

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 11, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, L. Naidl

Absent & Excused: Supervisor D. Klein

Absent: Supervisor D. Zimmer

Other County Board Members Present: County Board Chairman T. Martell

Staff Attending: L. Kalista, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the May 14, 2025 Committee meeting after which a motion was made by Weiss, seconded by Naidl to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of May were reviewed after which a motion was made by Sitkiewitz, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports Ethics Code Reports for the month of May were reviewed after which a motion was made by Weiss, seconded by Naidl to approve the Ethics Code Report. Motion carried unanimously.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date and the status of the project's contingency fund. Discussion.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$2,368.35 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Weiss, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$153,104.85 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Sitkiewitz, seconded by Naidl to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo June Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work has started on some projects and will commence throughout the summer.

Blood Center of Wisconsin – Waiver of Fees Request

Included in the packet was a letter from the Blood Center of Wisconsin requesting a waiver of rental fees for a 4-hour blood drive to be held in the Expo Merchants Building on Tuesday, July 8. Discussion.

Motion made by Weiss, seconded by Sitkiewitz to approve the request. Motion carried unanimously.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Weiss, seconded by Naidl to adjourn the meeting at 5:07 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz