

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, April 9, 2025

Location: Manitowoc County Public Health Building, 1028 South 9th St, Manitowoc

Present: Supervisors K. Sitkiewitz, D. Weiss, D. Zimmer, D. Klein

Absent & Excused: Supervisor L. Naidl

Other County Board Members Present: None

Staff Attending: J. Reisenbuechler, C. Breit, G. Neuser

Called to Order The meeting was called to order at 4:30 pm by Committee Chairman Sitkiewitz.

Minutes Minutes were reviewed from the March 12, 2025 Committee meeting after which a motion was made by Weiss, seconded by Zimmer to approve the Public Works Committee meeting minutes. Motion carried unanimously.

Donation Tracker Donations for the month of March were reviewed after which a motion was made by Weiss, seconded by Klein to approve the Donation Tracker Report. Motion carried unanimously.

Ethics Code Reports There were no Ethics Code Reports for March.

Public Comment The Committee Chair called for public comment three times. No public comment was made.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Materials Recovery facility (MRF) Manager Jon Reisenbuechler reported on the recycling markets and handouts included in the committee packet. Discussion.

2024 MRF Self-Certification

Reisenbuechler reported on the 2024 Re-certification and commented on the process and data included in the report. Discussion.

Request for Clean Sweep Volunteer Meal

Reisenbuechler reported on the Clean Sweep flyer included in the Committee packet and the annual request to fund the lunch meal for Clean Sweep Volunteers and workers. A motion was made by Zimmer, seconded by Weiss to approve providing the lunch meal at a cost not to exceed \$500.00. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2025 Capital Projects

Asst. Public Works Director Breit reported on the 2025 Capital Projects included in the committee packet. Discussion.

Courthouse Windows Replacement and HVAC Systems Upgrade Project/Change Orders

Neuser updated the committee on the status of the project and schedule of work, and reviewed the Change Orders issued to-date as well as the current proposed change order to replace the existing rotunda chandelier hand-winch and non-code-complying wiring with a powered hoist at a cost of \$18,728.00. Discussion. A motion was made by Klein, seconded by Zimmer to approve the change order. Motion carried unanimously.

Pay Request(s) for Capital Projects

Included in the packet was a Pay Request from Hamann Construction for \$298,387.85 for the Courthouse Windows Replacement & HVAC Upgrade project. Motion made by Zimmer, seconded by Weiss to approve the pay request. Motion carried unanimously.

Included in the packet was a Pay Request from Eland Electric for \$62,281.80 for the Law Enforcement Center Fire Alarm System Replacement project. Motion made by Weiss, seconded by Klein to approve the pay request. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities and 2025 Capital projects

Neuser reported on the status of the 2025 Communications Division Capital Projects, the Public Safety Radio System, and other Communications projects which were included in the committee packet. Discussion.

INFORMATION TECHNOLOGY DIVISION– Discussion and Possible Action on the Following Items:

Operations/Projects – Update

Neuser reported on the Information Technology Capital Projects and Activities and gave a staffing update. Discussion.

Cyber Security Update

Neuser reported on the Cyber-security report included in the electronic committee packet.

EXPO / ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities

Breit reported on the Expo April Events Calendar. Discussion.

2025 Capital Projects Update

Breit reported on the 2025 Capital Projects included in the committee packet, noting most of the work will commence in spring and summer.

Finance Director's Expo Special Revenue Fund Report

Breit reported on the Expo Special Revenue Fund provided in the committee packet. Discussion.

ADJOURNMENT

A motion was made by Zimmer, seconded by Klein to adjourn the meeting at 5:23 pm. Motion carried unanimously.

Minutes taken by Neuser

Signed by Sitkiewitz