion carried.

A motion was made by Mueller and seconded by Krueger to approve the August and September 2025 payment of bills. Motion carried.

A motion was made by Schwalenberg-Kesler and seconded by Tuma to approve the Reach Out and Read report through August 2025. Motion carried.

System Director's Report: A written report was included in the Board packets.

System IT/ILS Specialist's Report: A written report was included in the Board packets.

Office & Outreach Coordinator's Report: A written report was included in the Board packets.

LARS Consultant's Report: A written report was included in the Board packets.

New Business:

A motion was made by Mueller and seconded by Krueger to approve the Personnel Committee report. Motion carried.

A motion was made by Hoerth and seconded by Krueger to approve the 2026 Resource Library Agreement. Motion carried.

A motion was made by Dietrich to adopt Line Item and Program Budgets with a modification of removing the carryover lines, and seconded by Hoerth. Motion carried.

A motion was made by Hoerth and seconded by Tuma to adopt the 2026 System Plan. Motion carried.

A motion was made by Krueger and seconded by Dietrich to order a 2026 Chevy Express model van from Bergstrom Chevrolet GMC of Manitowoc and verify price lock. Motion carried.

Trustee Education – Trustee Tales September 2025: Scherer briefly discussed the article which she wrote covering the Wisconsin Public Library Consortium (WPLC) and the Wisconsin Digital Library.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, November 19, 2025, at 5:30 p.m., at the Brillion Public Library.

Adjourn: A motion to adjourn was made at 6:44 p.m. by Krueger and seconded by Schwalenberg-Kesler. Motion carried.

Respectfully submitted,

Kate Verhelst