

RESOLUTION DENYING CLAIM
(Penny Brusky)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Penny Brusky filed a claim with Manitowoc County on May 14, 2025 seeking
2 damages purportedly caused by an interaction between her and law enforcement; and
3

4 WHEREAS, Manitowoc County has provided a copy of the claim and relevant records to
5 its insurance carrier; and
6

7 WHEREAS, the insurance carrier has reviewed the information provided, investigated the
8 facts, and determined that Manitowoc County should deny the claim; and
9

10 WHEREAS, the Corporation Counsel and the Finance Committee have reviewed the
11 insurance carrier's recommendation that the claim be denied and that the county issue a formal
12 disallowance;
13

14 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
15 of Manitowoc that the claim is denied and that the Corporation Counsel and County Clerk are
16 directed to provide such notice of the denial of the claim as may be required.

Dated this 17th day of June 2025.

Respectfully submitted by the Finance Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

**RESOLUTION ESTABLISHING COMPENSATION FOR COUNTY
BOARD SUPERVISORS FOR TERM BEGINNING APRIL 2026**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, pursuant to Wis. Stat. § 59.10, Manitowoc County elected to become a “self-
2 organized” county; and
3

4 WHEREAS, the county board of supervisors determines the method of compensation for
5 the members of the board in self-organized counties, subject to the county executive’s authority to
6 approve or veto resolutions or ordinances under Wis. Stat. § 59.17(6); and
7

8 WHEREAS, the current compensation for the county board of supervisors of the county of
9 Manitowoc is \$275.00 monthly; and
10

11 WHEREAS, the current compensation for the county board chairperson is \$400.00
12 monthly; and
13

14 WHEREAS, the Personnel Committee recommends that the compensation for county
15 board supervisors and county board chairperson remain the same for the next term;
16

17 NOW, THEREFORE, BE IT RESOLVED by the county board of supervisors of the county
18 of Manitowoc that the salary for county board supervisors and the county board chair for the term
19 beginning April 2026 is set as follows:
20

21 County Board Supervisors: \$275.00 per month;
22

23 County Board Chair: \$400.00 per month;
24

25 and
26

27 BE IT FURTHER RESOLVED that the established salary for county board supervisors
28 and the county board chair will continue for ensuing terms unless changed by the county board of
29 supervisors of the county of Manitowoc in accordance with Wisconsin law.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Philip Ruzek)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4)
12 of Section Eight (8), Township Twenty (20) North, Range Twenty-Three (23) East, Town of
13 Kossuth, Manitowoc County, Wisconsin, more particularly described as follows:
14

15 Commencing at the south quarter corner of said Section 8; thence N01°-04'-32"E
16 along the west line of the SE1/4 of said Section 8, a distance of 2123.03 feet to the
17 point of beginning; thence continue N01°-04'-32"E along said west line, a distance
18 of 521.23 feet to the center corner of said Section 8; thence N89°-33'-44"E along
19 the north line of said SE1/4, a distance of 1339.37 feet to the east line of the NW1/4
20 of said SE1/4; thence S01°-27'-43"W along said east line, a distance of 521.34 feet;
21 thence S89°-33'-44"W, a distance of 1335.85 feet to the point of beginning, said
22 parcel containing approximately 696,960 square feet (16.00 acres) of land
23

24 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(John and Donna Spevacek)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land containing all of Tract 1 of Certified Survey Map, recorded in Volume 3
12 of Certified Survey Maps, on Page 579 as Document No. 453499, plus additional lands; being part
13 of the Southwest Quarter (SW1/4) of the Southeast Quarter (SE1/4) of Section Eight (8) and the
14 Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Seventeen (17),
15 Township Twenty (20) North, Range Twenty-Four (24) East, Town of Mishicot, Manitowoc
16 County, Wisconsin, more particularly described as follows:
17

18 Beginning at the south quarter corner of said Section 8; thence N00°-17'-37"E along
19 the west line of the SE1/4 of said Section 8, a distance of 1080.03 feet; thence
20 S87°-56'-25"E 475.82 feet; thence S00°-25'-42"W 154.58 feet; thence S14°-
21 01'-55"W 377.47 feet; thence S02°-44'-58"W 228.31 feet; thence S00°-16'-50"W
22 318.60 feet; thence S86°-31'-43"W 324.83 feet; thence S48°-13'-19"W 68.62 feet
23 to the west line of the NE1/4 of said Section 17; thence N00°-21'-54"W along said
24 west line, a distance of 69.90 feet to the point of beginning, said parcel containing
25 approximately 447,111 square feet (10.264 acres) of land
26

27 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Ronald Meyer Revocable Trust)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the Northeast one-quarter of the Southwest one-quarter, Section
12 29, Township 20 North, Range 23 East, Town of Kossuth, Manitowoc County, Wisconsin, more
13 particularly described as follows:
14

15 Commencing at the West ¼ corner of said Section 29, T20N-R23E; thence
16 S89°36'50"E along the ¼ Section line 2268.97 feet to the point of beginning; thence
17 continue S89°36'50"E, 336.79 feet to the Center ¼ Corner of said Section; thence
18 S00°12'34"E along the ¼ Section line, 405.53 feet; thence N87°53'36"W, 301.86
19 feet; thence N05°16'17"W, 398.38 feet to the point of beginning, said parcel
20 containing approximately 127,919 square feet (2.94 acres) of land
21

22 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate (SE) Residential
23 District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(Kevin Madson)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land in part of the NE 1/4 of the SE 1/4 of Section 36, Town 19 North, Range
12 22 East, Town of Cato, Manitowoc County, Wisconsin, more particularly described as follows:
13

14 Commencing at the E 1/4 Corner of said Section 36, being the point of beginning;
15 Thence S 00°25'42" W, 490.88 feet coincident with the east line of said SE 1/4;
16 Thence N 89°52'38" W, 750.00 feet; Thence N 22°56'36" W, 534.39 feet to the
17 north line of said SE 1/4; Thence S 89°49'45" E, 962.00 feet to the point of
18 beginning, said parcel containing 420,485 Square Feet (9.653 Acres) of land
19

20 is hereby rezoned from Exclusive Agriculture (EA) District to General Agriculture (GA) District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING ZONING MAP
(James and Catherine Kollath)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on June 2, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the West Half (W1/2) of the West Half (W1/2) of the
12 Southwest Quarter (SW1/4) of Section Twenty-Six (26), Township Eighteen (18) North, Range
13 Twenty-One (21) East, Town of Eaton, Manitowoc County, Wisconsin, more particularly
14 described as follows:
15

16 Commencing at the west quarter corner of said Section 26; thence S00°-08'-59"W
17 along the west line of the SW1/4 of said Section 26, a distance of 1253.59 feet to
18 the point of beginning; thence N87°-07'-59"E 658.90 feet to the east line of the
19 W1/2 of the W1/2 of said SW1/4; thence S00°-05'-30"W along said east line, a
20 distance of 102.58 feet to a south line of the W1/2 of the W1/2 of said SW1/4;
21 thence S89°-58'-40"W along said south line, a distance of 658.10 feet the west line
22 of said SW1/4; thence N00°-08'-59"E 69.88 feet to the point of beginning, said
23 parcel containing approximately 56,741 square feet (1.303 acres) of land
24

25 is hereby rezoned from Exclusive Agriculture (EA) District to Small Estate (SE)
26 Residential District;
27

28 and
29

30 A parcel of land located in part of the West Half (W1/2) of the West Half (W1/2)
31 of the Southwest Quarter (SW1/4) of Section Twenty-Six (26), Township Eighteen (18)
32 North, Range Twenty-One (21) East, Town of Eaton, Manitowoc County, Wisconsin, more
33 particularly described as follows:
34

35 Commencing at the west quarter corner of said Section 26; thence S00°-08'-59"W
36 along the west line of the SW1/4 of said Section 26, a distance of 860.39 feet to the
37 point of beginning; thence continue S00°-08'-59"W along said west line, a distance
38 of 393.20 feet; thence N87°-07'-59"E 658.90 feet to the east line of the W1/2 of the
39 W1/2 of said SW1/4; thence N00°-05'-30"E along said east line, a distance of

40 362.47 feet; thence S89°-48'-25"W 657.63 feet to the point of beginning. Said
41 parcel contains approximately 248,546 square feet (5.705 acres) of land
42
43 is hereby rezoned from Exclusive Agriculture (EA) District to Rural Residential (RR)
44 District.

Dated this 17th day of June 2025.

Respectfully submitted by the Planning and Park Commission.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

**RESOLUTION APPROVING TOWN OF NEWTON ZONING
ORDINANCE TEXT AMENDMENTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the town of Newton adopted the Town of Newton Zoning and Land Division
2 Ordinance pursuant to the authority granted to towns under Wis. Stat. § 60.62; and
3

4 WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority
5 granted to counties under Wis. Stat. § 59.69; and
6

7 WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance
9 under Wis. Stat. § 59.69; and
10

11 WHEREAS, the town of Newton amended its Zoning and Land Division Ordinance on
12 May 14, 2025 by making certain text amendments to the ordinance, which include amending the
13 following sections of the Zoning and Land Division Ordinance as noted below but as more
14 particularity described in ***Exhibit A*** attached to this resolution:
15

- 16 • Addition of definition and regulations for accessory dwelling units (*see* Sections
17 1.09 17.a. and 14.03 6.);
- 18 • Addition of definition and regulations for vacation rental (*see* Sections 1.09 70. and
19 14.03 10.);
- 20 • Addition of standards to prevent split zoning of parcels (*see* Section 12.01 4.);
- 21 • Changed maximum area for lot sizes by zoning district (*see* Section 13.01);
- 22 • Addition of requirement for new lots to have frontage along a public road (*see*
23 Section 13.02 1.);
- 24 • Updated the conditional, permitted, and accessory land use allowances matrix per
25 zoning district (*see* Section 14.01);
- 26 • Removed some allowances for structures within setback lines and sight triangle
27 areas (*see* Sections 15.07 and 15.08);
- 28 • Addition of Small Wind Energy System regulations (*see* Section 21.00);
- 29 • Addition Solar Energy System standards (*see* Section 23.00);
- 30 • Made certain clarifications throughout the text for ease of administration.

31
32 and
33

34 WHEREAS, the town of Newton has submitted its text amendments to the county board
35 of supervisors of the county of Manitowoc for approval, and a copy of the amended zoning
36 ordinance has been provided to each member of the Manitowoc County Board of Supervisors for
37 review;
38

39 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
40 county of Manitowoc approves the text amendments to the Town of Newton Zoning and Land
41 Division Ordinance that were adopted by the Town Board on May 14, 2025as attached to this
42 resolution; and

43
44 BE IT FURTHER RESOLVED that the proposed amended version of the Town of Newton
45 Zoning and Land Division Ordinance is attached to this resolution and is available for inspection
46 at the Manitowoc County Clerk's Office.

 Dated this 17th day of June 2025.

Respectfully submitted by the Supervisor Behnke, District 12.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

**RESOLUTION AUTHORIZING WISCONSIN DEPARTMENT OF
NATURAL RESOURCES NORTHEAST LAKESHORE TOTAL MAXIMUM
DAILY LOAD PILOT GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, mismanaged nutrient application and agricultural runoff can be significant
2 sources of pollution impacting Manitowoc County's groundwater, surface water, and the watersheds
3 draining to the Lake Michigan ecosystem; and
4

5 WHEREAS, the Manitowoc County Land and Water Resource Management Plan ("Plan")
6 identifies concerns with non-point pollution of surface water and groundwater, along with agricultural
7 soil erosion in the County; and
8

