

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, May 14, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein, L. Naidl

Absent & Excused: None

Other County Board Members Present: None

Staff Attending: L. Kalista, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the April 9, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of April were reviewed after which a motion was made by Klein, seconded by Naidl to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for April.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Public Works Director Gerry Neuser reported on the recycling markets and handouts included in the committee packet. Discussion.

Clean Sweep Event – Re-scheduled Dates

Neuser reported on the rescheduling of the Clean Sweep events from May 15 & 16 to October 10 & 11 out of an abundance of caution for the event participants and the general public due to the current high volume of traffic on HWY 310, as it is the detour route during the reconstruction of Memorial Drive. Discussion.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Craig Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work and reviewed the Change Orders issued to-date as well as the current proposed HVAC Change Order to replace the existing (160) isolation valves at all baseboard heating units and the (4) barometric dampers & louvers on the tower clearstory at a combined cost of approximately \$39,000.00. Discussion. A motion was made by Zimmer, seconded by Weiss to approve the Change Order. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Eland Electric for \$8,782.20 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Klein, seconded by Naidl to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Hamann Construction for \$190,117.80 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Naidl, seconded by Zimmer to approve the pay request. Motion carried unanimously.

Hubbart Electric Request for Variance

The Committee reviewed the site plan for a storage building Hubbart Electric is proposing to build on their property near the lot line of the Manitowoc County Office Complex. Building setbacks from the lot line are set at 25', and they are proposing a 19' setback. Discussion. A motion was made by Weiss, seconded by Sitkiewitz to approve the 19' setback. Motion carried with Sitkiewitz, Weiss, Zimmer, and Klein voting Aye, and Naidl abstaining.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities and 2025 Capital projects**

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:**Operations/Projects – Update**

IT Division Director Luke Kalista reported on the Information Technology Capital Projects and Activities. Discussion.

Cyber Security Update

Kalista reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**Report on Activities**

Breit reported on the Expo May Events Calendar.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting that work has started on some projects and will commence throughout the summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:04 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz