

HIGHWAY COMMITTEE MINUTES

May 13, 2025

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 13th day of May, 2025.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Jim Brey, Lee Engelbrecht, Matthew Phipps, and Susie Maresh

Excused: N/A

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Supervisor Scott Schiesl, and Conor Benham

Approval of Minutes: Supervisor Engelbrecht made a motion to approve the minutes from the March 11th, 2025 meeting, seconded by Supervisor M. Phipps. Motion carried.

Regular Business:

(Public Comment): Conor Benham spoke regarding invasive species spraying and the request for notifying all county residents. Discussion took place regarding additional notification besides the local newspaper, radio, and county website notices. Commissioner Grotegut informed the committee the department is working with IT Department to implement an email sign in on the county website to opt in to receive all highway notices, to include the invasive species spraying in spring.

John Woelfel Controlled Access Request

Commissioner Grotegut provided the committee with a letter received from John Woelfel. John Woelfel explained in his letter his request to close off the north end driveway entrance and merge both on the south end together allowing for a south entrance only to his property, along with removing the old north end driveway. Brief discussion took place by the highway committee.

Motion made by Supervisor Brey to grant the driveway request with stipulation for the curb line to be professionally cut for the new access. Also, that the old entrance will need a new curb poured, topsoiled, seeded and erosion matted in right of way. seconded by Supervisor Maresh. Motion carried.

Broadwind Sublease Approval

Commissioner Grotegut provided the committee with a sublease request received from tenant Broadwind Heavy Fabrication, Inc to sublandlord to Maynards Energy Exchange, LLC for a term of three months, with an option to extend the term for an additional period of three months. Brief discussion took place.

Motion made by Supervisor Engelbrecht to grant the request for Broadwind Heavy Fabrication, Inc. sublease to Maynards Energy Exchange, LLC, seconded by Supervisor Maresh. Motion carried.

Brine – Commodity Building Bids Approval

Commissioner Grotegut presented the committee with the bid results from the recent Brine – Commodity Building bid opening which also included explanation of the alternate bid options. Discussion took place.

Supervisor Maresh made a motion to approve the lowest bid result received from Bayland Buildings, seconded by Supervisor Engelbrecht. Motion carried.

Buildings and Grounds - Update

Commissioner Grotegut updated the committee with the recently updated HVAC installation at our Highway 310 Shop. Grotegut also added the roof replacement for the 310 Shop is slated for the 2026 budget. He also updated the committee on the I-43 Salt Shed is in need for updates, however this is state owned so the repairs

will be on the state. Brief discussion took place.

2025 Project Update

Commissioner Grotegut provided an update to the committee on current 2025 road projects. CTH CR is almost completed, with CTH R, CTH Y, and CTH Q currently under construction with milling/Cold in Place/road curing followed by a top layer of asphalt, shouldering, and center striping. Grotegut also updated the committee on the Memorial Drive (Hwy 42) current construction status, with the project being ahead of schedule.

2026 Proposed Engineered Project Approval

Commissioner Grotegut presented the committee with the 2026 proposed engineered projects on CTH XX & Louis Corners Road, and CTH V (Hillcrest Road) NB On/Off Ramps to Semi Drive. Discussion took place. Supervisor Engelbrecht made a motion for approval to start the design phase with an engineering firm for both projects on CTH XX AND CTH V, seconded by Supervisor Maresh. Motion carried.

2025-2026 Salt Prices Update

Commissioner Grotegut updated the committee on salt prices for the 2025-2026 winter season for Manitowoc County with an increase of 5% vs last year. Brief discussion took place.

Airport Projects Update

Commissioner Grotegut updated the committee on the four-year lighting project status of being almost completed. Grotegut also mentioned to the committee there will be a drainage study completed at the airport and results should follow in June. A consulting firm has also started the data collection process for the Airport Master Plan. Grotegut also mentioned the EAA chapter recently restored the Seabee plane with help of area students and it will be displayed near the original location on the front lawn in early summer. Brief discussion took place.

Personnel Update

Commissioner Grotegut provided the committee on the status of positions currently open in the highway department and an update on airport positions. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated March 4th, 2025 through May 6th, 2025.

Supervisor Brey made a motion to approve the vouchers, seconded by Supervisor Engelbrecht. Motion carried.

Next Meeting Date

June 10th, 2025

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor Maresh. Motion carried.

Meeting adjourned at 5:04 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner