



**MANITOWOC COUNTY**  
**Aging & Disability Resource Center Nutrition Project Council**  
**MEETING NOTICE**

DATE: Monday, July 14<sup>th</sup>, 2025  
TIME: 1:00 p.m.  
PLACE: Two Rivers Senior Center- Koska Room  
1520 17<sup>th</sup> St  
Two Rivers, WI, 54241

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the council may convene in closed session. The following matters may be considered at the meeting:

1. Open Meeting Compliance
2. Regular Business (Roll Call, Previous Minutes, etc.)
3. Agenda Approval
4. Welcome & Introductions
5. Evaluation of the program
  - a. Temperature Regulations Home Delivered Meals
  - b. Upcoming GWAAR Audit
6. Promotion and outreach efforts
  - a. Malnutrition Week (Sept. 8-12)
7. Planning Updates
  - a. Awareness of Programs and recruitment of Elders to program
    - i. Farmer Market Vouchers
    - ii. HDM - Meal Prioritization Update
    - iii. Stepping up your Nutrition- June/July
  - b. Events planned for August, September, and October
    - i. Malnutrition Awareness Week (Sept. 8-12)
    - ii. Kewaunee Resource Fair (September 30th- 9-12pm at Fair Grounds Luxemburg)
    - iii. Site manager Training (Oct 23rd)- all sites remain open
8. Advocacy Updates
  - a. Federal Funding Update
  - b. Elder input
9. Meal Site and Home Delivered Meal Reports
  - a. Congregate Meals served May and June
  - b. Home Delivered Meals served May and June
10. Other Items
  - a. Driver Training- August 2025 via email presentation

Date: 06/23/2025

Kevin Hagerty, Chair

By: Emily Siemers, Nutrition Program Coordinator

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.