

## Board of Health Minutes: April 10th, 2025

Attendance: Supervisor Rita Metzger, Supervisor Mike Grambow, Supervisor Nick Muench, Supervisor Tim Jadowski, Supervisor Jon Neils, Shirley Fessler. Absent: Dr. Brian Konowalchuk, Shannon Kanter, Annette Kaminski (excused). Also in attendance: Korina Aghmar, Lexi Otis.

**Regular Business:** Supervisor Metzger called the meeting to order at 5:00 p.m. March 2025 meeting minutes reviewed. Motion by Shirley Fessler to approve, seconded by Supervisor Grambow. Motion carried unanimously. No public comment.

### Health Officer Report:

- a. Community Health Improvement Plan (CHIP) Progress Report- (Lexi Otis)
  - Community Health Educator, Lexi Otis presented on 2024 CHIP activities
  - The CHIP is a 5-year plan, based off local data & community selected priorities.
  - Healthiest Manitowoc County (HMC) has 4 groups working on CHIP priorities.
  - Health Dept. takes a lead role in supporting HMC, & collecting data used for CHIP as required by state statute & codes (Wis. Stat. ch. 251.05, and Wi DHS 140).
  - More info. on HMC, & the CHIP reports are on website: [www.healthiestmc.org](http://www.healthiestmc.org).
- b. Quality Improvement/ Public Health PM System Update-
  - Health Officer, Korina Aghmar presented on the public health performance management (PM) system.
  - PM system is focused on productivity & effectiveness of *programs*
  - A PM system is required for MCHD to meet Wi-DHS 140 requirements
  - MCHD has a PM Dashboard to monitor & report on progress for metrics selected.

### Public Health Nursing Report:

- *Communicable Disease-*
  - The most frequently reported conditions in March were Chlamydia (8) and influenza-associated hospitalizations (5).
  - RSV, influenza, and COVID-19 activity is low.
- *Health Promotion-* For the month of April we are promoting adolescent immunization awareness. This initiative includes promoting adolescent immunization action week from 4/7-4/11 & through providing communication resources to healthcare organizations and schools.

### Environmental Health Report:

- EH team is preparing for license renewals. There will be about 880 license renewals & invoices that will be generated at the end of April, & mailed out by May 15<sup>th</sup>.

### WIC Report

- The final February WIC caseload was 1,158 participants. The initial March caseload was 1,164.

**Next Meeting Date and Adjournment:** The next meeting date for the Board of Health will be May 8th, 2025 at 5:00 PM in the public health building. A motion to adjourn was made by Supervisor Muench, and seconded by Supervisor Neils. Motion carried. Meeting adjourned at 5:40 p.m.

Minutes Submitted by, Korina Aghmar