

**Manitowoc County  
Veterans Service Commission Minutes  
September 09, 2025**

Meeting of the Commission called to order by Tom Hoffman at 0931 a.m. in Conference Room 113 in the Manitowoc County Heritage Complex, 1701 Michigan Ave. We are in compliance with the open meeting law.

Commission Members Present: Tom Hoffman, Nancy Rivera - Excused: Kurt Carlson

Motion made by Nancy Rivera\_ and seconded by Tom Hoffman to approve the Agenda, motion carried.

Minutes of August 12, 2025 Meeting read. Motion made by Nancy Rivera seconded by Tom Hoffman to accept minutes. Motion carried.

Public Input, NONE

Motion made by Tom Hoffman seconded by Nancy Rivera, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

**Emergency Applications and Requests made since last Commission Meeting:**

| <u>Request</u> | <u>Purpose</u> | <u>Approved</u> |
|----------------|----------------|-----------------|
| NONE           |                |                 |

**Cards issued since August 12, 2025 Commission Meeting: 0x \$50 Gas & 0X \$50 Grocery**

**Relief Balance as of September 08, 2025: \$7,941.72 (-\$500)**

**After meeting with the applicants, the Commission GRANTED assistance for the following purposes:**

| <u>Request</u> | <u>Purpose</u> | <u>Approved</u> |
|----------------|----------------|-----------------|
| \$894.56       | Vehicle Tires  | \$894.56        |

**After meeting with the following applicants, the Commission DENIED assistance to the following applicants:**

| <u>Request</u> | <u>Purpose</u> |
|----------------|----------------|
| \$400.48       | Vehicle Tires  |
| \$9,725.00     | Roof Repair    |

Motion made by Tom Hoffman seconded by Nancy Rivera, affirmed by all present, Motions carried to Approve/Deny the application(s).

Discussion: The **November Meeting will be moved to 11/04/2025** due to Veterans Day 11/11/2025, being the same day as the regular scheduled Manitowoc County Veterans Service Commission meeting.

Motion made by Nancy Rivera, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

The Commission meeting dates are: SECOND TUESDAY OF EACH MONTH

Motion made by Nancy Rivera, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 1002A.M.