9 WHEREAS, through ordinances, technical assistance, educational programs, and cost-share
10 funds, the Soil and Water Conservation Department ("Department") addresses the concerns identified
11 in the Plan; and
12

13 WHEREAS, agricultural producers who manage animals and farmland and applying nutrients
14 to the landscape have the ability to control runoff and reduce impacts to watersheds when funds are
15 available to install best management practices; and
16

17 WHEREAS, Department staff continually reach out to federal, state, and local governments,
18 as well as non-profit organizations, for funding opportunities to bring cost-share dollars into
19 Manitowoc County to address environmental concerns and provide conservation-based programing
20 and solutions for its citizens; and
21

22 WHEREAS, the Department received approval from the Land Conservation Committee to
23 apply for and receive up to \$135,510 from the Wisconsin Department of Natural Resources ("WDNR")
24 for the purpose of implementing agricultural best management practices in the Northeast Lakeshore
25 Total Maximum Daily Load area; and
26

27 WHEREAS, the Department has the staff and internal resources available to meet the scope of
28 work required in the grant, including: developing plans, installing best management practices, and
29 administering the funds over the next three years with no increase to the county levy; and
30

31 WHEREAS, this grant is funded in part or wholly by grants from the Environmental Protection
32 Agency CFDA# 66.469; and
33

34 WHEREAS, neither the United States nor the Environmental Protection Agency is a party to
35 any agreement between the Department and the WDNR pursuant to a Northeast Lakeshore Total
36 Maximum Daily Load Pilot Grant, as the grant is administered through the WDNR; and
37

38 WHEREAS, after careful consideration and review, the Land Conservation Committee
39 recommends the Department pursue and accept a Northeast Lakeshore Total Maximum Daily Load
40 Pilot Grant from the WDNR in the amount of \$135,510;
41

42 NOW THEREFORE, BE IT RESOLVED that the county board of supervisors of the county
43 of Manitowoc authorizes the Soil and Water Conservation Department to accept the Northeast
44 Lakeshore Total Maximum Daily Load Pilot Grant from the Wisconsin Department of Natural
45 Resources in an amount of \$135,510; and
46

47 BE IT FURTHER RESOLVED that the Soil and Water Conservation Department will meet
48 the financial obligations, and will verify, report, and submit reimbursements necessary to fully and
49 satisfactorily complete the deliverables as outlined in grant applications and any agreements entered
50 into pursuant thereto; and
51

52 BE IT FURTHER RESOLVED that the Manitowoc County Soil and Water Conservation
53 Department Director, or his or her designee, is hereby authorized to sign and submit all documents and
54 take actions required to administer the Northeast Lakeshore Total Maximum Daily Load Pilot Grant
55 to include, but not limited to: applications for financial aid, cost-share contracts and payments, best
56 management practice(s) verification, reimbursement of claims with landowner/contractor payment
57 documentation, interim and final reports, environmental assessments, and taking such other action as
58 necessary to complete an approved project; and
59

60 BE IT FURTHER RESOLVED that as grant funds are awarded, the Soil and Water
61 Conservation Department's adopted budget shall be amended accordingly and the Finance Director
62 shall record such information in the official books of the County for the year ending December 31,
63 2025 with carryover to future years as may be required.

Dated this 17th day of June 2025.

Respectfully submitted by the Land Conservation Committee.

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Soil and Water Conservation Department budget are hereby increased by the amount of any State grant amount authorized.

APPROVED: Bob Ziegelbauer, County Executive.

