

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 13, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, L. Naidl, D. Klein

Absent & Excused: None

Absent: None

Other County Board Members Present: County Board Chairman T. Martell

Staff Attending: L. Kalista, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the July 9, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of July were reviewed after which a motion was made by Zimmer, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports Ethics Code Reports for the month of July were reviewed after which a motion was made by Klein, seconded by Naidl to approve the Ethics Report. Motion carried unanimously.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$172,853.45 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Weiss, seconded by Sitkiewitz to approve the pay request. Motion carried unanimously.

Bid Results Law Enforcement Center Intercom and UPS Replacement Projects

Included in the packet were the bid results for both projects.

For the Intercom Project a motion made by Zimmer, seconded by Weiss to award the work to the low bidder, Pieper Electric, Inc. dba Systems Technologies at a cost of \$188,255.00. Discussion. Motion carried unanimously.

For the UPS Project a motion made by Sitkiewitz, seconded by Klein to award the work to the lone bidder, Hubbart Electric at a cost of \$89,885.00. Discussion. Motion carried 4-0 with Sitkiewitz, Weiss, Klein, Zimmer voting aye and Naidl abstaining.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on current projects being worked on in the Communications Division, the status of the 2025 Communications Division Capital Projects and noted that a staff meeting will be held on 8/14/25 with the Manitowoc County Firefighters Association to discuss the parameters of the public safety radio system. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities, and gave a presentation on the Law Enforcement Network and compliance with the Criminal Justice Information System (CJIS) standards. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo August Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Expo Board Recommendation on 2026 Capital Budget

Included in the packet were the 2026 capital budget worksheets for the Expo and Ice Center. The Expo Board unanimously recommended these projects be included in the 2026 DPW Budget. Discussion.

Motion made by Weiss, seconded by Zimmer to support the Expo Board's Capital Projects budget recommendations and forward them to the County Executive for inclusion in his 2026 budget. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 4:58 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz