

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 14
(PARKS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Chapter 14 of the Manitowoc County Code establishes rules and regulations
2 that govern the conduct of visitors to Manitowoc County parks in order to protect the parks' natural
3 resources and enhance the use and enjoyment of the parks by the public; and
4

5 WHEREAS, the Planning and Zoning Department has determined that the existing
6 ordinance needs to be updated to: clarify management authority of department staff; define the
7 harvesting of edible fruits and plants in county parks; allow metal detecting with limitations; and
8 further define and allow camping in designated county parks; and
9

10 WHEREAS, the Planning and Park Commission, after providing the required notice,
11 conducted a public hearing on December 2, 2024, to consider proposed amendments to the
12 Manitowoc County Parks Ordinance; and
13

14 WHEREAS, the Planning and Park Commission, after careful consideration of the
15 testimony at the hearing and an examination of the facts, recommends the following amendments
16 of the Manitowoc County Parks Ordinance be adopted;
17

18 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
19 ordain that the Manitowoc County Code shall be amended as follows where strikethrough indicates
20 the deletion of text and underline indicates the addition of text to the ordinance:
21

22 Manitowoc County Code § 14.02(3)(a) (Closing Hours) is amended to read as follows:
23

24 (a) Closing Hours.
25

- 26 1. It shall be unlawful for any person to enter or be in the County Park
27 from dusk until dawn unless authorized in writing by the ~~Park~~
28 ~~Supervisor~~ Commission or its duly authorized agent.
29
30 2. Persons transporting watercraft to and from designated boat
31 landings are permitted at any hour.
32
33 3. Persons camping in Manitowoc County Parks with a valid camping
34 reservation are permitted at any hour.
35

36 Manitowoc County Code § 14.03(2) (Peddling and Soliciting) is amended to read as follows:
37

- 38 (2) Peddling and Soliciting. It shall be unlawful for any person to peddle or solicit
39 business of any nature whatever; to distribute handbills or other advertising matter;

to post unauthorized signs or decorative matter on any lands, structures, or property in any County Park; or to use such lands, structures, or property as a base of commercial operations for soliciting or conducting business, peddling, or providing services within or outside of such lands, structures or property unless first authorized in writing by the ~~Manitowoc County Planning and Park Commission~~ or its duly authorized agent.

Manitowoc County Code § 14.03(3) (Concessions) is amended to read as follows:

- (3) Concessions. No person shall solicit, transact, or conduct any business of any nature in or upon said parks without first having obtained the written consent of the ~~Park Commission~~ Commission or its duly authorized agent.

Manitowoc County Code § 14.05(1)(a) (Destruction, Defacement, or Removal) is amended to read as follows:

(a) Destruction, Defacement, or Removal. It shall be unlawful for any person to disturb, molest, deface, remove, or destroy any trees, shrubs, plants, or other natural growth; to carve or paint on any rocks, archaeological or geological features, signs, walls, or structures; to drive nails in trees; or to move, injure, or deface, in any manner, any structures, including buildings, signs, fences, tables, or other County property. The ~~picking~~ harvesting of edible fruits, mushrooms, wild asparagus, or nuts by hand for personal consumption is permitted ~~upon issuance of a special permit from the Commission or its authorized agent.~~

Manitowoc County Code § 14.05(1)(c) (Metal Detecting) is created to read as follows:

(c) Metal Detecting. Metal detecting is allowed in Manitowoc County Parks. Shovels, spades, garden trowels, and other similar tools may not be used to dig into or turn over ground areas that are covered by turf, vegetation, shrubs, or trees. The only permissible digging tools are screwdrivers, ice picks, and other similar narrow-pronged devices. A person wishing to remove any item or historical object found within a park by metal detection must first report said item to the County Parks Office by calling (920) 683-4185.

Manitowoc County Code § 14.06(2)(b) is amended to read as follows:

(b) It shall be unlawful for any person to leave unattended for more than twenty-four (24) hours any automobile, truck, trailer, bus, motorcycle, boat, trailer, camper, mobile home, or other similar equipment without first obtaining a written permit from the ~~Manitowoc County Planning and Park Commission~~ Commission or its duly authorized agent and the aforesaid vehicles shall not be parked outside of, or left in any area other than properly designated areas for the parking or use of such equipment.

Manitowoc County Code § 14.10(2) (Camping Regulations) is amended to read as follows:

(2) Camping Regulations.

(a) Camping Prohibited. It shall be unlawful for any person to sleep, camp, or lodge in any park, except in such places as designated for such purposes, and then only subject to the rules and regulations of the Planning and Park Commission governing the use of such areas.

(b) Designated Campgrounds.

1. ~~The campgrounds in Cherney Maribel Caves Park are designated as a "Large Group Campground."~~

1e. Lower Cato Falls County Park.

1m. Cherney Maribel Caves County Park.

1s. Walla Hi County Park.

2. The open area below the ridge and adjacent to the river in Lower Cato Falls Park is designated as a "Canoe Campground" and subject to the definitions and regulations specified herein.

(c) Campground Additions and Modifications. The Commission may designate additional family, large group, primitive or canoe campgrounds at any time it feels such camping becomes consistent with the general purposes and intent of a park or the Commission may remove such designations any time they feel such camping becomes inconsistent with the general purposes and intent of a park. Notices of any modifications shall be posted in the affected park.

(d) Camping (Length of Stay). It shall be unlawful for any person to camp and for any camping unit to remain in a designated campground for a period greater than ~~the time specified by the Commission or its agent in the letter of authorization~~ 14 days. Thereafter, the camper and all their belongings must leave the park for a minimum of two nights before returning.

(e) Unoccupied Camping Unit. It shall be unlawful for any camping unit to be left unoccupied for a period greater than twenty-four (24) hours. Should the camping unit be left unoccupied for the aforesaid time, the County Sheriff's Department may seize and hold the camping unit subject to the order of the court or judge, located in Manitowoc County. Should the owner of said camping unit fail to claim the same within twenty (20) days after judgment of confiscation, it may be sold at the highest available price.

(f) Campsite Changes. No registered camping party shall move from its

assigned campsite to another campsite in a designated campground without prior approval.

- (g) Campsite Entry Hours. No camping party shall start setting up or taking down its camping unit between the hours of ~~11:00 P.M. and the following 6:00 A.M.~~ 10:00 P.M. and 8:00 A.M.
- (h) Campsite Parking. It shall be unlawful to park any motor vehicle outside the parking area designated at each campsite and not more than two (2) motor vehicles or six (6) motorcycles are permitted to any one campsite.
- (i) Campsite Reservations. Reservations will ~~not~~ be accepted for campsites ~~in any County camp or picnic grounds, or other County Park recreation areas, or established campground except that organized groups may be given reservations for use of campgrounds~~ only at county parks with designated campgrounds.
- (j) Camping Group Membership. It shall be unlawful for any person to obtain a camping permit for use by a camping party of which he is not a member, except that parents and group leaders may obtain camping permits for use by juvenile groups.
- (k) Camping Prohibitions (Posted Notice). It shall be unlawful for any person to camp on any lands under the supervision and control of the Commission which is contrary to posted notice.
- (l) Camping Violations. Violation of any State law or any rules of the Manitowoc County Planning and Park Commission by a member of a camping party is cause for revocation of the camping permit and the Commission or its staff, or the County Sheriff's Office may order the campers to leave the park.
- (m) Juveniles. If the group includes juveniles, there must be adequate adult supervision.
- ~~(n) Large Group Permits. Special permission to use a large group campground must be obtained from the Commission or its authorized agent.~~
- (o) Special Event Campground. The Commission or its duly authorized agent may process a campground license for a special event in a county park property according to the requirements in Wisconsin Administrative Code § ATCP 79.26.
- (p) The Manitowoc County Planning and Park Commission may adopt additional rules and regulations of the use of campgrounds which shall take effect upon approval by the Commission and upon posting at the

178 campgrounds.

179

180 BE IT FURTHER ORDAINED that if applicable, the table of contents shall be updated to
181 reflect this amendment; and

182

183 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Hunter Griffin)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 24, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the Southeast Quarter (SE1/4) of the Southwest Quarter
12 (SW1/4) of Section Twenty-Four (24), Township Nineteen (19) North, Range Twenty-Two (22)
13 East, Town of Cato, Manitowoc County, Wisconsin, being described by:
14

15 Commencing at the South Quarter Corner of said Section 24; thence N00°-06'-
16 44"W along the East line of the SW1/4 of said Section 24, a distance of 46.21 feet
17 to the centerline of C.T. H. "JJ" and the point of beginning; thence S73°-28'-33"W
18 along said centerline, a distance of 168.07 feet to the south line of said SW1/4;
19 thence S89°-26'-03"W along said south line, a distance of 122.97 feet to the east
20 line of the west 1031.6 feet of said SE1/4 of the SW1/4; thence N00°-02'-55"E
21 along said west line, a distance of 508.56 feet to a point being S00°-02'-55"W 102
22 feet more or less from the centerline of the Manitowoc River and the start of a
23 meander line; thence S76°-20'-02"E along said meander line, a distance of 291.14
24 feet to the east line of said SW1/4, being S00°-06'-44"E 73 feet more or less from
25 the centerline of the Manitowoc River and the termination of said meander line;
26 thence S00°-06'-44"E along said east line, a distance of 390.76 feet to the point of
27 beginning; including all those lands lying between the centerline of the Manitowoc
28 River and said meander line, said parcel containing approximately 144,232 square
29 feet more or less (3.311 acres more or less) of land
30

31 is hereby rezoned from Large Estate Residential (LE) District to Small Estate Residential
32 (SE) District.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Shane Wendt and Duchow Acres LLC)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on February 24, 2025; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the county board of supervisors of the county of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of Tract One (1) of Certified Survey Map as recorded in
12 Volume 11 of Certified Survey Maps on Page 411 as Document Number 634433 of Manitowoc
13 County Records; plus additional lands being part of the South Half (S1/2) of the Southwest Quarter
14 (SW1/4) of Section Thirty-Four (34), Township Nineteen (19) North, Range Twenty-One (21)
15 East, Town of Rockland, Manitowoc County, Wisconsin, more particularly described as follows:
16

17 Commencing at the south quarter corner of said Section 34; thence N89°-43'-09"W
18 along the south line of the SW1/4 of said Section 34, a distance of 1009.08 feet to
19 the centerline of C.T.H. "W"; thence N03°-11'-25"E along said centerline, a
20 distance of 25.03 feet to the east extension of the north right of way line of Marsh
21 Road and the point of beginning; thence N89°-43'-09"W along said north right of
22 way line and its east extension, a distance of 301.39 feet to the northwest corner of
23 lands described in Volume 202 on Page 105 of Manitowoc County Records; thence
24 S00°-16'-51"W 25.00 feet to the south line of said SW1/4; thence N89°-43'-09"W
25 along said south line, a distance of 106.88 feet to the southwest corner of said Tract
26 1; thence N00°-17'-06"E 370.00 feet to the northwest corner of said Tract 1; thence
27 N04°-42'-05"E 414.24 feet; thence S81°-35'-15"E 416.03 feet to the centerline of
28 said C.T.H. "W"; thence S03°-11'-25"W along said centerline, a distance of 700.06
29 feet to the point of beginning; being subject to any and all easements and
30 restrictions of record, said parcel containing approximately 307,928 square feet
31 (7.069 acres) of land
32

33 is hereby rezoned from Exclusive Agriculture (EA) District to Large Estate Residential
34 (LE) District.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**ORDINANCE AMENDING THE MANITOWOC COUNTY ZONING ORDINANCE
AND ACCEPTING ZONING OVERSIGHT
(TOWN OF CENTERVILLE)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has administered a general zoning ordinance for over 40
2 years in order to provide for reasonable regulations that would promote the public health, safety,
3 convenience, and general welfare; encourage planned and orderly land use development; protect
4 property values and the property tax base; and achieve the other purposes set forth in Wis.
5 Stat. § 59.69(1) and other statutes; and
6

7 WHEREAS, Manitowoc County currently administers general zoning regulations for 15 of
8 18 towns in Manitowoc County; and
9

10 WHEREAS, the town of Centerville has administered their own zoning ordinance since
11 1976; and
12

13 WHEREAS, on May 14, 2024 the town of Centerville approved a resolution requesting that
14 Manitowoc County administer general zoning for the town of Centerville; and
15

16 WHEREAS, the Manitowoc County Planning and Zoning Department created a draft county
17 zoning map for the town of Centerville; and
18

19 WHEREAS, the town of Centerville held an informational meeting on January 9, 2025 and
20 presented the proposed county zoning map for the town of Centerville; and
21

22 WHEREAS, on February 14, 2025, the town of Centerville Board voted to recommend
23 approval of the proposed county zoning map for the town of Centerville and requested that
24 Manitowoc County approve the proposed county zoning map; and
25

26 WHEREAS, the Planning and Park Commission, after providing the required notice, held a
27 public hearing on February 24, 2025 to consider the proposed zoning map; and
28

29 WHEREAS, after careful consideration of the testimony at the hearing and an examination
30 of the facts, the Planning and Park Commission recommends that the proposed Manitowoc County
31 Zoning Map for the town of Centerville be approved;
32

33 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the county
34 of Manitowoc hereby adopts the proposed Manitowoc County Zoning Map for the Town of
35 Centerville a copy of which is attached to this ordinance and is available for inspection at the
36 Manitowoc County Clerk's Office and the Manitowoc County Planning and Zoning Department
37 Office; and
38

39 BE IT FURTHER RESOLVED this ordinance shall become effective and the town of
40 Centerville shall become subject to county zoning on the date a certified copy of the approving
41 resolution is filed by the town of Centerville with the County Clerk; and
42

43 BE IT FURTHER RESOLVED that Chapter 8, Appendix A shall be updated to include
44 the town ordinance number and the date that the town of Centerville adopted the Comprehensive
45 Revision to Chapter 8.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Tyler Martell, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION AUTHORIZING 2025-2026 SNOWMOBILE TRAIL AIDS
PROGRAM**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Snowmobile Trail Aids Program provides funds for the
2 acquisition, development, and maintenance of public snowmobile trails in eligible counties; and
3

4 WHEREAS, Manitowoc County has completed 52 years of participation in the Wisconsin
5 Snowmobile Trail Aids Program by acquiring, developing, insuring, and maintaining public
6 snowmobile trails in the county in accordance with Wisconsin Department of Natural Resources
7 standards; and
8

9 WHEREAS, Manitowoc County is eligible to continue its participation in the Snowmobile
10 Trail Aids Program and has budgeted \$72,120.00 to cover the costs for 240.4 miles of trail; and
11

12 WHEREAS, the Planning and Zoning Department has provided the county board of
13 supervisors with a trail system map showing the 240.4 miles of trail that are included in the
14 Manitowoc County Public Snowmobile Trail System;
15

16 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
17 county of Manitowoc approves the trail system map provided by the Planning and Zoning
18 Department; and
19

20 BE IT FURTHER RESOLVED that the county board of supervisors of the county of
21 Manitowoc hereby designates the Planning and Zoning Department as the agency to act on behalf
22 of Manitowoc County in submitting applications for state snowmobile aids for acquisition, bridge
23 rehabilitation, development, insurance, and maintenance costs of the county's public snowmobile
24 trail system; and
25

26 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
27 documents and take the actions necessary to undertake, direct, and complete the 2025-2026
28 Snowmobile Trail Aids Program; and
29

30 BE IT FURTHER RESOLVED that upon completion of acquisition, development, and
31 redevelopment of the snowmobile trails through the Snowmobile Trail Aids Program, the trails
32 will be designated as public snowmobile trails; and
33

34 BE IT FURTHER RESOLVED that Manitowoc County will, subject to the limits of funds
35 appropriated for such purposes, provide for adequate maintenance of the trails and facilities that
36 have been funded for acquisition and maintenance through the Wisconsin Snowmobile Trail Aids
37 Program in accordance with DNR requirements and funding criteria; comply with state and federal
38 rules for the program; maintain the completed project in an attractive, inviting, and safe manner;
39 keep facilities open to the general public during reasonable hours consistent with the type of

40 facility; and obtain approval in writing from the DNR before any changes are made in the use of
41 the project site.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: No tax levy impact. \$72,120.00 is included in the 2025 approved budget.
The State of Wisconsin reimburses the County the total amount spent on the
program.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(West Twin River Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has grant funding available
2 through its Recreational Boating Facility Program to assist governmental units in developing
3 boating facilities; and
4

5 WHEREAS, the launch pier at the West Twin River access is in poor condition and does
6 not meet current ADA guidelines; and
7

8 WHEREAS, the West Twin River launch is listed as an access point for the Twin Rivers
9 Water Trail, a waterway route that has been mapped and identified for recreational kayak and
10 canoe paddlers; and
11

12 WHEREAS, the Manitowoc County Planning and Zoning Department proposes to install
13 a new combination ADA compliant boat and kayak launch; and
14

15 WHEREAS, the Shoto Conservation Club has pledged approximately \$20,000.00 for the
16 construction and installation of a kayak launch at the West Twin River Access; and
17

18 WHEREAS, the project is estimated to cost \$59,989.00, of which half, or \$29,994.50, may
19 be funded by the Wisconsin Department of Natural Resources through its Recreation Boating
20 Facilities grant program if approved;
21

22 WHEREAS, after careful consideration and review, the Planning and Park Commission
23 recommends Manitowoc County apply for and accept a Recreational Boating Facility Grant from
24 the Wisconsin Department of Natural Resources for the construction and installation of a kayak
25 launch at the West Twin River Access;
26

27 NOW, THEREFORE, BE IT RESOLVED that the county board of supervisors of the
28 county of Manitowoc authorizes the Planning and Zoning Director to apply for and accept a
29 Recreational Boating Facility Grant from the Wisconsin Department of Natural Resources for the
30 construction and installation of an ADA approved boat and kayak launch pier at the West Twin
31 River Access; and
32

33 BE IT FURTHER RESOLVED that the Planning and Zoning Director is authorized to sign
34 documents and take the actions necessary to undertake, direct, and complete the project authorized
35 in the grant; and
36

37 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
38 rules for the program; will be responsible for updating plans and monitoring ongoing operations;

will obtain written approval from the Wisconsin Department of Natural Resources before making changes in the project; and will maintain a record of expenditures; and

BE IT FURTHER RESOLVED that revenues and expenses in the Park budget are amended by the amount of any grant award approved by the State of Wisconsin, and the Finance Director is directed to record such information in the official books of the County for the year ending December 31, 2025 with carryover to 2026 as may be required.

Dated this 18th day of March 2025.

Respectfully submitted by the
Planning and Park Commission

James Falkowski, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

FISCAL NOTE: Reviewed and approved by Finance Director. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date