

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 9, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, L. Naidl, D. Klein

Absent & Excused: Supervisor D. Zimmer

Absent: None

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, L. Kalista, C. Breit, G. Neuser, County Executive Bob Ziegelbauer

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the June 11, 2025 Committee meeting after which a motion was made by Weiss, seconded by Klein to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of June were reviewed after which a motion was made by Naidl, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for the month of June.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Materials Recovery Facility (MRF) Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

RU Consolidation Awards 2025

Reisenbuechler reported on the WDNR Consolidation Grants, how the County supports our municipalities in their grant application, and how the financial awards are shared with the County. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$235,229.50 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

HSD Request to Construct Raised Garden Beds at the Hamilton St. Building

Included in the packet was an email request from HSD Director Fure requesting (2) raised garden beds for client programming at no cost to the County. Discussion. Motion made by Weiss, seconded by Klein to approve the request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser gave a PowerPoint presentation on the Manitowoc County Public Safety Radio System and reported on the status of the 2025 Communications Division Capital Projects, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities, noting that the City of Kiel has joined the county's law enforcement mobile records software platform. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo July Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Fairest of the Fair Proclamation

Included in the packet was a draft of the annual proclamation honoring the current year's Fairest of the Fair. Discussion.

Motion made by Klein, seconded by Sitkiewitz to support the proclamation and forward it to the County Board.

Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Klein, seconded by Naidl to adjourn the meeting at 5:18 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz