

Draft Board of Health Minutes, August 14th 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Annette Kaminski, Shirley Fessler, Supervisor Jon Neils. Absent: Dr. Brian Konowalchuk, Catherine Wagner. Also in attendance: Korina Aghmar, Natasha Khan, Luar Rivera Rosado

Regular Business: Supervisor Metzger called the meeting to order at 5:00 p.m. June 2025 meeting minutes reviewed. Motion by Shirley Fessler to approve, seconded by Supervisor Grambow. Motion carried unanimously. No public comment.

Health Officer Report: (Korina Aghmar, Health Officer)

- **Grants/Budget Update**-Anticipate decreased funding in 2026 for several WI-DHS contracts including Radon RICs, Immunization, and Public Health Emergency Preparedness grants.

Review & Action on 2026 Health Department Additional Fee Schedule (Korina Aghmar, Health Officer)

- Review and discussion of additional fee schedule.
 - Additional fee schedule is for charges of providing services or items for purchase, & is different than the permit and license fee schedule.
 - This schedule, and increases last occurred in November, 2024.
- Motion to approve by Supervisor Muench seconded by Supervisor Neils. Motion carried.

Quality Improvement Presentation: WIC Project: (Natasha Khan, CH Strategist & Luar Rivera-Rosado, WIC Specialist)

- WIC quality improvement storyboard reviewed. This project was implemented to improve compliance with WIC federal processing standards for scheduling appointments.
- Quality improvement tools used included: Plan, Do, Study, Act cycle and root cause analysis.
- Results show a significant improvement in the number of applications out of compliance.
- Plan to continue quality assurance activities, and use of tools developed.

Public Health Nursing Report: (Korina Aghmar, Health Officer)

- **Communicable Disease-**
 - Overall respiratory illness levels across the state and the NER remain minimal.
 - Manitowoc County Monthly CD Report: Seeing an increase in chlamydia & vector-borne illnesses.
 - VFA program vaccine availability declining statewide, currently MCHD stock is stable.
- **Health Promotion-**
 - Nurses partnered with Health Occupations Students of America (HOSA) to provide technical assistance with the planning of a sun safety health promotion initiative.
 - Aligns with goals to support public health as a career field, and MCH objective.
 - MCHD recently became a Coverdell Stroke Program Community Partner.
 - Currently working on action plan to gather data & promote awareness in the community.

Environmental Health Report: (Korina Aghmar, Health Officer)

- Licenses & Renewals have been completed; everyone has paid. Beach monitoring program continues.

WIC Report: (provided by Korina Aghmar, Health Officer)

- June caseload was 1,171 participants. The contracted caseload for June was 1,061 participants.
- WIC Farmers Nutrition Program started issuance July 1st. This program will go through September.
 - Participants receive \$25 to use through the season.

Next Meeting Date and Adjournment: The next meeting date for the Board of Health will be Sept 11th 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Neils, and seconded by Supervisor Jadowski. Motion carried. Meeting adjourned at 5:25 p.m.

Minutes Submitted by, Korina Aghmar