The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 12th day of August, 2025.

Supervisor Engelbrecht, called the meeting to order at 4:37p.m.

Roll Call: Supervisors Lee Engelbrecht, Susie Maresh and Matthew Phipps.

Excused: Jim Brey, Kevin Behnke

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Supervisor Scott Schiesl Supervisor Paul Hacker, John Creagh, Kathy Schmill, Scott and Barbara Kakuk, Martha Dane

Approval of Minutes: Supervisor Maresh made a motion to approve the minutes from the August 12th, 2025 meeting, seconded by Supervisor Phipps. Motion carried.

Regular Business:

(Public Comment): None

Airport Drainage Issues Herman Road
Commissioner Grotegut provided the committee information from recent rainfall events and shared photos of Airport and non-Airport property. Home owners that reside on Herman Road spoke about the recent flooding that is occurring on their property. Grotegut provided the Committee with wetland maps and correspondence with the DNR. Grotegut also explained that the Airport has been working with an engineering firm on a drainage study but is not completed. A motion made by Supervisor Maresh to wait for the completion of the drainage study recommendations, seconded by supervisor Phipps. Motion carried.

Driveway Request CTH R
Commissioner Grotegut provided the committee with a request for a 60 ft wide driveway on CTH R received by Brandon Vogel, owner of Right Way Applications. Grotegut explained how Mr. Vogel wants to split the driveway between the parcels and install a manure transfer line across CTH R in that same area. Motion made by supervisor Phipps for Mr. Vogel to install a 60' driveway for road side transferring on the same parcel that one will be removed due to being in controlled access. The driveway is not to split both parcels. Seconded by Supervisor Engelbrecht. Motion Carried.
A motion was made by Supervisor Maresh to approve a manure transfer line under CTH R as long as the pipe inlet and outlets are outside of County Right of Way and are properly marked as a private facility. Seconded by Supervisor Phipps. Motion carried.

Traffic and Safety Recommendations for CTH Q at Goodwin Road
Commissioner Grotegut provided the committee with the request for a speed limit reduction from the Town of Manitowoc and recommendations from the July 15th Traffic and Safety Committee for CTH Q at Goodwin Road. Motion made by Supervisor Maresh to remove two trees in the County right of way on the north west quadrant of the intersection and not to lower the speed limit on CTH Q per Traffic and Safety recommendations. Seconded by Supervisor Phipps. Motion carried. Grotegut will contact the Town of Manitowoc with intersection recommendations on Goodwin Road.

Wisconsin State MOU Update:
Grotegut updated the committee with the Memorandum of Understanding between Wisconsin Department of Transportation, Wisconsin Transportation Builders Association and the Wisconsin County Highway Association.

Discussion followed.

<u>WIS 32 Improvements – City of Kiel Update:</u>
Grotegut updated the committee with proposed improvements on WIS 32 in the City of Kiel. Wisconsin DOT is in the early stages of design and will be holding a public outreach meeting in fall/winter of 25. Construction is expected to start in 2029. Discussion to follow.

<u>Overtime Report</u>
The Committee reviewed the Overtime Reports. Grotegut explained the department is comparable to previous year's budget.

<u>Vouchers</u>
The Committee reviewed the vouchers dated July 8th, 2025 through July 29th, 2025.
Supervisor Maresh made a motion to approve the vouchers, seconded by Supervisor Phipps. Motion carried.

<u>Next Meeting Date</u>
September 9th, 2025

<u>Adjournment</u>
Supervisor Maresh made a motion to adjourn, seconded by Supervisor Phipps. Motion carried.
Meeting adjourned at 5:30 p.m.

Submitted by:
Gregory M. Grotegut
Highway Commissioner