

HIGHWAY COMMITTEE MINUTES

March 11, 2025

The Manitowoc County Highway Committee convened into an open session at The Manitowoc County Highway Department, Conference Room, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 11th day of March, 2025.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Kevin Behnke, Lee Engelbrecht, and Matthew Phipps

Excused: Supervisor Jim Brey, Supervisor Susie Maresh

Also Present: Commissioner Greg Grotegut, County Executive Bob Ziegelbauer, Supervisor Scott Schiesl, Randall Sellen

Approval of Minutes: Supervisor Engelbrecht made a motion to approve the minutes from the February 11th, 2025 meeting, seconded by Supervisor M. Phipps. Motion carried.

Regular Business:

(Public Comment): None

Controlled Access Request – Randall Sellen Hardship

Commissioner Grotegut provided the committee with a letter received from Randal Sellen. Randall Sellen explained his driveway request for agricultural access. After the sale of his property, he is hopeful to have a separate access to the land to be sold. Brief discussion took place by the highway committee. Motion made by Supervisor M. Phipps to grant the driveway request for agricultural use only, seconded by Supervisor Engelbrecht. Motion carried.

Flight Training and Related Services Contract

Commissioner Grotegut updated the committee on the current status of the flight training contract with J D Hoogstra Inc. Grotegut explained that J D Hoogstra Inc. wanted to change insurance requirements. Supervisor Phipps asked if the insurance requirements increased throughout the years. Grotegut will update the committee if there was a change. Brief discussion took place.

Bid Results for HVAC

Commissioner Grotegut presented the committee with the bid results from the recent HVAC Multiple Unit Replacement.

Supervisor Engelbrecht made a motion to approve the lowest bid result received from August Winter & Sons, Inc, seconded by Supervisor M. Phipps. Motion carried

Bid Results for HMA

Commissioner Grotegut presented the committee with the bid results from the recent 2025 Hot Mix Asphalt bid results. Northeast Asphalt was the lowest asphalt bid received. This asphalt will be used for various paving projects in Manitowoc County. Brief discussion took place.

Supervisor Engelbrecht made a motion to award the 2025 Hot Mix Asphalt bid to Northeast Asphalt, seconded by Supervisor M. Phipps. Motion carried.

No further discussion.

Bid Results for Milling

Commissioner Grotegut presented the committee with the bid results from the recent 2025 Asphalt Milling bid opening. Grotegut explained a RAP credit option that Northeast Asphalt supplied with the bid. Tri County

Paving was the lowest milling bid received. The asphalt milling will be used on various highway projects in Manitowoc County.

Supervisor Engelbrecht made a motion to award the 2025 Asphalt Milling bid to Tri County Paving, seconded by Supervisor M. Phipps. Motion carried.

Bid Results for CIP

Commissioner Grotegut presented the committee with the bid results from the recent 2025 Cold in Place bid opening. WK Construction Company was the lowest bid received. The Cold in Place will be used for funding the CTH R, CTH Q and CTH B highway projects in Manitowoc County.

Supervisor Engelbrecht made a motion to award the 2025 Cold in Place bid to WK Construction Company, seconded by Supervisor M. Phipps. Motion carried.

Emergency Service - Invoicing

Commissioner Grotegut explained emergency services have been invoiced in the past if the highway department services are called.

Supervisor Engelbrecht to make a motion for Manitowoc County Highway Department to continue with same protocol as in the past, responding to fires will be treated the same as accidents. Fires on the State Highways will be billed to the state, fires on Town roads will be billed to the Town, fires on County Trunk Highways will be billed to the owner. On call Highway Department Supervisors are instructed to contact the Town personnel if they have employees to respond first. If the supervisors cannot make contact the County will respond to the call in, seconded by Supervisor M. Phipps. Motion carried.

Brief discussion took place about sending out a memo to all townships/county fire association.

Kingsbridge Project Update

Commissioner Grotegut updated the committee on the completed Kingsbridge improvement project. The weight limit on this bridge has now been removed. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Reports. No further discussion.

Vouchers

The Committee reviewed the vouchers dated February 4th, 2025 through February 25th, 2025.

Supervisor M. Phipps made a motion to approve the vouchers, seconded by Supervisor Engelbrecht. Motion carried.

Next Meeting Date

April 8th, 2025

Adjournment

Supervisor Engelbrecht made a motion to adjourn, seconded by Supervisor M. Phipps. Motion carried.

Meeting adjourned at 4:42 p.m.

Submitted by:

Gregory M. Grotegut

Highway Commissioner