



**MANITOWOC COUNTY
EXPO and ICE CENTER BOARD
MEETING NOTICE**

DATE: Wednesday, November 5, 2025

TIME: 7:00 p.m.

PLACE: Expo Office – 4921 Expo Drive, Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered:

1. Regular business
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Previous Minutes
2. Public Comment
3. Review, Discussion, and Possible Action on Subcommittee Recommendations
 - A. FINANCE SUBCOMMITTEE:
 1. No Committee Meeting; Committee Update; Indoor-Outdoor Vendor Fees
 - B. OPERATIONS SUBCOMMITTEE:
 1. Jr. Fair-Open Class Rules & Regulations Update; Ice Center Operations; Contests and Exhibits Working Group Updates-AG Adventureland Tent; Breakfast on the Farm; Brew Competition; Dairy Cattle (Ice Center) Show Ring; Exhibition Building; King Arthur Baking Contest; Market Animal Committee; Parking; Youth Art Show
 - C. ENTERTAINMENT/VENDORS SUBCOMMITTEE:
 1. Entertainment Ideas; Contracts – Miss Wisconsin; Horse Pull-Start Time-Contract; Tractor Pull; Sea Lions; Fireworks; Polka Music; Expiring 2026 Contracts: Demo Derby; Event Working Group Updates-Celebrity Cream Puff Eating Contest; Grandstand Shows; Outdoor Layout; Parade-Fireworks; Teeny Weeny Donut Contest–Event Name Change
 - D. MARKETING-ADVERTISING SUBCOMMITTEE
 1. No Committee Meeting; Committee Update; Working Group Updates-Fairest of the Fair; Social Media-Marketing; Woman’s Day Event
4. Review, Discussion, and Possible Action on Fair Matters
 - A. Sheep Pens Fundraising
 - B. Reallocation of Budgeted Funds
 - C. Subcommittees and Working Groups Designations; Roles
 - D. WI Association of Fairs
 1. District 4 Meeting Update
 2. Conference – January 11-14 2026; Last Day to Cancel
 - E. Fairest of the Fair Auction Item
 - F. Fair Update
5. Finance Director’s Financial Report – Review; Capital Projects Update
6. Update and Possible Action on Other Fair, Expo Buildings and Grounds Projects and Issues
 - A. Expo-Ice Center Month Events; Expo Grounds Update
7. Adjourn

Date: October 28, 2025

Jeremy Hawig, BOARD CHAIRPERSON
By: Jennell Shelton, Facility Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk’s office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.