

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 10, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: None

Other County Board Members Present: Tyler Martell

Staff Attending: L. Kalista, C. Breit

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the August 13, 2025 Committee meeting after which a motion was made by Zimmer, seconded by Weiss to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of August were reviewed after which a motion was made by Klein seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for August.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Craig Breit reported on the recycling markets and handouts included in the committee packet. Discussion.

Request for Clean Sweep Volunteer Meal

Included in the packet was the Clean Sweep 2025 flyer referencing different items that are accepted and not accepted at the event being held this year on October 11. Request to provide lunch to the volunteers and workers at a cost not-to-exceed \$500 as has been approved in the past. Motion made by Weiss and seconded by Sitkiewitz to approve the money to spend on a volunteer meal. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Breit updated the committee on the status of the project and schedule of work to be finished and reviewed the Change Orders issued to-date. This project is in the final stages with punchout and closeout documents.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$277,720.30 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

IT Division Director Luke Kalista reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo September Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work is soon to finish on the last of the asphalt.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 4:53 pm. Motion carried unanimously.

Minutes taken by Breit

Signed by Sitkiewitz