ORDINANCE AMENDING MANITOWOC COUNTY CODE S. 2.02
(County Departments)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, pursuant to Wis. Const. art. VI, § 4 and Wis. Stat. § 59.34(1)(a), counties that
2 have a population of less than 500,000 may replace an elected Coroner with a medical examiner
3 system to perform the statutory duties of a Coroner; and
4

5 WHEREAS, changing from an elected Coroner to a medical examiner system must done
6 before the date a Coroner is duly elected and can only become effective after the incumbent
7 Coroner's term has expired; and
8

9 WHEREAS, replacing the elected Coroner with a medical examiner system provides
10 Manitowoc County with the opportunity to establish professional qualifications for a medical
11 examiner; and
12

13 WHEREAS, using an appointed medical examiner system will best ensure the continuation
14 of qualified and efficient services for Manitowoc County; and
15

16 WHEREAS, after careful consideration and review, the Manitowoc County Personnel
17 Committee recommends that s. 2.02 of the Manitowoc County Code be amended to remove the
18 Coroner's Office from the list of departments of Manitowoc County and replaced with a Medical
19 Examiner Department effective January 4, 2027;
20

21 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
22 ordain as follows:
23

24 Manitowoc County Code s. 2.02(7) is amended to read as follows:
25

26 ~~(7) — Coroner. The Office of the Coroner is responsible for performing the duties~~
27 ~~assigned to the office by Wis. Stat. ch. 979 related to the investigation of deaths as~~
28 ~~well as performing such other duties and responsibilities as set forth in Wis. Stat.~~
29 ~~§§ 59.34 — 59.39. Effective January 4, 2027 at 12:00 a.m. the Office of County~~
30 ~~Coroner is abolished. Any appointed Deputy Coroner shall no longer serve in that~~
31 ~~capacity after the Office of the Coroner is abolished.~~
32

33 and
34

35 Manitowoc County Code s. 2.02(16g) is created to read as follows:
36

37 (16g) Medical Examiner. Effective January 4, 2027 at 12:00 a.m. there is created a
38 Medical Examiner Department. The Medical Examiner Department is responsible
39 for performing the duties outlined in Wis. Stat. ch. 979 related to the investigation

40 of deaths, as well as performing such other duties and responsibilities as set forth
41 in Wis. Stat. §§ 59.34 - 59.39.
42

43 and
44

45 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
46 reflect this amendment; and
47

48 BE IT FURTHER ORDAINED that this ordinance shall first be effective January 4, 2027.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: None.

APPROVED: Bob Ziegelbauer, County Executive.

**RESOLUTION CREATING 1.0 FULL-TIME EQUIVALENT MEDICAL
EXAMINER POSITION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, as of January 4, 2027, Manitowoc County will replace its elected Coroner
2 with a medical examiner system pursuant to Manitowoc County Code s. 2.02(16g), Wis.
3 Stat. § 59.34(1)(a), and Wis. Const. art. VI, § 4; and
4

5 WHEREAS, due to the switch from an elected Coroner to a medical examiner system,
6 Manitowoc County must establish a new medical examiner position; and
7

8 WHEREAS, the medical examiner will be the head of the Medical Examiner Department;
9 and
10

11 WHEREAS, the medical examiner will be appointed (subject to confirmation by the county
12 board of supervisors) and supervised by the County Executive; and
13

14 WHEREAS, the new medical examiner position will be placed in the C52 pay grade; and
15

16 WHEREAS, after careful consideration and review, the Personnel Committee recommends
17 the creation of a 1.0 full-time equivalent Medical Examiner position effective January 4, 2027;
18

19 NOW THEREFORE BE IT RESOLVED that the county board of supervisors of the county
20 of Manitowoc hereby creates a 1.0 full-time equivalent Medical Examiner position, which shall
21 first become effective January 4, 2027; and
22

23 BE IT FURTHER RESOLVED that the 2027 Full-Time Equivalent Report (FTE) by
24 Department included in the 2027 Adopted Annual Budget Book shall reflect the 1.0 full-time
25 equivalent Medical Examiner position created by this resolution.

Dated this 17th day of June 2025.

Respectfully submitted by the Personnel Committee.

FISCAL IMPACT: Indeterminate. The medical examiner position will be funded in the 2027
Manitowoc County budget.

APPROVED: Bob Ziegelbauer, County Executive.